

disabilities are urged to contact the Accommodative Services Coordinator well in advance of registration for classes.

For more information concerning services at the College for persons with disability-related needs, contact the Accommodative Services Coordinator at the Student Services & Administration Building, Suite 2139. The office telephone number is 735-5597 or TDD 734-8324.

Federal TRIO Program

- **Project Aim**

Project AIM is a Student Support Services, Federal TRIO Program funded by the U.S. Department of Education. This program provides tutoring in all subjects, counseling (personal and academic), peer counseling and tutoring, cultural enrichment activities, mentorship programs, transfer center services, workshops (on study skills, career decisions, time management, test anxiety) and book assistance awards. These services are available to students meeting federal guidelines, such as low-income level, first generation students (neither parent received a bachelor's degree) and/or students with disabilities. The program is designed to: 1) increase college retention and graduation rates for eligible students; 2) increase the transfer rates of eligible students from 2- to 4-year institutions; and 3) foster an institutional climate supportive of the success of low income and first generation college students and individuals with disabilities. For further information, please contact 735-5594/5 or visit the Project Aim Office in Building 100, Room 107.

Center for Civic Engagement

Center for Civic Engagement (CCE) supports the enhancement of student educational experiences through the integration of academic study with active service, while encouraging civic involvement, community awareness, and responsible leadership. This educational approach is known as **Service-Learning**—a way of teaching and learning that engages all learners in hands-on academic projects in the community to meet learning objectives and strengthen communities. Students who are civically engaged in their learning are better able to connect classroom learning with real life situations through participation in community service projects. A key characteristic of the Service-Learning curriculum is its support of general education requirements, providing students with opportunities to develop and practice personal skills such as critical thinking, researching, decision-making, planning, and organizing.

The CCE assists faculty and academic departments in developing, administering, improving and evaluating Service-Learning partnerships. The center also supports participatory service and action projects that promote greater social justice for disenfranchised and marginalized individuals in our society. Civic engagement activities address pertinent social problems that affect society's most vulnerable individuals and groups by empowering people with problem solving and self-sufficiency skills.

ASSESSMENT, INSTITUTIONAL EFFECTIVENESS, AND RESEARCH

Assessment at Guam Community College is viewed as a collective effort to demonstrate commitment to an institutional dialogue about student learning. There are two major reasons that drive all assessment processes at GCC: accountability and improvement. A policy document adopted by the Board of Trustees on September 4, 2002 (Policy 306, Comprehensive Assessment of Instructional Programs, Student Services, Administrative

Units and the Board of Trustees) is the institutional mandate that fuels all campus-wide assessment activities.

Three goals effectively guide the Office of Assessment, Institutional Effectiveness, and Research (AIER) in its mission of assessment excellence at the College:

1. To develop and sustain assessment momentum at the college through capacity building efforts that will empower constituents to use assessment results for accountability and improvement;
2. To systematize assessment protocols, processes and policies both in hard copy and online environments and thereby allow the college to meet its ACCJC/WASC accreditation requirements; and
3. To exert and affirm community college assessment leadership regionally and nationally.

At the core of these processes, are three (3) important questions that the institution asks regarding student learning: *What do students know? What do they think and value? What can they do?* These three questions correspond to the cognitive, affective and behavioral domains of student learning. By continually asking these questions, the College is drawn closer to what it says it can do in both teaching and learning environments and to what it promises its programs and services can deliver in terms of results.

AIER is located at the 2nd floor of the Student Services & Administration Building, Suites 2226 and 2227, with telephone numbers 735-5520. As a valuable resource for all GCC constituents and others interested in assessment, AIER also maintains a web site at www.guamcc.edu/assessment.

FINANCIAL AID SERVICES

The College believes that each individual should have the opportunity to develop his or her potential to the fullest extent possible. As part of the commitment to that principle, the College makes available several financial aid programs, which can provide students with money to pay for tuition, books, supplies, transportation and living expenses while they attend college.

Financial Aid

The Financial Aid Office provides information and advice on how students can gain financial assistance from various sources. Such assistance is available to students with financial need through the Federal Student Aid Programs that include Pell Grant, Federal Work Study, and Federal Supplemental Educational Opportunity Grant. The College is approved for Veteran's benefits. In addition, various independent scholarship programs are available based on a combination of factors such as merit, interest in certain degree programs, and in some cases, need. The College does not administer student loan programs. A Government of Guam student loan program is available through the University of Guam Financial Aid Office and can be applied to the College. Check with the GCC Financial Aid Office for information on these loan funds. Students may receive complete financial aid counseling services at the College's Financial Aid Office located on the 1st floor of the Student Services & Administration Building.

• Application Deadlines

The College processes financial aid applications throughout the year. However, most scholarship programs have application deadlines established by the grantor. In the case of Federal Student Aid Programs, students must have completed both the government forms, and the entire admissions process at the College in order to qualify. This process