Management Information Systems (MIS) Quarterly Report
January, February, March 2020

- New Policy & Procedures
  - Data Breach Response Policy # 191 approved by BOT January 10, 2020, posted in website and MyGCC portal
- GCC-Ellucian, MyGCC, Moodle, Google and Office 365 Cloud Systems Updates / Upgrades and Related Activities:
  - Ethos Identity / Integration / Ellucian Analytics
    - New Authentication – EIS SAML implementation in Luminis MYGCC Portal scheduled for Memorial Day Weekend, May 23-25
    - Ethos Single Sign On (SSO) implementation to Campus Labs Authentication for IDEA Course Evaluation Survey completed, and Nuventive's Improve Assessment System integration ongoing
    - Ethos Integration Architecture and Design, Ethos Management Center, API, and Postman technical training for MIS continuing with 9 sessions already completed
    - Analytics cloud upgrade being validated by Ellucian consultant with access to tenants also extended to December 2020
    - Ellucian Ethos Integration and GUID Generation completed for Data Analytics with Data Load Validations ongoing
  - Google Suite - Google Classrooms, Hangouts/Meets, and YouTube services now allowed for all GUAMCC.EDU users
  - Microsoft Office 365 Online for Education implemented for all GUAMCC.EDU users to use of Office applications for free
  - Banner upgrades
    - 2020 US HR Regulatory Year End upgrades and 2020 Tax table update completed
    - Completed 2019 4th Quarter SWICA, 2019 W2 and 1098T and submission of electronic files
    - Apply for Admissions online link implemented for First Time Students Applications
    - Banner Access Management implemented for Banner 9
    - Online Requisition with Banner Document Management System (BDMS) integration implemented
    - Upgrades completed for Application Navigator 3.1 and 3.2.0.1, Banner General 9.3.6.1.3, Banner General Event Management Self Service 9.4, Financial Aid upgrades 8.37.2/9.3.18.0.2, Human Resources 9.3.13 / PXPW219, Banner Student eTranscript 9.1, and Banner Admin Common Re-deployment also done
    - Clone performed from PROD to TEST – 10-Jan (1/10/2020)
  - Ellucian Go Mobile
    - Ellucian Go Mobile App for Guam Community College launched and available in both Google and Apple App Stores
  - Banner Security
    - Completed setup of Distributed Security Accounts (DSA) for MIS Banner Core Technical Team both in PROD and TEST
  - Degree Works
    - Activated in officially launched Mobile App after successfully testing in the BETA App
    - Additional scribing work upcoming
  - LUMINIS
    - MYGCCTEST upgraded to 5.3, SAML2 Authentication Implementation, and new theme completed and successfully validated
    - MyGCC PROD upgrade from 5.2 to 5.3 and SAML2 implementation scheduled for Memorial Day weekend of May 23-25, 2020
  - ARGOS
    - Reports writing and rebuilding ongoing
    - New training for functional and technical team planned
    - Financial Aid Student report for graduated GDOE HS students used for Working Session
  - eTranscript
    - eTranscript installation completed in both PROD and TEST with successful testing results in TEST environment, pending testing in PROD
- Personnel Status, Training, Conferences, & Workshops:
  - Banner Ethos GURGUID Generation, Ellucian Analytics Dataload and Administration Training completed for MIS Banner Core IT Team
  - Catherine Solidum and Francisco Camacho - Attended Human Resource Understanding Your Performance Evaluation workshop/training

- o Francisco Camacho, Catherine Solidum, Kenneth Bautista, Gerard Dacanay and Andrew Marquez (MIS Banner Core IT Team) continuing with Ethos Integration Architecture and Design, Ethos Management Center, API, and Postman technical training
  - o Kenneth Bautista attended Legacy Workshop Staff Development
  - o Amazon Web Services Educate Program now available to GCC and MIS is exploring technical training offerings
  - o MIS Employee-Oriented Training Plans submitted
- Booklog System Upgraded to Windows 10 Operating System
- PC-Mac Technology Bid GCC-FB-20-002 IT Equipment awarded and posted in website and MyGCC portal
- Student Web Server (studentweb.guamcc.edu) migration to GCC's AWS Cloud environment completed
- Institutional File Server (ifs.guamcc.edu) migration to GCC's AWS Cloud environment ongoing
- Upcoming Bids:
  - o Underground Fiber Optics (UFO) project Executive Summary and bid specifications submitted
  - o VOIP/POTS telephone services
  - o Copying, printing, and scanning fleet services
- VPN, & Network-related activities:
  - o Penetration Testing Engagement Agreement and SOW scheduled after Stay Home Executive Order is lifted
  - o Campus-wide Underground Fiber Optics (UFO) project upcoming bid
  - o Continuing to joined GCC high school satellite programs computers to GDOE network domain
  - o Status Quo: Submitted SOW/Plan of Action to Planning and Development to address the network and surveillance cabling from D-Wing-to-C-Wing canopy that is slated for repair/replacement
  - o Status Quo: Forensic Lab building Internet
- TWG – Planning on conducting awareness campaign and/or training of Data Breach Response Policy # 191/ Status quo on GOREX (Guam Open Research & Education Exchange) Project – Planning on direct 1Gbps connection to Internet 2
- Computer Technician Work Activities
  - o Already completed Windows 7 to Windows 10 upgrades for lab computers and majority of office systems
  - o Installed updated software for Pearson Vue test center at Foundation Building