

# ASSESSMENT POST-SECONDARY VISCOM PROGRAM PRACTICUM EMPLOYER EVALUATION

**Tool/Method:** Upon completion student's practicum hours, employer will evaluate student's job performance.

**Criteria:** 85% of the students will average a score of 3 or better in each of the skills listed and earn a 90% or better for their overall percentage grade.

Student #: \_\_\_\_\_

Date: \_\_\_\_\_

EMPLOYER'S EVALUATION OF STUDENT'S ON-THE-JOB TRAINING:  
(Your input enables us to provide better instruction and counseling for the student.)

Please rate the following factors as:

(0) Not Applicable (1) Poor (2) Fair (3) Average (4) Good (5) Excellent

PERSONAL APPEARANCE 0 1 2 3 4 5

POSITIVE ATTITUDE & ENTHUSIASM 0 1 2 3 4 5

COURTESY & RESPECTFUL 0 1 2 3 4 5

COMMUNICATIONS 0 1 2 3 4 5

FOLLOWS INSTRUCTIONS 0 1 2 3 4 5

INITIATIVE 0 1 2 3 4 5

JOB QUALITY & ACCURACY 0 1 2 3 4 5

PRODUCTIVITY 0 1 2 3 4 5

DEPENDABILITY 0 1 2 3 4 5

TIME MANAGEMENT/ATTENDANCE 0 1 2 3 4 5

**UNEXCUSED** ABSENCE: \_\_\_\_\_ **EXCUSED** ABSENCE: \_\_\_\_\_ TIMES LATE TO WORK: \_\_\_\_\_

*Student's Strengths:* \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*Student's Areas for Improvement:* \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

☐ **Overall percentage grade you award this student is \_\_\_\_\_%**

**90-100% = A; 80-89% = B; 70-79% = C; 60-69% = D; 59% & below = F**