

Student Learning Outcomes

Word Lesson 06 – Working with Graphics

Open Newsletter.docx

- Insert WordArt
- Create Columns
- Balancing Columns
- Add Border / Shading to a Paragraph
- Add Border / Shading to entire Page
- Insert Graphics
 - Inserting ClipArt
 - Resizing ClipArt
 - Floating a Graphic
 - Wrap Text Around ClipArt
- Insert SmartArt Graphics
- Insert Shapes
 - Insert Callouts