

## **Night Audit Postings**

Tally Sheet

Team \_\_\_\_\_

Students will work as a team, demonstrating their skills in accurately posting front desk accounting information. Time allocated for this activity is 45 minutes. Students must correctly post all transaction and balance entries.

**Score (Circle one)**

	5-All	4-Most	3-Some	2-Few	1-None
<b>Neatness:</b>	5	4	3	2	1
<b>Accuracy/Balancing:</b>	5	4	3	2	1

**1 Point for each correct posting (15 Total)**

**Completed all postings:** \_\_\_\_\_ 1 thru 15

**Total Score:** \_\_\_\_\_