

# Project - PowerPoint Lesson 03:

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Perform the following tasks:

1. Open the Swimming.pptx data file.
2. Save as: Swimming Final.
3. Change the Theme,
  - a. On Slide 1, change the Slide theme to a theme with a black background. Apply only to Slide 1, all other slides remain the same.
4. On Slide 1, change the title text font to Britannic Bold, increase the font size to 48 point, change the font color to Yellow, and then center the text.
  - a. Change the font case to UPPERCASE. Move the title text placeholder to the top of the slide. Delete the subtitle text placeholder.
  - b. Insert your name using a Text Box. Position it towards the bottom of the slide.
5. On Slide 1, select the picture and apply the Moderate Frame, White picture style, and then move the picture to the center of the slide.
6. On Slide 1, apply the Grow/Shrink Emphasis animation effect to the Teardrop shape and then change the duration to 3.00. Change the Start timing setting to After Previous.
7. On Slide 2, change the title text font to Franklin Gothic Heavy, increase the font size to 40 point, change the font color to Dark Blue, and then center the text. Use the Format Painter to apply these attributes to the title text font on Slide 4.
8. On Slide 2, apply the Bevel Perspective picture style to the picture. Increase the size of the picture to approximately 5.01" height and then position it on the right side of the slide.
9. On Slide 2, apply the Zoom Entrance animation effect to the bulleted list, change the duration to 2:00, and then change the Start timing setting to After Previous.
10. On Slide 3, go to YouTube and search for a short video on ***"swimming benefits"*** (less than 2 minutes). Embed the video.
11. Increase the size of the video to approximately 5.00" height and move the video to the center of the slide. Apply the Simple Frame, White video style and then change the Video Border color to Yellow.
12. On Slide 3, insert a text box on the left side of the slide and type Swimming Benefits in the text box, change the font to Arial, change font size to 24 point, and then bold and italicize this text.
13. On Slide 4, increase the size of the swimmer picture to approximately 3.88" height and apply the Beveled Oval, Black picture style to the picture. Change the border color to

Light Green and then change the border weight to 6 pt. Position this picture on the left side of the slide under the title.

14. On Slide 4, apply the Float Out exit animation effect to the flippers illustration and then change the duration to 5.00. Change the Start timing setting to After Previous.
15. Create a Closing Slide similar to the Title Slide. The closing slide should signal to your audience that the presentation has drawn to a close.
16. Apply an appropriate transition to all slides.
17. Save the presentation.