

OFFICE OF THE PRESIDENT  
GUAM COMMUNITY COLLEGE

INNOVATIVE IDEAS PROGRAM GUIDELINES AND  
APPLICATION FORM

**For Innovative Approaches that Improve Student Completion and Success**

**What is the Innovative Ideas Program?** It is a newly created incentive program developed by the President to provide monetary rewards to departments or members of the College community who come up with innovative approaches that improve student completion and success.

**General Information**

This Request for Proposal (RFP) will provide funding for department(s)/individual(s) that promise innovative approaches and initiatives to address and improve student completion and success here at Guam Community College. The RFP invites departments or individuals to submit proposals that support:

1. Engagement in research that addresses developmental education and skills gaps.
  - How can we become especially attuned to the many students on our campus who struggle, due to a variety of factors? Traditional areas have included course-based aspects of support, such as developmental reading, basic writing, developmental math, study skills, and learning frameworks courses, as well as non-course-based aspects of support like tutoring, supplemental instruction, and mentoring which are similar or identical to the services provided by College Access and Project AIM programs.
  - Should we, and how can we innovatively re-design these efforts?
  - What resources do we need?
  - How can we redesign developmental education to increase completion rates, dramatically improve college readiness, and close the skills gap?
  - Do we need to reinvent institutional roles by refocusing and investing in support structures; or reset the system by targeting public and private investments and implementing policies for more rigor, transparency, and accountability?
  
2. High-level progress requires creating a developmental education student success pathway model:
  - instituting pre-collegiate and early intake,
  - addressing high school graduates and returning students by increasing awareness and access,
  - promoting academic readiness,
  - providing early opportunities for college and career readiness,
  - aligning curriculum across sectors,
  - improving transitions to postsecondary,
  - providing meaningful faculty and staff professional development,

- For ESL/ABE/GED students-providing a clear and carefully crafted pathway from literacy through college and career readiness.
3. For advising and support services:
    - making the front door engagement inescapable,
    - incorporating multiple measures for assessment and placement,
    - designing clear academic pathways including the required educational plan and enrollment in a program of study,
    - using appropriate technology in support of services and advising,
    - Providing meaningful faculty and staff professional development.
  4. Completion is still a big challenge that we have to overcome. We need to accelerate developmental pathways into programs of study by providing connections through cohort experiences in the first term, contextualizing the basic skills to the program of study, and mandating carefully crafted and evidence-based success in courses in first term.
  5. Addressing the developmental education issues in a comprehensive and sweeping manner is how we are going to improve our student success rate.

**Amount of Awards:** A project budget proposal must be included. The final award amount will be determined by the President.

Proposals will be reviewed twice during the academic year with the deadline for submission indicated in the proposal submission section of this RFP.

**Guidelines:**

**Proposal format:** All proposals must be submitted by electronic copy in the following format:

- Name of department or individual requesting funds to develop project
- Provide a brief abstract of the proposed project (at least 100 words)
- Describe the project including the following:
  - Purpose of project/Timeline
  - Intended outcomes or deliverables of the project
  - Assessment method(s) that will be used in the project. (For course assessment, methods might only include reflective direct measures of learning such as student essays, videotaped presentations, paper or electronic portfolios etc.). [Curriculum development projects will be evaluated differently.]
- Data analysis to be employed
- Evaluation and dissemination of the results. Please note that a final written report must be submitted within 30 days of completion of project.
- A showcase of the project is required and must be detailed in the project proposal.

## **Deadline for Submitting Proposals**

All proposals must be submitted to the Innovative Ideas Program Screening and Review Committee composed of the Dean of the School of Trades and Professional Services, the Dean of the School of Technology and Student Services, and the Assistant Director for Assessment, Institutional Effectiveness & Research. Electronic submissions are required and must be submitted to [aier@guamcc.edu](mailto:aier@guamcc.edu).

## **Proposal Review**

Proposals will be reviewed twice during the academic year with specific deadlines. The Screening and Review Committee will critique all proposal submissions and make recommendations to the Academic Vice President, who will submit a final recommendation for funding to the President.

## **Award Announcement**

Proposal award announcement will be made immediately. Upon approval of proposal, 50% of grant amount will be awarded immediately. The other 50% will be paid upon submission of the closeout report. Curriculum development projects, depending on the timeline, will be paid out based on negotiations between the author and the AVP.

## **Questions and Inquiries**

All questions and inquiries regarding the proposal process must be directed to the Innovative Ideas Program Screening and Review Committee at [aier@guamcc.edu](mailto:aier@guamcc.edu) or telephone 735-5520.

**INNOVATIVE IDEAS PROGRAM APPLICATION FORM**  
**For Innovative Approaches that Improve Student Completion and Success**

**Applicant Information**

**Name:** \_\_\_\_\_

**Department/Unit:** \_\_\_\_\_

**Telephone Contact:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Project Information**

**Title of Project:** \_\_\_\_\_

**Target Class/Research Area:** \_\_\_\_\_

**Project Start Date:** \_\_\_\_\_

**Project End Date:** \_\_\_\_\_

**Total Funding Requested:** \$ \_\_\_\_\_

**Applicant's Signature:** \_\_\_\_\_

- Provide a brief abstract of the proposed project (at least 100 words)
- Purpose of project/timeline and intended outcomes of the project
- Assessment method(s) that will be used in the project. (For course assessment, methods only include direct measures of learning such as student reflection essays, videotaped presentations, paper or electronic portfolios etc. TracDat training is also necessary.)
- Data analysis to be employed and the evaluation and dissemination of the results.

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Project Recommended for Funding: Yes \_\_\_\_\_ No \_\_\_\_\_

Project Review Panel Chairperson: \_\_\_\_\_ Date: \_\_\_\_\_

Total Amount of Funding Recommended: \$ \_\_\_\_\_

Approved / / Disapproved / /

\_\_\_\_\_  
Mary A.Y. Okada, Ed.D., President

\_\_\_\_\_  
Date