

# Joshua Cepeda

Marketer/Graphic Designer

## CONTACT

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📺 liljoshy

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Date

**Hiring Manager Name**

Position in Company

Company Name

Street Name

State/zipcode

**RE: Advertised Position Title**

Hafa Adai Mr./Ms. Hiring Manager Name

We haven't met yet, but I would love to explore opportunities for a graphic designer related position in your organization. I am a current student at the Guam Community College pursuing an Associates of Science in Visual Communications. My estimated graduation date is December 2020.

I am an ethically responsive individual interested in gaining insight within Guam's business community. I have common knowledge of fostering positive relationships with people, and continue to better my abilities through customer service interactions. I choose to learn through experience and I will not backdown from any challenge. Thus, I will apply an adaptive mindset if given an opportunity to work within your organization.

At this moment, I work for the Tennis Academy of Guam. I am available for an interview either Tuesday or Thursday between 9am-12pm. I can be contacted at all times on the details provided above.

Thanking you in advanced for your time.

Sincerely,

*Joshua Cepeda*  
Joshua Cepeda