



# **Education/Cosmetology Department 3-Year Strategic Plan: Fall 2022 – Spring 2025 (Updated 9/13/2022)**



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## History

The Certificate in Early Childhood (ECE) program began in 1988, the Associate of ECE in 1992. The only CTE secondary program currently under our department is for GWHHS students who can earn college credit if they receive mastery level for CD110 ECE Orientation and CD180 Language Arts in EC. A newly adopted track, Certificate in ECE CDA was approved along with a 12-credit practicum course (CD293) by CRC which will allow our ECE students to earn a globally recognized industry credential.

The Education Certificate and Associate Degrees began in 1995. Courses have been developed and added to the program requirements over the years. The most recent program document is aligned with requirements for entering the School of Education at the University of Guam in order to facilitate a smooth transition for those who wish to pursue a Bachelor degree.

The Certificate in Sign Language Interpreter (SLI) Program was established in Fall 2017. The first SLI Practicum course (IN292) was adopted and offered for the first time in Spring 2020. Some 20 students have completed this program with another student completing IN292 (Practicum), and hence, the program, in Fall 2022. The program shifted to a cohort and condensed schedule in Fall 2022, which is being recognized as a pilot program. Initial conversations began in Spring 2022 with Dr. Heather Zimmermann (Director of Deaf Studies at Carolina University) toward collaboration with Carolina University to assist students pursuing a Bachelor of Arts degree in Deaf Studies.

In 2016-17 the Cosmetology program was not offered due to reasons in the RIF Committee Report & Plan of Action (March 2, 2016). With funding under an approved CTE Perkins Grant, the program was reinstituted. Under an approved CTE/Perkins grant (funds awarded on 5/15/ 2017 and culminates in Spring 2020- cosmetology was reinstituted on campus in rooms A6-A9 which now has state-of-the-art equipment and new labs. An evening cohort commenced in Fall 2022 to accommodate the high interest in this program.

During AY2019-2020 the Dept. assisted in the development of GCC's first bachelor's program, Bachelor of Science in Career and Technical Education began in Fall 2020. The program received accreditation in Spring of 2021 from Accrediting Commission for Community and Junior Colleges (ACCJC), and was awarded approval from GCEC as a Higher Education provider of an Education Preparation Program. We believe this will attract even greater interest from community members in our BSCTE program. To date, two students will be completing the program in Spring 2023 with eight new students enrolled in the initial course (CTE310) in Fall 2022.



## *Vision and Strengths*

Education Department took several steps to improve its programs and processes to be more student-centered such as the update and revision of curricula including a more stream-lined Cosmetology program, incorporation of an internationally recognized credential for ECE, and the offering of GCC's first 4-year degree. The Certificate and A.A. in Education Program's technical requirements have been revised with a focus on offering more methods courses which will better prepare our graduates for entry into the teaching profession. One addition is the requirement for either ASL I and II or Chamoru I and II, which will help to address the needs of Deaf students on Guam and will address the shortage of Chamoru language teachers on Guam. We also have been surveying students electronically every semester since AY2014.

Plans to expand our department were successful in the recent addition of new FT faculty. We currently have one FT faculty for sign language interpreting, one FT faculty for post-secondary ECE, one FT faculty for secondary ECE, one FT faculty for ED, one FT faculty for our BSCTE program (August 2021), and three FT faculty for Cosmetology. One FT faculty is certified in Education for Sustainable Development as an Earth Charter Educator, and another FT faculty maintains certification to teach online which enables the department to offer online and/or hybrid courses as an option for students. Another faculty recently completed certification for implementing a community and/or professional interpreter training program at the College, and one FT faculty is working toward completion of her doctorate program. We have an excellent diversity of Adjunct faculty for students since they are specialized in various areas such as early childhood, reading, special education, SLI interpreting, and one who is Deaf who can provide students with an immersion experience in American Sign Language.

The department's efforts to develop and administer interest surveys resulted in important data. For example, in Fall 2021, our next cohort for Cosmetology was selected for Spring 2022. This only allows for 20 students to begin the program. An informal survey was conducted to determine if sufficient interest was confirmed to open a second cohort which would be held in the evening. This enabled us to begin the evening cohort with the addition of FT faculty.

Perhaps most importantly, our faculty – both FT and adjunct – have demonstrated a commitment to maintaining the integrity of our courses and programs throughout the Covid-19 pandemic, while assisting students through offering online access and providing support and extra time for completing work. Ongoing 'waves' of the pandemic have resulted in several faculty members and a number of students becoming ill. Nevertheless, our faculty have worked tirelessly to address the needs of our students as well as to address the SLOs of our courses.



## *Institutional Strategic Master Plan (ISMP) Goals/Initiatives for 2020-2026*

1. **Advancing Workforce Development and Training:** Strengthen and improve curriculum and educational delivery to provide a student-centered educational experience that fosters retention and completion to prepare our students for engagement in a global workforce.
2. **Fostering 100% Student-Centered Success:** Enhance student success through professional development of faculty related to best practices in providing wraparound services, as well as curriculum, training, and opportunities aligned with changing trends and needs of the community.
3. **Leveraging Transformational Engagement and Training:** Engage respectfully in dialogue and seek out recommendations from all stakeholders which are aligned with promoting endeavors for the protections and stewardship of our natural environment.
4. **Optimizing Resources:** Seek out alternative methods of developing revenue such as through relevant workforce development opportunities which are aligned with the needs and interests of the college and local community members.
5. **Modernizing and Expanding Infrastructure and Technology:** Remove barriers to student learning by providing better access to the technology and instructional support necessary for student success.

## *Budget Goals (Objectives), Indicators, & Outcomes*

<b>Goal</b>	<b>Performance Indicator</b>	<b>Outcome</b>
1. Explore the development of new programs, improvement of existing programs, and expand the types of instructional methods offered (ASL, CD, CM, ED, and IN) Related to ISMP 1 and 3	Compilation of research, data, advisory minutes, course/program revision or adoption and new offerings. Number of students enrolled. Related to ISMP 1 and 3.	At least one new course and/or program is examined each year (evidence will be minutes, program revision/adoption, and/or new offering).
2. Prepare and graduate students who possess the skills needed in their respective career of education and/or a related field. Related to ISMP 2	Student success completing courses and graduating from program. Related to ISMP 2	Maintain/increase enrollment. Related to ISMP 1 Increased percentage of students who pass/complete certificate and degree programs. Related to ISMP 1 and 2
3. Incorporate STEAM (Science, Technology, Engineering, Art, and Math) throughout the curriculum with a focus on Education for Sustainable Development. Related to ISMP 1 and 2	Classroom observations of faculty and number of SLOs in each course guide that address STEAM and ESD content. Related to ISMP 1 and 2	Student participation in STEAM and ESD-related assignments and/or activities increase. Related to ISMP 1 and 2
4. Department faculty will actively promote programs and courses through activities/events. Related to ISMP 1 and 2	Number of students enrolled in courses and community members who complete other trainings and events. Related to ISMP 1 and 2	Maintain and/or increase enrollment and community involvement. Related to ISMP 1 and 2



## Annual Events/Dates

August/September	Recruitment efforts
October	Fall Fest
	Global Cardboard Challenge
	Halloween Events
November	DHH Thanksgiving Event and ASL Showcase
	Language Arts Conference (UOG)
February	Head Start Fitness Fair
	Spring Fest
March	Special Olympics
	Kangaroo Math Carnival (partner with Math Dept.)
April	Young Author's Conference
	ESO Education Gala

## FY23/24 (Aug – Oct)

Department Goals	Budget goal	Tasks/Activities
#1: Explore the development of new programs and courses, improvement of existing programs, and expand the types of instructional methods offered. Related to ISMP 1 and 3		Begin Assessment Cycle process for all courses and programs.
	\$290 +	Ensure all applications and licenses for salon are updated (CM)
		Explore opportunities for Barbering track through GBBC (CM)
	\$20,000	Funding for evening cohort
		Community survey related to interest in Massage Therapy program.
		Advancement of BSCTE program - changes as needed to ensure the courses are current
#2: Prepare and graduate students who possess the skills needed in their respective career of education and/or a related field. Related to ISMP 2	\$2000 (for online materials)	Begin new courses ED180A and ED180B. (ED)
		Implement community survey related to perceived need for potential (new) courses/ trainings to improve language access. Communicate with external experts regarding online programs and articulation (ASL/IN)
	\$2850/2 (English Dept and ED Dept) = \$1425 for ED Dept.	Secure Turnitin for all GCC students in ED, ECE, BSCTE, EN courses
		Promote program ownership amongst students (ex: showcase learning outcomes on and off campus) (ASL/IN, BSCTE, ECE, ED)
#3: Incorporate STEAM (Science, Technology, Engineering, Art, and Math) throughout the curriculum		Advise students so as to better ensure student success and completion of programs (ASL/IN, BSCTE, ECE, ED)
	\$500	Provide essential equipment and supplies as needed and relevant (ex: STEAM, ESD) for students (ASL/IN, BSCTE, ECE, ED)



with a focus on Education for Sustainable Development. Related to ISMP 1 and 2	\$500	Provide information and training for instruction related to STEAM, Education for Sustainable Development, as well as online tools (ASL/IN BSCTE, ECE, ED,)
#4: Department faculty will actively promote programs and courses through activities/events. Related to ISMP 1 and 2		Participate in at least one recruitment/ marketing effort on or off campus to include college and career fairs (ASL/IN BSCTE, CM, ECE, ED,) Ex for Aug-Oct: Cardboard Challenge, Mall event, Halloween events.

### FY23/24 (Nov-Jan)

Department Goals	Budget goal	Tasks/Activities
#1: Explore the development of new programs and courses, improvement of existing programs, and expand the types of instructional methods offered. Related to ISMP 1 and 3		Assessment Cycle process for all courses and programs.
	\$50	Submit cosmetology's annual GBBC license by the first of November (CM)
		Submit facility license by 12/31 (CM)
		Explore opportunities for Barbering track through GBBC (CM)
		Community survey related to interest in Massage Therapy program.
		Advancement of BSCTE program - changes as needed to ensure the courses are current
		Faculty engage in at least one PD event (Aug-Jan)
	\$2000	Begin new Ed. Methods course (ED180C) in January which include ESD and Earth Charter and offer ED180B (starting two new courses, so need to offer ED180B for transitioning with new course)
		Continue community survey related to perceived need for potential (new) courses/ trainings to improve language access. Communicate with external experts regarding online programs and articulation (ASL/IN)
		Prepare for new day cohort for CM to begin January 24.

#2: Prepare and graduate students who possess the skills needed in their respective career of education and/or a related field. Related to ISMP 2		Monitor use of Turnitin for all GCC students in ED, ECE, BSCTE, EN courses
		Promote program ownership amongst students (ex: showcase learning outcomes on and off campus) (ASL/IN, BSCTE, ECE, ED)
		Advise students to better ensure student success and completion of programs (ASL/IN, BSCTE, ECE, ED)
#3: Incorporate STEAM (Science, Technology, Engineering, Art, and Math) throughout the curriculum with a focus on Education for Sustainable Development. Related to ISMP 1 and 2	\$500	Provide essential equipment and supplies as needed and relevant (ex: STEAM, ESD) for students (ASL/IN, BSCTE, ECE, ED)
	\$500	Provide information and training for instruction related to STEAM, Education for Sustainable Development, as well as online tools (ASL/IN BSCTE, ECE, ED,)
#4: Department faculty will actively promote programs and courses through activities/events. Related to ISMP 1 and 2		Participate in at least one recruitment/ marketing effort on or off campus to include college and career fairs (ASL/IN BSCTE, CM, ECE, ED,)

### FY23/24 (Feb-Apr)

Department Goals	Budget goal	Tasks/Activities
#1: Explore the development of new programs and courses, improvement of existing programs, and expand the types of instructional methods offered. Related to ISMP 1 and 3		Assessment Cycle process for all courses and programs.
		Finalize decisions related to Barbering track through GBBC (CM)
		Review results of survey and make recommendations related to interest in Massage Therapy program (CM)
		Advancement of BSCTE program - Revamp program for greater relevancy.
		Faculty engage in at least one PD event (Jan-May)



#2: Prepare and graduate students who possess the skills needed in their respective career of education and/or a related field. Related to ISMP 2			Prepare for new evening cohort for CM to begin August 2024.
			Examine results of community survey related to perceived need for potential (new) courses/ trainings to improve language access. Determine next steps. Communicate with external experts regarding online programs and articulation (ASL/IN)
			Monitor use of Turnitin for all GCC students in ED, ECE, BSCTE, EN courses
			Assess improvement of writing skills and decide on continuing Turnitin (BSCTE, ED, ECE, EN)
#3: Incorporate STEAM (Science, Technology, Engineering, Art, and Math) throughout the curriculum with a focus on Education for Sustainable Development. Related to ISMP 1 and 2			Promote program ownership amongst students (ex: showcase learning outcomes on and off campus) (ASL/IN, BSCTE, ECE, ED)
			Advise students to better ensure student success and completion of programs (ASL/IN, BSCTE, ECE, ED)
	\$500		Provide essential equipment and supplies as needed and relevant (ex: STEAM, ESD) for students (ASL/IN, BSCTE, ECE, ED)
	\$500		Provide information and training for instruction related to STEAM, Education for Sustainable Development, as well as online tools (ASL/IN BSCTE, ECE, ED)
#4: Department faculty will actively promote programs and courses through activities/events. Related to ISMP 1 and 2			Participate in at least one recruitment/ marketing effort on or off campus to include college and career fairs (Ex: Young Authors, Head Start, Special Olympics) (ASL/IN BSCTE, CM, ECE, ED)
			Begin preparations for 1 <sup>st</sup> Annual CTE Teaching Innovation Conference to be held in Spring 2025 (BSCTE)

## FY23/24 (May-July)

Department Goals	Budget goal	Tasks/Activities
#1: Explore the development of new programs and courses, improvement of existing programs, and expand the types of instructional methods offered. Related to ISMP 1 and 3	\$500	Faculty engage in at least one PD event (May-July)
		Prepare for new evening cohort for CM to begin August 2024.
		Offer summer courses (ASL/IN, CM)
#2: Prepare and graduate students who possess the skills needed in their respective career of education and/or a related field. Related to ISMP 2		NA in summer
#3: Incorporate STEAM (Science, Technology, Engineering, Art, and Math) throughout the curriculum with a focus on Education for Sustainable Development. Related to ISMP 1 and 2		NA in summer
#4: Department faculty will actively promote programs and courses through activities/events. Related to ISMP 1 and 2		Continue preparations for 1 <sup>st</sup> Annual CTE Teaching Innovation Conference to be held in Spring 2025 (BSCTE)



## FY24/25 (Aug – Oct)

Department Goals	Budget goal	Tasks/Activities
#1: Explore the development of new programs and courses, improvement of existing programs, and expand the types of instructional methods offered. Related to ISMP 1 and 3	\$290 +	Continue Assessment Cycle process for all courses and programs.
	\$1000	Ensure all applications and licenses for salon are updated (CM)
		Potential actions for Barbering track through GBBC (CM)
		Potential development of Massage Therapy program. Writing of grant.
		Advancement of BSCTE program - Align program outcomes of BSCTE program with NBPTS-CTE certification.
	\$5000	Potential development of additional courses for ASL/IN
#2: Prepare and graduate students who possess the skills needed in their respective career of education and/or a related field. Related to ISMP 2	\$2850/2 (English Dept and ED Dept) = \$1425 for ED Dept.	Secure Turnitin for all GCC students in ED, ECE, BSCTE, EN courses for FY24/25
		Recruitment of students for the Child Dev. Associate (CDA) credential student application.
		Promote program ownership amongst students (ex: showcase learning outcomes on and off campus) (ASL/IN, BSCTE, ECE, ED)
		Advise students to better ensure student success and completion of programs (ASL/IN, BSCTE, ECE, ED)
#3: Incorporate STEAM (Science, Technology, Engineering, Art, and Math) throughout the curriculum with a focus on Education for Sustainable Development. Related to ISMP 1 and 2	\$500	Provide essential equipment and supplies as needed and relevant (ex: STEAM, ESD) for students (ASL/IN, BSCTE, ECE, ED)
	\$500	Provide information and training for instruction related to STEAM, Education for Sustainable Development, as well as online tools (ASL/IN BSCTE, ECE, ED.)

#4: Department faculty will actively promote programs and courses through activities/events. Related to ISMP 1 and 2		Participate in at least one recruitment/ marketing effort on or off campus to include college and career fairs (ASL/IN BSCTE, CM, ECE, ED,) Ex for Aug-Oct: Cardboard Challenge, Mall event, Halloween events.
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### FY24/25 (Nov-Jan)

Department Goals	Budget goal	Tasks/Activities
#1: Explore the development of new programs and courses, improvement of existing programs, and expand the types of instructional methods offered. Related to ISMP 1 and 3		Continue Assessment Cycle process for all courses and programs.
	\$50	Submit cosmetology's annual GBBC license by the first of November (CM)
	\$1000	Submit facility license by 12/31 (CM) Potential actions for Barbering track through GBBC (CM)
		Potential development of Massage Therapy program. Writing of grant.
	\$5000	Potential development of additional courses for ASL/IN (curriculum, resources, licenses)
#2: Prepare and graduate students who possess the skills needed in their respective career of education and/or a related field. Related to ISMP 2		Advancement of BSCTE program <ul style="list-style-type: none"> <li>Continue to align program outcomes of BSCTE program with NBPTS-CTE certification.</li> </ul>
		Recruitment of students for the Child Dev. Associate (CDA) credential student application.
		Monitor and assess CD293 course guide
		Promote program ownership amongst students (ex: showcase learning outcomes on and off campus) (ASL/IN, BSCTE, ECE, ED)
		Advise students to better ensure student success and completion of programs (ASL/IN, BSCTE, ECE, ED)
		Advancement of BSCTE program and student success <ul style="list-style-type: none"> <li>Cultivate meaningful partnerships with GDOE and CTE schools in the region to facilitate BSCTE graduates employment and to provide teacher training and workshops in 21st century CTE methods of teaching</li> </ul>



#3: Incorporate STEAM (Science, Technology, Engineering, Art, and Math) throughout the curriculum with a focus on Education for Sustainable Development. Related to ISMP 1 and 2	\$500	Provide essential equipment and supplies as needed and relevant (ex: STEAM, ESD) for students (ASL/IN, BSCTE, ECE, ED)
	\$500	Provide information and training for instruction related to STEAM, Education for Sustainable Development, as well as online tools (ASL/IN BSCTE, ECE, ED,)
#4: Department faculty will actively promote programs and courses through activities/events. Related to ISMP 1 and 2		Participate in at least one recruitment/ marketing effort on or off campus to include college and career fairs (ASL/IN BSCTE, CM, ECE, ED,) Ex: Cardboard Challenge, Mall event, Halloween events.
	\$1000	Preparations for 1 <sup>st</sup> Annual CTE Teaching Innovation Conference (\$25)

### FY24/25 (Feb-Apr)

Department Goals	Budget goal	Tasks/Activities
#1: Explore the development of new programs and courses, improvement of existing programs, and expand the types of instructional methods offered. Related to ISMP 1 and 3		Complete Assessment Cycle process for all courses and programs.
		Assess improvement of writing skills and decide on continuing Turnitin (ED, ECE, BSCTE, EN)
	\$1000	Potential development of Barbering track through GBBC (CM)
		Potential continued development of Massage Therapy program. Writing of grant.
		Advancement of BSCTE program - Finalize alignment of BSCTE program outcomes with NBPTS-CTE certification.
#2: Prepare and graduate students who possess the skills needed in their respective career of education and/or a related field. Related to ISMP 2		Recruitment of students for the Child Dev. Associate (CDA) credential student application.
		Monitor and assess CD293 course guide Advise students to better ensure student success and completion of programs (ASL/IN, BSCTE, ECE, ED)

		Promote program ownership amongst students (ex: showcase learning outcomes on and off campus) (ASL/IN, BSCTE, ECE, ED)
		Advancement of BSCTE program and student success <ul style="list-style-type: none"> <li>- Cultivate meaningful partnerships with GDOE and CTE schools in the region to facilitate BSCTE graduates employment and to provide teacher training and workshops in 21st century CTE methods of teaching</li> </ul>
#3: Incorporate STEAM (Science, Technology, Engineering, Art, and Math) throughout the curriculum with a focus on Education for Sustainable Development. Related to ISMP 1 and 2	\$500	Provide essential equipment and supplies as needed and relevant (ex: STEAM, ESD) for students (ASL/IN, BSCTE, ECE, ED)
	\$500	Provide information and training for instruction related to STEAM, Education for Sustainable Development, as well as online tools (ASL/IN BSCTE, ECE, ED,)
#4: Department faculty will actively promote programs and courses through activities/events. Related to ISMP 1 and 2		Participate in at least one recruitment/ marketing effort on or off campus to include college and career fairs (Ex: Young Authors, Head Start, Special Olympics) (ASL/IN BSCTE, CM, ECE, ED)
	\$5000	Host 1 <sup>st</sup> Annual CTE Teaching Innovation Conference (\$25)

### FY23/24 (May-July)

Department Goals	Budget goal	Tasks/Activities
#1: Explore the development of new programs and courses, improvement of existing programs, and expand the types of instructional methods offered. Related to ISMP 1 and 3	\$500	Faculty engage in at least one PD event (May-July)
		Offer summer courses (ASL/IN, CM)



#2: Prepare and graduate students who possess the skills needed in their respective career of education and/or a related field. Related to ISMP 2		NA in summer
#3: Incorporate STEAM (Science, Technology, Engineering, Art, and Math) throughout the curriculum with a focus on Education for Sustainable Development. Related to ISMP 1 and 2		NA in summer
#4: Department faculty will actively promote programs and courses through activities/events. Related to ISMP 1 and 2		NA in summer

# FY25/26 (Aug – Oct)

Department Goals	Budget goal	Tasks/Activities
#1: Explore the development of new programs and courses, improvement of existing programs, and expand the types of instructional methods offered. Related to ISMP 1 and 3		Begin Review Cycle process for all courses and programs.
	\$290 +	Ensure all applications and licenses for salon are updated (CM)
	\$1000 (licensure, etc)	Potential opening of Barbering track through GBBC (CM)
	\$10,000	Potential opening of Massage Therapy program (potential, initial purchases on items) (CM)
		Advancement of BSCTE program <ul style="list-style-type: none"> <li>- Align program outcomes of BSCTE program with NBPTS-CTE certification.</li> <li>- Research on "grow-your-own teacher" program (i.e. Educator Rising program) in high schools</li> <li>- Explore the possibility of creating a cohort of students in high school who will likely enter in the BSCTE program upon graduation.</li> <li>- Identify and mentor BSCTE student-teachers who are qualified for the NBPTS-CTE certification.</li> </ul>
	\$5000	Potential additional courses added for ASL/IN
#2: Prepare and graduate students who possess the skills needed in their respective career of education and/or a related field. Related to ISMP 2	\$2850/2 (English Dept and ED Dept) = \$1425 for ED Dept.	Secure Turnitin for all GCC students in ED, ECE, BSCTE, EN courses for FY24/25
		Advise students to better ensure student success and completion of programs (ASL/IN, BSCTE, ECE, ED)
		Promote program ownership amongst students (ex: showcase learning outcomes on and off campus) (ASL/IN, BSCTE, ECE, ED)



#3: Incorporate STEAM (Science, Technology, Engineering, Art, and Math) throughout the curriculum with a focus on Education for Sustainable Development. Related to ISMP 1 and 2	\$500	Provide essential equipment and supplies as needed and relevant (ex: STEAM, ESD) for students (ASL/IN, BSCTE, ECE, ED)
	\$500	Provide information and training for instruction related to STEAM, Education for Sustainable Development, as well as online tools (ASL/IN BSCTE, ECE, ED,)
#4: Department faculty will actively promote programs and courses through activities/events. Related to ISMP 1 and 2		Participate in at least one recruitment/ marketing effort on or off campus to include college and career fairs (ASL/IN BSCTE, CM, ECE, ED,) Ex for Aug-Oct: Cardboard Challenge, Mall event, Halloween events.
		Explore the possibility of creating a cohort of students in high school who will likely enter in the BSCTE program upon graduation (BSCTE)

### FY25/26 (Nov-Jan)

Department Goals	Budget goal	Tasks/Activities
#1: Explore the development of new programs and courses, improvement of existing programs, and expand the types of instructional methods offered. Related to ISMP 1 and 3		Continue Assessment Cycle process for all courses and programs.
	\$50	Submit cosmetology's annual GBBC license by the first of November (CM)
	\$1000	Submit facility license by 12/31 (CM) Potential actions for Barbering track through GBBC (CM)
		Potential development of Massage Therapy program. Writing of grant.
	\$5000	Potential development of additional courses for ASL/IN (curriculum, resources, licenses)
		Advancement of BSCTE program <ul style="list-style-type: none"> <li>- Continue to align program outcomes of BSCTE program with NBPTS-CTE certification</li> <li>- Continue research on "grow-your-own teacher" program (i.e. Educator Rising program) in high schools</li> </ul>

		<ul style="list-style-type: none"> <li>- Explore the possibility of creating a cohort of students in high school who will likely enter in the BSCTE program upon graduation.</li> <li>- Identify and mentor BSCTE student-teachers who are qualified for the NBPTS-CTE certification.</li> </ul>
#2: Prepare and graduate students who possess the skills needed in their respective career of education and/or a related field. Related to ISMP 2		Seek funding for the Child Dev. Associate (CDA) credential student application.
		Advise students to better ensure student success and completion of programs (ASL/IN, BSCTE, ECE, ED)
		Promote program ownership amongst students (ex: showcase learning outcomes on and off campus) (ASL/IN, BSCTE, ECE, ED)
#3: Incorporate STEAM (Science, Technology, Engineering, Art, and Math) throughout the curriculum with a focus on Education for Sustainable Development. Related to ISMP 1 and 2	\$500	Provide essential equipment and supplies as needed and relevant (ex: STEAM, ESD) for students (ASL/IN, BSCTE, ECE, ED)
	\$500	Provide information and training for instruction related to STEAM, Education for Sustainable Development, as well as online tools (ASL/IN BSCTE, ECE, ED.)
#4: Department faculty will actively promote programs and courses through activities/events. Related to ISMP 1 and 2		Participate in at least one recruitment/ marketing effort on or off campus to include college and career fairs (Ex: Young Authors, Head Start, Special Olympics) (ASL/IN BSCTE, CM, ECE, ED)
	\$1000	Preparations for 1 <sup>st</sup> Annual CTE Teaching Innovation Conference (\$25)

### FY25/26 (Feb-Apr)

Department Goals	Budget goal	Tasks/Activities
#1: Explore the development of new programs and courses, improvement of existing programs, and		Complete Assessment Cycle process for all courses and programs.



expand the types of instructional methods offered. Related to ISMP 1 and 3		Assess improvement of writing skills and decide on continuing Turnitin (ED, ECE, BSCTE, EN)
	\$1000	Potential final steps for opening Barbering track through GBBC (CM)
		Potential final steps of opening Massage Therapy program.
#2: Prepare and graduate students who possess the skills needed in their respective career of education and/or a related field. Related to ISMP 2		Advancement of BSCTE program <ul style="list-style-type: none"> <li>- Finalize alignment of BSCTE program outcomes with NBPTS-CTE certification.</li> <li>- Identify grants that will support the planned "grow-your-own teacher" program in high schools.</li> <li>- Explore the possibility of creating a cohort of students in high school who will likely enter in the BSCTE program upon graduation.</li> <li>- Identify and mentor BSCTE student-teachers who are qualified for the NBPTS-CTE certification.</li> </ul>
		Seek funding for the Child Dev. Associate (CDA) credential student application.
		Advise students to better ensure student success and completion of programs (ASL/IN, BSCTE, ECE, ED)
		Promote program ownership amongst students (ex: showcase learning outcomes on and off campus) (ASL/IN, BSCTE, ECE, ED)
#3: Incorporate STEAM (Science, Technology, Engineering, Art, and Math) throughout the curriculum with a focus on Education for Sustainable Development. Related to ISMP 1 and 2	\$500	Provide essential equipment and supplies as needed and relevant (ex: STEAM, ESD) for students (ASL/IN, BSCTE, ECE, ED)
	\$500	Provide information and training for instruction related to STEAM, Education for Sustainable Development, as well as online tools (ASL/IN BSCTE, ECE, ED.)

#4: Department faculty will actively promote programs and courses through activities/events. Related to ISMP 1 and 2		Participate in at least one recruitment/ marketing effort on or off campus to include college and career fairs (Ex: Young Authors, Head Start, Special Olympics) (ASL/IN BSCTE, CM, ECE, ED)
	\$5000	Host 1 <sup>st</sup> Annual CTE Teaching Innovation Conference (\$25)

### FY25/26 (May-July)

Department Goals	Budget goal	Tasks/Activities
#1: Explore the development of new programs and courses, improvement of existing programs, and expand the types of instructional methods offered. Related to ISMP 1 and 3	\$500	Faculty engage in at least one PD event (May-July)
		Offer summer courses (ASL/IN, CM)
#2: Prepare and graduate students who possess the skills needed in their respective career of education and/or a related field. Related to ISMP 2		NA in summer
#3: Incorporate STEAM (Science, Technology, Engineering, Art, and Math) throughout the curriculum with a focus on Education for Sustainable Development. Related to ISMP 1 and 2		NA in summer
#4: Department faculty will actively promote programs and courses through activities/events. Related to ISMP 1 and 2		NA in summer



## BSCTE Strategic Plan

### AY 2023-2024

#### Goals:

1. Attain region-wide exposure for the BSCTE program to attract nontraditional teacher-candidates from various community sectors, such as career changers with a bachelor's degree, and paraprofessionals working in the school system. (ISMP Goal 1)
2. Make innovative changes to the BSCTE program of study and curriculum to keep the program cutting-edge and relevant. (ISMP Goal 2)

#### Activities:

1. Implement the revised BSCTE course curricula in the fall of 2023.
2. Participate in program marketing and promotion efforts organized by the Office of Communications and Promotion.
3. Participate in high schools' college and career fairs.
4. Revamp the program for relevancy
5. Promote program ownership amongst BSCTE students.
6. Organize the first annual CTE Teaching Innovation Conference in spring of 2025

### AY 2024-2025

#### Goal:

1. Cultivate meaningful partnerships with GDOE and CTE schools in the region to facilitate BSCTE graduates employment and to provide teacher training and workshops in 21st century CTE methods of teaching (ISMP Goal 1)

#### Activity:

1. Host the annual CTE Teaching Innovation Conference in spring of 2025.

### AY 2025-2026

#### Goal:

1. Align program outcomes with NBPTS-CTE certification. (ISMP Goal 1)
2. Explore the possibility of creating a cohort of students in high school who will likely enter in the BSCTE program upon graduation.

#### Activity:

1. Identify and mentor BSCTE student-teachers who are qualified for the NBPTS-CTE certification.
2. Research on "grow-your-own teacher" program (i.e. Educator Rising program) in high schools.
3. Identify grants that will support the planned "grow-your-own teacher" program in high schools.



Guam Community College – Education Department  
Education Dept. Meeting Minutes  
Monday, August 15, 2022 @ 2:30pm

- I. Welcome back and welcome to Loren! Attendance and best moment of summer break
- II. Mission statement: Guam Community College is a leader in career and technical workforce development, providing the highest quality, student-centered education and job training for Micronesia.
- III. Review agenda
- IV. Announcements:
  - Course syllabi due
    - o Add the latest COVID-19 policy from Dean Pete Roberto
  - Waiting on more details related to Covid (sanitizing, reporting, signing in or not....)
    - o No official word yet whether faculty need to sign in.
  - Registration through the 20<sup>th</sup>
  - 
  - No info yet on student activities, Fall Fest, etc
  - 
  - Outside Employment forms
  - August 31, 2-4pm: GEAR (research)
    - o Dr. Debby will serve as the principal investigator for the GCC GDOE study.
    - o Vicky will work with Dr. Debbie.
  - 
  - September 24, 11am-4pm: 1st Guam EHD Early Intervention Fair ("Make & Take" demonstrations, must confirm/register by Aug. 26)
    - o See Kristen and Missy if interested in participating in this Fair taking place at the Micronesia Mall.
  - September 2 (9am or 3:30pm): Environmental Health and Safety Training Sessions – "Weather Ready"
  - September 9 (9am or 3:30pm): Environmental Health and Safety Training Sessions – "Shooter Awareness" - Mandatory
    - o
  - Best day/time for Advisory Committee meetings? (ASL, Cosmetology, Education)
    - o Looking at the end of September
    - o Vicky to provide names of CTE representatives.
- V. Updates ('reports' and celebrations) from faculty (please limit to 5 minutes each ;-)
- ASL (Kirsten)
  - o September is ASL Month.
  - o Kirsten is resurrecting the VIVO student organization.
- BSCTE (Vicky)
  - o Six enrolled in CTE310
  - o Schrage's target is to implement the revamped BSCTE curricula in Spring 2023
- Cosmetology (Jan, Fran, Loren)
  - o Welcome Loren to the Department



- Early Childhood (Marsha)
  - Waiting for AS ECE program document
- Secondary (Missy)
  - Six students in the Mastery program
  - Roughly 43 enrolled in secondary ECE
- Education (Debby)
  - See the chart below

VI: Course Revisions (see below) and information. Dean Pilar is asking Marlene to meet with DCs for clarity on what we are to be doing...

VII: Events (Fall 2022)

- Cardboard Challenge - Missy suggests to coincide with the Fall Festival
- Head Start Conference
- Village Playtime from Preschool Development Grant - every Friday mid-September through November

VIII: Other/Open

- Classroom supplies inventory completed as per Dr. Debby
- Yap materials: waiting on clearance from FSM government

Adjourn: 4:00pm

**Birthdays (Jermaine and Loren?)**

Francine 2/15, Missy 3/28, Kirsten 5/5, Marsha 5/25, Vicky 6/4, Debby 7/12, Jermaine, 11/1, Janice 11/2

Course and Program Revisions – Status

2021/2022

Program	Working on	Submitted to CRC	Approved by CRC	Any revisions	Final approval
ASL		4/7/2022			
Cosmetology		12/11/21	2/15/2022		3/25/2022
ECE AS		3/22/2022			
ECE Certificate		4/5/2022			
ECE Certificate CDA		No need			Spring 2020
Education AA		3/30/2022			
ED Certificate		3/31/2022			
Secondary					
DCAPS for CTEC050/CD110		3/22/2022			
DCAPS for CTEC060/CD180		3/22/2022			
Certificate of Completion/Mastery in Early Childhood Education		4/2/2022			3/22/2021

Course	Working on	Submitted to CRC	Approved by CRC	Any revisions	Final approval
<b>ASL/INT</b>					
ASL100		1/7/2022	2/15/2022		
ASL110		1/20/2022	2/17/2022		
ASL120		1/24/2022	2/17/2022		
ASL130		2/2/2022	2/17/2022		
IN145		2/3/2022	2/17/2022		
<del>IN150</del>					
IN170		2/3/2022	2/17/2022		
IN180 (2016)		4/5/2022			
IN220		2/4/2022	2/18/2022		
<b>COSMETOLOGY</b>					
CM101		10/05/2021	11/23/2021		3/25/2022
CM102		12/12/2021	2/15/2022		3/25/2022
CM104A		12/14/2021	2/15/2022		3/25/2022
CM104B		12/13/2021	2/15/2022		3/25/2022
<b>EARLY CHILDHOOD EDUCATION</b>					
CD 110		3/16/2022	3/18/2022		6/10/2022
CD140		3/18/2021			3/25/2021
CD180		12/13/2021	2/18/2022		
CD221		3/16/2022	3/18/2022		4/4/2022
CD240		12/13/2021	2/18/2022		3/25/2022
CD260		3/18/2021			3/25/2021
CD285		3/18/2021			3/25/2021
CD292		3/16/2022	3/18/2022		4/4/2022
CD293		3/18/2022			3/2021
<b>EDUCATION</b>					
ED150	Was submitted and approved by CRC S21				Still waiting on signed doc
ED180		3/30/2022			
ED220		3/17/2021			3/25/2021
ED231		3/17/2021			3/25/2021
ED265	X 2019	2019			
ED280	Course Adoption	3/30/2022			
ED281	Course Adoption	3/30/2022			
ED292		3/17/2021			3/25/2021
<b>SECONDARY</b>					
CTEC050		3/18/2021	4/21/2021		
		3/22/2022 Revised SLOs			
CTEC060		3/18/2021	4/21/2021		
		3/22/2022 Revised SLOs			

32 documents submitted

17 approved by CRC  
15 not addressed by CRC  
9 approved by admin  
8 not addressed by admin



DEPT_ CODE	DEPT_ DIV CODE	DEPT_ DESC	DEPT_ FY24 BUDGET	DEPT_ GOAL 1	DEPT_ GOAL 2	DEPT_ GOAL 3	DEPT_ GOAL 4	DEPT_ INDICATOR 1	DEPT_ INDICATOR 2	DEPT_ INDICATOR 3	DEPT_ INDICATOR 4	DEPT_ OUTCOME 1	DEPT_ OUTCOME 2	DEPT_ OUTCOME 3	DEPT_ OUTCOME 4
6150	1	Cosmetology		Explore the development of additional cohort sections and improvement of existing curricula – Related to ISMP #1 and #3	Prepare and graduate students who possess the skills needed in their respective career of education and/or a related field. – Related to ISMP #1	Incorporate STEAM (Science, Technology, Engineering, Art, and Math) throughout the curriculum with a focus on Education for Sustainable Development. Related to ISMP #1, #2, and #3	Department faculty will actively promote programs and courses through activities/events Related to ISMP #1 and #2	Compilation of research, data, advisory minutes, course/program revision or adoption and new offerings. Number of students enrolled. Related to ISMP #1, #2, and #3	Student success completing courses and graduating from program. Related to ISMP #2	Classroom observations of faculty and number of SLOs in each course address STEAM and ESD content. Related to ISMP #1 and #2	Number of students enrolled in courses and community members who complete other trainings and events. Related to ISMP #1 and #2	At least one course and/or program is examined each year (evidence will be minutes, program revision/adoption, and/or new offering). Maintain/increase enrollment. Related to ISMP #1 and #3	Percent of students who pass/complete program AND pass the GBBC licensing exam will be maintained and/or increase depending on community needs and job market. Related to ISMP #1 and #3	Student participation in STEAM related assignments and/or activities increase. Related to ISMP #1 and #2	Maintain and/or increase enrollment and community involvement. Related to ISMP #1 and #2



R_NO	R_FD	R_DEPT	R_OBJ	R_FY	R_DESC	R_JUSTIFICATION	R_QTY	R_UNIT	R_IT	R_Priority	Total
1	11	6150	7240	2024	Supplies	Cosmetology Supplies: Increase due to adding another cohort of 20 students and cost increase of materials	2	22000		1	44,000





GCC

FY2024 NAF Budget Course Fee Request

Department:

Education - Cosmetology (6150)

**Summer 2022**

Course	Enrollment #	Fee	Total
C_CM192-01	12	\$0	\$ -
<b>TOTAL</b>	<b>12</b>		<b>-</b>

**Fall 2022**

Course	Enrollment #	Fee	Total
CM101	20	\$250	\$5,000
CM102	20	\$450	9,000.00
<b>TOTAL</b>	<b>40</b>		<b>\$14,000.00</b>

**Spring 2023**

Course	Enrollment #	Fee	Total
CM102	20	\$450	\$9,000
CM104A	20	\$500	10,000.00
<b>TOTAL</b>	<b>40</b>		<b>19,000.00</b>

Total Request: 33,000.00

Total Approved





DEPT_ CODE	DEPT_ DIV CODE	DEPT_ DESC	DEPT_ FY24 BUDGET	DEPT_ GOAL 1	DEPT_ GOAL 2	DEPT_ GOAL 3	DEPT_ GOAL 4	DEPT_ INDICATOR 1	DEPT_ INDICATOR 2	DEPT_ INDICATOR 3	DEPT_ INDICATOR 4	DEPT_ OUTCOME 1	DEPT_ OUTCOME 2	DEPT_ OUTCOME 3	DEPT_ OUTCOME 4
6210	1	Education	2024	Explore the development of additional cohort sections and improvement of existing curricula – Related to ISMP #1 and #3	Prepare and graduate students who possess the skills needed in their respective career of education and/or a related field. – Related to ISMP #1	Incorporate STEAM (Science, Technology, Engineering, Art, and Math) throughout the curriculum with a focus on Education for Sustainable Development. Related to ISMP	Department faculty will actively promote programs and courses through activities/event s. Related to ISMP #1 and #2	Compilation of research, data, advisory minutes, course/program revision or adoption and new offerings. Number of students enrolled. Related to ISMP #1, #2, and #3	Student success completing courses and graduating from program. Related to ISMP #2	Classroom observations of faculty and number of SLOs in each course that address STEAM and ESD content. Related to ISMP #1 and #2	Number of students enrolled in courses and community members who complete other trainings and events. Related to ISMP #1 and #2	At least one course and/or program is examined each year (evidence will be minutes, program revision/adoption, and/or new offering). Maintain/increase enrollment. Related to ISMP	Percent of students who pass/complete program AND pass the GBBC licensing exam will be maintained and/or increase depending on community needs and job market. Related	Student participation in STEAM related assignments and/or activities increase. Related to ISMP #1 and #2	Maintain and/or increase enrollment and community involvement. Related to ISMP #1 and #2



R_DEPT	R_OBJ	R_FY	R_DESC	R_JUSTIFICATION	R_QTY	R_UNIT	R_IT	R_Priority	total
6210	7240	2024	Supplies	Support projects in ED180A and two additional methods courses (ED180B and ED180C)	3	1000		1	3,000
6210	7240	2024	Supplies	Support projects for BSCTE/CTE courses and recruitment activities	1	500		1	500
<b>TOTAL</b>									<b>3,500</b>





R_NO	R_FD	R_DEPT	R_OBJ	R_FY	R_DESC	R_JUSTIFICATION	R_QTY	R_UNIT	R_IT	R_Priority	Total
1	01	6210	7240	2024	Supplies	Office and instructional support	4	500		1	2,000





GCC

FY2024 NAF Budget Course Fee Request

Department:

Education - ED (6210)

*Summer 2022*

Course	Enrollment #	Fee	Total
TOTAL	0		-

*Fall 2022*

Course	Enrollment #	Fee	Total
ED180	18	\$67	\$1,206
TOTAL	18		\$1,206

*Spring 2023 (estimated from SP2022)*

Course	Enrollment #	Fee	Total
TOTAL	0		

Total Requested      \$1,206  
Total Approved



DEPT_	DEPT_	DEPT_	DEPT_	DEPT_	DEPT_	DEPT_	DEPT_	DEPT_	DEPT_	DEPT_	DEPT_	DEPT_	DEPT_	DEPT_	DEPT_	DEPT_
CODE	DIV CODE	DESC	FY24 BUDGET	GOAL 1	GOAL 2	GOAL 3	GOAL 4	INDICATOR 1	INDICATOR 2	INDICATOR 3	INDICATOR 4	OUTCOME 1	OUTCOME 2	OUTCOME 3	OUTCOME 4	
				Explore the development of additional cohort sections and improvement of existing curricula – Related to ISMP #1 and #3	Prepare and graduate students who possess the skills needed in their respective career of education and/or a related field. – Related to ISMP #1	Incorporate STEAM (Science, Technology, Engineering, Art, and Math) throughout the curriculum with a focus on Education for Sustainable Development. Related to ISMP #1, #2, and #3	Department faculty will actively promote programs and courses through activities/events	Compilation of research, data, advisory minutes, course/program revision or adoption and new offerings. Number of students enrolled. Related to ISMP #1, #2, and #3	Student success completing courses and graduating from program. Related to ISMP #2	Classroom observations of faculty and number of SLOs in each course that address STEAM and ESD content. Related to ISMP #1 and #2	Number of students enrolled in courses and community members who complete other trainings and events. Related to ISMP #1 and #2	At least one course and/or program is examined each year (evidence will be minutes, program revision/adopti on, and/or new offering). Maintain/increa se enrollment. Related to ISMP #1 and #3	Percent of students who pass/complete program AND pass the GBBC licensing exam will be maintained and/or increase depending on community needs and job market. Related to ISMP #1 and #3	Student participation in STEAM related assignments and/or activities increase. Related to ISMP #1 and #2	Maintain and/or increase enrollment and community involvement. Related to ISMP #1 and #2	
6220	1	ECE	2024													





R_NO	R_FD	R_DEPT	R_OBJ	R_FY	R_DESC	R_JUSTIFICATION	R_QTY	R_UNIT	R_IT	R_Priority	total
1	01	6220	7240	2024	Supplies	Office and instructional support	4	250		1	1,000





R_NO	R_FDI	R_DEPT	R_OBJ	R_FY	R_DESC	R_JUSTIFICATION	R_QTY	R_UNIT	R_IT	R_Priority	Total
1	11	6220	7240	2024	Supplies	CD110 For projects and instruction	1	999		1	999
2	11	6220	7240	2024	Supplies	CD180 For projects and instruction	1	1139		1	1139
3	11	6220	7240	2024	Supplies	CD240 For projects and instruction	1	2144		1	1206
4	11	6220	7240	2024	Supplies	CD260 For projects and instruction	1	1340		1	2345
TOTAL											5,689



GCC

FY2024 NAF Budget Course Fee Request

Department:

Education - Early Childhood Education (6220)

*Summer 2022*

Course	Enrollment #	Fee	Total
<b>TOTAL</b>	<b>0</b>		<b>-</b>

*Fall 2022*

Course	Enrollment #	Fee	Total
CD110	17	\$27	\$459
CD180	19	\$67	\$1,273
CD240	18	\$67	\$1,206
<b>TOTAL</b>	<b>54</b>		<b>\$2,938</b>

*Spring 2023 (estimated from SP2021)*

Course	Enrollment #	Fee	Total
CD110	20	\$27	\$540
CD260	35	\$67	\$2,345
<b>TOTAL</b>	<b>55</b>		<b>\$2,885</b>

Total Requested      **\$5,823**

Total Approved





DEPT_ CODE	DEPT_ DIV CODE	DEPT_ DESC	DEPT_ FY24 BUDGET	DEPT_ GOAL 1	DEPT_ GOAL 2	DEPT_ GOAL 3	DEPT_ GOAL 4	DEPT_ INDICATOR 1	DEPT_ INDICATOR 2	DEPT_ INDICATOR 3	DEPT_ INDICATOR 4	DEPT_ OUTCOME 1	DEPT_ OUTCOME 2	DEPT_ OUTCOME 3	DEPT_ OUTCOME 4
6230	1	ASL		Explore the development of additional cohort sections and improvement of existing curricula – Related to ISMP #1 and #3	Prepare and graduate students who possess the skills needed in their respective career of education and/or a related field. – Related to ISMP #1	Incorporate STEAM (Science, Technology, Engineering, Art, and Math) throughout the curriculum with a focus on Education for Sustainable Development. Related to ISMP #1, #2, and #3	Department faculty will actively promote programs and courses through activities/event s. Related to ISMP #1 and #2	Compilation of research, data, advisory minutes, course/program revision or adoption and new offerings. Number of students enrolled. Related to ISMP #1, #2, and #3	Student success completing courses and graduating from program. Related to ISMP #2	Classroom observations of faculty and number of SLOs in each course address STEAM and ESD content. Related to ISMP #1 and #2	Number of students enrolled in courses and community members who complete other trainings and events. Related to ISMP #1 and #2	At least one course and/or program is examined each year (evidence will be minutes, program revision/adopti on, and/or new offering). Maintain/increa se enrollment. Related to ISMP #1 and #3	Percent of students who pass/complete program AND pass the GBBC licensing exam will be maintained and/or increase depending on community needs and job market. Related to ISMP #1 and #3	Student participation in STEAM related assignments and/or activities increase. Related to ISMP #1 and #2	Maintain and/or increase enrollment and community involvement. Related to ISMP #1 and #2



R_NO	R_FD	R_DEPT	R_OBJ	R_FY	R_DESC	R_JUSTIFICATION	R_QTY	R_UNIT	R_IT	R_Priority	total
1	01	6230	7240	2024	Supplies	Office and instructional support	2	250		1	500





R_NO	R_FD	R_DEPT	R_OBJ	R_FY	R_DESC	R_JUSTIFICATION	R_QTY	R_UNIT	R_IT	R_Priority	total
1	11	6230	7240		Supplies	ASL100 For student and instructional use, and for editing and publishing of ASL videos for community	1	3324		1	3,324
2	11	6230	7240		Supplies	ASL110 For student and instructional use, and for editing and publishing of ASL videos for community	1	837		1	837
3	11	6230	7240		Supplies	ASL120 For student and instructional use, and for editing and publishing of ASL videos for community	1	27		1	27
4	11	6230	7240		Supplies	ASL130 For student and instructional use, and for editing and publishing of ASL videos for community	1	54		1	54
						TOTAL					4,242



GCC

FY2024 NAF Budget Course Fee Request

Department:

Education - ASL (6230)

*Summer 2022*

Course	Enrollment #	Fee	Total
ASL 100	8	\$24	\$ 192.00
<b>TOTAL</b>	<b>8</b>		<b>192.00</b>

*Fall 2022*

Course	Enrollment #	Fee	Total
ASL 100	56	\$27	\$1,512
ASL 110	11	\$27	\$297
ASL 120	1	\$27	\$27
ASL130	2	\$27	\$54
<b>TOTAL</b>	<b>70</b>		<b>\$1,890</b>

*Spring 2023 (estimated from SP2022)*

Course	Enrollment #	Fee	Total
ASL 100	60	\$27	\$1,620
ASL 110	20	\$27	\$ 540.00
<b>TOTAL</b>	<b>80</b>		<b>\$2,160</b>

Total Request \$4,242

Total Approved

