ADULT EDUCATION
Strategic Plan

Institutional Strategic Master Plan Goals / Initiatives (2023 - 2026)

1. Advancing Workforce Development and Training
2. Fostering 100% Student-Centered Success
3. Leveraging Transformational Engagement and Governance
4. Optimizing Resources
5. Modernizing and Expanding Infrastructure and Technology

Department Objectives

1. Increase partnerships with community partners, village mayors and various organizations to promote adult education.
2. Provide flexible/extended tutoring service hours and course offerings, and advisement (academic, career, transitional, workforce, etc) to students.
3. Provide opportunities for faculty and students to attend workshops/development.

TIMELINE

ISMP GOAL #	Department Objective	Annual Program Budget Goal	Task 2023-2024	Task 2024-2025	Task 2025-2026
1.2	Increase partnerships with community partners, village mayors and various organizations to promote adult education.	Increase student enrollment by 10% in the basic literacy, ESL, and AHS programs.	Increase partnership with mayors offices and the FSM community to bring about awareness of AE program and increase enrollment.	Increase partnership with mayors offices and community organizations partners to bring about awareness of the AE program and increase enrollment.	Increase partnership with mayors offices, community organizations at the local and regional level.
2.2	Provide flexible/extended tutoring service hours and advisement (academic, career, transitional, workforce, etc) to students	Increase student retention/completion by 10% in the basic literacy, ESL, and AHS programs	Establish flexible tutoring hours and offer academic, career, transitional, and workforce advisement to students.	Establish flexible tutoring hours and offer academic, career, transitional, and workforce advisement to students.	Establish tutoring and advisement (academic, career, transitional, workforce) sessions with community organizations off-site for present/potential students.
4.3	Student Workshops / Faculty Development	Provide Instructional Support	Offer opportunities for faculty development to foster best practices for instructional delivery	Offer workshops and development for both students - mentoring, academics, workforce development, and faculty - andragogy and best practices for instructional delivery.	Offer workshops and development for both students - mentoring, academics, workforce development, and faculty - andragogy and best practices for instructional delivery.

FY24 Department Goals, Indicators and Outcomes

DEPT_ CODE	DEPT_ DIV CODE	DEPT_ DESC	DEPT_ FY05 BUDGET	DEPT_ GOAL 1	DEPT_ GOAL 2	DEPT_ GOAL 3	DEPT_ INDICATOR 1	DEPT_ INDICATOR 2	DEPT_ INDICATOR 3	DEPT_ OUTCOME 1	DEPT_ OUTCOME 2	DEPT_ OUTCOME 3
6610	1	Adult Basic Education		TO INCREASE CASAS LEARNING GAINS FOR STUDENTS IN BASIC SKILLS COURSES.	TO INCREASE THE NUMBER OF STUDENTS WHO COMPLETE 12 HOURS OF INSTRUCTION.	TO INCREASE THE GED STUDENT COMPLETION RATE.	PROVIDE WRAP-AROUND SERVICES SUCH AS TUTORS, READ THEORY, WORKKEYS, ETC.	IDENTIFY BEST PRACTICES TO ASSIST STUDENTS TO COMPLETE A BASIC SKILLS COURSE WITH 12 OR MORE HOURS OF INSTRUCTION.	DEVELOP A GED PREPARATION PROGRAM TO INCLUDE A GED EXAM PREPARATION COURSE.	AT LEAST 10% OF STUDENTS WILL DEMONSTRATE AN INCREASE IN THEIR LEARNING GAINS THROUGH THEIR CASAS POST-TEST AND ADVANCE TO THE NEXT EDUCATIONAL FUNCTIONING LEVEL.	AT LEAST 10% OF STUDENTS ENROLLED IN A BASIC SKILLS COURSE WILL ACCOMPLISH MORE THAN 12 HOURS OF INSTRUCTION.	AT LEAST 10% OF STUDENTS ENROLLED IN THE GED PROGRAM WILL SUCCESSFULLY PASS THE GED.

R_NO	R_FD	R_DEPT	R_OBJ	R_FY	R_DESC	R_JUSTIFICATION	R_QTY	R_UNIT	R_IT	R_Priority	TOTAL (QTY x Unit)
1	1	6610			INSTRUCTIONAL SUPPLIES	ENSURE ADJUNCT FACULTY ARE EQUIPPED WITH SUPPLIES NEEDED TO CARRY OUT INSTRUCTIONAL ACTIVITIES	1	500	N/A	1	500
										500	-

FY24 Department Goals, Indicators and Outcomes

DEPT_CODE	DEPT_DIV CODE	DEPT_DESC	DEPT_FY05 BUDGET	DEPT_GOAL 1	DEPT_GOAL 2	DEPT_GOAL 3	DEPT_INDICATOR 1	DEPT_INDICATOR 2	DEPT_INDICATOR 3	DEPT_OUTCOME 1	DEPT_OUTCOME 2	DEPT_OUTCOME 3
6620	1	Adult High School		TO INCREASE CASAS LEARNING GAINS FOR AHS STUDENTS	TO INCREASE THE NUMBER OF GRADUATES WHO TRANSITION INTO COLLEGE OR WORKFORCE.	TO RESEARCH AND IDENTIFY INSTRUCTIONAL MODALITIES THAT WOULD MEET THE NEEDS OF ADULT EDUCATION STUDENTS.	PROVIDE WRAP-AROUND SERVICES SUCH AS READ THEORY, WORKKEYS, ETC.	DEVELOP A TRANSITION TO COLLEGE OR WORK THROUGH VARIOUS WORKSHOPS SUCH AS, FINANCIAL AID, RESUME WRITING, CAREER EXPLORATION, ETC.	ANALYZE AND DOCUMENT RESEARCH FINDINGS THROUGH A WHITEPAPER CONCEPT AND SUBMIT TO DEAN AND VICE PRESIDENT FOR REVIEW.	AT LEAST 10% OF STUDENTS WILL DEMONSTRATE AN INCREASE IN THEIR LEARNING GAINS THROUGH THEIR CASAS POST-TEST.	AT LEAST 10% INCREASE IN THE NUMBER OF GRADUATES TRANSITIONING INTO THE COLLEGE.	APPROVAL OF WHITEPAPER CONCEPT AND IMPLEMENTATION IN FALL 2023.

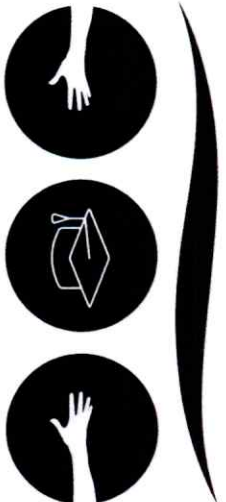| R_NO	R_FD	R_DEPT	R_OBJ	R_FY	R_DESC	R_JUSTIFICATION	R_QTY	R_UNIT	R_IT	R_Priority	TOTAL (QTY x Unit)
1	11	6620			INSTRUCTIONAL SUPPLIES	ENSURE ADJUNCT FACULTY ARE EQUIPPED WITH SUPPLIES NEEDED TO CARRY OUT INSTRUCTIONAL ACTIVITIES	1	500	N/A	1	500
2	11	6620			STUDENT REGISTRATION FEE	SUPPORT STUDENTS' EFFORT TO COMPLETE AHS GRADUATION REQUIREMENTS	20	574	N/A	1	11,480
3	11	6620			TUITION & FEES, CTE BOOKS	SUPPORT STUDENTS' EFFORT TO COMPLETE AHS GRADUATION REQUIREMENTS	197	162	N/A	1	31,914
											43,894
											-
											-
											-

FY24 Department Goals, Indicators and Outcomes

DEPT_CODE	DEPT_DIV CODE	DEPT_DESC	DEPT_FY05 BUDGET	DEPT_GOAL 1	DEPT_GOAL 2	DEPT_GOAL 3	DEPT_INDICATOR 1	DEPT_INDICATOR 2	DEPT_INDICATOR 3	DEPT_OUTCOME 1	DEPT_OUTCOME 2	DEPT_OUTCOME
6640	1	English-As-A-Second Language		TO INCREASE THE NUMBER OF STUDENTS WHO COMPLETE 12 HOURS OF INSTRUCTION.	TO INCREASE CASAS LEARNING GAINS FOR STUDENTS IN ESL COURSES.	TO INCREASE ENROLLMENT FOR ESL.	PROVIDE WRAP-AROUND SERVICES SUCH AS TUTORS, READ THEORY, WORKKEYS, ETC.	IDENTIFY BEST PRACTICES TO ASSIST STUDENTS TO COMPLETE A ESL COURSE WITH 12 OR MORE HOURS OF INSTRUCTION.	CONDUCT COMMUNITY OUTREACH AND EDUCATE INDIVIDUALS OF GCC ESL PROGRAMS.	AT LEAST 10% OF STUDENTS WILL DEMONSTRATE AN INCREASE IN THEIR LEARNING GAINS THROUGH THEIR CASAS POST-TEST AND ADVANCE TO THE NEXT EDUCATIONAL FUNCTIONING LEVEL	AT LEAST 10% OF STUDENTS IN AN ESL COURSE WILL ACCOMPLISH MORE THAN 12 HOURS OF INSTRUCTION.	ENROLLMENT IN THE ESL COURSES WILL INCREASE BY 10%

R_NO	R_FD	R_DEPT	R_OBJ	R_FY	R_DESC	R_JUSTIFICATION	R_QTY	R_UNIT	R_IT	R_Priority	TOTAL (QTY x Unit)
1	1	6640			INSTRUCTIONAL SUPPLIES	ENSURE ADJUNCT FACULTY ARE EQUIPPED WITH SUPPLIES NEEDED TO CARRY OUT INSTRUCTIONAL ACTIVITIES	1	500	N/A	1	500
											500
											-
											-

REACH FOR COLLEGE

GUAM**COMMUNITY**COLLEGE

Strategic Plan

Institutional Strategic Master Plan Goals / Initiatives (2023 - 2026)

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4. Optimizing Resources
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Department Objectives

1. Increase awareness of the opportunities offered at the Post-Secondary level.
2. Increase potential students' knowledge of the processes necessary to achieve academic and career goals.
3. Increase level of academic support to students at the secondary and Post-secondary level.

TIMELINE

ISMP GOAL #	Department Objective	Annual Program Budget Goal	Task 2023-2024	Task 2024-2025	Task 2025-2026
1.2	Potential students and stakeholders will become aware of the opportunities offered at the Post-Secondary level.	Conduct Campus Tours for High School Students to familiarize potential and new students with the GCC campus	Invite high school seniors and counselors to tour campus and conduct surveys to gain students' knowledge of opportunities offered at GCC.	Invite high school juniors and seniors, and counselors to tour campus and conduct surveys to gain students' knowledge of opportunities offered at GCC.	Invite high school sophomores, juniors, and seniors, and counselors to tour campus and conduct surveys to gain students' knowledge of opportunities offered at GCC.
		Provide information on the Admissions & Registration Process, Financial Aid process as well as Career Exploration	Conduct workshops at the public and private secondary schools to inform students of the Admissions and Registration process, Financial Aid process, and Career Exploration.	Conduct workshops at the public and private secondary schools to inform students of the Admissions and Registration process, Financial Aid process, and Career Exploration.	Participate in secondary school College Fairs, conduct workshops for secondary school counselors, and conduct presentations to secondary school students and high school graduates to provide information on the Admissions and Registration process, Financial Aid process, and Career Exploration.
2.3	Potential students will have knowledge of the processes necessary to achieve academic and career goals.	Provide information on the Admissions & Registration Process, Financial Aid Process, Registration Process, Financial Aid process and Career Exploration.		RFC will conduct workshops for secondary school counselors and parents/guardians to become knowledgeable of the College's admission	RFC will conduct workshops for secondary school counselors and parents/guardians to become knowledgeable of the College's admission and registration process, Financial

				and registration process, Financial Aid process, and Career Exploration.	Aid process, and Career Exploration.
2.2	Academic support will be made available to students at the secondary and Post-secondary level.	Provide Tutoring and Mentoring Services to ensure student success	Establish RFC Tutoring Center for secondary and post-secondary levels to ensure student success during fall and spring semesters, as well as winter and summer.	Establish partnership with public and private secondary school counselors to promote RFC Tutoring Center's availability to its students during winter and summer breaks.	Establish partnership with public and private secondary school counselors to promote RFC Tutoring Center's availability to its students during winter and summer breaks.

REACH FOR COLLEGE BUDGET GOALS

DEPT_ DIV CODE	DEPT_ DESC	DEPT_ GOAL 1	DEPT_ GOAL 2	DEPT_ GOAL 3	DEPT_ INDICATOR 1	DEPT_ INDICATOR 2	DEPT_ INDICATOR 3	DEPT_ OUTCOME 1	DEPT_ OUTCOME 2	DEPT_ OUTCOME 3
6000 1	Reach for College	Conduct Campus Tours for High School Students to familiarize potential and new students with the GCC campus	Provide information on the Admissions & Registration Process, and Mentoring Services to ensure student success	Provide Tutoring and Mentoring Services to ensure student success	Students and stakeholders will indicate through surveys, knowledge of the opportunites offered at GCC	Student will indicate through surveys, knowledge of the admissions, financial aid, and advisement services.	RFC will see an increase in students seeking campus tours will tutoring and mentoring services.	80% of potential students and stakeholders surveyed will agree they have gained knowledge of the opportunities offered at GCC.	80% of students surveyed after they have gained knowledge of the admissions, financial aid, and advisement processes at GCC.	The number of students seeking tutoring and mentoring services will increase by 50%.

R_NO	R_FD	R_DEPT	R_OBJ	R_FY	R_DESC	R_JUSTIFICATION	R_QTY	R_UNIT	R_IT	R_Priority	total
1	11	6000	6111		Tutors and Part-time instructors	Tutors needed to support underserved/underrepresented population succeed in postsecondary education. Part time instructors needed for the Winter and Summer Bridge Program (3 instructors at 2hrs per day, 15 days).	1	20979		1	20,979
2	11	6000	7230		National College Access Network	Membership Renewal	1	250	N/A	1	250
3	11	6000	7230		Tutoring Training	Tutor online training	1	1495		1	1,495
4	11	6000	7230		Association for Career & Technical Education	Membership Fee	2	80		1	160
5	11	6000	7230		National Partnership for Educational Access	Membership Renewal webinar and to share best practices to increase access for underrepresented youth	2	200		1	400
6	11	6000	7230		Bus Services	Transport high school students to GCC for campus tours, winter and summer bridge programs	8	520			4,160
7	11	6000	7240		Supplies & Material	To support the operation of RFC	4	500			2,000
8	11	6000	7290		Misc. Support	To support activities for underrepresented students to access postsecondary education.	1	10000			10,000
											39,444