

II. GCC Responsibilities

- II.1 Continue to provide current CTE programs in the public high schools necessary for preparing students in an appropriate career path with the occupational skills aimed at developing educated and skilled workers.
- II.2 Provide approved secondary CTE curriculum developed in accordance with GCC standard curriculum approval process.
- II.3 Provide experienced GCC qualified instructors to teach the applicable career and technical education satellite courses.
- II.4 Allocate sufficient quotas for GDOE teachers in GCC administered or sponsored in-service training, as appropriate.
- II.5 Perform preventative maintenance and other necessary repairs on all equipment owned by GCC used in the CTE classrooms, laboratories, and shops within each public high school.
- II.6 Maintain good housekeeping standards in all CTE classrooms, laboratories and shops within each public high school.
- II.7 Require all GCC instructors to coordinate all work requests related to GDOE facilities with the school site administrators.
- II.8 Provide each school site administrator and the Deputy Superintendent of Curriculum and Instructional Improvement with a copy of the personnel rules and regulations for faculty adopted by the Board of Trustees, Guam Community College.

III. Both Parties Agree

- III.1 That the GDOE Superintendent or designee and the GCC Vice President for Academic Affairs or designee are the coordinating parties in the implementation and conduct of this agreement and its activities.
- III.2 That the parties will take action necessary and reasonable to fulfill the intent and purpose of this agreement.
- III.3 Those issues regarding the operation of a specific CTE program at any of the high schools shall be resolved by the school site administrator or designee and the GCC instructor assigned to the school site. If an agreement cannot be reached at the school site, the matter shall be referred to the GDOE Deputy Superintendent of Curriculum and Instructional Improvement and the GCC Program Administrator responsible for the program area.
- III.4 That GCC owned property shall not be removed from the assigned CTE classroom/laboratory/shop without the written consent of the GCC Program Administrator responsible for the program area, and GCC shall not remove GDOE owned property from the CTE classroom/laboratory/shop without the direct authorization of the school site administrator.
- III.5 With regard to Student Discipline, that:
 - A. The enforcement of disciplinary procedures to students in the CTE programs shall be the responsibility of the respective GDOE school site administrator and in accordance with applicable policies. For cross-enrolled student discipline procedures see Appendix B under Program Requirements A.
 - B. All infractions shall be handled according to GDOE Board Policy. For cross-enrolled student discipline procedures see Appendix B under Program Requirements A. Disciplinary action by the GCC instructor shall be at the discretion of the school site administrator and shall be comparable to the disciplinary authority granted or expected of other regularly school assigned faculty.
- III.6 That the GCC Program Administrator shall consult with the school site administrator on the list of instructors that is being considered for any of the school campuses by the end of spring semester or whenever it is required.
- III.7 With regard to GDOE Policies and Regulations, that: