

GUAM COMMUNITY COLLEGE

Board of Trustees

Monthly Meeting of April 12, 2024

Minutes

I. CALL TO ORDER. The monthly meeting of the GCC Board of Trustees held on April 12, 2024, was called to order at 12:05 p.m., by Chairman Carlo Leon Guerrero, in Room 112 located at the Guam Community College Learning Resource Center (Library) in Mangilao, Guam.

1. Roll Call. Trustees Present: Mr. Carlo Leon Guerrero, Chairman; Ms. Rose P. Grino, Vice Chairperson; Ms. Gina Y. Ramos, Treasurer; Mr. Frank P. Arriola, Member; Mr. Kenly Magwili, Student Trustee. Ms. Yolanda Padrones, Secretary (schedule conflict); Mr. Richard P. Sablan, Member (schedule conflict).

2. Others in attendance: Dr. Mary A.Y. Okada, President; Dr. Virginia Tudela, Vice President, Academic Affairs Division; Dr. Michael Chan, Dean, TSS; Ms. Pilar Williams, Dean, TPS; Dr. Julie Ulloa-Heath, Assistant Director, Planning & Development; Ms. Apolline San Nicolas, Chief Human Resources Officer; Ms. Denise Mendiola, Assistant Director, CEWD; Ms. Simone Bollinger, Faculty Advisory member; Mr. Kenneth Bautista, Support Staff Advisory member; Attorney Rawlen Mantanona; Ms. Ayda V. Bautista, newly elected Student Trustee; COPSA Representatives: Mr. Daniel Iriarte, Vice President; Ms. Katrina Lin Lupera, Secretary; Ms. Jennette Yara; Mr. Benjamin Hernandez, Jr., Parliamentarian; Mr. Carl Torres, II; CSI Representatives: Ms. Tara Pascua and Mr. Adrian E. Davis.

3. Recital of Mission Statement. Board members recited the Mission Statement: Guam Community College is a leader in career and technical workforce development, providing the highest quality, student-centered education and job training for Micronesia.

II. APPROVAL OF MINUTES – March 15, 2024.

MOTION

IT WAS MOVED BY TRUSTEE FRANK P. ARRIOLA, AND SECONDED BY TRUSTEE GINA Y. RAMOS, THAT THE BOARD APPROVES THE MEETING MINUTES OF MARCH 15, 2024, WITH CORRECTIONS. NONE OPPOSED, MOTION CARRIED. (Voting: 5 ayes, 0 nays)

III. COMMUNICATIONS. None received

IV. PUBLIC DISCUSSION. No request.

V. REPORTS

the lower roof, walls, and parapet; and the installation of conduits and fittings. The College is still pending the proposal for the elevator.

Workforce Development Center (Barrigada property).

The Attorney General signed the procurement documents on April 2, 2024; the preconstruction meeting was held on April 3, 2024; and the groundbreaking ceremony is scheduled on May 6, 2024.

Culinary Arts & Baking Center.

This project is at 21.65% complete. Although the College is waiting on the final drawings for the roof, this project is still ongoing such as the trenching for drains, plastering of walls, installation of framing for the drywalls, and the installation of copper pipes for the waterline and gas lines.

Generator for Building 2000.

The housing for this generator is currently at 92% complete. Work currently to be done is pulling the cable to include the MIS fiberoptic cable. The College is waiting on the RFQ for these and is also pending the arrival of the Current Transformer Cabinet for the new meter pedestal. This project should be done shortly.

2. Accreditation Updates. The President provided the following accreditation update: A general overview of the Institutional Self Evaluation Report (ISER) was provided during the College Assembly on April 1, 2024, and today is the last day to provide feedback to the latest ISER draft. After the feedback, Dr. Gina Tudela, the Accreditation Liaison Officer (ALO) and Dean Pilar Williams, the Assistant ALO, will work on the updates as they are received. This would still require going through the governance process consisting of all the advisory groups including COPSA, the Staff Senate, Faculty Senate and the College Governing Council. When the final process is done, the President will also review the updated ISER draft before presenting to the Board.

VII. NEW BUSINESS.

1. Institutional Set Standards. The President explained that the Board is charged with approving the Institutional Set Standards and was then presented with an updated version for their consideration. The updated "Institution-Set Student Achievement (ISS) Benchmarks" identifies what is current and what is proposed. These are referred to as a benchmark and aspirational goal for the following: Bachelor Degree Completion for Postsecondary; Associate Degree Completion for Postsecondary; Licensure Pass Rate; 150% Graduation Rate; Job Placement Rate; Certificate Completion for Postsecondary; Student Course Completion Benchmark; Transfer Students from GCC to UOG (Fall Trends). If approved, this ISS will be implemented during the Fall 2024 semester. There were some discussions. A motion was then made for the following:

MOTION

IT WAS MOVED BY TRUSTEE FRANK P. ARRIOLA, SECONDED BY TRUSTEE ROSE P. GRINO, THAT THE BOARD APPROVE THE UPDATED INSTITUTIONAL SET STANDARDS BENCHMARKS, AS PRESENTED. NONE OPPOSED, MOTION CARRIED. (Voting: 5 ayes, 0 nays)

2. Academic Calendar (updated). The President explained that per the Participatory Governance under the Faculty-BOT Agreement, the Calendar Committee submitted an updated Academic Calendar to the Faculty Senate for review. The Faculty Senate provided feedback, which were taken into consideration. The proposed updated Five-Year Academic Calendar for AY2024-2025 through AY2028-2029 was then presented to the Board for consideration. A motion was made as follows:

MOTION

IT WAS MOVED BY TRUSTEE ROSE P. GRINO, SECONDED BY TRUSTEE KENLY MAGWILI, THAT THE BOARD APPROVE THE UPDATED FIVE-YEAR ACADEMIC CALENDAR FOR AY2024-2025 THROUGH AY2028-2029, AS PRESENTED. NONE OPPOSED, MOTION CARRIED. (Voting: 5 ayes, 0 nays)

3. GCC Multipurpose Auditorium Fees. The Board was presented with Resolution 6-2024, "Establishment of Fees for Multipurpose Auditorium (MPA)." The President informed the Board that Building 300 was renovated and is now being utilized as a multipurpose auditorium. This new area has a 500-seating capacity and consists of 12,500 square feet that can be divided into 4 halls. The President explained that the proposed fees are not an update to the existing rates because it is a different location and a larger area. The proposed rates are to establish new fees for the new Multipurpose Auditorium (MPA), which were vetted through the Resource, Planning and Facility (RPF) Committee. As required by law, hearings were held on March 13, 2024 and March 18, 2024. There was no testimony given for or against the proposed rates as presented. There were some discussions and the following motion was then made:

MOTION

IT WAS MOVED BY TRUSTEE GINA Y. RAMOS, SECONDED BY TRUSTEE KENLY MAGWILI, THAT THE BOARD ADOPT RESOLUTION 6-2024, "ESTABLISHMENT OF FEES FOR MULTIPURPOSE AUDITORIUM (MPA)," AS PRESENTED. NONE OPPOSED, MOTION CARRIED. (Voting: 5 ayes, 0 nays)

4. President's Travel Request (May-June 2024). The following is the President's travel request: