

**GUAM COMMUNITY COLLEGE**  
**Trip Report**

**Traveler/Title:** Michelle Santos, Dean TSS  
**Date of Travel:** Feb. 7-11, 2010  
**Destination:** Orlando, FL

**A. Trip Objectives:**

This was a train the trainer trip and I was requested to attend by the AVP after it was declined by the two associate deans. The purpose was to attend in order to learn enough to be able to provide assistance at the front end and the back end of administering the IDEA student survey.

**B. Benefits Derived**

Sarah Leon Guerrero and I attended the small training in Orlando, FL. The training was very beneficial in that we were able to receive instruction and explanation on the proper way to fill out, administer, and interpret the IDEA student survey. We received a binder to assist us upon return to the college.

**C. Application of Trip to GCC:**

Training was provided to the DCs and interpretation of results was provided to faculty interested in learning more about their results. In addition the institutional researcher is often asking for a review of the data and reporting to insure we are capturing the essence of the results.

**D. Subjective Evaluation:**

This training was quite interesting. It was a bit overwhelming in terms of the amount of information we were expected to retain in order to properly train our faculty. I feel it has already paid off in terms of the amount of information we were able to provide to AIE, the DCs and the faculty. It is hoped they actually listen so we can get some good data from the instrument.

**E. Objective:**

The articles on the data and understanding the interpretation are enough to have made this training worthwhile. The binder is available in my office and is checked out occasionally by AIE. All in all the investment has already come back in full.

**F. Contacts:**

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