

**RECOMMENDATIONS**

1. Update the current course guide (dated December 6, 1994), and reflect any changes to the course (e.g., textbook, classroom hours, behind-the-wheel hours, etc.)
2. Determine if the five-year timeline for purchase of new replacement vehicle is reasonable and/or modify timeline as appropriate; then, follow through with scheduled purchase of replacement vehicle as per the timeline.
3. Explore the possibility of running the Driver's Education course under Continuing Education (CE). The funds generated under CE can be a source for the Automotive Department's incentive funds.
4. Consider including the following survey questions in a future review of this course:
  - a. Why are students choosing to attend the GCC Drivers Education course instead of local driving schools which cost less?
  - b. What percentage of students who complete the GCC Drivers Education course pass the Driver's test issued by the Department of Motor Vehicles?
5. Standardize the methodology for determining revenues and expenses for future course and program reviews.

**Notes:**

1. The initial draft of this Course Review was prepared in April 2011 by Dr. Geraldine S. James, Associate Dean, TPS. She received input and data from the following individuals:
  - a. Christopher Dennis (Automotive Department Chairperson)
  - b. Rick Mendiola (Automotive Repair Controller)
  - c. Patrick Clymer (Coordinator, Admissions & Registration)
  - d. Dean Reilly Ridgell
2. The April 2011 draft was reviewed by the following administrators on 8-3-11. Their input and recommendations were included in this final report:
  - a. Dr. R. Ray Somera (Academic Vice-President)
  - b. Dr. Michelle Santos (Dean, TSS)
  - c. Dr. Michael Chan (Adjunct Associate Dean)
  - d. Doris Perez (Assistant Director, Planning & Development)
  - e. Priscilla Johns (Program Specialist, AIER)
  - f. Joseph Benavente (Planner IV, AIER)
  - g. Marlana Montague (Institutional Researcher, AIER)
  - h. Huan Hosei (Program Specialist, Adult Education)