

Accommodative Services & Title IX

Mission Statement: Through its actions, the Office of Accommodative Services seeks to create a climate, at Guam Community College, where all students regardless of accommodative needs become increasingly active participants in their educational experience.

Vision Statement: The Office of Accommodative Services envisions that students with disabilities will have equal access to successful participation and completion of quality education at Guam Community College, to prepare them for the global dynamic career and technical workforce development.

Outcome Description: Increasing interaction and training with faculty and departments.

SSUO#1 FA2009 - SP2011:
To provide support, resources, and training for faculty regarding disability and teaching students with disability.

Outcome Type: SLO
Start Date: 10/12/2009
End Date: 03/14/2011
Outcome Status: Completed the Assessment Cycle

Means of Assessment			
Artifact/Instrument/Rubric/Method/Tool Description	Criterion (Written in %)	Activity Schedule	Active
To conduct pre and post survey to faculty. Prior to the training, faculty will be given pre-survey regarding accomodation services, disability and teaching student's with disability. After the training, the faculty will be given the same post survey. Type of Artifact/Instrument/Rubric/Method/Tool: Employee-Faculty Satisfaction Survey Related Documents: Survey.pdf	The goal of the training is to increase faculty knowledge. The faculty will have 50% increase of their knowledge from their pre test.	2010 Professional Development Day and updated resources emailed to faculty.	Yes

Related Activities

- Collaboration with Community Partners

Related Tasks

* **Task Name:** Disability Training for Faculty and Services Providers
Task Description: Office of Accommodative Services is colloborating with DVR, DOE, and UOG to develop 6 weeks disability training for faculty and service providers.

Related Items

Guam Community College

- * Institution Level - The College seeks to meet the needs of Guam's youth and adult student clientele to achieve their career and quality of life goals.
- * Institutional Strategic Master Plan (ISMP) - ISMP GOAL#2
Educational Excellence:
This goal is defined by its ability to demonstrate that student learning outcomes (SLOs) are being attained, as gauged by the institutionalized process of systematic and regularized assessment that allows programs and services to identify, analyze, and use assessment results for accountability and program improvement.
- * Institutional Learning Outcome (ILO) - ILO#4 (Institutional Learning Outcome)
Students will demonstrate collaborative skills that develop professionalism, integrity, respect, and fairness.

ACCJC/WASC

- * STANDARD II (prior to June 2014). Student Learning Programs and Services - The institution offers high-quality instructional programs, student support services, and library and learning support services that facilitate and demonstrate the achievement of stated student learning outcomes. The institution provides an environment that supports learning, enhances student understanding and appreciation of diversity, and encourages personal and civic responsibility as well as intellectual, aesthetic, and personal development for all of its students.

School of Technology & Student Services (TSS)

- * Program Review Goal (Budget Related Goals & Objectives) - FY2011 PRG#2
Provide adequate support of program growth.

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- Supply adequate assistance to program growth.
- * Program Review Goal (Budget Related Goals & Objectives) - FY2014
Supply assistance for institutional learning outcomes.

Apprenticeship Training Program

- * Program/Unit Level - To contribute to workforce development in the region.
- * Program Review Goal (Budget Related Goals & Objectives) - PRG#1
To increase employer participation in the apprenticeship program.
- * Program Review Goal (Budget Related Goals & Objectives) - FY 2014
Increase the number of active apprentices in the program from 328 to 391.
- * Program Review Goal (Budget Related Goals & Objectives) - PRG#3
To increase the number of active apprentices in the program.
- * Program Review Goal (Budget Related Goals & Objectives) - FY 2016
Increase the number of active apprentices in the program from 529 to 550.
- * Program Review Goal (Budget Related Goals & Objectives) - FY 2014
Increase employer participation from in the Apprenticeship Program from 100 to 105.
- * Program Review Goal (Budget Related Goals & Objectives) - FY2014
Increase the number of Apprenticeship completers from 15 to 20.

Assessment & Counseling

Mission Statement: To provide a wide range of services to assist students in attaining their academic, career and personal goals.

Vision Statement: We recognize that the challenges that accompany being in school can lead to personal problems, interpersonal difficulties, and emotional stress. The Counseling Department can support students in their experiences in pursuit of their education, by addressing their career related needs, by promoting healthy and positive behaviors, views, relationships, and personal growth in a safe, confidential, and supportive environment. We will hold to the highest professional and ethical standards as we provide counseling services to address these challenges. We aim to provide the opportunity to foster this development to a culturally, economically, racially and religiously-diverse student body.

Outcome Description: AY13-15 SSUO#1 Psychological Preferences Workshops and/or Presentations

Upon completion of psychological preference workshops and/or presentations, students will gain knowledge of psychological preferences to help them understand and respect self and others.

Start Date: 10/14/2013

End Date: 03/09/2015

Outcome Status: Completed the Assessment Cycle

Program SLO/AUO Plan Institutional Strategic Master Plan (ISMP)

reflects/incorporates:

Historical Assessment ISMP Goal #2

Perspective:

Budget Goals: To ensure that ongoing review and evaluation of counseling services, programs, and initiative occur.

Means of Assessment			
Artifact/Instrument/Rubric/Method/Tool Description	Criterion (Written in %)	Activity Schedule	Active
A pre-survey and post-survey Type of Artifact/Instrument/Rubric/Method/Tool: Other (indicate the specific tool in the Method field/box) Related Documents: Pre_Post test.pdf	The post-survey results will show a 50% increase in knowledge of psychological preferences to help understand and respect self and others.	The pre-survey and post-survey will be disseminated before and after the presentations, respectively.	Yes

Related Activities

- Workshops/presentations

- Provide adequate support of program growth.
- * Program Review Goal (Budget Related Goals & Objectives) - FY2012 PRG#2
- Provide adequate support of program growth.

Center for Civic Engagement

- * Program/Unit Level - Establish a system for student participation and leadership in civic engagement.

Center for Leadership Studies (Archive)

Mission Statement: The Center For Leadership Studies (TCFLS) programs and activities are designed to provide students with skills essential to lead organizations and groups, to plan programs and tasks, and to work in collaboration with diverse populations.

PER 9-30-05 MEMO FROM TSS DEAN, THE ADMIN UNIT OUTCOMES FOR THIS PROGRAM WILL BE INCORPORATED WITH CAMPUS LIFE.

Vision Statement: The Center For Leadership Studies (TCFLS) programs and activities are designed to provide students with skills essential to lead organizations and groups, to plan programs and tasks, and to work in collaboration with diverse populations.

No Outcomes Description were returned for this Assessment Unit based upon the selected parameters.

Center for Learning & Instruction (Archive)

Mission Statement: Promoting teacher excellence.

Vision Statement: To provide information and resources that a majority of faculty find worthwhile.

No Outcomes Description were returned for this Assessment Unit based upon the selected parameters.

Center for Student Involvement

Mission Statement: The mission of the Center for Student Involvement office is to engage students in co-curricular campus and community activities that foster and promote leadership skills development; cooperation; diversity sensitivity; active participation in decisions that impact their educational experience; and desire to excel in their educational endeavors.

Admin Unit name was changed from Campus Life during Fall 2006 term.

Vision Statement: The Center for Student Involvement office envisions that students will demonstrate leadership skills through active participation in campus and community activities; develop and adopt social and leadership qualities during their academic life; and be empowered to understand and utilize their unified voice in addressing educational concerns.

Outcome Description: FA2009-SP2011 SSUO#1: - COPSA Officer & BOT Student Member Training

FA2009-SP2011 SSUO#1:

To support the newly elected STUDENT leaders by providing leadership training to prepare them for their new roles.

Outcome Type: SLO

Start Date: 10/12/2009

End Date: 03/14/2011

Outcome Status: Completed the Assessment Cycle

Means of Assessment			
Artifact/Instrument/Rubric/Method/Tool Description	Criterion (Written in %)	Activity Schedule	Active

housekeeping operations and management

* HS217 - Hotel Security Management: 2013-2015 SLO #1 - Upon successful completion of this course, students will be able to explain the key issues in developing and setting up a security program.

Outcome Description: Demonstrate Competency

SLO#1 Sy2014-SY2016 Apply the fundamentals of the requirements for the hotel operations & management program and demonstrate competency in their choice of occupations within the industry.

Outcome Type: SLO-Behavioral outcomes

Start Date: 10/08/2014

End Date: 03/14/2016

Outcome Status: Completed the Assessment Cycle

Program Level SLO Industry Yes

National Certification:

Type of Industry National American Hotel and Lodging Association (AH&LA) Certification

Certification:

Historical Assessment This program will be updated to further align courses with the AH&LA.

Perspective:

Budget Goals: Provide facilities and equipment to support program SLO's.

Judicial Affairs (Archive)

Mission Statement: The Office of Judicial Affairs seeks to uphold the Student Code of Conduct in a way that ensures the Guam Community College is fully able to enact its mission. A safe and educational environment will be maintained by educating students about the Code, and by ensuring that students are treated fairly throughout judicial proceedings. The Office seeks to empower students to develop a sense of ownership over the college environment, working together to create a culture marked by commitments to high behavioral standards.

PER 9-30-05 MEMO FROM TSS DEAN, THE ADMIN UNIT OUTCOME FOR THIS PROGRAM WILL BE INCORPORATED WITH AUXILIARY SERVICES.

Vision Statement: As the GCC program responsible for the maintenance and enforcement of Guam Community College's Student Code of Conduct, the OJA will receive documentation of Code violations from throughout GCC, bring students to summary and full hearings as appropriate, and adjudicate each case fairly and educationally. The OJA will work defectively with the Student Support Services Office, the Registrar's Office and the Council on Post secondary Student Affairs, and will involve students in the process of guiding the functions of the Office and in hearing summary cases when appropriate.

No Outcomes Description were returned for this Assessment Unit based upon the selected parameters.

Learning Resource Center

Mission Statement: MISSION STATEMENT :

The mission of the Guam Community College Library/Learning Resource Center is to provide learning resources and services to support and enrich the educational mission of the Guam Community College.

Vision Statement: Guam Community College Library will be the campus leader in helping students learn information literacy skills to become effective library users, information consumers and life-long learners.

Outcome Description: FA09-SP11 SSUO#1 CUSTOMER SERVICES

Students will receive competent assistance when borrowing materials, asking directional questions, using computer stations, making audio-visual requests, or conducting other library business at the Circulation Desk.

Start Date: 10/12/2009

End Date: 03/14/2011

Outcome Status: Completed the Assessment Cycle

Means of Assessment

Means of Assessment			
Artifact/Instrument/Rubric/Method/Tool Description	Criterion (Written in %)	Activity Schedule	Active
<p>Students will submit a one page, double spaced Essay titled: 'Why I want to be a Nurse'</p> <p>Type of Artifact/Instrument/Rubric/Method/Tool: Essay Questions</p> <p>Related Documents: Pre Nursing Entrance Essay Rubric</p>	<p>100% of students who are accepted into the Practical Nursing Program must submit a one page, doubled spaced essay, titled: 'Why I want to be nurse', that scores Good or Excellant according to the Essay Grading Rubric.</p>	<p>Annually as written requirement for program application</p>	<p>Yes</p>

Related Items

Guam Community College

- * Institutional Strategic Master Plan (ISMP) - ISMP GOAL#2
Educational Excellence:

This goal is defined by its ability to demonstrate that student learning outcomes (SLOs) are being attained, as gauged by the institutionalized process of systematic and regularized assessment that allows programs and services to identify, analyze, and use assessment results for accountability and program improvement.

- * Institutional Learning Outcome (ILO) - ILO#1 (Institutional Learning Outcome)

Students will demonstrate use of acquired skills in effective communication, and quantitative analysis with proper application of technology.

Academic Affairs Division (AAD)

- * Program Review Goal (Budget Related Goals & Objectives) - FY2011 PRG#1

Ensure educational excellence through a continuous assessment process that emphasizes the use of results for improvement of student learning.

ACCJC/WASC

- * STANDARD II (prior to June 2014). Student Learning Programs and Services - The institution offers high-quality instructional programs, student support services, and library and learning support services that facilitate and demonstrate the achievement of stated student learning outcomes. The institution provides an environment that supports learning, enhances student understanding and appreciation of diversity, and encourages personal and civic responsibility as well as intellectual, aesthetic, and personal development for all of its students.

Board of Trustees (BOT)

- * Governing Board Level - The Board of Trustees will continue to establish policies consistent with the college's mission statement in support of the teaching and learning processes in the college.

School of Trades & Professional Services (TPS)

- * Program Review Goal (Budget Related Goals & Objectives) - FY2011 PRG#1

Provide appropriate administrative and technological assistance to faculty and programs.

Project Aim

Mission Statement: The mission of Guam Community College's Project AIM, TRiO is to provide quality student support services and education so our students can succeed in school, graduate and transition into four year institutions/professional programs.

Vision Statement: Project AIM, TRiO's vision is to help our low-income, first-generation, disabled and disadvantaged students improve their quality of life by providing them with quality services, education and training, so students can positively contribute back to their world.

Student Learning Outcome (SLO): CUMULATIVE GPA

SSUO#1 SP2010-FA2011:

70% of participant will achieve a cumulative GPA of 2.0 or higher on a 4.0 scale per academic year.

Outcome Type: SLO

Start Date: 03/10/2010

End Date: 10/14/2011

SLO Status: Completed the Assessment Cycle