

R33 – Job Interview Role Play Rubric

Category	3	2	1	0	
preparation	it is apparent the student prepared and practiced quality answers. The student presents a professional looking portfolio for review.	The student mostly prepared answers for the questions. The student presents a neat portfolio for review.	the student did not prepare at all for any of the questions being asked. The student presents parts of a portfolio or no portfolio for review	student did not participate in mock job interview	
appearance (based on online evaluation)	Student is well groomed. Jewelry is minimal. Clothes are professional in nature and are clean and pressed	Student was mostly well groomed but is missing one to two major elements of professional dress and appearance	Student is not well groomed, clothing is not professional, dirty or fit inappropriately, excessive jewelry.	student did not participate in mock job interview	
communication	Greeted interviewer excellent eye contact polite. Thanks interviewer. appeared confident. The students spoke clearly throughout the whole interview	greeted interviewer eye contact only 75% of the time. Appeared a little too nervous and spoke to quietly or too hurriedly	Appeared bored, disinterested, nervous, was not prepared. avoided eye contact, shook legs throughout the interview. Occasionally spoke clearly. Interrupted the interviewer forgot to thank the person	student did not participate in mock job interview	
interview skills	highly proficient, confident, enthusiastic, motivating, and engaging manner.	Somewhat proficient, generally confident, interesting, and interested in the process	demonstration of poor interview skills with little confidence displayed	student did not participate in mock job interview	
questioning	Answers were clear, relevant to the profession, well thought out, and kept concise. questions were asked of the interviewer	answers were somewhat clear, the one to two questions were vague or did not get to the point. questions were asked but were not relevant to the job	answers were irrelevant to the profession, were long winded and were not clearly expressed. questions asked were inappropriate or irrelevant	student did not participate in mock job interview	