

Job Hunt and Interview Process Quiz

Each question is worth 5 pts.

The respondent's email (**null**) was recorded on submission of this form.

*** Required**

1. Email *

2. When searching for a job during the first steps of the job hunt process, what is an important fact to consider? * 5 points

Mark only one oval.

- ☐ Search for a job that simply pays a lot of money
- ☐ Search for a job that has easy tasks
- ☐ Search for a job that can assist me in developing and growing my career
- ☐ Search for a job that can offer complimentary items to my family and friends

3. Once I have an understanding of the segment I would like to pursue a career in, which of the following steps should not be considered when looking for job opportunities and availabilities? * 5 points

Mark only one oval.

- ☐ Directly visiting the establishment to inquire about job availabilities
- ☐ Posting a "I'm looking for a job!" post or message on social media
- ☐ Visiting the establishment's website for job availabilities
- ☐ Calling the establishment to inquire about job availabilities

4. True or False. When applying for jobs, you should ONLY submit an application to one establishment, as you are showing your loyalty to the respective company. *

5 points

Mark only one oval.

- ☐ True
- ☐ False

5. For the next step of the job hunt process, when searching for job opportunities, which keywords provide you information about the job and inform you whether or not you are compatible for the job? *

5 points

Mark only one oval.

- ☐ Job Qualifications and Job Description
- ☐ Job Knowledge and Job Information
- ☐ Job Information and Job Tasks
- ☐ Job Spectrum and Job Appearance

6. True or False. It is recommended to apply for managerial positions as a high school student with no previous job experience. *

5 points

Mark only one oval.

- ☐ True
- ☐ False

7. Which of the following jobs can a high school graduate with no job experience apply for? *

5 points

Mark only one oval.

- ☐ Entry Level Position
- ☐ Supervisor Position
- ☐ Manager Position
- ☐ Director Position

8. Which of the following items is not a requirement to submit to your prospective employer? *

5 points

Mark only one oval.

- ☐ Job Application
- ☐ Resume
- ☐ References
- ☐ Social Media Account

9. Which of the following is an important document submitted to Human Resources prior to going through the interview process? *

5 points

Mark only one oval.

- ☐ Written Report
- ☐ Resume
- ☐ Transcript
- ☐ Report Card

10. Once you have submitted all of the required documents to your prospective employer, what is the next step of the job hunt process? * 5 points

Mark only one oval.

- ☐ Post a message on social media indicating you have applied for a job
- ☐ Visit the establishment repeatedly for easier face recognition
- ☐ Apply to go to college
- ☐ Wait for the establishment to reach out to schedule an interview

11. For the final steps of the job hunt process, which of the following options is the most appropriate to wear to an interview? * 5 points

Mark only one oval.

- ☐ White button up top, white slacks, open toe shoes
- ☐ White button up top, black slacks, closed toe shoes
- ☐ White button up top, black jeans, closed toe shoes
- ☐ White button up top, black slacks, black sneakers

12. During the interview process, which of the following criteria is considered unprofessional and inappropriate? * 5 points

Mark only one oval.

- ☐ Hair should be nice and neat
- ☐ Maintain a professional appearance and posture
- ☐ Smiling and looking positive
- ☐ Reviewing interview questions and answers on cellphone

13. When the interviewer asks, "Why are you the perfect candidate for this position?" What is the appropriate way the interviewee should reply? * 5 points

Mark only one oval.

- ☐ By telling the employer you are willing to do anything
- ☐ By flattering the employer with compliments of the company
- ☐ By speaking about a skill which ties back to the job position requirements
- ☐ By asking the employer, "Why not me?"

14. Which of the following would you consider least important when getting ready for the interview? * 5 points

Mark only one oval.

- ☐ Have a professional attire ready
- ☐ Get a massage to relax before the interview
- ☐ Practice answering interview questions in front of a mirror
- ☐ Review your resume along with important skills and dates written on it

15. Which of the following professional behaviors would potential employers look for during the interview process? * 5 points

Mark only one oval.

- ☐ Acting too confident and being too self-assured without taking anyone else's thoughts into consideration
- ☐ Looking down when answering questions and having a slouchy posture
- ☐ Unwilling to give a detailed answer to the questions being asked
- ☐ Being knowledgeable, friendly, warm, welcoming, and engaging

16. What is the best way to answer an interview question that deals with problem solving questions? * 5 points

Mark only one oval.

- ☐ Be as general and vague as possible
- ☐ Inform the interviewer that you would bring the problem to management
- ☐ Inform the interviewer that you would look online for possible solutions
- ☐ Think about situations in your life that you have had to overcome in the past

17. When the interviewer asks the most commonly asked question, "Tell me about yourself," which of the following should you do? * 5 points

Mark only one oval.

- ☐ Be as general and vague as possible
- ☐ Ask the interviewer what the question has to do with the job
- ☐ Summarize your interests, experiences, goals, characteristics, and accomplishments
- ☐ Provide information about your birthday, birthplace, and family history

18. If the interviewer asks about your strengths and weaknesses, what is the best way to respond? * 5 points

Mark only one oval.

- ☐ Emphasize your weakness to show that you are honest
- ☐ Talk about 10 strengths and 2 weaknesses
- ☐ Be honest, original, and provide examples
- ☐ Refuse to answer the question

19. Should your interview be at 3:00pm, which of the following time is considered "showing up on time" for the interview? * 5 points

Mark only one oval.

- ☐ 3:00pm
☐ 2:59pm
☐ 2:00pm
☐ 2:45pm

20. True or False. It is okay to say a small white lie during the interview process, as long as you say it with a positive attitude. * 5 points

Mark only one oval.

- ☐ True
☐ False

21. Which of the following gesture is recommended upon exiting the interview? * 5 points

Mark only one oval.

- ☐ Email the interviewer a short and simple "Thank you for your time" email
☐ Deliver flowers to the interviewer after the interview
☐ No gesture is needed
☐ Buy an expensive thank you card and hand deliver it to the interviewer

This content is neither created nor endorsed by Google.

Google Forms