GUAM COMMUNITY COLLEGE
TRIP REPORT FORM

NOTE: Please note that this report must be submitted to supervisor no more than 10 days upon completion of travel.

Name:	Department:
Signature:	Travel Dates:
	Date(s) of Event:

A. Name and location of conference, workshop, or training event.

B. How will you apply information or skills acquired from this event to enhance or improve student learning outcomes or student needs as it relates to your department's plan and mission?

C. How does this event relate to the Institutional Learning Outcomes of the College? (Refer to Appendix 4)

D. How does this event support the Institutional Priorities of the College? (Refer to Appendix 4)

E. How has this event contributed to your professional growth in your role at the College?

F. Other pertinent information (i.e., Business contacts established on trip)

Guam Community College
INSTITUTIONAL PRIORITIES
Academic Year 2019-2025*

Organizational Priorities
1. Modernization of classrooms, instructional technology, and facilities.
2. Compliance with federal/local/contractual requirements (e.g., grants, programs, contracts, etc.).
3. Diversification of funding sources and implementation of financial stabilization strategies.
4. Expansion workforce development through community partnerships.
5. Employee certification in work ethic proficiency.
6. Promotion of professional career planning, leading to upward mobility program for employees through professional development, credentialing, and morale building.
7. Regional outreach to other Pacific colleges for expertise and resource sharing
8. Succession/leadership planning.
9. Sustainability and "greening" of the campus (i.e., using renewable energy/alternative energy sources).
10. Fostering true participatory governance.

Academic Priorities
1. Promoting Everyday Accreditation with a focus on Student Learning Outcomes (SLOs), program review, linking institutional planning to budget, curriculum revision.
2. Expanding curriculum and program expansion in career and technical education fields (e.g. developing substantive change proposals for baccalaureate degrees)
3. Building pathways (e.g. career pathways, guided pathways, boot camps) for timely student completion
4. Adhering to assessment and curriculum deadlines that highlight course and program level assessment, general education, Institutional Learning Outcomes (ILOs)
5. Enriching one's content area, or improving staff or faculty competencies as related to their work (i.e. licensing, credentialing, academic advising and certification).
6. Integrating sustainability practices in instructional delivery and design.
7. Linking secondary and postsecondary programs through DCAPS, DEAL, CLYMER, and AP initiatives.
8. Encouraging science, technology, engineering, and mathematics (STEM), as well as other art-related, creative activities.
9. Encouraging student evaluation of learning and teaching processes in the classroom that promote critical thinking skills, diverse learning styles, and student motivation.
10. Increasing the number of articulated courses/programs with four-year institutions.

*To be reviewed annually as needed.