

- Establish the climate in which educational goals are met.
- Assure the fiscal health and stability of the college.
- Act as a community bridge and buffer.
- Serve as a positive agent of change.

Board members must recognize that:

- The Board, as a unit, is a legal entity.
- To be most effective, the Board must draw on the collective talents, skills and backgrounds of its members.
- Individual members have no authority as individuals and must make no promises as individuals.
- Individual members must express their opinions during the decision making process, but must support the majority decision.

In its relations with the President, the Board has the responsibility to:

- Consider the President as the key to the accomplishment of the College's goals.
- Consider the President as a part of the Board team.
- Provide a clear job description and performance expectations.
- Delegate, support, and evaluate the President.
- Provide open communication, confidence, and trust.

CODE OF ETHICS AND CONDUCT:

WHEREAS, the Trustees recognize that the education of students is the reason for the College's existence; all other functions must support this purpose; and

WHEREAS, it is the duty of the Board of Trustees of Guam Community College to ensure that students receive the highest quality education in the most efficient manner possible.

NOW, THEREFORE, BE IT RESOLVED, that in the performance of their governance responsibilities, the Board of Trustees shall:

1. Recognize that the primary responsibility of the Board is to govern the College in the best interests of the educational needs of the Territory.
2. Promote and encourage open, mutually supportive and accountable participation of students, faculty and staff in the governance process.

3. Communicate and promote the needs of the community to the College and the needs of the College to the community.
4. Encourage and support open access to the Board while maintaining appropriate and well-defined College communication and decision-making channels.
5. Recognize that a trustee is a member of a legal entity; that the strength and effectiveness of the Board is as a unit; that the majority decisions of the Board shall be supported even when personally opposed; and that a single Board member has no authority to act on behalf of the Board unless so authorized.
6. Develop and maintain good relations with fellow Board members by considering and respecting their opinions and working with each other in a spirit of harmony and cooperation.
7. Maintain consistent and vigilant oversight of the College with emphasis on instructional quality, operational efficiency and fiscal stability.
8. Promote a healthy working relationship with the President through supportive, open and honest communication and regular evaluation.
9. Delegate authority to the President and staff to initiate policy recommendations, administer educational programs, conduct College business and implement Board decisions.
10. Act honestly and openly at all times following the letter and intent of all applicable Local and Federal Laws and keeping the confidentiality of privileged information.
11. Avoid all conflicts of interest and the appearance of conflicts of interest and not using the position as Trustee for personal gain.
12. Devote time to educational and informational activities which will enhance one's personal ability to function effectively as a member of the Board of Trustees.
13. Maintain confidentiality of all board discussions held in closed sessions and recognize that deliberations of the board in closed sessions are not to be released or discussed in public without the prior approval of the board by majority vote.

TRUSTEE DECISION MAKING:

I. Preparation for a Board Meeting

A. General Guidelines

1. Educate yourself
2. Set up system
 - a. For student and understanding
 - b. For follow-up