

INSTRUCTIONAL FACULTY PROFESSORIAL EVALUATION FORM

Faculty Member Name _____

Department _____

Rank _____

Division _____

Evaluator _____

Date Evaluation Completed _____

Faculty will be rated in each section and each sub-section on a scale of 1 – 5.

- 1 – Improvement Needed
- 2 – Satisfactory
- 3 – Strong
- 4 – Stellar
- 5 – Superb

The Faculty Overall Evaluation score will be determined by applying the score for each section to its respective percentage chosen by the Faculty, totaled and entered.

A total score of: 0.00 – 1.99 – Improvement Needed

2.00 – 2.99 - Satisfactory

3.00 – 3.99 - Strong

4.00 – 4.49 - Stellar

4.50 - Superb

1. Teaching and Instruction: Assistant Professor 45% - 65%
- Teaching and Instruction: Associate Professor 45% - 60%
- Teaching and Instruction: Professor 45% - 55%

Desired Percentage ____ X Evaluators Rating Total ____ = ____

A. Content Expertise (40%) X Evaluators Rating ____ = ____

B. Instructional Delivery/Design (45%) X Evaluators Rating ____ = ____

Chose only one option. (Secondary faculty will choose from options d, e, or f.)

Option (f) serves as the default option for a Satisfactory or Needs Improvement rating in this area of Section 1.

Option (a)	
Design	0%
Delivery	75%
IDEA	25%

Option (d)	
Design	50%
Delivery	50%
IDEA	0%

Option (b)	
Design	0%
Delivery	50%
IDEA	50%

Option (e)	
Design	25%
Delivery	75%
IDEA	0%

Option (c)	
Design	25%
Delivery	50%
IDEA	25%

Option (f)	
Design	0%
Delivery	100%
IDEA	0%

OPTION _____

C. Course Management (15%) X Evaluators Rating ____ = ____

2. Enrollment Management: 10% - 15%

Desired Percentage ____ X Evaluators Rating ____ = ____

3. Professional development: 5% - 15%
Desired Percentage _____ X Evaluators Rating _____ = _____
4. Scholarly Activity: 0% - 10%
 - a. Faculty may choose to not participate in this section. If so they may allocate no more than 5% to no less than two other sections except Section #1.
Desired Percentage _____ X Evaluators Rating _____ = _____
5. Institutional Involvement: 10% - 15%
Desired Percentage _____ X Evaluators Rating _____ = _____
6. Community service: 0% - 10%
 - a. Faculty may choose to not participate in this section. If so they may allocate no more than 5% to no less than two other sections except Section #1.
Desired Percentage _____ X Evaluators Rating _____ = _____
7. Professional Standards: 10%
 - a. Faculty percentage of overall evaluation is 10% in this area and may not be altered.
Required Percentage 10% X Evaluators Rating Total _____ = _____
 - A. Compliance with work rules and regulations (40%) X Evaluators Rating _____ = _____
 - B. Adaptability (10%) X Evaluators Rating _____ = _____
 - C. Communicative Skills (20%) X Evaluators Rating _____ = _____
 - D. Interpersonal Relations (30%) X Evaluators Rating _____ = _____

Faculty Evaluation Tabulation of Scores.

Section 1 _____
 Section 2 _____
 Section 3 _____
 Section 4 _____
 Section 5 _____
 Section 6 _____
 Section 7 _____

Total Evaluation Score: _____ Faculty Rating: _____

 Faculty Member Signature Date

 Evaluator Signature Date

 Dean's Signature Date