

Part VI. Advisory Committee Meetings

In order for programs to meet the expectations of industry, dialogue between industry members and program faculty is critical. The table below shows that, in Fall 2009, of the ten departments required to submit advisory committee minutes to AIF, eight submitted minutes (80%).⁹ In Spring 2010, nine departments submitted advisory committee minutes (90%). The Deans of the two schools need to make certain that advisory committee meetings are held every semester to ensure that industry members provide programs with valuable feedback and support.

Table 5. Advisory Committee Meetings Held by Program
AY 2009-2010
Meeting Minutes Matrix

Fall 2009 (Aug 2009 – Dec 2009)		
Department/Program	School	Meeting/Minutes Dated
1. Adult Education Department <ul style="list-style-type: none"> Adult High School Program GED Program 	TPS	Not required to provide Advisory Committee Minutes (not included in the compliance report)
2. Allied Health Department <ul style="list-style-type: none"> Medical Assisting AS/Certificate Programs Nursing Assisting Secondary Program Practical Nursing Certificate Program 	TPS	<ul style="list-style-type: none"> Medical Assisting 10/2/2009 Nursing Assisting Secondary 10/2/2009 Practical Nursing Certificate 10/2/2009
3. Business Department <ul style="list-style-type: none"> Accounting AS Program Office Technology AS & Certificate Programs Supervision & Management AS & Certificate Programs 	TSS	<ul style="list-style-type: none"> Accounting AS Program 11/12/2009 Office Technology AS & Certificate Programs 11/12/2009 Supervision & Management AS & Certificate Programs 11/12/2009
4. Construction Trades Department <ul style="list-style-type: none"> Construction Technology Certificate Program Construction Trades Secondary Program Surveying Technology Certificate Program 	TPS	<ul style="list-style-type: none"> Construction Trades 12/04/2009 Construction Technology Certificate Program Construction Trades Secondary Program Surveying Technology Certificate Program
5. Criminal Justice & Social Science Department <ul style="list-style-type: none"> Criminal Justice AS & Certificate Programs Emergency Management AS & Certificate Programs Fire Science Technology Certificate Program 	TPS	<ul style="list-style-type: none"> Criminal Justice 12/15/2009
6. Education Department <ul style="list-style-type: none"> Early Childhood Education AS & Certificate Programs Education AA & Certificate Programs 	TPS	<ul style="list-style-type: none"> Early Childhood Education 10/5/2009 Education 10/5/2009

⁹ The Adult Education Department (Adult High School Program and GED Program) and the English Language Institute Department are not required to provide Advisory Committee Minutes.