

College Governing Council

Friday, January 31, 2011

11:00 a.m. Room C2

Meeting Minutes

1. Called to Order: @ 11:10 a.m.

Attendance:

Name	E-mail	Present
Clare Camacho (faculty)	clare.camacho@guamcc.edu	x
Elizabeth Duenas (staff)	elizabeth.duenas@guamcc.edu	x
Steven Alvarez (student)	steven.alvarez@guamcc.edu	x
Marsha Postrozny (faculty)	marsha.postrozny@guamcc.edu	x
Doris Perez (administration)	doris.perez@guamcc.edu	x
Anthony San Nicolas (faculty)	anthony.sannicolas@guamcc.edu	x
Carmen Santos (administration)	carmen.santos@guamcc.edu	x
Gina Tudela (administration)	virginia.tudela@guamcc.edu	x
Carol Guerrero (staff)	carol.guerrero@guamcc.edu	
Others Present:		

2. Approval of Minutes: November 24, 2010 minutes, tabled.

3. New Business:

FY11 Appointment of Administrators- received letter from M. Okada appointing D. Perez to CGC. C. Santos also received a letter from B. Leon Guerrero appointing the COPSA members.

CIP project request has been approved- status update, see attachment.

NAF Budget- changes requested by the RPF committee: 1. *Miscellaneous Expenditures* changed to *Credit Card Fees*, 2. *Campus Painting for Accreditation Visit* changed to *Campus Painting for 6 Year Cycle*, and the *Food Service* is supposed to be at \$14,441. RPF has forwarded it to CGC for approval. Motion for approval, no one opposed, motion passed unanimously.

Budget request 2012 for Gov Guam was unanimously approved with the caveat that if there are any changes to the new retirement rates as well as additional information that's needed in the budget, C. Santos will bring issues forward to the committee. C. Camacho motion for approval, seconded by A. San Nicolas, no one opposed, unanimously approved.

4. Old Business:

Goals for Committees under CGC-need more transparency. Two goals: 1. Develop process for committee to report to CGC. The action is that the support staff request for approved minutes from committees under CGC. 2. Improve communication within campus. C. Santos is accepting recommendations on developing processes for committees besides just getting their minutes. C. Camacho recommends that there be a midterm and final report for committees under CGC. C. Santos and M. Postrozny will prepare template for final report. **Training Group Studio-** W. Gima will conduct training, C. Santos will follow up. B. Blas is responsible for posting of minutes and agenda for CGC and RPF meetings.

Distance Education policy support memo-there is no support, many issues. No one is tasked to be responsible for collecting data. C. Camacho requests if there should be a survey done, about the students and faculty's needs and wants for Distance Education (online hybrid courses). V. Tudela(AIER) will be conducting the Spring 2011 Idea Survey, options for additional questions, CGC may tag on with at least 5 questions. C. Santos will send a notice for CTC to develop questions (at least 5), and the status of the Technology Audit which is due by February 21, 2011.

Standard I- recommendation to keep the college mission statement as is has been approved by Faculty Senate. Faculty Senate brings it to CGC for review and action. C. Camacho motion to approve recommendation, seconded by A. San Nicolas, no one opposed, motion carried C. Santos will prepare a letter for the President to bring to the Board.

5. Information and Updates

Administration: See attached report.

Faculty: none

Staff: none

Students: Concern & Suggestion boxes (10) are being placed in certain areas on campus. By next meeting S. Alvarez will provide a copy of the survey. Parking space is still a major campus issue. Part of the Foundation Building renovation there was a parking lot alternate bid which has been approved by the president. This parking will be built across the firing range also there is a temporary parking lot outside the gate (across the library). E. Duenas recommends workshop training on banner for students, staff, and faculty members. Textbooks are not in on time, should be in before classes begin. C. Santos reports that the book store will be starting a rental textbook (at least 10 textbooks) to help reduce cost for students.

CJ textbooks have cutoff pages (CJ206).

6. Open Discussion:

None

7. Agenda Items for Next Meeting:

None

8. Schedule for Next Meetings:

March 25, 2011 @ 11:00 a.m.

9. Adjournment: @ 11:35 a.m.

V. Tudela motioned to adjourn, A. San Nicolas seconded, no one opposed, motion carried.

Barbara Blas

From: Carol Lynn Galvez-Reid [carol.galvezreid@guamcc.edu]
Sent: Thursday, December 02, 2010 11:50 AM
To: reneray.somera@guamcc.edu
Cc: joseph.benavente@guamcc.edu
Subject: Mission Statement

Dec. 2, 2010

Dear Dr. Ray,

The Standard I Committee recommends that we keep the present mission statement, ratified and approved by the BOT on March 11, 2009, intact for now. This mission statement clearly defines the students the institution serves, as well as emphasizes the college's commitment to providing the highest quality of education and job training in Micronesia.

Thank you.

Carol Galvez-Reid
Chair
Standard I Committee

**Guam Community College
Board of Trustees**

Mission Statement

WHEREAS, Guam Community College was created by the Community College Act of 1977 (codified at 17 GCA §§ 30101, *et seq.*) to provide secondary, postsecondary and adult educational programs and career-technical training that is premised on lifelong learning. It is also guided by the College's Vision Statement as follows:

"GCC will continue to pioneer labor force development within the Western Pacific, best understanding and meeting the educational, career and technical training needs of the economy. It will be Guam's premier career and technical institution and finest secondary and post secondary basic educational institution serving the island's adult community. Its excellence will continue to be recognized because of its service to employers, employees and the community at large."

WHEREAS, the College serves the diverse island communities and strives to be a premier regional career and technical educational focal point for Micronesia.

WHEREAS, the College is a student-centered institution committed to promoting individual inquiry and service, civic and social responsibility, leadership, and career growth.

WHEREAS, the College is learning-centered, fostering intellectual flexibility, knowledge, and skills through integrated teaching and program assessments promoting continuous improvement in support to the college community.

WHEREAS, the College must continue its history of high academic standards and integrity, management practices and fiscal responsibility.

WHEREAS, to remain a responsive and an excellent educational institution, the College community has reviewed and scrutinized the present Mission Statement and recommends a new statement.

NOW THEREFORE, BE IT RESOLVED, that the following Mission Statement be endorsed and adopted by the Board, subject to annual review at the Board of Trustees' January meeting.

Guam Community College Mission Statement

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

The mission is achieved by accomplishing the following goals:

1. **Pioneering:** This goal seeks to identify the career and technical as well as basic educational skill requirements of the workforce through periodic employers' needs assessment in order to improve the skill levels and productivity of the island's workforce.
2. **Educational Excellence:** This goal is defined by its ability to demonstrate that student learning outcomes (SLOs) are being attained, as gauged by the institutionalized process of systematic and regularized assessment that allows programs and services to identify, analyze, and use assessment results for accountability and program improvement.
3. **Community Interaction:** This goal aims to improve awareness of the College and increase public and fiscal support for its vision, which in the long run, is intended to reduce GCC's financial dependence on the Government of Guam.
4. **Dedicated Planning:** This goal provides a means to measure progress towards attaining the vision of the College each year through a systematic review and evaluation, the results of which are utilized to inform decision making at the College at all levels.

Re-examined & Adopted: February 9, 2011; Resolution 5-2011

Adopted: March 11, 2009; Resolution 17-2009

Amended & Adopted: September 5, 2008; Resolution: 12-2008

Re-examined & Adopted: January 25, 2007; Resolution 1-2007

Adopted: February 9, 2005; Resolution 3-2005