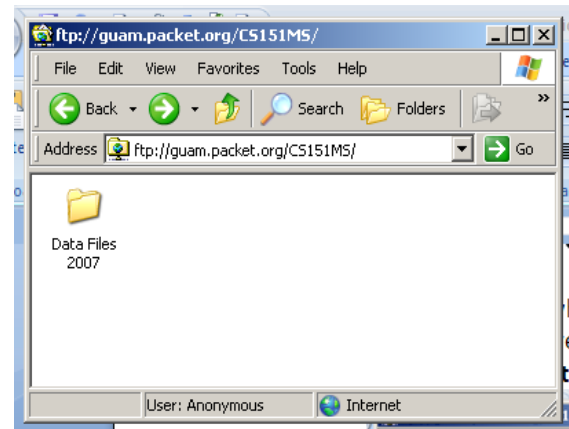
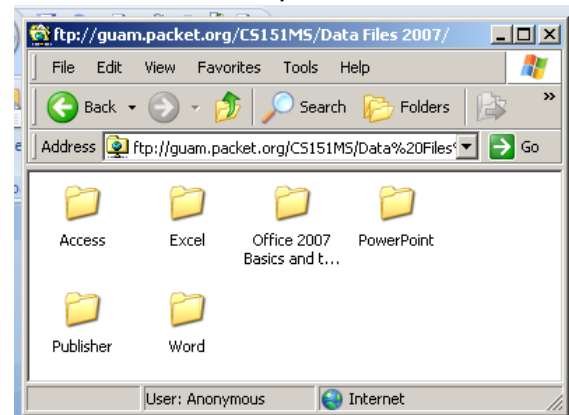


Downloading Student Data Files 2007

1. Close ALL open windows on the Desktop.
2. Open a **My Computer** window.
3. Reduce the size of the window and drag it to the **left-side** of your screen.
4. Enter the following in the Address Bar (**exactly as shown**):
ftp://guam.packet.org/CS151ms <Enter>
 - i. (It might take anywhere from a few seconds to a couple of minutes to connect to the server).
 - ii. You will see the **Data Files 2007** folder.



5. Double-click on the **Data Files 2007** folder. (You will see 6 folders.)



6. Open up another My Computer window. Reduce the size of the window and drag it to the **right-side** of your screen. Navigate to your Flash or your folder on the Desktop.
7. Drag and Drop the **FOLDER** you want to DOWNLOAD to either your Flash or your folder on the Desktop. (**ONLY – Word, Excel, Access, PowerPoint is needed.**)