

Assessment: Program/Unit-Level Assmt Plan



Board of Trustees

Administrative Unit Outcome (AUO): AUO# 1 FALL2020-SP2021 Budget goal - Policy Review & Update.

AUO# 1 FALL2020-SP2021 Budget goal - POLICY REVIEW. CONTINUE TO EVALUATE AND AMEND PERIODICALLY BOARD POLICIES AND UPDATE BY-LAWS TO ALIGN PROCESSES AND PROCEDURES, AS NECESSARY AND APPROPRIATE.

AUO Status: Currently being assessed

Planned Assessment Cycle: Fall 2020 - Spring 2021

Start Date: 10/12/2020

End Date: 03/08/2021

Program Level SLO Industry National Certification: N/A

Historical Assessment Perspective: PERIODIC EVALUATION AND REVISION OF BOT POLICIES TO INCLUDE UPDATES OF MISSION STATEMENT AND BY-LAWS.

Artifact/Instrument/Rubric/Method/Tool Description

Board of Trustees Policy - Continue to revise BOT policies, to include Mission Statement , By-Laws, and BOT Handbook. (Active)

Criterion (Written in %): 90% of Board of Trustees (BOT) reviewed will reflect at least last review date of 3 years or less, due to some policies that are newly adopted and will not require a review during this period of assessment. However, the Board will continue to update BOT policies to maintain currency and as deemed necessary and appropriate to include the Code of Ethics policy , Mission Statement, By-Laws and BOT Handbook.

Activity Schedule: There is a Board of Trustees Fiscal Calendar that is annually presented to the Board for approval that includes policy reviews with estimated timelines.

Related Documents:

[POLICY REVIEW TOOL-Criteria for BOT Policy Review.2019-2020.pdf](#)

[AY2018-2020 BOT Assessment Goals, Objectives, Person Responsible, Timeline.SIGNED.pdf](#)

[BOT Fiscal Calendar \(October 2017-September 2018\)Ver.3.to Board.SIGNED.pdf](#)

[2019 BOT Policy Review.Timeline.pdf](#)

[BOT Fiscal Calendar \(October 2019-September 2020\)-FINAL.signed2.pdf](#)

[2019-2020 BOT Policy Review.Timeline.updated..pdf](#)

[BOT Fiscal Calendar \(October 2018-September 2019\).signed.pdf](#)

Related Items

Academic Affairs Division (AAD)

Program Review Goal (Budget Related Goals & Objectives) - FY 2020

2. To strengthen accreditation process by restructuring standard committees that will lead in monitoring improvement areas more systematically and effectively.

ACCJC/WASC

STANDARD I: Mission, Academic Quality and Institutional Effectiveness, and Integrity - The institution demonstrates strong commitment to a mission that emphasizes student learning and student achievement. Using analysis of quantitative and qualitative data, the institution continuously and systematically evaluates, plans, implements, and improves the quality of its educational programs and services. The institution demonstrates integrity in all policies, actions, and communication. The

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administration, faculty, staff, and governing board members act honestly, ethically, and fairly in the performance of their duties.

STANDARD III: Resources - The institution effectively uses its human, physical, technology, and financial resources to achieve its mission and to improve academic quality and institutional effectiveness.

STANDARD IV: Leadership and Governance - The institution recognizes and uses the contributions of leadership throughout the organization for promoting student success, sustaining academic quality, integrity, fiscal stability, and continuous improvement of the institution. Governance roles are defined in policy and are designed to facilitate decisions that support student learning programs and services and improve institutional effectiveness, while acknowledging the designated responsibilities of the governing board and the chief executive officer. Through established governance structures, processes, and practices, the governing board, administrators, faculty, staff, and students work together for the good of the institution.

Board of Trustees (BOT)

Program Review Goal (Budget Related Goals & Objectives) - FY2020

1. Policy Review. Evaluate and amend periodically board policies and update by-laws to align processes and procedures, as necessary and appropriate.

Institution Goals

Institutional Learning Outcome (ILO) - ILO#2 (Institutional Learning Outcome)

Students will demonstrate ability to access, assimilate and use information ethically and legally.

Institutional Learning Outcome (ILO) - ILO#4 (Institutional Learning Outcome)

Students will demonstrate collaborative skills that develop professionalism, integrity, respect, and fairness.

Institutional Learning Outcome (ILO) - ILO#5 (Institutional Learning Outcome)

Students will demonstrate civic responsibility that fosters respect and understanding of ethical, social, cultural, and environmental issues locally and globally.

Administrative Unit Outcome (AUO): AUO# 2 FALL2020-SP2021 ISMP - LEVERAGING TRANSFORMATIONAL ENGAGEMENT AND GOVERNANCE

AUO #2 FA2020-SP2021. PERIODIC EVALUATION AND REVISION OF BOT POLICIES TO INCLUDE UPDATES OF MISSION STATEMENT, BY-LAWS AND BOARD MEMBERSHIP HANDBOOK BY FOLLOWING AND IMPLEMENTING AN ESTABLISHED ANNUAL SCHEDULE FOR EVALUATION.

AUO Status: Currently being assessed

Planned Assessment Cycle: Fall 2020 - Spring 2021

Start Date: 10/12/2020

End Date: 03/08/2021

Program Level SLO Industry National Certification: N/A

Historical Assessment Perspective: Follow and implement the established annual schedule for evaluation of board policies

Artifact/Instrument/Rubric/Method/Tool Description

Board of Trustees Policy - Working sessions will be coordinated using a Policy Review Timeline and the Board of Trustees Annual Fiscal Calendar as a guide for scheduling. (Active)

Criterion (Written in %): 100% participation by Board of Trustees members to include the Student Trustee.

Activity Schedule: Board Policy Reviews throughout the academic year by involving all GCC Board of Trustees members; the Student Trustee representing students; representing faculty and staff by their respective advisory members; including the Vice President for Academic Affairs Division; and Vice President for Finance & Administration.

Related Documents:

[2019-2020 BOT Policy Review.Timeline.updated..pdf](#)

[BOT Fiscal Calendar \(October 2019-September 2020\)-FINAL.signed2.pdf](#)

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Related Items

Academic Affairs Division (AAD)

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Administrative Unit Outcome (AUO): SECONDARY TITLE VB COPY

To implement a career and technical education curriculum with applied academics that provides students with more career specific technical skills to grow personally and professionally, while also providing students with knowledge and skills that prepare them for college and/or career readiness.

AUO Status: Currently being assessed

Planned Assessment Cycle:

Start Date:

End Date:

Program Level SLO Industry National Certification:

Historical Assessment Perspective: Strategies:

1.1 Plan for and implement new CTE programs in the GDOE high schools, according to local industry needs and student interest.

1.2 Increase the numbers of students completing secondary CTE programs.

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- 1.3 Increase effective opportunities for all high school students to learn about and develop interest in possible CTE programs available.
- 2.1 Develop students' career portfolios documenting curricular and co-curricular activities and achievements that demonstrate college and career explorations, planning and readiness.
- 2.2 Increase the participation in and effective completion of Work Experience in all CTE programs.
- 2.3 Ensure that all CTE instructional facilities are outfitted with the latest state-of-the-art and industry-level equipment to enhance students' learning and their learning environments.
- 3.1 Maximize opportunities for students to score at the highest level possible on the Work Keys assessment.
- 3.2 Effectively integrate College and Career Readiness Standards into the curriculum for all CTE programs.
- 3.3 Engage CTE students in various college-ready transitional experiences.