



2009
2010

ANNUAL REPORT

GCC

GUAM COMMUNITY COLLEGE

Kulehon Kumunidat Guahan

GUAM • COMMUNITY • COLLEGE • ANNUAL • REPORT

THIS IS WHO WE ARE...



THIS IS WHAT WE DO.



TABLE OF CONTENTS

Board of Trustees	3
Foundation Board of Governors.....	4
President's Message.....	5
Service Learning at GCC	6
Open Campus Day.....	8
Engaging the Community.....	9
Assessment/Accreditation.....	10
Growing Our Campus	11
Postsecondary Programs(College).....	12
Secondary Programs (High School)	14
Faculty Accomplishments.....	16
Partnering with Businesses.....	17
Continuing Education	18
Adult Education/GED	19
GCC Foundation	20
Grant Funding	22
Finances.....	23
OPA Letter	24
Excerpts from Deloitte & Touche, LLC Audit.....	26
2009-2010 Events.....	38

GCC MISSION

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia (Board of Trustees Policy 100).

GCC VISION

GCC will continue to pioneer labor force development within the Western Pacific, best understanding and meeting the educational, career and technical training needs of the economy. It will be Guam's premier career and technical institution and finest secondary and postsecondary basic educational institution serving the island's adult community. Its excellence will continue to be recognized because of its service to employers, employees, and the community at large.

BOARD OF TRUSTEES

Hafa adai,

The Board of Trustees is committed to ensuring that GCC remains a viable and affordable option for people looking to learn a profession or enhance their employment skills. Toward that effort, one of our highlights this year was to have tabled a scheduled tuition increase for the second consecutive year. This tuition freeze was possible in part because of our increased enrollment, which in turn signals the community's faith in our institution.

Keeping that faith, we broke ground this year for our Student Center, the third new building on our campus in two years. It brings us a great sense of accomplishment to see the students using the Anthony A. Leon Guerrero Allied Health Center, which opened last year, and we will soon see them filling the halls of our new Learning Resource Center.

The workforce development efforts of Guam Community College are answering a vital need in our community to educate and train local workers to be able to fill the jobs being created by the military buildup. We are honored to support these efforts, and we are humbled by our students' trust in this fine institution.



Respectfully,

Gina Y. Ramos
Chairperson, GCC Board of Trustees

Maria Dilanco Garcia
Vice Chairperson



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Secretary



Deborah C. Belanger
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Paling April Cruz
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Staff Advisory Member



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Annmarie Muna
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Gina Y. Ramos
Member

Hafa adai everyone,

Guam Community College continues to lead the way in workforce development for Guam and Micronesia, and the GCC Foundation Board of Governors supports that mission through various student scholarships and by providing financial support to the college as it grows to meet the needs of its student population.

I'd like to thank everyone who supported our fund development efforts this year. Businesses, families, and individuals who have generously donated towards our Major Capital and Gift-Giving Program; our dedicated and committed employees who successfully launched the Workplace Giving Program; our island community that supported and participated in our special events; and the GCC staff and management who courageously showed their hidden talents at the Dance with Me Gala Dinner. All these events and programs were a huge success.

Your support allowed the Foundation to award scholarships to deserving students, and to support capital improvement projects such as the A&E design for the College's third new building, our long-awaited Student Center.

Our efforts help to provide our students with a learning environment that supports their quest for educational growth, and the Foundation will continue to partner with the community to support GCC's workforce development efforts for the betterment of the entire region.



Si Yu'os ma'ase,

Lorraine S. Okada
Chairperson, GCC Foundation Board of Governors

PRESIDENT'S OFFICE

Hafa adail

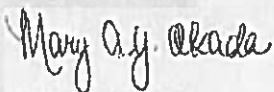
Skyrocketing student enrollment, over nine million in federal funding for capital improvement projects, the President's Higher Education Community Service Honor Roll, expanded programs – it's been quite a year at the helm of Guam Community College. Our 26 percent increase in enrollment over the past two years tells us that more and more people are turning to GCC for the education and training they will need to compete for careers that will sustain them beyond the military buildup.

As our student population grows, so must the college. We broke ground for a new Learning Resource Center in October, opened our new Anthony A. Leon Guerrero Allied Health Center in December, and picked up our shovels again for the groundbreaking of a new Student Center in June. In addition to the millions in ARRA funding we have received, the college also has secured funding for improvements from several other federal sources. They are getting to know me quite well in Washington D.C.!

2010 marks the second year of our five-year Institutional Strategic Master Plan, and we have made progress on all four of our goals: Pioneering, Educational Excellence, Community Interaction, and Dedicated Planning. We've partnered with dozens of businesses, implemented programs, reached out to the community, and planned for the next several years. We are also preparing for our accreditation visit in March 2012, and gearing up for another positive report.

None of this would have been possible without an outstanding and supportive Board of Trustees, a dedicated Foundation Board of Governors, and the best administrators, faculty and staff with which a college president could ever hope to work.

Most importantly, our students drive our mission. Preparing them for success in the workforce is our ultimate goal. In the following pages, you will read about their successes, and how we are helping them to collectively become a strong and vibrant workforce in Micronesia.



Mary A. Y. Okada, Ed.D.
President/CEO





SERVICE LEARNING

PUTTING SKILLS INTO ACTION

Service Learning is an integral part of the educational process at Guam Community College. "In the service learning component of our curriculum, our students apply the skills they have learned in the classroom to activities that benefit the community, and then they must reflect on the activity as a whole. It's a win-win situation for the student and the community," explains Dr. Michelle Santos, Dean of Technology and Student Services. By translating classroom lessons into real life activities, the students demonstrate their Student Learning Outcomes, or skills they should be able to perform upon successful completion of a respective course.

In March 2010, GCC students' service learning activities earned the college, for the first time, a spot on the prestigious 2009 President's Higher Education Community Service Honor Roll. It is the highest federal recognition a college or university can receive for its commitment to volunteering, service-learning and civic engagement.

In April, Carolyn Sanchez, a sophomore Pre-Nursing student, was the first recipient from a U.S. territory of the Hawaii Pacific Islands Campus Compact 2010 Community Impact Award. Her Fall Semester 2009 project to deliver groceries and other essentials to homeless people focused media attention on the growing issue of homelessness on Guam.

Sophomore Teresa Lizama represented GCC at the third annual Islands of Opportunity Alliance – Louis Stokes Alliance for Minority Partnerships Conference in Honolulu in August. Her research on Guam's efforts to eradicate the destructive rhinoceros beetle stemmed from a service learning project in which she helped to locate and dispose of rhino beetle grubs. Her project increased awareness of pests and their effects on the island's resources.

MAKING A DIFFERENCE

"Making a difference starts with me and may end with me, but there's always so many people in between... teachers, friends, classmates, the deacon and the sister, the students, faculty and staff who donated to the canned food drive."

Carolyn Sanchez, Pre-Nursing student and April 2010 recipient of the Hawaii Pacific Islands Campus Compact 2010 Community Impact Award.



HAGGAN WATCH

Environmental Biology students gather data on turtle nests by counting the number of hatched eggs during service learning projects with the Department of Agriculture's Division of Aquatic Wildlife Resources (DAWR) Turtle Recovery Program, or Haggan Watch. Haggan Watch is an ongoing service learning project for students in GCC science classes.



HUGGERS

As part of their service learning activities, GCC students provided valuable support and assistance during the Guam Special Olympics on April 17 at Okkodo High School. Students in psychology, education, and sign language classes conducted registration, signed the opening ceremonies, cheered the athletes and their teams, and coordinated the events.



RECYCLING

Simon Sanchez High School senior and GCC CTE student Shane Silva was one of over two dozen volunteers who sorted through garbage to promote recycling at the Liberation carnival. Sustainability coordinator and science Asst. Professor Jonita Kerr organized the volunteers for the carnival and Liberation Day Parade, to keep cans and plastic bottles out of the dump!



FOOD & CLOTHING DRIVES

Psychology students held food and clothing drives during Fall Semester 2009 at the Sinajana Mayor's Office to help stock the kitchen at Kamalin Karidat, and to donate clothes, shoes, toys, and blankets to the Salvation Army for victims of recent natural disasters in the Philippines, Indonesia, and American Samoa.

FIRST ANNUAL OPEN CAMPUS DAY

Nearly 500 island residents explored GCC's expanding facilities during the first annual Open Campus Day on Saturday, March 20. Our students and faculty hosted over 50 free activities that showcased the college's workforce development efforts.

Some of the most popular activities included a forensic science presentation, "All Bugged Out," given by forensic expert Dr. Lee Goff, director of Forensic Science at Hawaii's Chaminade University and consultant for CSI. His presentation drew over 100 people, many of them students in GCC's Criminal Justice program.

The Cosmetology Department's \$5 haircuts, manicures and pedicures were a big hit, and the Poetry Slam packed the Lou Leon Guerrero Lecture Hall of the new Anthony A. Leon Guerrero Allied Health Center. People also took advantage of technology workshops such as the English department's digital storytelling workshop, and families of contestants in the SkillsUSA competitions watched their sons and daughters compete in medical assisting, food and beverage and automotive technology competitions.

In the SkillsUSA competition, Southern High School achieved its third consecutive SkillsUSA automotive technology 1st place finish!

OPEN CAMPUS PRESENTATIONS

• Forensic Science Workshop "All Bugged Out" • SkillsUSA Competitions
• \$5 Haircuts by GCC Cosmetology students • Microsoft Office 2007 Certification sessions with Microsoft Certified Trainer (free prep test!) • GPD Crime Lab Tours • Chamorro Song Festival • Poetry Slam • National Guard Rock Climbing Wall • Free Career Choice Test • Grant Writing Tips Workshop • GPA Bucket Truck and safety demonstrations • Free Blood Pressure screening

SkillsUSA RESULTS

Medical Assisting:
Postsecondary (GCC) students
1. Ken Banico
2. Amber Galendez
3. Maria Apelo

Food & Beverage
Postsecondary:
1. Bertina Mendiola
2. Ashley Garcia

Secondary: Okkodo High School
1. Reymart Manaois
2. Reschellyn Topacio
3. Rosendo Martinez

Automotive Technology
Postsecondary:
1. Ray DelaPeret
2. Journey Beltran
3. Karl DelaCruz
Secondary: Southern High School
1. Beau Mesa
2. Norbert Guevara
3. Joseph Pérez

ENGAGING THE COMMUNITY

From our first annual Open Campus Day to culinary students' lunch buffets to election forums to service learning projects, in the past year, the community has gotten to know Guam Community College and our students well. The positive reaction to this outreach is that island businesses turn to our graduates for their workforce needs, often inquiring about students' availability in certain fields even before they graduate. This community engagement is one of the main goals of GCC's Institutional Strategic Master Plan.

TEAM GCC LIBERATION PARADE RECYCLING

Volunteers in royal blue t-shirts with "TEAM GCC" etched across the back roamed through tents up and down the Liberation Day parade route, handing out plastic bags for cans and plastic bottles, and urging parade-goers to recycle those items. Our effort brought in 276 pounds of recyclables, earning us the top 4th recycling spot, and guaranteeing the college a premium spot at next year's parade, where we will continue our recycling crusade. Kudos to GCC's Sustainability Coordinator and science Asst. Professor Jonita Kerr for spearheading the effort.

2009-2010 COMMUNITY INVOLVEMENT HIGHLIGHTS

• Adult Education Day • Santa Rita Village Outreach • Gingerbread House-building Workshop • Guam Tour of Smithsonian Exhibit Key Ingredients: America by Food, "Secret Ingredients of Our Cultural Cuisine" • Spring Semester Registration at Guam Premier Outlets • Martin Luther King Day Seminar: Local Lessons from the Civil Rights Movement • "Dance with Me" GCC Foundation Gala Event • Yellow Ribbon Returning Veterans Conference • Empowering Women Workshop • Service Learning: Beach Cleanups, Food and Clothing Drives, Feed the Homeless Project, Girl Scouts Inventory Assistance • Student-sponsored Gubernatorial forums • Distinguished Alumni Awards dinner • High School Summer Bridge programs • Automotive students repair GPD vehicles • Par Excellence Golf Tournament

CAMPUS TOURS





KEEPING OUR STANDARDS *HIGH*

ASSESSMENT, INSTITUTIONAL EFFECTIVENESS AND RESEARCH (AIER)

Academic year 2009-2010 marked the midway point of GCC's six-year accreditation by the Accrediting Commission for Community and Junior Colleges (ACCJC). The college launched preparations for its March 2012 accreditation visit in September 2009. Committees began addressing the four recommendations made by the ACCJC in its 2006 Evaluation Report, relating to general education; governance; integration of Student Learning Outcomes (SLOs) in program and course documents; and leadership of the Board of Trustees. The Office of Assessment and Institutional Effectiveness was renamed Office of Assessment, Institutional Effectiveness and Research to reflect the importance of research in the assessment and accreditation processes. AIER conducted student surveys designed to produce information about the students' experiences at GCC and about the learning that takes place in the classroom. Also, GCC academic departments and administrative divisions are reviewing programs using the TracDat assessment data management system. Linking assessment results to planning and budgeting within TracDat is also being institutionalized. All identified learning and administrative outcomes are eventually linked to the College's four Institutional Strategic Master Plan goals: Pioneering, Educational Excellence, Community Interaction, and Dedicated Planning.

STUDENT LEARNING OUTCOMES: COURSE LEVEL ASSESSMENT

GCC's goal is to develop and publish Student Learning Outcomes for every course listed in the college Catalog, and to assess course requirements for all AA, AS, and Certificate programs. The Course-Level SLO Booklet project began in Fall 2008, and one year later, during Fall Semester 2009, the college reached 51.7 percent of that goal, publishing SLOs for 181 of the 350 courses in the catalog. It was a significant increase over the Spring 2009 semester's publication of only 70 courses. During Fall Semester 2009, over 60 percent of AA and AS courses, nearly 20 percent of Certificate courses, and about 15 percent of non-technical courses were assessed.

STRENGTHENED ROLE OF FACULTY

This year the GCC faculty plays a more integral role in assessment and accreditation processes. Through faculty membership in the Learning Outcomes Committee, which regulates curriculum to ensure alignment with the mission of the College, and other committees such as the Promotions, Professional Development Review Committee, and the Committee on College Assessment, faculty are involved in the review of program, course and unit assessment plans and reports. Faculty members on these committees also implement professional development initiatives and deliberate over the promotion of faculty members. Faculty members also lead and sit on the four accreditation standards committees, helping to gather, organize and analyze data that supports the College's efforts to meet and surpass these standards. GCC is confident that these combined efforts will result in a successful accreditation visit in 2012.

GROWING OUR CAMPUS

GCC has used a combination of federal and local funding sources to open one brand new building and break ground for another two new facilities in the span of this academic year. Although these buildings were included in the Physical Master Plan that is a part of the Institutional Strategic Master Plan, they are coming on line at a crucial time. With enrollment increasing at unprecedented levels, GCC needs more and better facilities in order to provide our students with the education and training they will need to be competitive in the island's expanding workforce.

LEARNING RESOURCE CENTER

Groundbreaking: October 26, 2009

Designer: Taniguchi Ruth Makio Associates (TRMA)

Features: Two-story, 22,000 square foot LEED-certified facility includes reading area/collection section, computer work areas, a computer lab, group meeting rooms, audio visual rooms, staff areas, and a large group meeting room

Contractor: Asanuma Corporation

Cost: \$4.3 million

Funding sources: U.S. Department of Education under the Asian American and Native American Pacific Island-serving Institution, U.S. Departments of Interior, Agriculture and Energy, and GCC Foundation (A&E Design)

ANTHONY A. LEON GUERRERO ALLIED HEALTH CENTER

Ribbon Cutting: December 21, 2009

Designer: TRMA

Features: Two-story, 22,000 square feet, contains two lecture halls, science classroom and science lab, computer lab, microbiology classroom, two nursing labs, two nursing lab/classrooms, med lab, med lab/classroom, conference room and other faculty/staff facilities

Contractor: Asanuma Corporation

Cost: \$4.03 million

Funding sources: Department of Interior and GCC.

STUDENT CENTER

Groundbreaking: June 2, 2010

Designer: TRMA


Features: Two-story, 22,000 square feet, featuring a plaza, student square, student lounge, nine 1000-square foot meeting rooms, health center

Contractor: Asanuma Corporation

Cost \$4 million

Funding sources: ARRA, GCC Foundation (A&E Design)

PREPARING OUR STUDENTS FOR THE WORKFORCE



The anticipated move of 8,000 U.S. Marines from Okinawa to Guam within the next decade has motivated residents here and in the region to strengthen their skills and training. For the second consecutive year, record numbers of those residents are turning to GCC to boost their employment status. Fall 2010 enrollment was at a record high of 2,436 students, 7.69 percent more than the previous record enrollment of 2,262 in Fall 2009. From Fall 2008 to Fall 2009, we experienced a nearly 19 percent enrollment increase, for a total increase of over 26 percent in the past two years.

STUDENT HIGHLIGHTS

Stacie Ann Duenas, an accounting major, parent, and COPSA vice president, was selected as a New Century Scholar in March. Duenas was the top-scoring student from Guam in the all-USA competition. "She personifies many of our students in that she is working, she is a parent, she is involved in campus organizations and last but not least, she is a hardworking A student," said accounting instructor Pilar Pangelinan.

James Mallcoat, Council on Postsecondary Affairs (COPSA) president, earned his Certified Student Leader Credential at the National Conference on Student Leadership in Washington D.C. in November, with his high score on skills necessary for effective leadership of student organizations.

PROGRAM HIGHLIGHT

Spring Semester 2010 brought the advent of two new forensic concentrations to GCC's popular Criminal Justice program: Forensic Lab Technician and Forensic Computer Examiner. The Forensic Lab Technician concentration is a science-based curriculum, and the Forensic Computer Examiner degree is a digital technology-based curriculum. Students earning an associate's degree in one of the two forensic concentrations will be able to assist law enforcement investigators in the collection of evidence from either a physical or cyber crime scene.

100% PASS RATE

In August, Louise Foster, director of the Practical Nursing program, announced that the 26 Practical Nursing students in the Class of 2009 that sat for the National Council Licensure Exam (NCLEX), all passed the test. GCC now has a 100 percent pass rate for students who take the NCLEX. "This proves that we are teaching our students what they need to know in order to be successful nurses," said Foster.

ANTHONY A. LEON GUERRERO ALLIED HEALTH CENTER

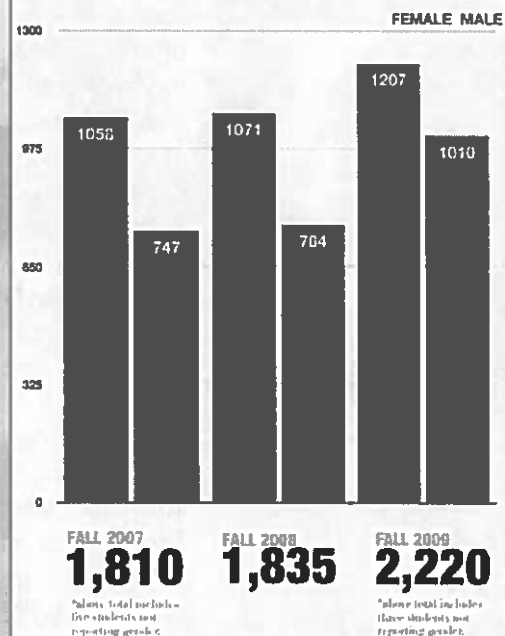
ASSOCIATE DEGREES

AA Culinary Arts
AA Education
AA Liberal Arts
AS Accounting
AS Automotive Service Technology
AS Automotive Technology
AS Computer Networking
AS Computer Science
AS Criminal Justice
AS Early Childhood Education
AS Emergency Management
AS Hospitality Industry Management
AS Marketing
AS Medical Assisting
AS Office Technology
AS Supervision & Management
AS Visual Communications

CERTIFICATES

Accounting
Automotive Service Technology
Automotive Technology
Computer Science
Construction Technology
Cosmetology
Criminal Justice
Early Childhood Education
Education
Medical Assisting
Office Technology
Practical Nursing
Pre-Nursing
Sign Language Interpreting
Supervision and Management

Unduplicated Enrollment: Three Year Trend



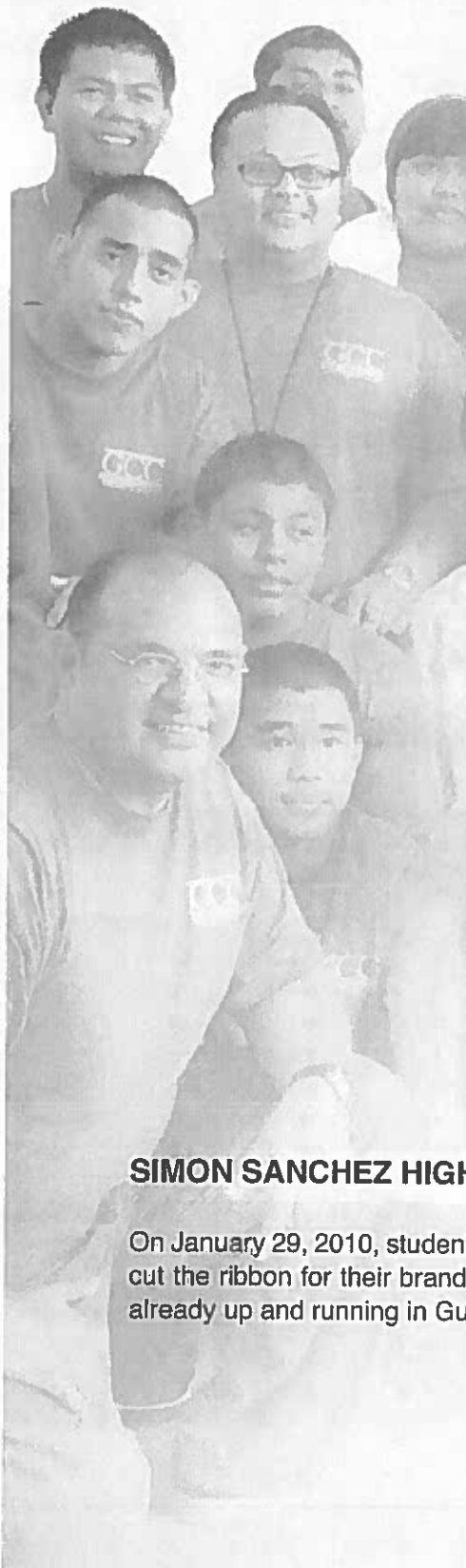
Completers: Three Year Trend (Conferral)

Award	AY2008	AY2009	AY2010	Grand Total
Associate of Arts (AA)	10	9	28	47
Associate of Science (AS)	70	56	72	198
Certificate	53	71	55	179
Completer* (CJA)	1	30	0	31
Diploma	147	204	130	481
Journeyworker Certificate (JW)	4	40	35	79
Grand Total	285	410	320	1015

* CJA-Criminal Justice Academy.

The number of completers increased by 138% from 25 in AY2008 to 410 in AY2009. This is due to an increase in the number of Certificates, Diplomas, and Journeyworker Certificates awarded and the completion of a Criminal Justice Academy in AY2009.

TRANSITIONING STUDENTS FROM HIGH SCHOOL TO COLLEGE



Over the past decade, GCC has broadened its Career and Technical Education reach into Guam's five public high schools through the 11 CTE programs offered in those schools. GCC now provides CTE training and counseling to over twice as many students per year as when the college offered a single vocational high school on its Mangilao campus. Our programs run from sophomore to senior year in high school. Depending on the program requirements, students can graduate from high school with either a Certificate of Completion or a Certificate of Mastery. Certificates of Mastery include 180 hours of actual work experience, or internship, at a company in their chosen field of study.

CAREER PATHWAYS: COLLEGE CREDIT INCENTIVE

For the past year, GCC secondary and postsecondary faculty have embarked on a project to assess both our secondary and postsecondary programs, formalize the link between the two, and highlight links between our CTE programs and state/national industry certifications and standards. "Establishing Guam's CTE Career Pathway System," was funded by a grant from the Carl D. Perkins Career and Technical Education Improvement Act. The project analyzed over 400 secondary and postsecondary CTE and academic courses and programs at GCC and in the Guam Department of Education (GDOE), which operates some CTE courses independent of GCC's secondary CTE programs. The project authors also gathered feedback from business stakeholders that hire our graduates. The result is the adoption of a Dual Credit Articulated Programs of Study (DCAPS). DCAPS allows students to take a sequence of courses in high school and earn college credit for those courses, providing a strong incentive for more students to pursue postsecondary education, which in turn, provides Guam and the region with a stronger workforce.

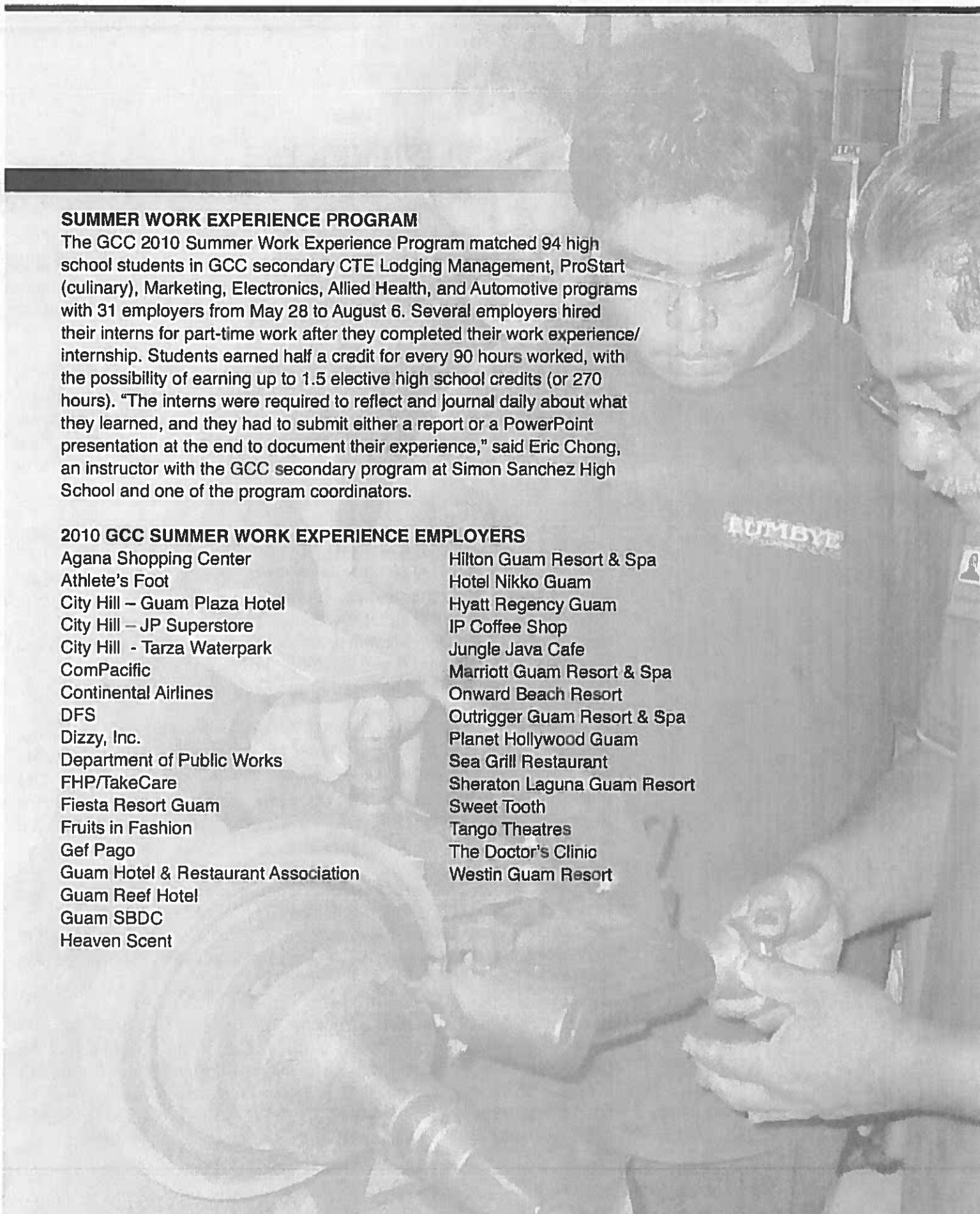
SIMON SANCHEZ HIGH SCHOOL AUTOMOTIVE SHOP GRAND OPENING

On January 29, 2010, students enrolled in the GCC CTE Automotive program at Simon Sanchez High School cut the ribbon for their brand new automotive shop, allowing them to participate in the automotive program already up and running in Guam's four other public high schools.

SUMMER WORK EXPERIENCE PROGRAM


The GCC 2010 Summer Work Experience Program matched 94 high school students in GCC secondary CTE Lodging Management, ProStart (culinary), Marketing, Electronics, Allied Health, and Automotive programs with 31 employers from May 28 to August 6. Several employers hired their interns for part-time work after they completed their work experience/ internship. Students earned half a credit for every 90 hours worked, with the possibility of earning up to 1.5 elective high school credits (or 270 hours). "The interns were required to reflect and journal daily about what they learned, and they had to submit either a report or a PowerPoint presentation at the end to document their experience," said Eric Chong, an instructor with the GCC secondary program at Simon Sanchez High School and one of the program coordinators.

2010 GCC SUMMER WORK EXPERIENCE EMPLOYERS



Agana Shopping Center	Hilton Guam Resort & Spa
Athlete's Foot	Hotel Nikko Guam
City Hill – Guam Plaza Hotel	Hyatt Regency Guam
City Hill – JP Superstore	IP Coffee Shop
City Hill - Tarza Waterpark	Jungle Java Cafe
ComPacific	Marriott Guam Resort & Spa
Continental Airlines	Onward Beach Resort
DFS	Outrigger Guam Resort & Spa
Dizzy, Inc.	Planet Hollywood Guam
Department of Public Works	Sea Grill Restaurant
FHP/TakeCare	Sheraton Laguna Guam Resort
Fiesta Resort Guam	Sweet Tooth
Fruits in Fashion	Tango Theatres
Gef Pago	The Doctor's Clinic
Guam Hotel & Restaurant Association	Westin Guam Resort
Guam Reef Hotel	
Guam SBDC	
Heaven Scent	

FACULTY ACCOMPLISHMENTS



English professor and now department chair **Dr. Liza Baza-Cruz** earned her Ed.D. in Educational Leadership from Argosy University in Hawaii after defending her dissertation, "Developmental Education in the Community College: Subsequent Academic Achievement in Freshman Composition," at GCC on November 5.

Math Asst. Professor **Theresa Datuln** received her Master of Science in Environmental Studies from the University of Guam in November. Theresa's defense of her thesis, determining the amount of water available in the Guam water table, was so impressive that UOG's then-Assistant VP of Graduate Studies wrote to President Okada: "you are fortunate to have her as one of your teachers."

Computer Science instructor **Michael Setzer** wrote a free program called GL4 that "ghosts," or copies everything from a hard drive to another FTP server, external hard drive, or another Windows machine. He wrote the original program in 2004, and since it became a downloadable project in 2005, he's written over 30 updated versions. The project maintainer for G4L is sourceforge.net, and the program is also available on freshmeat.net. "When I originally took over the project (in 2005), I expected around 200 people a month to download, but it's been 8,000 people a month or more," Setzer said.

Dr. Clare Camacho became a Chair Academy 2010 Exemplary Leader Award Winner in March. The Chair Academy is an organization dedicated to advancing academic and administrative leadership training worldwide. This award represents a leader, or team of leaders, in post-secondary institutions worldwide who have modeled best practices to advance academic and administrative leadership development.

Instructor **Elaine Caslmiro Fejerang** was issued her Microsoft Certified Trainers' license in March, designating her a Microsoft technical and instructional expert. That same month, GCC became an official Microsoft IT Academy and the first entity in Micronesia to become an authorized training and testing center for Microsoft Office 2007.

Assistant Professor of Marketing **Yvonne Tam** presented her paper, "How to Make a Difference in the Community" at the 19th annual conference of the Community College National Center for Community Engagement (CCNCCE) in May in Scottsdale, Arizona. Tam, who has integrated service learning into her marketing courses since joining the GCC faculty six years ago, spoke about its impact on student learning and on community-based projects.

PARTNERING WITH BUSINESS

GCC's apprenticeship program is experiencing continued unprecedented growth. The program has approximately 356 apprentices assigned to 54 employers from both the private and public sectors. These employers hire the individuals and pay them while they are taking apprenticeship classes during their off-hours. Upon graduation from the apprenticeship program, the employees have acquired professional skills and on-the-job training, and the employer has trained individuals on his or her staff. "Our record enrollment in the apprenticeship program signals not only that individuals want to learn the skills that will allow them to become more productive members of Guam's workforce, but that Guam businesses are willing to partner with GCC in order to produce better-trained workers," said George Santos, assistant director of GCC's Apprenticeship Training Program.

TOP APPRENTICESHIP EMPLOYERS	NUMBER OF APPRENTICES
GTA Telecom	45
Guam Contractors Association	26
DZSP 21	22
Guam Police Department	21
Guam Waterworks Authority	19

"I see a huge difference in our installer line repairmen and cable splicers that are enrolled in the GCC apprenticeship program. The biggest difference is an increase in their self confidence and their attitude with regard to job performance. These employees have begun to offer more suggestions and recommendations that make their work more efficient and increase their productivity. They have more confidence in themselves and in their abilities because of this program."

John Mendlola

OSP Construction Manager, Engineering Department



CONTINUING EDUCATION

WORKKEYS

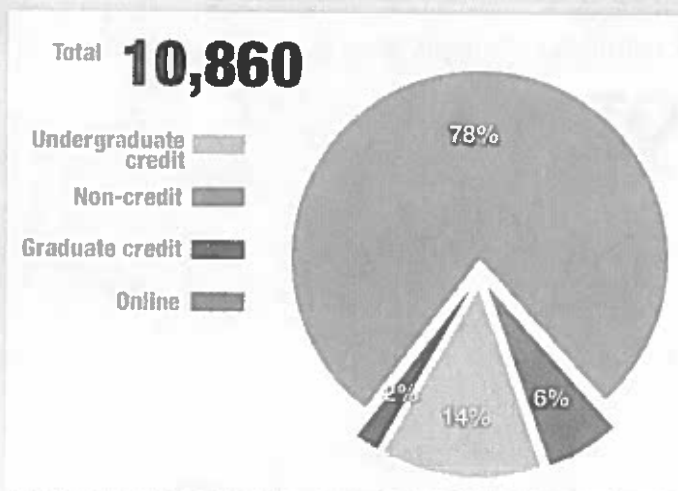
The Office of Continuing Education and Workforce Development this year partnered with island businesses to implement the WorkKeys system for Job Analysis, Assessment and Training. This nationally recognized system matches the skill levels of an individual with the skills needed for over 16,000 different occupations. The program issues a National Career Readiness Certificate to successful completers, which clearly identifies their skills and is portable throughout the nation. WorkKeys also contains a component that allows for individual remediation, so that those who lack foundational skills have the opportunity to upgrade their skills to an employable level.

EMPOWERMENT THROUGH TRAINING

The office also joined forces with dck pacific and the Center for Micronesian Empowerment in March to offer women information about non-traditional careers in the construction trades industry, and administered an earmark congressional training grant that gave 39 people beginner construction and electrical skills in order to afford them the opportunity to enter the currently-booming construction industry. Over 400 people applied for only 30 slots available in a federally funded firefighter academy administered through the College in September, and fifteen people recently completed the first Basic Project Management course taught at GCC, a course designed to enhance the local workforce level in Guam's construction industry.

EXPANDED ONLINE CE SHORT TRAINING COURSES

GCC's growing catalog of more than 300 instructor-facilitated online courses includes Green Buildings and Preparing for LEED Green Associate, EPA Certified Renovator, Introduction to Microsoft Excel 2010, Microsoft Web Developer and a host of other computer, construction and other courses offered through ed2go, gatlineducation.com, and yougotclass.org.



ADULT EDUCATION/GED & FINANCIAL AID/SCHOLARSHIPS

ADULT EDUCATION/GED

The College's Adult Education/GED Office was recognized in the International Data Base Data Verification Report as being one of the top 34 GED testing jurisdictions across the United States, Canada, and the U.S. territories. Out of over 3,500 testing centers in those three jurisdictions, GCC was noted for having met or exceeded the minimum response rates for two critical fields in the GED Testing Program Statistical Report: number of candidates who pass the GED, and candidate demographics. GCC now uses the GED Wizard web-based scoring system with Oklahoma Scoring Services to grade the entire GED test, instead of having the essay portion graded on Guam, allowing for a much quicker scoring turnaround. The system allows students to view their score online two to three days after taking the test. A total of 341 people took Adult Education classes at GCC in the 2009-2010 Academic Year, with the majority being in the 19-24 and 25-44 age groups.

FINANCIAL AID/SCHOLARSHIPS

Students enrolled at GCC have access to several sources of federal financial aid: PELL grants, Supplemental Education Opportunity Grants, Leveraging Educational Assistance Partnership (LEAP) and Special Leveraging Educational Assistance Partnership (SLEAP) grants, and the Federal Work Study program. This year, 60 percent of the student population, or 1,417 students, were awarded a total of \$4,465,396 in PELL grants.

2009-2010 SCHOLARSHIPS

GCC Foundation • AFCEA (Armed Forces Communications and Electronics Association) • Association of Government Accountants • Businesswoman of the Year • FEATI University Alumni of Guam • Laguna Association of Guam • Spero-Perez Memorial • Western Visayas College Alumni Association



GCC FOUNDATION

GROW, GREEN, GIVE: GCC FOUNDATION

Run by our Foundation Board of Governors, the non-profit GCC Foundation provides scholarship opportunities to GCC students and financial support to the College through various fundraising activities. This year's theme of Grow, Green, Give centered around the College's expansion and sustainability efforts, and successfully raised \$63,312.06 for the college and its students. A highlight of the year's activities was our glamorous and entertaining Dance With Me Gala Dinner. GCC faculty, staff and administrators drew on their dancing and singing talents to amaze and amuse a nearly sold-out crowd of over 350 guests at the SandCastle in Tumon on February 24. Their performances, with guest appearances by Senator Tina Muna Barnes, James Martinez, president of Guam Contractors Association, and Eloy Lizama, president of Shell Guam, helped to raise over \$21,000 for the Foundation.

2009-2010 GCC FOUNDATION EVENTS

Guam Super Cookbook Sales
Christmas Tree Sales
Dance With Me Gala Dinner
Distinguished Alumni Awards Dinner
TakeCare/GCC 5K Run/Walk
Par Excellence Golf Tournament

GCC FOUNDATION BENEFICIARY EVENTS

Payless Kick the Fat 5K Run/Walk
GCC Open Campus Day
I-Pledge Graduation Drive
Association of Government Accountants 5K Run/Walk

2010 DISTINGUISHED ALUMNI AWARD RECIPIENT



Jeffrey John Ibanez,
Bank of Guam Vice President of
Executive Development,
displays his 2010 Distinguished Alumni Award
with Lolita Reyes, GCC Asst. Director of
Development & Alumni Relations.

2009 - 2010 DONORS

VISIONARY CIRCLE OF FRIENDS

(\$100,000-\$499,000)
Bank of Guam
TakeCare Insurance

CIRCLE OF PARTNERS

(\$25,000 - \$49,000)
Frank Blas & Family
Lou Leon Guerrero

CIRCLE OF SUPPORTERS

(\$10,000 - \$24,000)
David S. & Mary A.Y. Okada
George & Doreen O. Pereda
Dorothy O. Toves
Daniel & Almeda Okada
Home Depot
Pacific Daily News

CIRCLE OF BUILDERS

(\$1,000 - \$9,999)
Deloitte & Touche LLC
Micronesian Chefs Association
Assoc. of Gov. Accountants
Payless Foundation
Shell Guam
AM Insurance
ASC Trust Corporation
Bank of Hawaii
Cabot & Mantanona, LLP
Calvo's Select Care
Coast 360
Family Finance
First Hawaiian Bank
Guam Contractor's Association
Hawaiian Rock Products
Taniguchi Ruth Makio Architects
Clare Camacho
Dr. Thomas Shieh
Lorraine Okada
Ray Somera
Lolita Reyes
Tiffany Tam
Gregorio Manglona
Victor Rodgers
MaryAnn Mendiola

Elizabeth Duenas
Dorothy Manglona

CIRCLE OF STUDENTS/ ALUMNI

(\$500 - \$999)
TAT Petroleum Guam
WVCST Alumni Association Guam Chapter
Laguna Association of Guam
FEAT! Alumni of Guam
Cars Plus
Marianas Energy Company
Phillips & Bordallo, P.C.
Josephine Mariano
Renato Velanzuela
Jayne Flores
Barbara Leon Guerrero
Marsha Postrozny
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Vivian Cruz
Joanne Ige
Gil Yanger
Johanna Camacho
Antonia Cabatic
Rosita Quitugua
Joseph Benavente
Ava Garcia
Juanita Iriarte
Tamara Therese Toves
Tara Rose Pascua
Richard Quiambao
Margaret David
Elizabeth Aquino
Evelyn Anselmo

(\$1-\$499)
AM Orient Contracting
AON Insurance
Belanger & Associates
DFS
Fiesta Resort Guam
King's Restaurant
KM Universal
Rambles Corporation
Eric Eaton
Mick Pexa
Bennette Gabriel

Phillip Ada
Gary Hartz
Virginia Tudela
Geraldine James
Joey Munoz
Anthony San Nicolas
Joel Ridgell
Christopher Camacho
Catherine Anderson
Danielle Anderson
Frank Blas
Anthony Deliguin

GROW, GREEN, GIVE!

To make a donation to
Guam Community College, contact the
Office of Development & Alumni Rela-
tions at 735-5611 or email
Lolita Reyes, assistant director, at
lolita.reyes@guamcc.edu



GRANTS

NEW GRANT AWARDS FOR FY 2009-2010

American Recovery and Reinvestment Act: \$9.2 million

• Learning Resource Center • Redundant Network & System Project • Northeast Parking Area Project • Northwest Parking Area Project • Building D Generator • Sungard Higher Education Software • VoIP Telephone Systems Project • GCC Automotive Paint Booth • Buildings 500 and 600 Fire Sprinkler System Riser

CACGP GRANT AWARD INCREASE FROM \$330,000 TO \$1.5 MILLION

College Access Challenge Grant Program encourages middle and high school student to consider and eventually pursue higher education. Through tutoring, refresher courses, financial literacy workshops, events, academic counseling, leadership conferences, summer programs and numerous outreach efforts, the goal of CACGP is to create a college-going culture. During FY 2009-2010, CACGP informed more than 1,200 middle and high school students about the opportunities awaiting them in higher education.

OTHER GRANT AWARDS

- U.S. Dept. of Education Asian American and Native American Pacific Islander-Serving Institutions (AANAPISI) \$2.03 million for construction of Learning Resource Center
- Area Health Education Center (AHEC) \$306,613 to re-establish Certified Nursing Assistant program; plan 2+2 training program for dental hygienists in coordination with Guam Dental Society and UOG Health Science Program; implement high school bridge program for health careers; and provide regional training.
- U.S. Dept. of Energy \$1.28 million for photovoltaics and other energy features
- Project AIM \$1.5 million (over 5 years) to provide support services and encourage students to stay focused, graduate and transfer to a four-year institution.
- Dept. of Public Health & Social Services Community Services Block Grant \$70,000 for Fire Academy training
- Earmark Congressional Grant \$383,187 for construction skills training
- National Science Foundation \$150,000 training on solar energy and to develop curriculum and training for energy-related programs
- Citi Foundation \$25,000 for Post-Secondary Education Accessibility Initiative summer program

FISCAL ACCOUNTABILITY

The announcement by the Office of the Public Auditor in May 2010 that Guam Community College had received its ninth consecutive clean audit from independent auditors Deloitte & Touche, LLC, came as no surprise to anyone associated with the college. The OPA congratulated GCC for maintaining its fiscal accountability and increasing student enrollment, despite challenges such as Guam's economic downturn and stagnant local appropriations.

"GCC is able to maintain its fiscally responsible status through diligent planning and management of both federal and local funds. We conscientiously follow strict procurement procedures and federal and local procurement regulations," says Carmen Santos, GCC Vice President of Finance & Administration. "Even though our General Fund appropriations increased from \$15.3 million to \$15.7 million in FY 2010, we had to wait for the draw-down of some of that money, so we had to be very fiscally conservative with our budget last year. We're proud of the fact that we accomplished a lot on campus even with that challenge," she added.

"We are mindful that our money comes from Guam's taxpayers, many of whom are also our students," notes President Okada. "We are especially proud of the fact that our tuition was able to remain affordable for our students at \$110 a credit hour."

Note: The following pages were extracted from the Guam Community College September 30, 2009 Financial Statement and Independent Auditors' Report issued on April 30, 2010 by Deloitte & Touche, LLP.

GCC Finance and Administration Department





**Guam Community College
FY 2009 Financial Highlights**

May 7, 2010

The Guam Community College (GCC) closed Fiscal Year (FY) 2009 with a \$3.3 million (M) increase in net assets (revenues minus expenses), an even better position than FY 2008's \$2.3M increase in net assets. Despite many challenges, such as the economic downturn and stagnant local appropriations, GCC maintained its fiscal accountability and increased student enrollment.

Independent auditors Deloitte & Touche, LLP rendered an unqualified or clean opinion on GCC's Financial Statements and Reports on Compliance and Internal Controls. For the ninth consecutive fiscal year, GCC qualified as a "low-risk" auditee. GCC is to be congratulated for maintaining its low-risk status. A separate management letter was issued identifying five findings.

Increase in Revenues

GCC realized a \$3.2M increase in revenues, which was a result of increases in all but one revenue category. Capital contributions from the U.S. government and government of Guam grants and contracts increased significantly over the prior year. In FY 2009, GCC received \$943 thousand (K) in capital contributions from the U.S. government as opposed to none in FY 2008. Government of Guam grants and contracts more than tripled, going from \$308K to \$1M, an increase of \$720K. Federal grants and contracts increased \$643K from \$7.5M to \$8.1M. Government of Guam appropriations increased \$395K from \$15.3M to \$15.7M. Contracted education services increased \$141K from \$667K to \$809K. Auxiliary enterprises increased by \$171K from \$723K to \$894K. Other revenues increased by \$558K from \$284K to \$841K. The only decline in revenue was in student tuition and fees net of scholarship discounts and allowances, which decreased \$417K from \$2.1M to \$1.6M.

The tuition rates for Fall 2009 and Fall 2010 remain at \$110 per credit. As a result of the suspension in tuition rate increases and the decline in the global economy, student enrollment for post-secondary and high school students increased by 793 from 3,687 students in academic year 2008 to 4,480 in 2009. Economic declines generally lead to increases in post-secondary enrollment, as people return to school to obtain degrees to get higher paying jobs.

Increase in Expenses

The increase in GCC's revenues was offset by a \$2.2M increase in total expenses, which rose from \$24.4M in FY 2008 to \$26.6M in FY 2009. As a result of the increase in enrollment, instruction and academic support expenses increased. Instruction expenses increased \$1.2M from \$7.8M to \$9M. Likewise, academic support increased \$1.5M from \$1.4M to \$2.9M. Other categories of expenses also increased but were offset by decreases in institutional support and student services. Institutional support decreased by \$1M, from \$4.5M to \$3.5M. Student services decreased nearly \$500K, from \$2.9M to \$2.4M.

GCC has 219 full-time employees, 14 of whom are funded by federal grants. The employee compliment excludes adjunct instructors hired to teach postsecondary courses. While the number of full-time employees remains the same as FY 2008, total salaries and wages decreased \$1.1M going from \$15M to \$13.3M.

Construction In Progress

GCC incurred \$3.6M in construction in progress, which is mainly attributed to architecture and engineering (A&E) and construction costs for the Allied Health Building and the A&E for the Learning Resource Center. The Allied Health Building was completed in October 2009. The ground breaking for the Learning Resource Center occurred in November 2009.

GCC Endowment Foundation

The GCC Endowment Foundation is a legally separate, private corporation that meets the criteria for reporting as a component unit of the College. The Foundation, audited by Deloitte and Touche, LLP, recorded a decrease in net assets of \$250K, a slight improvement from the prior year's \$1.6M decrease.

Expenditures increased by \$102K from \$262K in FY 2008 to \$364K in FY 2009. The increase was due primarily to a \$253K transfer to GCC during the year, compared to just \$80K in FY 2008. The Foundation had fundraising proceeds of \$230K, fundraising expenses of \$44K, and realized a net increase of \$186K.

Report on Compliance and Management Letter

One instance of non-compliance was identified in the Independent Auditor's Reports on Compliance and Internal Controls pertaining to payments in excess of Pell Grant awards. A separate Management Letter identified five findings related to: (1) recording of transactions in the correct accounting period; (2) capital assets incorrectly recorded as expenditures; (3) improper account reconciliation; (4) untimely adjustment of encumbrances; and (5) proper approval and numbering of disposal report. A separate document to the Board was also issued by Deloitte and Touche auditors outlining strategies, emphasis, required communication, audit deficiencies, and adjustments.

Deloitte and Touche issued a separate document to the GCC Board of Trustees outlining significant audit policies, emphasis, required communications, audit differences, and adjustments. For a more detailed commentary of GCC's operations, refer to the Management Discussion and Analysis in the audit report. For more information, visit our website at www.guamopa.org.

GUAM COMMUNITY COLLEGE
(A COMPONENT UNIT OF THE GOVERNMENT OF GUAM)

Management's Discussion and Analysis
Year Ended September 30, 2009

Introduction

The following discussion and analysis provides an overview of the financial activities of Guam Community College (the College or GCC). This is a requirement of the Governmental Accounting Standards Board (GASB) found in Statement 34, *Basic Financial Statements-and Management's Discussion and Analysis-for State and Local Governments*. In November 1999, GASB issued Statement No. 35, *Basic Financial Statements-and Management's Discussion and Analysis-for Public Colleges and Universities*, which established new reporting standards for public colleges and universities. This discussion has been prepared by College management. It is based on the three financial statements provided in the annual audit report. Comparable financial data from the prior year is also being provided. The three statements presented are the:

Statement of Net Assets – This statement is similar to a balance sheet. Net assets represent the difference between the institution's total assets and the institution's liabilities.

Statement of Revenues, Expenses, and Changes in Net Assets – This statement presents the financial results of operating the College for the whole fiscal year. In this presentation, appropriated funds are considered as non-operating revenue. Accordingly, these additions to revenue are placed after the results of operations.

Statement of Cash Flows – This statement provides information about the College's ability to generate the cash flows needed to meet the financial obligations of the College as well as the extent to which external financing is being used to fund College operations.

These three financial statements present data in a summarized form. The College is most often asked questions about how specific monies have been expended. Because the summarized format is not able to provide answers to these specific questions, the College also provides a set of financial statements in the fund accounting format used previously. These statements are presented as other supplementary information and the statements are structured so the dollar totals there link to the basic financial statements.

For the ninth consecutive year, GCC has maintained its low-risk auditee status. Given this designation by the Independent Auditor, review of the College's financial records demonstrate there were no questioned costs or unresolved prior year audit findings in fiscal year 2009. Proudly, the College continues to receive recognition as one of the best financially managed organizations within the Government of Guam system. The College strives to maintain this status, even with increasing federal and local regulations.

Fiscal Year 2009 Overview

The College encountered many challenges throughout fiscal year 2009, faced with the downturn in the economy, stagnant local appropriations and record student enrollment. The College was able to maintain its fiscal accountability and manage the increased student enrollment, through the management of its available resources. Also, the increase of approximately \$421 in Pell grants per student per academic year from the American Recovery & Reinvestment Act (ARRA) greatly assisted students who were struggling to go back to school. Pell grants make up approximately 65% of students tuition and fee payments.

GUAM COMMUNITY COLLEGE
(A COMPONENT UNIT OF THE GOVERNMENT OF GUAM)

Management's Discussion and Analysis
 Year Ended September 30, 2009

GCC implemented a Construction Trades Boot Camp in the summer of 2009 that provided students with basic hand and power tool recognition, use and care so that students are able to join Guam's growing workforce. The impact GCC's Boot Camp will have to our economy will help fill the void of available skilled workers in Guam and the neighboring islands of Micronesia. Additionally, the College has taken an active role in assisting the working group of the Interagency Group on Insular Areas' (IGIA) as they develop an integrated comprehensive master plan that will accommodate the island's military expansion.

The College expanded its curriculum during the year to include the following new certificate programs:

- Associate of Science Surveying Technology
- New Criminal Justice forensic science concentrations, including Forensic Computer Examiner and Forensic Lab Technician
- Certificate in Medium/Heavy Truck Diesel Technology

In addition, the College revamped the Certificate in Construction Technology including seven concentration areas: carpentry; electricity; heating, ventilation and air conditions; masonry; plumbing; reinforcing metal worker; and welding. During the year, the College signed an articulation agreement with Chaminade University of Honolulu and added additional courses to the Articulation Matrix between GCC and University of Guam. The College continues to work with the College of Micronesia in the Federated States of Micronesia and the Northern Marianas College on other articulation matrices. Also, the College continues to partner with the Guam Contractors' Association (GCA) Trades Academy to provide construction related courses through the memorandum of agreement.

The College received additional funds during the year through various federal and local grants.

- GCC was awarded \$943,000 in grant money from the U.S. Department of the Interior (DOI) Capital Improvement Projects grant, administered through the Office of the Governor. This award provided additional funds to support the construction of the Allied Health Building.
- Additionally, GCC was a recipient of a DOI sub-grant of \$150,000 for the purchase of science equipment for the Allied Health Building.
- GCC was a sub-recipient of US Department of Labor grant funds for the Youth Employment Summer Program, amounting to \$937,908. This program matched 350 young adults with local private and public sector employers for an eight-week period of work and training.
- The Citi Foundation awarded a \$20,000 grant to GCC. This allowed 14 high school seniors to receive academic instruction in English, Reading and Math over the summer. Several of these students went on to enroll in the College's postsecondary programs.
- GCC was awarded the Earmark Congressional Grant for \$383,187. The funds will be used to provide unemployed adults who have a high school diploma or GED, with the opportunity to learn construction and/or electrical skills and become entry level certificate workers.
- GCC was the recipient of a \$475,251 grant from Pacific Vocational Education Improvement Program grant to support career and technical education for secondary students.
- The College Access Challenge Grant was awarded for a two year period of \$330,000. The funds will be used to implement activities and services for students who may be at-risk of not enrolling or completing postsecondary education. The grant will improve access to, or participation in, postsecondary education and college retention.

GUAM COMMUNITY COLLEGE
(A COMPONENT UNIT OF THE GOVERNMENT OF GUAM)

Management's Discussion and Analysis
Year Ended September 30, 2009

The College operated with 219 full time personnel positions. This does not include adjunct faculty members hired to teach additional postsecondary courses. The College's Government of Guam local appropriation funds are used to provide personnel and other resources to the five secondary high schools and the post-secondary programs. The College did not receive additional funding in its FY09 appropriations for the hiring of five additional secondary faculty for its Okkodo High School programs and the George Washington (GW)/John F. Kennedy (JFK) High School double sessions held on the GCC campus. The College continues to receive funding for the Licensed Practical Nursing (LPN) and Vocational Guidance programs. The LPN program will address the islands' continued need to develop and train students for the Allied Health fields. The additional funding also places Vocational Counselors in each of the five public high schools to provide information to students about the career and technical opportunities available to them from the College. The College continues to receive funds from the Manpower Development Fund to support the apprenticeship programs which served 326 and 274 apprentices over 50 and 39 employers in Fall 2009 and 2008, respectively.

At the April 2009 Board of Trustees meeting, a resolution was passed to suspend tuition and fee increases scheduled for Fall 2009. The tuition rates effective Fall 2009 and Fall 2010 remain at \$110 per credit. The suspension was passed to address the needs of the students and the economic situation during the year. The increase in actual tuition revenues is due to increases in the number of students and classes during the academic year 2008-2009. As authorized by the Board of Trustees, 50% of the proceeds from the revenue increases will be used to hire additional full time permanent faculty and 20% to hire staff and administrative positions. The BOT authorized 30% of the increase to be used for capital improvements to the campus and related operating expenses. Classroom improvements, technology lab upgrades and capital projects are funded through increases in tuition, technology and parking fees. Funds utilized in FY2009 for capital projects and technology fees were \$368,000 and \$230,000, respectively.

There were marked increases in the post secondary enrollment seats and headcounts for the Spring 2009 and Fall 2009 of 7% and 18.75% as compared to prior 2008 semesters. This is mainly attributable to the suspension in the tuition rate increase and the decline in the global economy. Based on prior trends, declines in the global economy usually lead to increases in post-secondary enrollment, as people tend to go back to school to obtain degrees so that they can get higher paying jobs.

<u>Enrollment (Seat)</u>	<u>2009</u>	<u>2008</u>
Spring	4,995	4,689
Summer	1,107	464
Fall	<u>7,325</u>	<u>5,034</u>
Total	<u>13,427</u>	<u>10,187</u>
<u>Enrollment (Head)</u>	<u>2009</u>	<u>2008</u>
Spring	1,803	1,685
Summer	458	280
Fall	<u>2,219</u>	<u>1,722</u>
Total	<u>4,480</u>	<u>3,687</u>

The College continues to provide career and technical education programs for students in five of the Guam high schools: GW, JFK, Southern, Simon Sanchez and Okkodo. The secondary high schools had a record enrollment of 2,739 from 2,098 students in SY08-09 and SY07-08, respectively. These programs included the Allied Health, Auto Body, Automotive Service, Construction, Electronics, Lodging Management, Marketing, Pro-Start and Visual Communications.

**GUAM COMMUNITY COLLEGE
(A COMPONENT UNIT OF THE GOVERNMENT OF GUAM)**

Management's Discussion and Analysis
Year Ended September 30, 2009

Overview of the Financial Statements and Financial Analysis
(all figures are in thousands)

Summary Statement of Net Assets

	<u>2009</u>	<u>2008</u>	<u>2007</u>
Assets:			
Other current assets	\$ 6,795	\$ 7,197	\$ 5,921
Accounts receivable – U.S. Government	2,759	1,553	741
Investments (noncurrent)	1,637	1,675	1,740
Capital assets, net	<u>16,400</u>	<u>13,879</u>	<u>14,069</u>
Total	<u>\$27,591</u>	<u>\$24,304</u>	<u>\$22,471</u>
Liabilities:			
Current liabilities	\$ 3,942	\$ 3,409	\$ 3,455
Non-current liabilities	<u>1,475</u>	<u>2,043</u>	<u>2,505</u>
Total	<u>5,417</u>	<u>5,452</u>	<u>5,960</u>
Net assets:			
Invested in capital assets, net of related debt	15,119	11,962	11,763
Restricted – expendable	1,830	1,903	1,914
Unrestricted	<u>5,225</u>	<u>4,987</u>	<u>2,834</u>
Total liabilities and net assets	<u>\$27,591</u>	<u>\$24,304</u>	<u>\$22,471</u>

The overall economic situation at the College improved from the previous year. Increases in current assets were due to the increased student enrollment in the post-secondary programs, which resulted in increased student tuition receivable and Pell grant awards. Investments remained fairly stable as compared to 2008, when the housing market crisis and the economic recession, caused investment declines. Increases in capital assets were due to the construction of the new Anthony A. Leon Guerrero Allied Health Building which was completed in October 2009. The changes in current and non-current liabilities are due to loan payments made to the U.S. Department of Education (DOE) for the administration building, and deferred tuition revenues increases related to the Fall 2009 semester.

Due to the constraints of College and University accounting, approximately \$5,950,990 in encumbrances incurred in fiscal year 2009 have yet to be reflected as expenditures in the accompanying financial presentation, but will be liquidated with 2009 net assets. The increase in encumbrances is due to the construction costs related to the Learning Resource Center, which was awarded to the contractor in September 2009.

GUAM COMMUNITY COLLEGE
(A COMPONENT UNIT OF THE GOVERNMENT OF GUAM)

Management's Discussion and Analysis
Year Ended September 30, 2009

Summary Statement of Revenues, Expenses, and Changes in Net Assets

	<u>2009</u>	<u>2008</u>	<u>2007</u>
Operating revenues	\$13,341	\$11,524	\$ 9,642
Operating expenses	<u>26,610</u>	<u>24,360</u>	<u>25,252</u>
Operating Loss	(13,269)	(12,836)	(15,610)
Non operating revenues	<u>15,648</u>	<u>15,177</u>	<u>14,015</u>
Capital contributions	<u>943</u>	<u>-</u>	<u>-</u>
Change in net assets	3,322	2,341	(1,595)
Net assets at beginning of year	<u>18,852</u>	<u>16,511</u>	<u>18,106</u>
Net assets at end of year	<u>\$22,174</u>	<u>\$18,852</u>	<u>\$16,511</u>

Statement of Cash Flows

	<u>2009</u>	<u>2008</u>	<u>2007</u>
Cash provided by (used in):			
Operating activities	(\$13,113)	(\$12,378)	(\$13,015)
Noncapital financing activities	15,495	15,147	12,695
Capital and related financing activities	(3,460)	(1,505)	(1,345)
Investing activities	<u>38</u>	<u>65</u>	<u>-</u>
Net change in cash and cash equivalents	(1,040)	1,329	(1,665)
Cash and cash equivalents at beginning of year	<u>2,056</u>	<u>727</u>	<u>2,392</u>
Cash and cash equivalents at end of year	<u>\$ 1,016</u>	<u>\$ 2,056</u>	<u>\$ 727</u>

At the end of FY 2009, the net assets of the College increased by approximately \$3.3 million. The increase is due to increases in tuition revenues of approximately \$500,000, a nearly \$1 million sub-grant from DOI for the Allied Health Building, increase of local appropriation from the Manpower Development Fund of \$500,000 and increases in other federal and local grants. In fiscal year 2009, the College was able to receive most of its appropriations from the Government of Guam as compared to the FY08 \$331,769 deferred amount, of which the College subsequently received \$130,000 in FY10.

Expenditures remained fairly stable in comparison with prior years as for the first nine months of the fiscal year, the College received on average only 50% of its local appropriations. This required the operational reduction of contractual services and strict management and control over its resources in order to deal with the cash shortages. The College remains committed to displaying fiscal responsibility in the management of its funds by operating within the levels of authorization.

GUAM COMMUNITY COLLEGE
(A COMPONENT UNIT OF THE GOVERNMENT OF GUAM)

Management's Discussion and Analysis
 Year Ended September 30, 2009

Capital Assets and Debt Administration

GCC's capital assets of \$16,399,895 as of September 30, 2009, included land, buildings and equipment. Costs incurred for the A&E and construction for the Allied Health Building and the A&E for the Learning Resource Center and the Student Center were included in Construction In Progress. The Allied Health Building construction was completed in late October 2009. The College awarded the bid for the construction of the Library Resources Center in September 2009, and ground breaking occurred November 2009. During 2009, the College submitted an application for a U.S. Department of Agriculture (DOA) loan for the remaining construction costs of the Learning Resource Center. As of the date of this report, the College has not received notice on the application request. The College remains current in the repayment of the College Housing and Academic Facilities Loan from DOE as well as the Water Tank Loan from DOA and made principal and interest payments of \$688,540 during fiscal year 2009. Please refer to notes 3 and 9 to the accompanying financial statements for additional information regarding GCC's capital assets and long-term debt.

Management's Discussion and Analysis for the years ended September 30, 2008 and 2007, is set forth in the College's report on the audit of the financial statements, which is dated June 2, 2009, and that Discussion and Analysis explains the major factors impacting the 2008 and 2007 financial statements and can be viewed at the Office of Public Accountability – Guam website at www.guamopa.org.

Economic Outlook for FY 2010

The College continues to monitor the economic situation of the Government of Guam (GovGuam) closely, as it receives in total 60% of its funding locally and 90% of its personnel funding from local appropriations. The legislature continues to appropriate the same levels of General Fund appropriations as in FY08, even with the anticipated military buildup and growth budget requests made by GovGuam. The global recession and Government of Guam decreased revenues and collections continue to affect local funding availability. Although the College continues to seek additional funding from non GovGuam sources, it still requires its increasing base budget to grow and meet the future island demands.

As of March 2010, the College has received 59% or \$4.9 million of its \$8.2 million requested allotments. The slow release of funds has caused a strain on the College's financial resources and affected the programs and future programs to students. The College takes its finances seriously and no expenses are encumbered or expended unless funding is available and a funding source is identified within the College's procurement process. The College's management team has periodic discussion of national and local economic conditions, and how such conditions will affect the Government of Guam's finances. Based on such discussions and projection of allotments to be received by the Department of Administration, adjustments are made to department budgets throughout the College. The College will continue to maintain fiscal accountability for the benefit of our students.

Guam Community College recognizes the job opportunities that will be created because of Guam's military expansion. The College is preparing for the on-going training needs for the immediate economic impact resulting from the island's increased military activity. Consequently, the valuable skills and higher incomes this military buildup brings to Guam provides opportunities for GCC to expand its programs and services, not only to its civilian community, but the direct and indirect associations that result from this base realignment project. GCC will partner with federal and local government entities as well as private sector businesses to ensure that Guam's workforce is able to take advantage of opportunities that are available through GCC's expansive information technology, construction & trades – which will include GCC's Construction Trades Boot Camp, Allied Health, Education, and other academic programs – offered at the College.

**GUAM COMMUNITY COLLEGE
(A COMPONENT UNIT OF THE GOVERNMENT OF GUAM)**

**Management's Discussion and Analysis
Year Ended September 30, 2009**

The College continues to collaborate with the U.S. Federal Government, the Government of Guam, the private sector and the people of Guam in identifying issues and developing solutions that relate to Guam's military buildup and the impact it will have on the territory and the neighboring islands of Micronesia.

The Allied Health Building construction was completed in October 2009 with a total construction and A&E cost of \$3,978,550. In Fall 2009, the College put out for bid the Learning Resource Center (LRC) project and awarded the bid on this construction project in September 2009 for \$4,302,500 with A&E costs of \$343,000. As of March 2010, the project is 20% complete and expected completion date is September 2010. Funding for the Learning Resource Center was obtained from a grant of approximately \$2M from DOE under the Asian American and Native American Pacific Island-serving Institution (AANAPISI) and a \$2M ARRA State Fiscal Stabilization Funds (SFSF) Grant. The LRC is expected to cover approximately 20,000 square feet and be the first Silver LEED certified GovGuam building on Guam. A&E costs of \$237,000 were incurred for the Student Center which went out to bid in April 2010. The project is expected to cost \$4M and groundbreaking is expected in June 2010. The funding for this project will be through the ARRA SFSF of which GCC will receive \$9.5M.

The College was awarded a \$1.2M sub-grant from Guam Environmental Protection Agency for an energy audit and to make energy efficient improvements to the College campus. The College expects to receive the grant award related to the \$9.5M ARRA SFSF funds, in April 2010. These funds are requested for the following projects: Student Center, Learning Resource Center, Parking, Redundant network, VoIP telephone system, Generator, integrated system software, automotive paint booth, and a fire sprinkler riser.

Other small capital improvement projects are planned for FY 2010, such as campus railings, safety issues, renovation of existing classrooms and repair and renovation of restrooms; and some installation of typhoon shutters to the administrative building. These projects address the repair and maintenance requirements needed to ensure student accessibility and safety, along with the security needed for our College's assets.

GUAM COMMUNITY COLLEGE
(A COMPONENT UNIT OF THE GOVERNMENT OF GUAM)
Unrestricted and Restricted Fund Supplemental Schedule
Balance Sheet
September 30, 2009
(With Comparative Balances as of September 30, 2008)

	Unrestricted		Restricted		Total	Capital Projects	Tobacco Settlement	Campus Housing	Investment in Plant	Agency Fund	Elimination	Grand Total	
	Appropriated Fund	Non-appropriated Fund	Federal Fund	Other Grants Fund								2009	2008
ASSETS													
Cash	\$ -	\$ 576,248	\$ -	\$ -	\$ -	\$ -	\$ 193,077	\$ -	\$ -	\$ 246,667	\$ -	\$ 1,015,992	\$ 2,055,616
Investment	-	-	-	-	-	-	1,637,000	-	-	-	-	1,637,000	1,675,000
Due from Government of Guam	1,368,319	428,609	-	-	-	-	66,847	-	-	-	-	1,863,795	2,117,917
Due from other College funds	1,145,875	12,776,698	13,784	325,034	338,818	66,847	140,000	-	-	45,549	(14,513,787)	-	-
Accounts receivable - U.S. Government	-	-	1,926,833	832,520	2,759,353	-	-	-	-	-	-	2,759,353	1,552,931
Accounts receivable - tuition	-	4,923,406	-	-	-	-	-	-	-	-	-	4,923,406	4,014,359
Accounts receivable - other	-	76,539	-	12,500	12,500	-	-	-	-	-	-	89,039	69,881
Allowance for doubtful accounts	-	(1,255,127)	(5,572)	-	(5,572)	-	-	-	-	-	-	(1,260,699)	(1,230,562)
Inventories	-	162,782	-	-	-	-	-	-	-	-	-	162,782	159,282
Construction in progress	-	-	-	-	-	-	-	-	3,921,538	-	-	3,921,538	678,084
Land	-	-	-	-	-	-	-	-	1,903,000	-	-	1,903,000	1,903,000
Buildings	-	-	-	-	-	-	-	-	26,681,342	-	-	26,681,342	26,341,788
Equipment	-	-	-	-	-	-	-	-	5,462,313	-	-	5,462,313	5,385,946
Vehicles	-	-	-	-	-	-	-	-	262,358	-	-	262,358	262,358
Accumulated depreciation	-	-	-	-	-	-	-	-	(21,830,656)	-	-	(21,830,656)	(20,691,894)
	\$ 2,514,214	\$ 17,689,155	\$ 20,203,369	\$ 1,935,045	\$ 1,170,054	\$ 3,105,099	\$ 66,847	\$ 2,036,924	\$ -	\$ 16,399,895	\$ 292,216	\$ (14,513,787)	\$ 27,590,563
													\$ 24,303,706
LIABILITIES AND FUND BALANCE													
Accounts payable	\$ 139,885	\$ 704,587	\$ 844,472	\$ 64,297	\$ 174,706	\$ 239,003	\$ 216,464	\$ -	\$ 19,000	\$ -	\$ -	\$ 1,318,939	\$ 1,094,937
Loans payable	-	317,966	317,966	-	-	-	-	963,528	-	-	-	1,280,494	1,917,033
Due to other College funds	2,872,770	4,010,994	6,883,764	1,596,870	-	1,596,870	2,431,338	66,847	3,534,968	-	(14,513,787)	-	-
Due to depositor	-	-	-	-	-	-	-	-	-	292,216	-	292,216	283,528
Accrued liabilities	-	472,967	472,967	-	-	-	-	-	-	-	-	472,967	468,036
DCRS sick leave liability	-	604,465	604,465	-	-	-	-	-	-	-	-	604,465	503,083
Deferred revenue	-	1,447,433	1,447,433	-	-	-	-	-	-	-	-	1,447,433	1,184,943
Fund balance	(498,441)	10,130,743	9,632,302	273,878	995,348	1,269,226	(2,580,955)	1,970,077	(4,516,496)	16,399,895	-	22,174,049	18,852,146
	\$ 2,514,214	\$ 17,689,155	\$ 20,203,369	\$ 1,935,045	\$ 1,170,054	\$ 3,105,099	\$ 66,847	\$ 2,036,924	\$ -	\$ 16,399,895	\$ 292,216	\$ (14,513,787)	\$ 27,590,563
													\$ 24,303,706

**GUAM COMMUNITY COLLEGE
(A COMPONENT UNIT OF THE GOVERNMENT OF GUAM)**

Unrestricted and Restricted Fund Supplemental Schedule

Statement of Changes in Fund Balances

Year Ended September 30, 2009

(With Comparative Balances for the year ended September 30, 2008)

	Unrestricted		Restricted		Capital Projects	Tobacco Settlement	Campus Housing	Investment In Plant	Grand Total	
	General	Apportioned	Total	Non-appropriated					2009	2008
		MDF		NAF	Federal Fund					
Revenues:										
Tuition and fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Government of Guam appropriations	14,406,107	1,293,887	15,699,994	4,251,513	5,037,456	6,459,787	1,024,856	1,432,331	15,699,994	15,304,555
Federal grants and contracts	-	-	-	3,113	-	-	-	-	3,113	5,590,277
Government of Guam grants and contracts/agency	-	-	-	894,288	-	-	-	-	894,288	307,265
Sales and services of auxiliary enterprises	-	-	-	808,542	-	-	-	-	808,542	723,302
Contracted educational services	-	-	-	396,028	-	-	-	-	396,028	667,140
Other sources	-	-	-	-	-	-	-	-	-	205,037
Total current revenues	14,406,107	1,293,887	15,699,994	6,353,884	5,037,456	6,459,787	1,024,856	1,432,331	29,636,722	26,748,256
Expenditures and mandatory transfers:										
Educational and general:										
Instruction	6,190,530	762,061	6,952,591	1,457,688	345,843	290,568	636,411	-	9,026,690	7,810,794
Planning	413,471	-	413,471	58,718	472,189	765,073	-	-	1,237,262	864,478
Academic support	856,282	-	856,282	267,924	315,224	1,459,501	-	-	2,599,631	1,448,176
Student services	1,959,943	-	1,959,943	181,733	266,633	14,914	-	-	2,407,225	2,865,708
Institutional support	2,722,273	-	2,722,273	710,659	842	6,600	-	-	3,537,429	4,654,573
Operational and maintenance of plant	1,275,714	-	1,275,714	473,873	-	5,012	-	-	1,850,479	1,731,096
Scholarship and fellowship	187,772	-	187,772	1,240,627	3,347,713	-	-	-	3,539,820	2,949,222
Personnel salaries and benefits	459,245	-	459,245	-	-	-	-	-	459,245	427,736
Depreciation expense	-	-	-	-	-	-	-	-	1,138,762	1,299,265
Total expenditures and mandatory transfers	14,075,270	762,061	14,837,331	3,134,910	5,045,200	1,776,595	6,818,823	54,077	26,107,553	24,025,648
Auxiliary enterprises:										
Expenses	44,669	-	44,669	514,822	-	-	-	-	559,491	483,177
Total expenditures	14,119,939	762,061	14,882,000	3,649,732	5,045,200	1,776,595	6,818,823	54,077	26,667,044	24,508,825
Net (decrease) increase in fund balance	286,168	531,826	817,994	2,704,152	(14,743)	680,592	640,018	(40,245)	3,572,001	2,260,231
Beginning fund balance	(2,153,062)	816,627	(1,336,435)	7,330,815	288,452	1,338,118	(146,744)	(13,879,282)	18,833,146	16,511,434
Fund transfer	-	-	-	105,276	-	-	-	-	3,659,375	80,481
Ending fund balance	(1,866,894)	1,348,453	(518,441)	10,130,743	273,709	1,978,710	(146,744)	(13,919,527)	22,492,521	18,592,196

GUAM COMMUNITY COLLEGE
(A COMPONENT UNIT OF THE GOVERNMENT OF GUAM)

Statements of Cash Flows
Years Ended September 30, 2009 and 2008

	2009	2008
Cash flows from operating activities:		
Student tuition and fees	\$ 1,029,273	\$ 1,427,757
Federal grants and contracts	6,980,919	6,677,587
Government of Guam grants and contracts	1,008,811	815,489
Auxiliary enterprises	894,288	723,302
Other receipts/payments	1,741,808	920,446
Payments to employees	(14,793,983)	(13,656,510)
Payments to suppliers	(6,694,552)	(6,562,818)
Payments for scholarships and fellowships	(3,279,410)	(2,722,983)
Net cash used by operating activities	<u>(13,112,846)</u>	<u>(12,377,730)</u>
Cash flows from noncapital financing activities:		
Government of Guam appropriations	<u>15,494,871</u>	<u>15,146,791</u>
Cash flows from capital and related financing activities:		
Purchases of capital assets	(3,659,375)	(1,068,765)
Capital contributions received	888,266	-
Principal paid on long-term debt	(636,539)	(309,653)
Interest paid on long-term debt	<u>(52,001)</u>	<u>(127,243)</u>
Net cash used by capital and related financing activities	<u>(3,459,649)</u>	<u>(1,505,661)</u>
Cash flows from investing activities		
Withdrawal from investments	<u>38,000</u>	<u>65,000</u>
Net change in cash and cash equivalents	(1,039,624)	1,328,400
Cash and cash equivalents at beginning of year	<u>2,055,616</u>	<u>727,216</u>
Cash and cash equivalents at end of year	<u>\$ 1,015,992</u>	<u>\$ 2,055,616</u>
Reconciliation of operating loss to net cash used in operating activities:		
Operating loss	\$ (13,269,090)	\$ (12,836,600)
Adjustments to reconcile operating loss to net cash used by operating activities:		
Depreciation	1,138,762	1,289,265
Bad debts	40,137	-
Gain on disposal of fixed assets	-	(30,212)
On-behalf payments for retiree healthcare costs	459,245	422,736
Changes in assets and liabilities:		
Tuition receivable	(909,047)	(696,896)
Accounts receivable - U.S. Government and others	(1,151,688)	(812,164)
Other receivables	(19,158)	507,804
Inventories	(3,500)	(23,165)
Accounts payable and accrued liabilities	224,002	(344,778)
Accrued annual leave	4,931	10,955
DCRS sick leave liability	101,382	66,429
Deferred revenue	262,490	71,867
Deposits held on behalf of others	<u>8,688</u>	<u>(2,971)</u>
Net cash used in operating activities	<u>\$ (13,112,846)</u>	<u>\$ (12,377,730)</u>

2009-2010

GWHS AUTOCADD

Thanks to grant funding, the George Washington High School GCC CTE Carpentry/AutoCADD program received state-of-the-art computers for Fall Semester 2010.



NATIONAL SCIENCE FOUNDATION TOUR

Representatives from the National Science Foundation toured construction of the Learning Resource Center in September. As the government of Guam's first LEED-certified building, the \$4.3 million LRC received much attention from federal and local officials during construction.



RHINOCEROS BEETLE PROJECT

Sophomore Teresa Lizama (left) presented her project on efforts to eradicate the rhinoceros beetle at the Islands of Opportunity Alliance – Louis Stokes Alliance for Minority Partnerships Student Conference in Honolulu in August. Her instructor and project advisor, Theresa Datuin, is at right.



EARMARK CONSTRUCTION PROGRAM

An Earmark Congressional Grant allowed 39 previously unemployed people the opportunity to earn entry-level Construction certificates and increase their employment opportunities in June.



EVENTS



KEY INGREDIENTS

The GCC Culinary Arts program collaborated with high school CTE construction and marketing programs to present the Smithsonian Exhibition "Key Ingredients: America by Food: "Secret Ingredients of Our Cultural Cuisine" in the GCC Multipurpose Auditorium from Nov. 28 – Dec. 31.



COPSA FALL FESTIVAL

The Council on Postsecondary Student Affairs Fall Festival Sept. 16 raised nearly \$3,000 for GCC's 13 student organizations.



TAKE CARE DONATION

TakeCare donated \$100,000 to GCC's Allied Health programs in May, to fund professional development opportunities for faculty, student scholarships, and the purchase of new equipment.



SPRING SEMESTER OUTREACH REGISTRATION

GCC's community outreach included Spring Semester registration at Guam Premier Outlets in January.



Hafa Adal
Welcome to

GCC
GUAM COMMUNITY COLLEGE

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Guam Community College

Created by the Community College Act of 1977, Guam Community College offers associate degrees, certificates, and industry certification in more than 50 fields of study. GCC offers an apprenticeship program in conjunction with over 50 island employers. The College also offers Adult Basic Education, an Adult High School Diploma program, GED testing and preparation, English as a Second Language courses, and Continuing Education courses.

Location

Mangilao, Guam

Mailing Address

P.O. Box 23069 GMF
Barrigada, Guam 96921

Admission & Registration

Tel: (671) 735-5531-4

Fax: (671) 735-0540

Scholarships & Financial Aid

(671) 735-5544

Accreditation

Accredited by the Accrediting Commission
for Colleges and Junior Colleges
Western Association of Schools and Colleges

Degrees Offered

Associate of Science

Associate of Arts

Certificate

Diploma

Website

www.guamcc.edu

GCC Visual Communications students Angela Cabrera, Ryan Ayangco, and Rustan Estrellado assisted with the layout design, photography, and photo editing for the 2009-2010 Guam Community College Annual Report.