



## FSM292 Practicum - Mentor Rating Sheet

<b>Student</b>		<b>Practicum Site</b>	
<b>Cell</b>		<b>Supervisor</b>	
<b>Term</b>		<b>Email</b>	

<b>INSTRUCTIONS</b>	<p>_____ is a Foodservice Management student of the Guam Community College. The Program's Practicum component seeks to give students an opportunity to apply principles learned in the program. We appreciate your assistance in giving the student opportunities to apply foodservice management principles listed below and evaluate his or her performance using the criteria outlined below.</p>
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Please rate the following factors as:

N/A=Not Applicable 1=Poor 2=Fair 3=Good 4=Excellent

Soft Skills	Rating	Foodservice Mgt Learning Objectives	Rating
Personal Appearance	4 3 2 1 n/a	Customer Service Skill	4 3 2 1 n/a
Courtesy & Respectful	4 3 2 1 n/a	Menu Planning Skill	4 3 2 1 n/a
Coachable	4 3 2 1 n/a	Skill in Writing Standardized Menu	4 3 2 1 n/a
Job Quality & Accuracy	4 3 2 1 n/a	Purchasing Principles	4 3 2 1 n/a
Dependability & Reliability	4 3 2 1 n/a	Product Receiving, Storing, Issuing Principles	4 3 2 1 n/a
Productivity	4 3 2 1 n/a	Quality Food Production	4 3 2 1 n/a
Initiative	4 3 2 1 n/a	Quality Beverage Management	4 3 2 1 n/a

Positive Attitude & Enthusiasm	4 3 2 1 n/a	Communicating with Customers	4 3 2 1 n/a
Time Management	4 3 2 1 n/a	Managing Buffets, Catered Events	4 3 2 1 n/a
		Cost Control Principles	4 3 2 1 n/a

**Additional Comments:**

*The student's STRENGTHS are"*

*The student should improve on the following areas:*

*How would you rate the student's overall performance: Circle One:*

*Fair Good Excellent*

Number of times the student was absent form work: \_\_\_\_

Number of times the student was late to work: \_\_\_\_

Student's Name and Signature: \_\_\_\_\_ NOTE:

PLEASE REVIEW THIS EVALUATION WITH THE STUDENT, SIGN, AND RETURN TO THE INSTRUCTOR.

Evaluator's Name and Signature \_\_\_\_\_ Date of

Evaluation: \_\_\_\_\_

Thank you for your time. Please return the completed form to  
[Kennylyn.miranda@guamcc.edu](mailto:Kennylyn.miranda@guamcc.edu). If you have any questions, please call me at 929-2411