

**GUAM COMMUNITY COLLEGE**

**Board of Trustees**

**Annual Fiscal Year Calendar, October 2022 thru September 2023**

Approved by GCC Board of Trustees: **DEC 23 2022**

OCTOBER 2022	NOVEMBER 2022	DECEMBER 2022	JANUARY 2023
<p>07- <u>Fri.</u>, BOT monthly meeting (12pm) campus</p> <p><b>Reports Due:</b></p> <p><u>BOT CHAIR</u> Quarterly BOT Attendance Report to Governor, 5 GCA, Chapter 43, §43107</p> <p>BOT Reporting requirement re meetings to OPA, Legislature &amp; Governor, 5 GCA, Chapter 8, §8113.1</p> <p><b>PRESIDENT:</b> Quarterly Report to the Public Auditor &amp; Legislative Speaker containing full disclosure of ALL funds under his/her purview and administration for the preceding quarter.</p> <p>Quarterly Report on status of MDF to BOT, Apprenticeship Advisory Council (AA), Legislature, 22 GCA, Chapter 7, §7120.2</p>	<p>05- <u>Fri.</u>, BOT monthly meeting (12pm)</p> <p>08- <u>Tues.</u>, College Assembly (8am-3pm)</p> <p>11- <u>GCC 45<sup>th</sup> Anniversary</u></p> <p><b>Reports Due:</b></p> <p><u>BOT CHAIR</u> BOT Reporting requirement re meetings to OPA, Legislature &amp; Governor, 5 GCA, Chapter 8, §8113.1</p> <p><b>Reminders:</b> BOT Reappointments</p>	<p>05- <u>Mon.</u>, Foundation Board of Governors mtg., 12pm, GCC campus</p> <p>23- <u>Fri.</u>, BOT monthly meeting (12pm) (12/23<sup>rd</sup>: Dec. 2022/Jan. 2023 reporting)</p> <p><b>Reports Due:</b></p> <p><u>BOT CHAIR</u> BOT Reporting requirement re meetings to OPA, Legislature &amp; Governor, 5 GCA, Chapter 8, §8113.1</p> <p><b>PRESIDENT:</b> 31- GCC's Annual Report to the Governor</p> <p>*Update BOT training: Boards and Commissions Educational Programs, 5GCA, §43116 (d): Continuing Education for Board and Commission Members. Each year, the members of each board and commission <i>shall</i>, as a form of continuing education, complete the applicable educational program for the board or commission on which they serve.</p>	<p>21- <u>Fri.</u>, Foundation Board of Governors mtg., 12pm, GCC campus</p> <p>BOT monthly meeting (<i>Dec. 2022/ Jan. 2023 combined reporting during 12/2022 mtg.</i>)</p> <p>NOTE: (*update BOT training) BOARDS &amp; COMMISSION EDUCATIONAL REQUIREMENT, 5GCA, §43116</p> <p><b>Reports Due:</b></p> <p><u>BOT CHAIR</u> Quarterly BOT Attendance Report to Governor, 5 GCA, Chapter 43, §43107</p> <p>BOT Reporting requirement re meetings to OPA, Legislature &amp; Governor, 5 GCA, Chapter 8, §8113.1</p> <p><b>PRESIDENT:</b> Quarterly Report to the Public Auditor &amp; Legislative Speaker containing full disclosure of ALL funds under his/her purview and administration for the preceding quarter.</p> <p>Quarterly Report on status of MDF to BOT, AA Council, Legislature, 22 GCA, Chapter 7, §7120.2</p> <p><b>Public Law 28-76 Ethics in Government Training every 4 years due 2025 (4 GCA, Article 4, Chapter 15, §15409)</b></p>

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<b>FEBRUARY 2023</b>	<b>MARCH 2023</b>	<b>APRIL 2023</b>	<b>MAY 2023</b>
<p>10- <u>Fri.</u>, BOT monthly meeting (12pm) 18- <u>Fri.</u>, Foundation Board of Governors mtg., 12pm, GCC campus)</p> <p><b>Reports Due:</b> <u>BOT CHAIR</u> BOT Reporting requirement re meetings to OPA, Legislature &amp; Governor, 5 GCA, Chapter 8, §8113.1</p> <p><u>BOARD:</u> No later than the 15<sup>th</sup> of February, submittal of GCCs annual operating budget and capital improvement budgets as it finds necessary directly to the Legislature</p> <p><b>BOT POLICY REVIEW, SERIES 500-700. OUTSTANDING POLICIES FOR REVIEW.</b></p>	<p>03- <u>Fri.</u>, BOT monthly meeting (12pm) 17- <u>Fri.</u>, Foundation Board of Governors mtg., 12pm, GCC campus</p> <p><b>Reports Due:</b> <u>BOT CHAIR</u> BOT Reporting requirement re meetings to OPA, Legislature &amp; Governor, 5 GCA, Chapter 8, §8113.1</p> <p><b>BOT POLICY REVIEW, SERIES 500-700. OUTSTANDING POLICIES FOR REVIEW</b></p>	<p>07- <u>Fri.</u>, BOT monthly meeting (12pm) 10- <u>Tues.</u>, <b>College Assembly</b> (8am-3pm) 21- <u>Fri.</u>, Foundation Board of Governors mtg., 12pm, GCC campus</p> <p><b>New Student Trustee elected</b></p> <p><b>Reports Due:</b> <u>BOT CHAIR</u> Quarterly BOT Attendance Report to Governor, 5 GCA, Chapter 43, §43107 BOT Reporting requirement re meetings to OPA, Legislature &amp; Governor, 5 GCA, Chapter 8, §8113.1</p> <p><u>PRESIDENT:</u> Quarterly Report to the Public Auditor &amp; Legislative Speaker containing full disclosure of ALL funds under his/her purview and administration for the preceding quarter. Quarterly Report on status of MDF to BOT, AA Council, Legislature, 22 GCA, Chapter 7, §7120.2</p>	<p>05- <u>Fri.</u>, BOT monthly meeting (12pm) (New Student Trustee sworn in) 19- <u>Fri.</u>, <b>GCC COMMENCEMENT</b>, (Time TBA) 26- <u>Fri.</u>, Foundation Board of Governors mtg., 12pm, GCC campus</p> <p><b>Reports Due:</b> <u>BOT CHAIR</u> BOT Reporting requirement re meetings to OPA, Legislature &amp; Governor, 5 GCA, Chapter 8, §8113.1</p>

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JUNE 2023	JULY 2023	AUGUST 2023	SEPTEMBER 2023
<p>02- <u>Fri.</u> BOT monthly meeting (12pm)  <u>Fri.</u> Foundation Board of Governors mtg., 12pm, GCC campus</p> <p><b>Reports Due:</b></p> <p><u>BOT CHAIR</u>  BOT Reporting requirement re meetings to OPA, Legislature &amp; Governor, 5 GCA, Chapter 8, §8113.1</p> <p><u>PRESIDENT:</u>  June 30<sup>th</sup> - Graduate Employment Report</p> <p><b>OUTSTANDING POLICIES FOR REVIEW.</b></p>	<p>14- <u>Fri.</u> BOT monthly meeting (12pm)  <u>Fri.</u> Foundation Board of Governors mtg., 12pm, GCC campus</p> <p><b>Reports Due:</b></p> <p><u>BOT CHAIR</u>  Quarterly BOT Attendance Report to Governor, 5GCA, Chapter 43, §43107</p> <p>BOT Reporting requirement re meetings to OPA, Legislature &amp; Governor, 5 GCA, Chapter 8, §8113.1</p> <p>Quarterly Report to the Public Auditor &amp; Legislative Speaker containing full disclosure of ALL funds under his/her purview and administration for the preceding quarter.</p> <p>Quarterly Report on status of MDF to BOT, Apprenticeship Advisory Council, Legislature, 22 GCA, Chapter 7, §7120.2</p>	<p>04- <u>Fri.</u> BOT monthly meeting (12pm)  <u>Fri.</u> Foundation Board of Governors mtg., 12pm, GCC campus</p> <p><b>TBA - Convocation</b></p> <p><b>Reports Due:</b></p> <p><u>BOT CHAIR</u>  BOT Reporting requirement re meetings to OPA, Legislature &amp; Governor, 5 GCA, Chapter 8, §8113.1</p> <p>BOT Annual Educational Requirements, 5 GCA, Chapter 43, §43116</p>	<p>08- <u>Fri.</u> BOT monthly meeting (12pm)  <u>Fri.</u> Foundation Board of Governors mtg., 12pm, GCC campus</p> <p><b>Reports Due:</b></p> <p><u>BOT CHAIR</u>  BOT Reporting requirement re meetings to OPA, Legislature &amp; Governor, 5 GCA, Chapter 8, §8113.1</p> <p><b>REMINDERS:</b>  <b>TBA - 2023 ACCT Leadership Congress</b>  <b>TBA - GCC PAR EXCELLENCE GOLF TOURNAMENT</b>  <b>(Scheduled in Sept. or Oct. 2023)</b></p> <p><b>** REMINDER: 2023 BOT ELECTION</b></p>

Adopted by the GCC Board of Trustees:

Date:

FRANK P. ARRIOLA, Chairperson

**DEC 23 2022**

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