

	EXCELLENT	GOOD	FAIR	POOR
Required Elements	<p>All the requirements were met.</p> <p>Requirements:</p> <ol style="list-style-type: none"> 1) All images are present 2). All images are formatted 3) Margins adjusted as required 4) Text is underlined, bold, and italicized as required 5)Title is centered using the Toolbar 	4-5 of the requirements were met.	2-3 of the requirements were met.	0-1 of the requirements were met. Project is unacceptable.
Formatting/Design/Artistry	The project contains excellent formatting, page layout, and all words are clean with formatting that is clear and very easy to read, with an overall aesthetically pleasing and attractive look.	One of the following could be improved upon: formatting, page layout, readability, or aesthetics	Two of the following could be improved upon: formatting, page layout, readability, or aesthetics	The project is not formatted, page layout is incomplete, contents are difficult to read, and not visually appealing.
Spelling Accuracy	All words are spelled correctly.	1 or 2 words are spelled incorrectly.	3 or 4 words are spelled incorrectly.	5 or more words are spelled incorrectly.
Grammar/Mechanics Accuracy	There are no grammar errors.	There are some minor grammar errors.	There are many grammar errors.	There are excessive grammar errors.