



GUAM COMMUNITY COLLEGE

Kolehon Kunitiadt Gudhan
Accredited by the
Western Association of
Schools and Colleges

Academic Affairs Division

R. Ray D. Somera, Ph.D.
Vice President

MEMORANDUM

TO: Mary A. Y. Okada *MyOkada*
President

FROM: Dr. R. Ray D. Somera
Vice President, Academic Affairs

RECEIVED
PRESIDENT'S OFFICE

DATE: 11-12-08

TIME: 2:30

INITIAL: RS

SUBJECT: Board approval for Institutional Strategic Master Plan (ISMP)

DATE: November 10, 2008

This is to respectfully transmit the final version of the Institutional Strategic Master Plan: 2009-2014 to your office. As a result of the collaborative efforts of various college constituents over the span of several months, it can now be presented before the Board of Trustees and is now ready for Board approval. Once board approval is secured, the plan also needs to be widely disseminated to the campus community

The broad participation of the entire college community (e.g., faculty, staff, administrators, and other stakeholders) formed an integral part in the preparation of this plan. The next step will be for your office to formally appoint responsible persons or offices to implement each of the four (4) strategic initiatives contained in the ISMP. This will ensure that assessment and accountability remain to be the hallmarks of the college's ISMP during its implementation period from January 2009 till January 2014.

I must also note that the implementation component of this plan will comprise the "Strategies and Actions Timetable" which is a separate document. After the Board approval, the responsible parties for implementation of each of the strategic initiatives will develop, define, and monitor the measures necessary to evaluate the success of the entire plan. This will be done in consultation with the Office of Assessment and Institutional Effectiveness in order to integrate all ISMP activities into the ongoing assessment initiatives on campus.

I also wish to thank the final editors of the document --Dr. Michelle Santos and Doris Perez-- for their critical assistance in finalizing the ISMP.

[Signature]
Dr. R. Ray D. Somera
Academic Vice President

CC: Lourdes Bautista, Board secretary
Doris Perez, Asst. Director, P & D
Dr. Gina Tudela, Asst. Director, AIE