

COMMITTEE ON COLLEGE ASSESSMENT (CCA)
MINUTES (Update #001)
Sheraton Laguna Hotel, Lacoscata Restaurant
Friday, September 1, 2017
11 a.m. – 4 p.m.

I. Call to Order – 11 AM

II. Roll Call

Members present: Katsuyoshi Uchima (Chair), Marlana Montague (Co-Chair), Vangie Aguon, Danilo Bilong, Doris Manibusan, Rosie Quitugua, Dr. Julie Ulloa-Heath and Gil Yanger

Members absent: Anjelica Perez (Leave), Joachim Roberto (Meeting), Yvonne Tam (SHS) & Pilar Williams (Meeting)

Programs/Units Rating Recommendations – None at this time.

III. Old Business

- Annual Assessment Awards/Success on the Walls Project – AIER did not have sufficient funding to pay for the posters. Committee agreed to put this item on hold until further notice and will be removed from the agenda.

IV. New Business

- New CCA Members – CCA welcomed Dr. Julie Ulloa-Heath from Reach for College and Rosie Quitugua from the Admissions & Registration Office.
- CCA Priorities for Curriculum Review Committee – CCA will prioritize curriculum for use by the Curriculum Review Committee (CRC). The priority list will identify items for immediate attention.
 - ✓ 1st Priority: Submissions not reviewed by LOC.
 - ✓ 2nd Priority: Rejected curriculum.
 - ✓ 3rd Priority: Oldest curriculum with enrollment.
 - ✓ 4th Priority: Oldest curriculum with no enrollment will be recommended for archive.

CCA will continue to be proactive and reach out to authors.

- SOP for Committee on College Assessment (CCA) Operations – The Chair provided all members with a copy of the draft SOP.

Membership

- Section 1 - Committee agreed to remove Section 1 of the SOP.
- Section 2 - Change the word membership to appointment.

Meetings –

- Section 1 – CCA will meet every Friday at 2 p.m. to 3 p.m. in the President's Conference Room (PCR). A schedule of meetings will be posted on MyGCC and Chachalani. Meetings are open. Only appointed members can vote on this committee.
Chair can call a meeting anytime if necessary.
Time - If not present in the meeting, person must compensate for time not present.

Quorum – Removed

- No quorum needed to hold meeting. If the Chair and a member are present, the meeting will take place.

Officers – Removed

- There are no longer any officers in CCA. Each member will alternate taking meeting minutes. Minutes will be sent to Chair for review and sent to AIER for dissemination. Meeting minutes are due Wednesday prior to the next meeting.

Section1. Committee Member Responsibilities are found in the Call for Committee Interest from VPAA.

- Team Set Up – Marlena recommended the committee review reports together. Members agreed.
- Minutes – Minutes will be completed the following Wednesday before the next meeting.
- Assessment Deadline – The fall assessment deadline is October 9, 2017.
- Attendance (Tracking Time) – The Chair will track attendance for the committee.
- CFS Update/Procedures – Dr. Julie will create a CFS form in Goggle Docs and have the committee review for approval.

V. Next Meeting – September 8, 2017 in Bldg. E., Rm. 207.

VI. Adjournment – IT WAS MOVED BY GIL YANGER TO ADJOURN, SECONDED BY DORIS MANIBUSAN. Motion carried. Meeting adjourned at 3:30 p.m.

Guam Community College
Committee on College Assessment (CCA)
Sheraton Laguna Hotel, Lacoscata Restaurant
September 1, 2017
2 p.m. – 3 p.m.

AGENDA

- I. Call to order
- II. Roll Call
- Programs/Units Rating Recommendations
- III. Old Business
 - Annual Assessment Awards/Success on the Walls Project - Update
- IV. New Business
 - CCA Priorities for Curriculum Review Committee
 - SOP for Committee Operations
 - ✓ Team Set Up
 - ✓ Minutes
 - ✓ Assessment Deadline
 - Chair Deliverables
 - Member Deliverables
 - Attendance (Tracking Time)
 - CFS Update/Procedures
- V. Next Meeting – September 8, 2017 in the PCR
- VI. Adjournment

Guam Community College
Committee on College Assessment (CCA)
Bldg. E., Rm. 207
September 8, 2017 (2 p.m. – 3 p.m.)

AGENDA

- I. Call to order
- II. Roll Call
- III. Approval of prior minutes/update – Minutes/Update #367 for May 5, 2017 and Minutes/Update #001 for September 1, 2017

Programs/Units Rating Recommendations

Team 1

- Accounting AS, Program Unit Level Assessment Plan
- Accounting AS, Course Unit Level Assessment Plan
- Culinary Arts AA, Course Unit Level Assessment Plan (CUL120, CUL220, CUL240, CUL280, CUL293, HFB215, HS140)
- International Hotel Management AS, Program Unit Level Assessment Plan
- International Hotel Management AS, Course Unit Level Assessment Plan (HS150, HS211, HS216)

Team 2

- Developmental Education, Program Unit Level Assessment Plan
- Tourism & Travel Management AS, Course Unit Level Assessment Plan (HS152) – Rated resubmit. Need CFS.

Team 3

- Marketing (Secondary), Program Unit Level Assessment Report

Request for Extension

- Visual Communication AS, Program & Course Unit Level Plan
Deadline is October 9, 2017, approved by Dr. Ray D. Somera on May 19, 2017

IV. Old Business

- CFS from review teams due to AIER the Monday after CCA's Rating
- CFS from authors due to AIER two Mondays after CCA's Rating

V. New Business

- CCA Priorities for Curriculum Review Committee
- CFS Update/Procedures
- Create Teams

VI. Next Meeting – September 15, 2017 in the PCR

VII. Adjournment

COMMITTEE ON COLLEGE ASSESSMENT (CCA)
MINUTES (Update #002)
Building E, Rm. 207
Friday, September 8, 2017
2 p.m. – 3 p.m.

I. Call to Order – 2 p.m.

II. Roll Call

Members present: Katsuyoshi Uchima (Chair), Marlena Montague (Co-Chair), Vangie Aguon, Danilo Bilong, Doris Manibusan, Rosie Quitugua, Joachim Peter Roberto, Yvonne Tam, Pilar Williams, Dr. Julie Ulloa-Heath and Gil Yanger

Members absent: Anjelica Perez (Leave)

III. Approval of prior minutes: IT WAS MOVED BY Pilar Williams TO APPROVE, SECONDED BY Vangie Aguon THAT THE MEETING MINUTES FOR MAY 5th, 2017 BE APPROVED. Motion carried.

IT WAS MOVED BY Yvonne Tam TO APPROVE, SECONDED BY Doris Manibusan THAT THE MEETING MINUTES FOR September 1st, 2017 BE APPROVED. Motion carried.

Programs/Units Rating Recommendations –

Team 1 - Table

- Accounting AS, Program Unit Level Assessment Plan
- Accounting AS, Course Unit Level Assessment Plan .
- Culinary Arts AA, Course Unit Level Assessment Plan (CUL120, CUL220, CUL240, CUL280, CUL293, HFB215, HS140). – Kat will contact the DC.
- International Hotel Management AS, Program Unit Level Assessment Plan .
- International Hotel Management AS, Course Unit Level Assessment Plan (HS150, HS211, HS216).

Team 2 - Table

- Developmental Education, Program Unit Level Assessment Plan – Remove from agenda.
- SLO Review/Curriculum Revision – Developmental Education, Course Unit Level (EN100B, EN100W, EN100R, MA085, MA095 & MA108 .
- Tourism & Travel Management AS, Course Unit Level Assessment Plan

Team 3 – Table

- Marketing (Secondary), Program Unit Level Assessment Report
- **Chair Uchima called for tabling of all Team reviews till Sept. 15, meeting. Unanimously agreed to.**

IV. Old Business

- ALL Programs requested extensions for review process (October 9th deadline)
- Reviews tabled till next meeting (Sept. 15, 2107)

V. New Business

- **Dr. Ray Somera** addressed the Committee regarding the new curriculum template and of the collaboration between CCA and CRC. Made particular mention of the inclusion of Bookstore manager to help streamline the process.
- **Marlena, Doris and Vangie** (AIER) provided tutoring on TracDAT for members who are not familiar with navigation of program and reiterated CCA duties to the body as a whole.

VI. Next Meeting – September 15, 2017

VII. Adjournment – IT WAS MOVED BY Dean Pilar Williams TO ADJOURN, SECONDED BY Gil Yanger. Motion carried. Meeting adjourned at 3:15 p.m.

Guam Community College
Committee on College Assessment (CCA)
President's Conference Room (PCR)
September 15, 2017 (2 p.m. – 3 p.m.)

AGENDA

- I. Call to order
- II. Roll Call
- III. Approval of prior minutes/update – Minutes/Update #002 for September 8, 2017

Programs/Units Rating Recommendations

Team 1

- Culinary Arts AA, Course Unit Level Assessment Plan (CUL120, CUL220, CUL240, CUL280, CUL293, HFB215, HS140)
- International Hotel Management AS, Program Unit Level Assessment Plan
- International Hotel Management AS, Course Unit Level Assessment Plan (HS150, HS211, HS216)

Team 2

- Tourism & Travel Management AS, Course Unit Level Assessment Plan (HS152) – Rated resubmit. Need CFS.

Team 3

- Marketing (Secondary), Program Unit Level Assessment Report

IV. Old Business

- CFS from review teams due to AIER the Monday after CCA's Rating
- CFS from authors due to AIER two Mondays after CCA's Rating

V. New Business

- CCA Priorities for Curriculum Review Committee
- CFS Update/Procedures (Dr. Julie will create an electronic CFS form)
- Members sign-up for dates to take minutes

VI. Next Meeting – September 22, 2017 in the PCR

VII. Adjournment

COMMITTEE ON COLLEGE ASSESSMENT (CCA)

MINUTES (Update #003)

President's Conference Room (PCR)

Friday, September 15, 2017

2 p.m. – 3 p.m.

I. Call to Order

- Called to order by Chair Uchima at 2:07 p.m.

II. Roll Call

- Members present: Katsuyoshi Uchima (Chair), Marlena Montague (Co-Chair), Vangie Aguon, Danilo Bilong, Anjelica Perez, Rosie Quitugua, Joachim P. Roberto, Yvonne Tam, Pilar Williams, Dr. Julie Ulloa-Heath and Gil Yanger
- Members absent: Doris Manibusan (Leave)

III. Approval of prior minutes

- Chair Uchima tabled the approval of prior minutes (September 8, 2017) until the next meeting (scheduled for September 22, 2017)

Programs/Units Rating Recommendations

TEAM 1

- *Culinary Arts AA, Course Unit Level Assessment Plan (CUL120, CUL220, CUL240, CUL280, CUL293, HFB215, HS140)*
 - Plan is current as of May 2016 (except CUL180 is expired)
 - Author is updating the SLOs with the currently approved documents
 - Unaware of date the Author will submit provide the update
 - Chair Uchima will contact the Author
- *International Hotel Management AS, Program Unit Level Assessment Plan*
 - Plan is not expired
 - Updated in April 2016
- *International Hotel Management AS, Course Unit Level Assessment Plan (HS150, HS211, HS216)*
 - Motion to resubmit courses (Chair Uchima)
Second motion to resubmit courses (Yvonne Tam)
 - Course assessment plans on TracDat were projected up on screen as an example for new CCA members
 - Each SLO should match the course guide statement: “Upon successful completion of the course, students will be able to...”
 - “Goals” in all TracDat subtabs need to be completed
 - Program assessment plans on TracDat were projected up on screen as an example for new CCA members
 - Each SLO should match the course guide statement (see above)
 - Check the date/schedule (should be a 4-semester cycle)
 - Check the goal
 - Verify that the unidentifiable evidence(s) matches the goal
 - SLO must link to at least one ILO and one ISMP goal

TEAM 2

- *Tourism & Travel Management AS, Course Unit Level Assessment Plan (HS152) – Rated resubmit. Need CFS.*
 - Tabled, by Chair Uchima, for curriculum revision
 - Name-change

TEAM 3

- *Marketing (Secondary), Program Unit Level Assessment Report*
 - Tabled by Marlena

IV. Old Business

- CFS from review teams due to AIER the Monday after CCA's Rating
- CFS from authors due to AIER two Mondays after CCA's Rating

V. New Business

- CCA Priorities for Curriculum Review Committee
- CFS Update/Procedures (Dr. Julie will create an electronic CFS form)

VI. Next Meeting

- September 22, 2017

VII. Adjournment

- IT WAS MOVED BY GIL YANGER TO ADJOURN, SECONDED BY PILAR WILLIAMS. Motion carried. Meeting adjourned at 3:14 p.m.

Guam Community College
Committee on College Assessment (CCA)
President's Conference Room (PCR)
September 22, 2017 (2 p.m. – 3 p.m.)

AGENDA

- I. Call to order
- II. Roll Call
- III. Approval of prior minutes/update – Minutes/Update #002 for September 8, 2017 and Minutes/Update #003 for September 15, 2017

Programs/Units Rating Recommendations

Team 1

- Culinary Arts AA, Course Unit Level Assessment Plan (CUL120, CUL220, CUL240, CUL280, CUL293, HFB215, HS140)

Team 2

- Tourism & Travel Management AS, Course Unit Level Assessment Plan (HS152) – Rated resubmit. Need CFS.

Team 3

- Development & Alumni Relations Office, Program Unit Level Assessment Plan -
- Marketing (Secondary), Program Unit Level Assessment Report

IV. Old Business

- CFS from review teams due to AIER the Monday after CCA's Rating
- CFS from authors due to AIER two Mondays after CCA's Rating

V. New Business

- CCA Priorities for Curriculum Review Committee
- CFS Update/Procedures (Dr. Julie will create an electronic CFS form)

VI. Next Meeting – September 29, 2017 in the PCR

VII. Adjournment

Guam Community College
Committee on College Assessment (CCA)
President's Conference Room (PCR)
Friday, September 22, 2017
Sign-In

No.	Name	Position	Signature
1.	Aguon, Vangie	Administrative Assistant, Office of Assessment, Institutional Effectiveness & Research (AIER)	
2.	Bilong, Danilo	Program Specialist, Alumni Relations & Fundraising	
3.	Manibusan, Doris	Administrative Assistant, Dean's Office/TSS	
4.	Montague, Marlena	Assistant Director, Office of Assessment, Institutional Effectiveness & Research (AIER)	
5.	Perez, Anjelica	Institutional Researcher, Office of Assessment, Institutional Effectiveness & Research	
6.	Quitugua, Rosie	Program Coordinator I, Admissions & Registration Office	
7.	Roberto, Joachim (Peter)	Postsecondary Instructor, TPS – Criminal Justice & Social Science	
8.	Tam, Yvonne	Assistant Professor (Secondary), TPS, Marketing	
9.	Williams, Pilar	Associate Dean, TPS	
10.	Ulloa-Heath, Dr. Julie	Program Specialist, Reach for College	
11.	Uchima, Katsuyoshi	Postsecondary Instructor, TPS – Allied Health	
12.	Yanger, Gil	Assistant Instructor, TPS – Construction Trades	
13.	Somera Dr., R. Ray	Ex-Officio Vice President for Academic Affairs Division	
14.			
15.			
16.			

COMMITTEE ON COLLEGE ASSESSMENT (CCA)

MINUTES (Update #004)

President's Conference Room (PCR)

Friday, September 22, 2017

2 p.m. – 3 p.m.

I. Call to Order

- Called to order by Chair Uchima at 2:04 p.m.

II. Roll Call

- Members present: Katsuyoshi Uchima (Chair), Marlena Montague (Co-Chair), Vangie Aguon, Danilo Bilong, Doris Manibusan, Angelica Perez, Rosie Quitugua, Joachim Roberto, Yvonne Tam, Pilar Williams, Dr. Julie Ulloa-Heath, and Gil Yanger

III. Approval of prior minutes

- Dr. Julie Ulloa-Heath move to approve minutes/update#002 September 8, 2017, it was seconded by Doris Manibusan. ***Motioned carried.***
- Vangie Aguon move to approve minutes/update#003 September 15, 2017, it was seconded by Joachim Peter Roberto. ***Motioned carried.***

Programs/Units Rating Recommendations

TEAM 1

- *Culinary Arts AA, Course Unit Level Assessment Plan (CUL120, CUL220, CUL240, CUL280, CUL293, HFB215, HS140)*
 - **Tabled.**

TEAM 2

- *Tourism & Travel Management AS, Course Unit Level Assessment Plan (HS152) – Rated resubmit. Need CFS.*
 - **Tabled.**

TEAM 3

- *Development and Alumni Relations Office, Program Unit Level Assessment Plan*
 - *Yvonne Tam motioned to **approve**, seconded by Dr. Julie Ulloa-Heath. **Motioned carried.***
- *Marketing (Secondary), Program Unit Level Assessment Report*
 - Vangie Aguon motioned to **approve**, seconded by Gil Yanger. ***Motioned carried.***

IV. Old Business

- CFS from review teams due to AIER the Monday after CCA's Rating
- CFS from authors due to AIER two Mondays after CCA's Rating

V. New Business

- CCA Priorities for Curriculum Review Committee
- CFS Update/Procedures
 - Dr. Julie created an electronic CFS form to include MUL in the form.
 - To deploy to AIER site

VI. Next Meeting

- September 29, 2017

VII. Adjournment

- It was moved by Joachim Peter Roberto, seconded by Gil Yanger to adjourn.
Motion carried. Meeting adjourned by Chair Uchima at 2:53 p.m.

Recorder:

Danilo Philbert C. Bilong

Guam Community College
Committee on College Assessment (CCA)
President's Conference Room (PCR)
September 29, 2017 (2 p.m. – 3 p.m.)

AGENDA

- I. Call to order
- II. Roll Call
- III. Approval of prior minutes/update – Minutes/Update #004 for September 22, 2017
Programs/Units Rating Recommendations
Team 1
 - Culinary Arts AA, Course Unit Level Assessment Plan (CUL120, CUL220, CUL240, CUL280, CUL293, HFB215, HS140)Team 2
 - Tourism & Travel Management AS, Course Unit Level Assessment Plan (HS152) – Rated resubmit (needs CFS).
- IV. Old Business
 - CFS from review teams due to AIER the Monday after CCA's Rating
 - CFS from authors due to AIER two Mondays after CCA's Rating
- V. New Business
 - CFS & TracDat Memo Update/Procedures (Dr. Julie)
- VI. Next Meeting – October 6, 2017 in the PCR
- VII. Adjournment

Guam Community College
Committee on College Assessment (CCA)
President's Conference Room (PCR)
Friday, September 29, 2017
Sign-In

No.	Name	Position	Signature
1.	Aguon, Vangie	Administrative Assistant, Office of Assessment, Institutional Effectiveness & Research (AIER)	
2.	Bilong, Danilo	Program Specialist, Alumni Relations & Fundraising	
3.	Manibusan, Doris	Administrative Assistant, Dean's Office/TSS	
4.	Montague, Marlana	Assistant Director, Office of Assessment, Institutional Effectiveness & Research (AIER)	
5.	Perez, Anjelica	Institutional Researcher, Office of Assessment, Institutional Effectiveness & Research	
6.	Quitugua, Rosie	Program Coordinator I, Admissions & Registration Office	
7.	Roberto, Joachim (Peter)	Postsecondary Instructor, TPS – Criminal Justice & Social Science	
8.	Tam, Yvonne	Assistant Professor (Secondary), TPS, Marketing	
9.	Williams, Pilar	Associate Dean, TPS	
10.	Ulloa-Heath, Dr. Julie	Program Specialist, Reach for College	
11.	Uchima, Katsuyoshi	Postsecondary Instructor, TPS – Allied Health	
12.	Yanger, Gil	Assistant Instructor, TPS – Construction Trades	
13.	Somera Dr., R. Ray	Ex-Officio Vice President for Academic Affairs Division	
14.			
15.			
16.			

COMMITTEE ON COLLEGE ASSESSMENT (CCA)

MINUTES (Update #005)

President's Conference Room (PCR)

Friday, September 29, 2017

2 p.m. – 3 p.m.

I. Call to Order

- Called to order by Chair Uchima at 2:05 p.m.

II. Roll Call

- Members present: Katsuyoshi Uchima (Chair), Vangie Aguon, Danilo Bilong, Angelica Perez, Rosie Quitugua, Joachim Roberto & Dr. Julie Ulloa-Heath
- Members absent: Marlana Montague (Co-Chair) (Meeting), Doris Manibusan (Leave), Yvonne Tam (SHS/Meeting), Pilar Williams (Meeting) and Gil Yanger

III. Approval of prior minutes

- Joachim P. Roberto move to approve minutes/update#004 for September 22, 2017, it was seconded by Dr. Julie Ulloa-Heath. ***Motioned carried.***

Programs/Units Rating Recommendations

TEAM 1

- *Culinary Arts AA, Course Unit Level Assessment Plan (CUL120, CUL220, CUL240, CUL280, CUL293, HFB215, HS140)*
 - Katsuyoshi Uchima motioned to resubmit, seconded by Vangie Aguon. Motion carried.

TEAM 2

- *Tourism & Travel Management AS, Course Unit Level Assessment Plan (HS152) – Rated resubmit. Need CFS.*
 - ***Tabled***

IV. Old Business

- CFS from review teams due to AIER the Monday after CCA's Rating
- CFS from authors due to AIER two Mondays after CCA's Rating

V. New Business

- CFS Update/Procedures
 - CCA members reviewed the electronic forms, TracDat Data Input Memo and Consolidated Feedback Sheet (CFS). Minor changes made to the forms.
 - Will be uploaded into the AIER website.

VI. Next Meeting

- October 6, 2017

VII. Adjournment

- It was moved by Danilo Bilong, seconded by Joachim P. Roberto to adjourn.
Motion carried. Meeting adjourned by Chair Uchima at 3 p.m.

Recorder:

Vangie Aguon for Doris Manibusan

Guam Community College
Committee on College Assessment (CCA)
President's Conference Room (PCR)
October 6, 2017 (2 p.m. – 3 p.m.)

AGENDA

- I. Call to order
- II. Roll Call
- III. Approval of prior minutes/update – Minutes/Update #005 for September 29, 2017

Programs/Units Rating Recommendations

Team 1
 - Accounting AS, Program Unit Level Assessment Plan –
 - Accounting AS, Course Unit Level Assessment Plan –Team 2
 - Tourism & Travel Management AS, Course Unit Level Assessment Plan (HS152) –
Rated resubmit (needs CFS).Team 3
 - Health Services Center, Student Services Unit Level Assessment Plan
 - Office Technology AS/Certificate, Program Unit Level Assessment Plan
 - Office Technology AS/Certificate, Course Unit Level Assessment Plan
Curriculum Revision
 - Office Technology AS/Certificate, Course (OA292)
Data Collection/Implementation Status
 - Hospitality & Tourism Department Courses Implementation Status (JA110 & JA111)
 - Marketing (Secondary) Course Unit Level Implementation Status (CTMK050,
CTMK060, CTMK062, CTMK070 & CTMK072)
- IV. Old Business
 - CFS from review teams due to AIER the Monday after CCA's Rating
 - CFS from authors due to AIER two Mondays after CCA's Rating
- V. New Business
 - CFS & TracDat Memo Update/Procedures – Follow up
- VI. Next Meeting – October 13, 2017 in the PCR
- VII. Adjournment

COMMITTEE ON COLLEGE ASSESSMENT (CCA)
MINUTES (Update# 006)
President's Conference Room (PCR)
Friday, October 6, 2017
2 p.m. – 3 p.m.

I. Call to Order at 2:05p.m. by Chair Uchima

II. Roll Call

- Members Present: Katsuyoshi Uchima (Chair), Marlana Montague (Co-Chair), Vangie Aguon, Danilo Bilong, Doris, Manibusan, Angelica Perez, Rosie Quitugua and Yvonne Tam

Members Absent: Joachim Roberto, Associate Dean Pilar Williams, Gil Yanger

III. Approval of prior minutes

- Danilo Bilong motioned to approve minutes/update #006 for October 6, 2017, it was seconded by Doris Manibusan. Motion carried.

Programs/Units Rating Recommendations

Team I

- Accounting AS, Program Unit Level Assessment Plan- Anjelica Perez motioned to resubmit, seconded by Katsuyoshi Uchima. Motion carried.
- Accounting AS, Course Unit Level Assessment Plan - Anjelica Perez motioned to resubmit, seconded by Katsuyoshi Uchima. Motion carried.

Team 2

- Tourism & Travel Management AS, Course Unit Level Assessment Plan (HS152)- Rated resubmit (needs CFS) - Tabled

Team 3

- Health Services Center, Student Services Unit Level Assessment Plan- Yvonne Tam motioned to approve with minor changes, seconded by Rosie Quitugua. Motion carried. seconded.
- Office Technology AS/Certificate, Program Unit Level Assessment Plan- Marlana Montague motioned to resubmit, seconded by Yvonne Tam. Motion carried.
- Office Technology AS/Certificate, Course Unit Level Assessment Plan- Yvonne Tam motioned to resubmit, seconded by Dr. Julie Heath-Ulloa. Motion carried.

Curriculum Revision

- Office Technology AS/Certificate, Course (OA292)

Data Collection/Implementation Status

- Hospitality & Tourism Department Courses, Course Unit Level Implementation Status (JA110 & JA111).
- Marketing (Secondary), Course Unit Level Implementation Status (CTMK050, CTMK060, CTMK062, CTMK070 & CTMK072).

IV. Old Business

- CFS from review teams due to AIER the Monday after CCA's Rating
- CFS from authors due to AIER two Mondays after CCA's Rating

V. New Business

- CFS & TracDat Memo Update/Procedures – Marlena will make minor changes to the forms before it is uploaded to the AIER website.

VI. Next Meeting

- October 13, 2017

VII. Adjournment

- It was moved by Yvonne Tam, seconded by Vangie Aguon to adjourn. Meeting adjourned at 3:05 p.m. Motion carried.

Recorder: Yvonne Tam

Guam Community College
Committee on College Assessment (CCA)
President's Conference Room (PCR)
October 13, 2017 (2 p.m. – 3 p.m.)

AGENDA

I. Call to order

II. Roll Call

III. Approval of prior minutes/update – Minutes/Update #006 for October 6, 2017

Programs/Units Rating Recommendations

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group A - Associate or Associate/ Certificate Degree (SLO)	Accounting AS				Program-level Assessment; Course- level Assessment					
Group A - Associate or Associate/ Certificate Degree (SLO)	Accounting AS				Program-level Assessment; Course- level Assessment	Program Approved late Spring 2017 -- Data to be collected at the end of Fall 2017 for AC150/211/212/225/233 as classes are on going, Spring 2018 data will be collected for the following courses AC110/210/240/250 as offered Spring only.				

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group A - Associate or Associate/ Certificate Degree (SLO)	Computer Networking AS				Program-level Assessment	The faculty who was tasked to provided data for the capstone courses for Computer Science Program level assessment did not collect the data for the cycle of Data Collection, he is retired now. Data could not be collected any more. Without the data, it's not possible to complete the assessment report and the implementation status. The department decided to close the loop and start from Assessment Plan in Fall 2017 for its Program Level Assessment.				
Group A - Associate or Associate/ Certificate Degree (SLO)	Computer Networking AS				Course-level Assessment	EE242- Principles of Voice and Data, EE243- Fiber Optic Installer curriculum documents submitted last semester, got disapproved and will be submitted this semester.				
Group A - Associate or Associate/ Certificate Degree (SLO)	Computer Networking AS				Program-level Assessment	Computer Networking Program Level				
Group A - Associate or Associate/ Certificate Degree (SLO)	Computer Networking AS				Course-level Assessment	EE265, EE266, EE267 and EE268 data uploaded.				
Group A - Associate or Associate/ Certificate Degree (SLO)	Computer Science AS/Cert				Course-level Assessment	CS104, CS203, CS204, CS205, CS206				

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course-level Details (LIST ALL COURSES) (i.e., EN110, CTE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Certificate Degree (SLO)										
Group A - Associate or Associate/ Certificate Degree (SLO)	Computer Science AS/Cert				Program-level Assessment	The three SLOs are being assessed in Fall 2017. The assessment plans have been entered in TracDat.				
Group A - Associate or Associate/ Certificate Degree (SLO)	Computer Science AS/Cert				Course-level Assessment	Assessment Plan for CS112 and CS151 completed.				
Group A - Associate or Associate/ Certificate Degree (SLO)	Criminal Justice AS/Cert				Program-level Assessment;Course-level Assessment	Criminal Justice AS, CJ 132, 135, 150, 204, 205				
Group A - Associate or Associate/ Certificate Degree (SLO)	Culinary Arts AA				Program-level Assessment					
Group A - Associate or Associate/ Certificate Degree (SLO)	Early Childhood Education AS/Cert;Education AA/Cert				Program-level Assessment;Course-level Assessment	AS and Cert. in Early Childhood Education, AA and Cert. in Education, Cert, in Sign Language Interpreting, ASL100, ASL110, ASL120, ASL130, IN145, IN170, IN180, IN220, CD285, CD110, CD140, CD180, CD221, CD240, CD240, CD260,CD292, ED150, ED180, ED220, ED231, ED292				
Group A - Associate or Associate/ Certificate Degree (SLO)	Human Services AS				Program-level Assessment;Course-level Assessment	Human Services AS, HM 110, 150, 180, 201, 205, 225, 250,292				

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course-level Details (LIST ALL COURSES) (i.e., EN110, CTE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group A - Associate or Associate/Certificate Degree (SLO)	International Hotel Management AS;Tourism & Travel Management AS/Cert				Program-level Assessment;Course-level Assessment	International Hotel Management/HS208,HS211,HS215,HS216,HS217,HS218,HS219,HS254,HS266,HS267,HS278,HS292,HS150,HS152,HS155,HS160 Tourism and Travel/HS254,JA110,HS257,HS260,HS265				
Group A - Associate or Associate/Certificate Degree (SLO)	Liberal Studies AA				Course-level Assessment	PI101, HU120				
Group A - Associate or Associate/Certificate Degree (SLO)	Liberal Studies AA				Program-level Assessment					
Group A - Associate or Associate/Certificate Degree (SLO)	Marketing AS				Program-level Assessment;Course-level Assessment	AS Marketing/MK123, MK124, MK125, MK205, MK206, MK208, MK224				
Group A - Associate or Associate/Certificate Degree (SLO)	Medical Assisting AS/Cert				Program-level Assessment	Medical Assistant AS and Certificate is currently being assessed, but the courses are under curriculum review and should be completed by SP2018.				
Group A - Associate or Associate/Certificate Degree (SLO)	Office Technology AS/Cert				Program-level Assessment;Course-level Assessment					

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course-level Details (LIST ALL COURSES) (i.e., EN110, CTE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group A - Associate or Associate/Certificate Degree (SLO)	Office Technology AS/Cert				Program-level Assessment; Course-level Assessment	Program: AS/Cert Office Technology; Courses: OA101, OA103, OA210, OA211, OA220, OA230				
Group B - Certificate Programs (SLO)		Environmental Technician CERT			Program-level Assessment	Environmental Technician Certificate				
Group C - Administrative and Student Services Units (AUOs/SLOs)			Accommodative Services		Administrative Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Admissions & Registration Office		Administrative Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Apprenticeship Training Program		Administrative Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Apprenticeship Training Program		Administrative Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Assessment & Counseling		Student Services Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Continuing Education & Workforce Development		Student Services Unit-level Assessment					

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group C - Administrative and Student Services Units (AUOs/SLOs)			Continuing Education & Workforce Development		Student Services Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Health Services Center		Student Services Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Learning Resources Center		Student Services Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Office of the President		Administrative Unit- level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Planning & Development: CTE-WIOA		Program-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Planning & Development: Office of Sustainability		Program-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Project AIM/TRiO		Student Services Unit-level Assessment					
Group C - Administrative and Student Services Units			Project AIM/TRiO		Student Services Unit-level Assessment					

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
(AUOs/SLOs)										
Group C - Administrative and Student Services Units (AUOs/SLOs)			Reach for College		Student Services Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Student Support Services		Student Services Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Work Keys		Student Services Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)					Course-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)					Student Services Unit-level Assessment					
Group D - Special Programs (SLO)				Department Courses: Criminal Justice & Social Science Department	Course-level Assessment	SO130, HI121, HI122				
Group D - Special Programs (SLO)				Department Courses: Criminal Justice &	Course-level Assessment	PY 100				

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
				Social Science Department						
Group D - Special Programs (SLO)				Department Courses: English Department	Course-level Assessment	EN111 Writing for Research and EN210 Introduction to Literature				
Group D - Special Programs (SLO)				Department Courses: English Department	Course-level Assessment	TH 101 Introduction to Theatre				
Group D - Special Programs (SLO)				Department Courses: English Department	Course-level Assessment	EN 125, EN 194				
Group D - Special Programs (SLO)				Department Courses: English Department	Course-level Assessment					
Group D - Special Programs (SLO)				Department Courses: Hospitality & Tourism Department	Course-level Assessment	JA110 & JA111				
Group D - Special Programs (SLO)				Department Courses: Hospitality & Tourism Department	Program-level Assessment;Course- level Assessment	CH110,CH111,HS160,HS218,H S267,JA108,JA110,JA111,JA21 0,KE110				
Group D - Special Programs (SLO)				Department Courses: Math & Science Department	Course-level Assessment	MA110a				
Group D - Special Programs (SLO)				Department Courses: Math & Science	Course-level Assessment	MA161a				

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
				Department						
Group D - Special Programs (SLO)				Department Courses: Math & Science Department	Course-level Assessment					
Group D - Special Programs (SLO)				Department Courses: Technology Department	Course-level Assessment	SI110, SI110L				
Group D - Special Programs (SLO)				Department Courses: Technology Department	Course-level Assessment	SI101, SI155				
Group D - Special Programs (SLO)				Developmental Education Program and Courses	Course-level Assessment	We are still in curriculum development. There has been no assessment as these classes are still piloted classes. We uploaded our course adoption on ACALOG today (10/06) to meet the dead line of course adoption by October 8.				
Group D - Special Programs (SLO)				Secondary: Early Childhood Education	Program-level Assessment;Course- level Assessment	CTE050, CTE051, CTE060, CTE061				
Group D - Special Programs (SLO)				Secondary: Electronics- Computer Networking	Program-level Assessment;Course- level Assessment	CTEE051A Elec. I, CTEE051B Elec. II, CTEE080 IT Essentials I, CTEE081 Essentials II, CTEE065 Comp. Networking I & CTEE066 Comp. Networking II				

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group D - Special Programs (SLO)				Secondary: Marketing	Program-level Assessment; Course- level Assessment	Secondary Marketing/CTMK050, CTMK060, CTMK062, CTMK070, CTMK072				
Group D - Special Programs (SLO)				Secondary: Tourism- Lodging Management Program	Program-level Assessment; Course- level Assessment	LMP I, II, and III				
Group D - Special Programs (SLO)				Secondary: Tourism- Prostart	Program-level Assessment					
Group D - Special Programs (SLO)				Secondary: Visual Communicati ons	Program-level Assessment; Course- level Assessment	CTVC051, CTVC052				
Group A - Associate or Associate/Certifica te Degree (SLO)	Computer Science AS/Cert				Course-level Assessment	CS101, CS102, CS103, CS110, CS202, CS252 are being revised in Fall 2017 and will not be assessed in Fall 2017				
Group A - Associate or Associate/Certifica te Degree (SLO)	Criminal Justice AS/Cert				Course-level Assessment	PY120, PS140				
Group A - Associate or Associate/Certifica te Degree (SLO)	Food & Beverage Management AS				Program-level Assessment					
Group A - Associate or Associate/Certifica te Degree (SLO)	Liberal Studies AA				Course-level Assessment	PY120, PS140				

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group A - Associate or Associate/Certifica te Degree (SLO)	Medical Assisting AS/Cert				Program-level Assessment;Course- level Assessment	Medical Assistant AS and Certificate is currently being assessed, but the courses are under curriculum review and should be completed by SP2018.				
Group A - Associate or Associate/Certifica te Degree (SLO)	Office Technology AS/Cert				Course-level Assessment	OA292				
Group A - Associate or Associate/Certifica te Degree (SLO)						CJ 132, 135, 204				
Group D - Special Programs (SLO)				Department Courses: Criminal Justice & Social Science Department	Course-level Assessment	PY120, PS140				
Group D - Special Programs (SLO)				Department Courses: Math & Science Department	Course-level Assessment	MA 100, MA 100A, MA 100B				
Group D - Special Programs (SLO)				Department Courses: Math & Science Department	Course-level Assessment	SI141/142/130A/130B/150/				
Group D - Special Programs (SLO)				Developmenta l Education Program and Courses	Course-level Assessment	MA 100, MA 100A, MA 100B				
Group D - Special Programs (SLO)				Developmenta l Education Program and Courses	Course-level Assessment	MA100 and MA100a Curriculum Development				

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group D - Special Programs (SLO)				Developmental Education Program and Courses	Course-level Assessment	IRWA, IRWB, IRWC				
						HI121, HI122				
				DAR						

IV. Old Business

- CFS from review teams due to AIER the Monday after CCA's Rating
- CFS from authors due to AIER two Mondays after CCA's Rating

V. New Business

- CFS & TracDat Memo Update/Procedures – Follow up

VI. Next Meeting – October 20, 2017 in the PCR

VII. Adjournment

Committee on College Assessment (CCA)
MINUTES (Update#007)
President's Conference Room (PCR)
October 13, 2017

AGENDA

I. Call to Order- at 2:05p.m. by Chair Uchima

II. Roll Call

Members Present: Katsuyoshi Uchima (Chair), Vangie Aguon, Angelica Perez, Rosie Quitugua, Joachim Roberto, Yvonne Tam and Dr. Julie Ulloa-Heath

Members Absent: Danilo Bilong Doris, Manibusan, Marlena Montague (Co-Chair), Pilar Williams and Gil Yanger

III. Approval of prior minutes

Dr. Julie Ulloa-Heath motioned to approve minutes/update #006 for October 6, 2017, it was seconded by Joachim Roberto. Motion carried.

Programs/Units Rating Recommendations

Team I

- Computer Science AS/Certificate Degree, Program Level Assessment Plan- Dr. Julie Ulloa-Heath motioned to resubmit, seconded by Yvonne Tam.
- Computer Science AS/Certificate Degree, Course Level Assessment Plan, Dr. Julie Ulloa-Heath motioned to resubmit, seconded by Yvonne Tam
- Criminal Justice AS/Certificate Degree, Program Level Assessment Plan- Yvonne Tam motioned to resubmit, seconded by Rosie Quitugua
- Criminal Justice AS/Certificate Degree, Course Level Assessment Plan-Dr. Julie Ulloa-Heath motioned to resubmit, seconded by Angelica Perez.
- Culinary Arts AA, Program Level Assessment Plan - Dr. Julie Ulloa-Heath motioned to resubmit, seconded by Angelica Perez.

Team 2

- Tourism & Travel Management AS, Course Unit Level Assessment Plan (HS152)- author is currently working on the assessment.
- Computer Networking AS and Certificate Degree, Program Level Assessment Plan- Pete Roberto motioned to table, seconded by Dr. Julie Ulloa-Heath. Motion carried.
- Computer Networking AS and Certificate Degree, Course Level Assessment Plan - Pete Roberto motioned to table, seconded by Dr. Julie Ulloa-Heath. Motion carried.

IV. Old Business

- CFS from review teams due to AIER the Monday after CCA's Rating
- CFS from authors due to AIER two Mondays after CCA's Rating

V. New Business

- CFS Update/Procedures - Minor changes being made to electronic TracDat Data Input Memo and Consolidated Feedback Sheet (CFS) forms. Marlana will make the changes.

VI. Next Meeting – October 20, 2017 in the PCR

VII. Adjournment

- It was moved by Yvonne Tam, seconded by Dr. Julie Ulloa-Heath to adjourn. Meeting adjourned at 3:05 p.m. Motion carried.

Guam Community College
Committee on College Assessment (CCA)
President's Conference Room (PCR)
October 20, 2017 (2 p.m. – 3 p.m.)

AGENDA

- I. Call to order
- II. Roll Call
- III. Approval of prior minutes/update – Minutes/Update #007 for October 13, 2017

Programs/Units Rating Recommendations

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group A - Associate or Associate/ Certificate Degree (SLO)	Accounting AS				Program-level Assessment; Course- level Assessment				X	
Group A - Associate or Associate/ Certificate Degree (SLO)	Accounting AS				Program-level Assessment; Course- level Assessment	Program Approved late Spring 2017 -- Data to be collected at the end of Fall 2017 for AC150/211/212/225/233 as classes are on going, Spring 2018 data will be collected for the following courses AC110/210/240/250 as offered Spring only.				

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group A - Associate or Associate/ Certificate Degree (SLO)	Computer Networking AS - TABLE				Program-level Assessment	The faculty who was tasked to provided data for the capstone courses for Computer Science Program level assessment did not collect the data for the cycle of Data Collection, he is retired now. Data could not be collected any more. Without the data, it's not possible to complete the assessment report and the implementation status. The department decided to close the loop and start from Assessment Plan in Fall 2017 for its Program Level Assessment.				
Group A - Associate or Associate/ Certificate Degree (SLO)	Computer Networking AS				Course-level Assessment	EE242- Principles of Voice and Data, EE243- Fiber Optic Installer curriculum documents submitted last semester, got disapproved and will be submitted this semester.				
Group A - Associate or Associate/ Certificate Degree (SLO)	Computer Networking AS				Program-level Assessment	Computer Networking Program Level				
Group A - Associate or Associate/ Certificate Degree (SLO)	Computer Networking AS				Course-level Assessment	EE265, EE266, EE267 and EE268 data uploaded.				

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course-level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group A - Associate or Associate/Certificate Degree (SLO)	Computer Science AS/Cert				Course-level Assessment	CS104, CS203, CS204, CS205, CS206			X	
Group A - Associate or Associate/Certificate Degree (SLO)	Computer Science AS/Cert				Program-level Assessment	The three SLOs are being assessed in Fall 2017. The assessment plans have been entered in TracDat.			X	
Group A - Associate or Associate/Certificate Degree (SLO)	Computer Science AS/Cert				Course-level Assessment	Assessment Plan for CS112 and CS151 completed.				
Group A - Associate or Associate/Certificate Degree (SLO)	Criminal Justice AS/Cert				Program-level Assessment;Course-level Assessment	Criminal Justice AS, CJ 132, 135, 150, 204, 205			X	
Group A - Associate or Associate/Certificate Degree (SLO)	Culinary Arts AA				Program-level Assessment				X	
Group A - Associate or Associate/Certificate Degree (SLO)	Early Childhood Education AS/Cert;Education AA/Cert				Program-level Assessment;Course-level Assessment	AS and Cert. in Early Childhood Education, AA and Cert. in Education, Cert, in Sign Language Interpreting, ASL100, ASL110, ASL120, ASL130, IN145, IN170, IN180, IN220, CD285, CD110, CD140, CD180, CD221, CD240, CD240, CD260,CD292, ED150, ED180, ED220, ED231, ED292				

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course-level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group A - Associate or Associate/ Certificate Degree (SLO)	Human Services AS				Program-level Assessment; Course-level Assessment	Human Services AS, HM 110, 150, 180, 201, 205, 225, 250, 292				
Group A - Associate or Associate/ Certificate Degree (SLO)	International Hotel Management AS; Tourism & Travel Management AS/Cert				Program-level Assessment; Course-level Assessment	International Hotel Management/HS208, HS211, HS215, HS216, HS217, HS218, HS219, HS254, HS266, HS267, HS278, HS292, HS150, HS152, HS155, HS160 Tourism and Travel/HS254, JA110, HS257, HS260, HS265				
Group A - Associate or Associate/ Certificate Degree (SLO)	Liberal Studies AA				Course-level Assessment	PI101, HU120				
Group A - Associate or Associate/ Certificate Degree (SLO)	Liberal Studies AA				Program-level Assessment					
Group A - Associate or Associate/ Certificate Degree (SLO)	Marketing AS				Program-level Assessment; Course-level Assessment	AS Marketing/MK123, MK124, MK125, MK205, MK206, MK208, MK224				
Group A - Associate or Associate/ Certificate Degree (SLO)	Medical Assisting AS/Cert				Program-level Assessment	Medical Assistant AS and Certificate is currently being assessed, but the courses are under curriculum review and should be completed by SP2018.				
Group A - Associate or	Office Technology AS/Cert				Program-level Assessment; Course-					

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course-level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Associate/Certificate Degree (SLO)					level Assessment					
Group A - Associate or Associate/Certificate Degree (SLO)	Office Technology AS/Cert				Program-level Assessment; Course-level Assessment	Program: AS/Cert Office Technology; Courses: OA101, OA103, OA210, OA211, OA220, OA230				
Group B - Certificate Programs (SLO)		Environmental Technician CERT			Program-level Assessment	Environmental Technician Certificate				
Group C - Administrative and Student Services Units (AUOs/SLOs)			Accommodative Services		Administrative Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Admissions & Registration Office		Administrative Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Apprenticeship Training Program		Administrative Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Apprenticeship Training Program		Administrative Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Assessment & Counseling		Student Services Unit-level Assessment					

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course-level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group C - Administrative and Student Services Units (AUOs/SLOs)			Continuing Education & Workforce Development		Student Services Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Continuing Education & Workforce Development		Student Services Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Health Services Center		Student Services Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Learning Resources Center		Student Services Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Office of the President		Administrative Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Planning & Development: CTE-WIOA		Program-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Planning & Development: Office of Sustainability		Program-level Assessment					

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course-level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group C - Administrative and Student Services Units (AUOs/SLOs)			Project AIM/TRiO		Student Services Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Project AIM/TRiO		Student Services Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Reach for College		Student Services Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Student Support Services		Student Services Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Work Keys		Student Services Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)					Course-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)					Student Services Unit-level Assessment					

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group D - Special Programs (SLO)				Department Courses: Criminal Justice & Social Science Department	Course-level Assessment	SO130, HI121, HI122				
Group D - Special Programs (SLO)				Department Courses: Criminal Justice & Social Science Department	Course-level Assessment	PY 100				
Group D - Special Programs (SLO)				Department Courses: English Department	Course-level Assessment	EN111 Writing for Research and EN210 Introduction to Literature				
Group D - Special Programs (SLO)				Department Courses: English Department	Course-level Assessment	TH 101 Introduction to Theatre				
Group D - Special Programs (SLO)				Department Courses: English Department	Course-level Assessment	EN 125, EN 194				
Group D - Special Programs (SLO)				Department Courses: English Department	Course-level Assessment					
Group D - Special Programs (SLO)				Department Courses: Hospitality & Tourism Department	Course-level Assessment	JA110 & JA111				
Group D - Special Programs (SLO)				Department Courses: Hospitality & Tourism Department	Program-level Assessment;Course- level Assessment	CH110,CH111,HS160,HS218,H S267,JA108,JA110,JA111,JA21 0,KE110				

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group D - Special Programs (SLO)				Department Courses: Math & Science Department	Course-level Assessment	MA110a				
Group D - Special Programs (SLO)				Department Courses: Math & Science Department	Course-level Assessment	MA161a				
Group D - Special Programs (SLO)				Department Courses: Math & Science Department	Course-level Assessment					
Group D - Special Programs (SLO)				Department Courses: Technology Department	Course-level Assessment	SI110, SI110L				
Group D - Special Programs (SLO)				Department Courses: Technology Department	Course-level Assessment	SI101, SI155				
Group D - Special Programs (SLO)				Developmental Education Program and Courses	Course-level Assessment	We are still in curriculum development. There has been no assessment as these classes are still piloted classes. We uploaded our course adoption on ACALOG today (10/06) to meet the dead line of course adoption by October 8.				
Group D - Special Programs (SLO)				Secondary: Early Childhood Education	Program-level Assessment; Course- level Assessment	CTE050, CTE051, CTE060, CTE061				

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group D - Special Programs (SLO)				Secondary: Electronics- Computer Networking	Program-level Assessment;Course- level Assessment	CTEE051A Elec. I, CTEE051B Elec. II, CTEE080 IT Essentials I, CTEE081 Essentials II, CTEE065 Comp. Networking I & CTEE066 Comp. Networking II				
Group D - Special Programs (SLO)				Secondary: Marketing	Program-level Assessment;Course- level Assessment	Secondary Marketing/CTMK050, CTMK060, CTMK062, CTMK070, CTMK072				
Group D - Special Programs (SLO)				Secondary: Tourism- Lodging Management Program	Program-level Assessment;Course- level Assessment	LMP I, II, and III				
Group D - Special Programs (SLO)				Secondary: Tourism- Prostart	Program-level Assessment					
Group D - Special Programs (SLO)				Secondary: Visual Communicati ons	Program-level Assessment;Course- level Assessment	CTVC051, CTVC052				
Group A - Associate or Associate/Certifica te Degree (SLO)	Computer Science AS/Cert				Course-level Assessment	CS101, CS102, CS103, CS110, CS202, CS252 are being revised in Fall 2017 and will not be assessed in Fall 2017				
Group A - Associate or Associate/Certifica te Degree (SLO)	Criminal Justice AS/Cert				Course-level Assessment	PY120, PS140				
Group A - Associate or Associate/Certifica te Degree (SLO)	Food & Beverage Management AS				Program-level Assessment					

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group A - Associate or Associate/Certifica te Degree (SLO)	Liberal Studies AA				Course-level Assessment	PY120, PS140				
Group A - Associate or Associate/Certifica te Degree (SLO)	Medical Assisting AS/Cert				Program-level Assessment;Course- level Assessment	Medical Assistant AS and Certificate is currently being assessed, but the courses are under curriculum review and should be completed by SP2018.				
Group A - Associate or Associate/Certifica te Degree (SLO)	Office Technology AS/Cert				Course-level Assessment	OA292				
Group A - Associate or Associate/Certifica te Degree (SLO)						CJ 132, 135, 204				
Group D - Special Programs (SLO)				Department Courses: Criminal Justice & Social Science Department	Course-level Assessment	PY120, PS140				
Group D - Special Programs (SLO)				Department Courses: Math & Science Department	Course-level Assessment	MA 100, MA 100A, MA 100B				
Group D - Special Programs (SLO)				Department Courses: Math & Science Department	Course-level Assessment	SI141/142/130A/130B/150/				
Group D - Special Programs (SLO)				Developmenta l Education Program and	Course-level Assessment	MA 100, MA 100A, MA 100B				

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
				Courses						
Group D - Special Programs (SLO)				Developmental Education Program and Courses	Course-level Assessment	MA100 and MA100a Curriculum Development				
Group D - Special Programs (SLO)				Developmental Education Program and Courses	Course-level Assessment	IRWA, IRWB, IRWC				
						HI121, HI122				
				DAR						

IV. Old Business

- CFS from review teams due to AIER the Monday after CCA's Rating
- CFS from authors due to AIER two Mondays after CCA's Rating

V. New Business

- CFS & TracDat Memo Update/Procedures – Follow up

VI. Next Meeting – October 27, 2017 in the PCR

VII. Adjournment

Guam Community College
Committee on College Assessment (CCA)
President's Conference Room (PCR)
Friday, October 20, 2017
Sign-In

No.	Name	Position	Signature
1.	Aguon, Vangie	Administrative Assistant, Office of Assessment, Institutional Effectiveness & Research (AIER)	
2.	Bilong, Danilo	Program Specialist, Alumni Relations & Fundraising	
3.	Manibusan, Doris	Administrative Assistant, Dean's Office/TSS	
4.	Montague, Marlena	Assistant Director, Office of Assessment, Institutional Effectiveness & Research (AIER)	
5.	Perez, Anjelica	Institutional Researcher, Office of Assessment, Institutional Effectiveness & Research	
6.	Quitugua, Rosie	Program Coordinator I, Admissions & Registration Office	
7.	Roberto, Joachim (Peter)	Postsecondary Instructor, TPS – Criminal Justice & Social Science	
8.	Tam, Yvonne	Assistant Professor (Secondary), TPS, Marketing	
9.	Williams, Pilar	Associate Dean, TPS	
10.	Ulloa-Heath, Dr. Julie	Program Specialist, Reach for College	
11.	Uchima, Katsuyoshi	Postsecondary Instructor, TPS – Allied Health	
12.	Yanger, Gil	Assistant Instructor, TPS – Construction Trades	
13.	Somera Dr., R. Ray	Ex-Officio Vice President for Academic Affairs Division	
14.			
15.			
16.			

Committee on College Assessment (CCA)
MINUTES (Update#008)
President's Conference Room (PCR)
October 20, 2017

AGENDA

I. Call to Order- at 2:08p.m. by Chair Uchima

II. Roll Call

Members Present: Katsuyoshi Uchima (Chair), Vangie Aguon, Angelica Perez, Rosie Quitugua, Joachim Roberto, Yvonne Tam and Dr. Julie Ulloa-Heath, Danilo Bilong, Manibusan, Marlena Montague (Co-Chair)

Members Absent: Gil Yanger

III. Approval of prior minutes

Danilo Bilong motioned to approve minutes/update #007 for October 13, 2017, it was seconded by Doris Manibusan. Motion carried.

Programs/Units Rating Recommendations

Team 3

- Early Childhood AS/Certificate Degree, Program Level Assessment Plan-Dr. Julie Ulloa-Heath motioned to resubmit, seconded by Danilo.
- Human Service AS/Certificate Degree, Course Level Assessment Plan, Pilar motioned to resubmit, seconded by Rose.
- International Hotel Management AS; Tourism & Travel Management AS/Certificate Degree, Program Level Assessment Plan- Katsuyoshi motioned to approve with minor changes, seconded by Pilar.

IV. Old Business

- CFS from review teams due to AIER the Monday after CCA's Rating
- CFS from authors due to AIER two Mondays after CCA's Rating

V. New Business

- CFS Update/Procedures - Minor changes being made to electronic TracDat Data Input Memo and Consolidated Feedback Sheet (CFS) forms. Marlena will make the changes.

VI. Next Meeting – October 27, 2017 in the PCR

VII. Adjournment

- It was moved by Yvonne Tam, seconded by Dr. Julie Ulloa-Heath to adjourn. Meeting adjourned at 3:05 p.m. Motion carried.

Guam Community College
Committee on College Assessment (CCA)
President's Conference Room (PCR)
October 27, 2017 (2 p.m. – 3 p.m.)

AGENDA

- I. Call to order
- II. Roll Call
- III. Approval of prior minutes/update – Minutes/Update #008 for October 20, 2017

Programs/Units Rating Recommendations

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group A - Associate or Associate/ Certificate Degree (SLO)	Accounting AS				Program-level Assessment; Course- level Assessment				X	
Group A - Associate or Associate/ Certificate Degree (SLO)	Accounting AS				Program-level Assessment; Course- level Assessment	Program Approved late Spring 2017 -- Data to be collected at the end of Fall 2017 for AC150/211/212/225/233 as classes are on going, Spring 2018 data will be collected for the following courses AC110/210/240/250 as offered Spring only.				

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group A - Associate or Associate/ Certificate Degree (SLO)	Computer Networking AS - TABLE				Program-level Assessment	The faculty who was tasked to provided data for the capstone courses for Computer Science Program level assessment did not collect the data for the cycle of Data Collection, he is retired now. Data could not be collected any more. Without the data, it's not possible to complete the assessment report and the implementation status. The department decided to close the loop and start from Assessment Plan in Fall 2017 for its Program Level Assessment.				
Group A - Associate or Associate/ Certificate Degree (SLO)	Computer Networking AS				Course-level Assessment	EE242- Principles of Voice and Data, EE243- Fiber Optic Installer curriculum documents submitted last semester, got disapproved and will be submitted this semester.				
Group A - Associate or Associate/ Certificate Degree (SLO)	Computer Networking AS				Program-level Assessment	Computer Networking Program Level				
Group A - Associate or Associate/ Certificate Degree (SLO)	Computer Networking AS				Course-level Assessment	EE265, EE266, EE267 and EE268 data uploaded.				
Group A - Associate or Associate/ Certificate Degree (SLO)	Computer Science AS/Cert				Course-level Assessment	CS104, CS203, CS204, CS205, CS206			X	

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course-level Details (LIST ALL COURSES) (i.e., EN110, CTE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Certificate Degree (SLO)										
Group A - Associate or Associate/ Certificate Degree (SLO)	Computer Science AS/Cert				Program-level Assessment	The three SLOs are being assessed in Fall 2017. The assessment plans have been entered in TracDat.			X	
Group A - Associate or Associate/ Certificate Degree (SLO)	Computer Science AS/Cert				Course-level Assessment	Assessment Plan for CS112 and CS151 completed.				
Group A - Associate or Associate/ Certificate Degree (SLO)	Criminal Justice AS/Cert				Program-level Assessment;Course-level Assessment	Criminal Justice AS, CJ 132, 135, 150, 204, 205			X	
Group A - Associate or Associate/ Certificate Degree (SLO)	Culinary Arts AA				Program-level Assessment				X	
Group A - Associate or Associate/ Certificate Degree (SLO)	Early Childhood Education AS/Cert;Education AA/Cert				Program-level Assessment;Course-level Assessment	AS and Cert. in Early Childhood Education, AA and Cert. in Education, Cert, in Sign Language Interpreting, ASL100, ASL110, ASL120, ASL130, IN145, IN170, IN180, IN220, CD285, CD110, CD140, CD180, CD221, CD240, CD240, CD260,CD292, ED150, ED180, ED220, ED231, ED292			X	
Group A - Associate or Associate/ Certificate Degree (SLO)	Human Services AS				Program-level Assessment;Course-level Assessment	Human Services AS, HM 110, 150, 180, 201, 205, 225, 250,292			X	

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course-level Details (LIST ALL COURSES) (i.e., EN110, CTE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group A - Associate or Associate/Certificate Degree (SLO)	International Hotel Management AS;Tourism & Travel Management AS/Cert				Program – Approved w/minor: Course –Table Assessment;Course-level Assessment	International Hotel Management/HS208,HS211,HS215,HS216,HS217,HS218,HS219,HS254,HS266,HS267,HS278,HS292,HS150,HS152,HS155,HS160 Tourism and Travel/HS254,JA110,HS257,HS260,HS265		X		
Group A - Associate or Associate/Certificate Degree (SLO)	Liberal Studies AA				Course-level Assessment	PI101, HU120				
Group A - Associate or Associate/Certificate Degree (SLO)	Liberal Studies AA				Program-level Assessment					
Group A - Associate or Associate/Certificate Degree (SLO)	Marketing AS				Program-level Assessment;Course-level Assessment	AS Marketing/MK123, MK124, MK125, MK205, MK206, MK208, MK224				
Group A - Associate or Associate/Certificate Degree (SLO)	Medical Assisting AS/Cert				Program-level Assessment	Medical Assistant AS and Certificate is currently being assessed, but the courses are under curriculum review and should be completed by SP2018.				
Group A - Associate or Associate/Certificate Degree (SLO)	Office Technology AS/Cert				Program-level Assessment; Course-level Assessment					

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course-level Details (LIST ALL COURSES) (i.e., EN110, CTE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group A - Associate or Associate/Certificate Degree (SLO)	Office Technology AS/Cert				Program-level Assessment; Course-level Assessment	Program: AS/Cert Office Technology; Courses: OA101, OA103, OA210, OA211, OA220, OA230				
Group B - Certificate Programs (SLO)		Environmental Technician CERT			Program-level Assessment	Environmental Technician Certificate				
Group C - Administrative and Student Services Units (AUOs/SLOs)			Accommodative Services		Administrative Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Admissions & Registration Office		Administrative Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Apprenticeship Training Program		Administrative Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Apprenticeship Training Program		Administrative Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Assessment & Counseling		Student Services Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Continuing Education & Workforce Development		Student Services Unit-level Assessment					

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group C - Administrative and Student Services Units (AUOs/SLOs)			Continuing Education & Workforce Development		Student Services Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Health Services Center		Student Services Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Learning Resources Center		Student Services Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Office of the President		Administrative Unit- level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Planning & Development: CTE-WIOA		Program-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Planning & Development: Office of Sustainability		Program-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Project AIM/TRiO		Student Services Unit-level Assessment					
Group C - Administrative and Student Services Units			Project AIM/TRiO		Student Services Unit-level Assessment					

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
(AUOs/SLOs)										
Group C - Administrative and Student Services Units (AUOs/SLOs)			Reach for College		Student Services Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Student Support Services		Student Services Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Work Keys		Student Services Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)					Course-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)					Student Services Unit-level Assessment					
Group D - Special Programs (SLO)				Department Courses: Criminal Justice & Social Science Department	Course-level Assessment	SO130, HI121, HI122				
Group D - Special Programs (SLO)				Department Courses: Criminal Justice &	Course-level Assessment	PY 100				

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
				Social Science Department						
Group D - Special Programs (SLO)				Department Courses: English Department	Course-level Assessment	EN111 Writing for Research and EN210 Introduction to Literature				
Group D - Special Programs (SLO)				Department Courses: English Department	Course-level Assessment	TH 101 Introduction to Theatre				
Group D - Special Programs (SLO)				Department Courses: English Department	Course-level Assessment	EN 125, EN 194				
Group D - Special Programs (SLO)				Department Courses: English Department	Course-level Assessment					
Group D - Special Programs (SLO)				Department Courses: Hospitality & Tourism Department	Course-level Assessment	JA110 & JA111				
Group D - Special Programs (SLO)				Department Courses: Hospitality & Tourism Department	Program-level Assessment;Course- level Assessment	CH110,CH111,HS160,HS218,H S267,JA108,JA110,JA111,JA21 0,KE110				
Group D - Special Programs (SLO)				Department Courses: Math & Science Department	Course-level Assessment	MA110a				
Group D - Special Programs (SLO)				Department Courses: Math & Science	Course-level Assessment	MA161a				

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
				Department						
Group D - Special Programs (SLO)				Department Courses: Math & Science Department	Course-level Assessment					
Group D - Special Programs (SLO)				Department Courses: Technology Department	Course-level Assessment	SI110, SI110L				
Group D - Special Programs (SLO)				Department Courses: Technology Department	Course-level Assessment	SI101, SI155				
Group D - Special Programs (SLO)				Developmental Education Program and Courses	Course-level Assessment	We are still in curriculum development. There has been no assessment as these classes are still piloted classes. We uploaded our course adoption on ACALOG today (10/06) to meet the dead line of course adoption by October 8.				
Group D - Special Programs (SLO)				Secondary: Early Childhood Education	Program-level Assessment;Course- level Assessment	CTE050, CTE051, CTE060, CTE061				
Group D - Special Programs (SLO)				Secondary: Electronics- Computer Networking	Program-level Assessment;Course- level Assessment	CTEE051A Elec. I, CTEE051B Elec. II, CTEE080 IT Essentials I, CTEE081 Essentials II, CTEE065 Comp. Networking I & CTEE066 Comp. Networking II				

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course-level Details (LIST ALL COURSES) (i.e., EN110, CTE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group D - Special Programs (SLO)				Secondary: Marketing	Program-level Assessment; Course-level Assessment	Secondary Marketing/CTMK050, CTMK060, CTMK062, CTMK070, CTMK072				
Group D - Special Programs (SLO)				Secondary: Tourism-Lodging Management Program	Program-level Assessment; Course-level Assessment	LMP I, II, and III				
Group D - Special Programs (SLO)				Secondary: Tourism-Prostart	Program-level Assessment					
Group D - Special Programs (SLO)				Secondary: Visual Communications	Program-level Assessment; Course-level Assessment	CTVC051, CTVC052				
Group A - Associate or Associate/Certificate Degree (SLO)	Computer Science AS/Cert				Course-level Assessment	CS101, CS102, CS103, CS110, CS202, CS252 are being revised in Fall 2017 and will not be assessed in Fall 2017				
Group A - Associate or Associate/Certificate Degree (SLO)	Criminal Justice AS/Cert				Course-level Assessment	PY120, PS140				
Group A - Associate or Associate/Certificate Degree (SLO)	Food & Beverage Management AS				Program-level Assessment					
Group A - Associate or Associate/Certificate Degree (SLO)	Liberal Studies AA				Course-level Assessment	PY120, PS140				

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group A - Associate or Associate/Certifica te Degree (SLO)	Medical Assisting AS/Cert				Program-level Assessment;Course- level Assessment	Medical Assistant AS and Certificate is currently being assessed, but the courses are under curriculum review and should be completed by SP2018.				
Group A - Associate or Associate/Certifica te Degree (SLO)	Office Technology AS/Cert				Course-level Assessment	OA292				
Group A - Associate or Associate/Certifica te Degree (SLO)						CJ 132, 135, 204				
Group D - Special Programs (SLO)				Department Courses: Criminal Justice & Social Science Department	Course-level Assessment	PY120, PS140				
Group D - Special Programs (SLO)				Department Courses: Math & Science Department	Course-level Assessment	MA 100, MA 100A, MA 100B				
Group D - Special Programs (SLO)				Department Courses: Math & Science Department	Course-level Assessment	SI141/142/130A/130B/150/				
Group D - Special Programs (SLO)				Developmenta l Education Program and Courses	Course-level Assessment	MA 100, MA 100A, MA 100B				
Group D - Special Programs (SLO)				Developmenta l Education Program and Courses	Course-level Assessment	MA100 and MA100a Curriculum Development				

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group D - Special Programs (SLO)				Developmental Education Program and Courses	Course-level Assessment	IRWA, IRWB, IRWC				
						HI121, HI122				
				DAR						

IV. Old Business

- CFS from review teams due to AIER the Monday after CCA's Rating
- CFS from authors due to AIER two Mondays after CCA's Rating

V. New Business

- CFS & TracDat Memo Update/Procedures – Follow up

VI. Next Meeting – November 3, 2017 in the PCR

VII. Adjournment

Guam Community College
Committee on College Assessment (CCA)
President's Conference Room (PCR)
Friday, October 27, 2017
Sign-In

No.	Name	Position	Signature
1.	Aguon, Vangie	Administrative Assistant, Office of Assessment, Institutional Effectiveness & Research (AIER)	
2.	Bilong, Danilo	Program Specialist, Alumni Relations & Fundraising	
3.	Manibusan, Doris	Administrative Assistant, Dean's Office/TSS	
4.	Montague, Marlana	Assistant Director, Office of Assessment, Institutional Effectiveness & Research (AIER)	
5.	Perez, Anjelica	Institutional Researcher, Office of Assessment, Institutional Effectiveness & Research	
6.	Quitugua, Rosie	Program Coordinator I, Admissions & Registration Office	
7.	Roberto, Joachim (Peter)	Postsecondary Instructor, TPS – Criminal Justice & Social Science	
8.	Tam, Yvonne	Assistant Professor (Secondary), TPS, Marketing	
9.	Williams, Pilar	Associate Dean, TPS	
10.	Ulloa-Heath, Dr. Julie	Program Specialist, Reach for College	
11.	Uchima, Katsuyoshi	Postsecondary Instructor, TPS – Allied Health	
12.	Yanger, Gil	Assistant Instructor, TPS – Construction Trades	
13.	Somera Dr., R. Ray	Ex-Officio Vice President for Academic Affairs Division	
14.			
15.			
16.			

Committee on College Assessment (CCA)
MINUTES (Update#009)
President's Conference Room (PCR)
October 27, 2017

AGENDA

I. Call to Order- at 2:08pm

II. Roll Call

Members Present: Katsuyoshi Uchima (Chair), Vangie Aguon, Rosie Quitugua, Joachim Roberto, Yvonne Tam and Dr. Julie Ulloa-Heath, Danilo Bilong, Manibusan, Marlena Montague (Co-Chair)

Members Absent: None (Gil Yanger/Resigned)

III. Approval of prior minutes:

It was moved by Dr. Julie Ulloa-Heath to approve with minor changes, seconded by Marlena Montague that the meeting minutes/update #008 for October 20, 2017 be approved. Motion carried.

Programs/Units Rating Recommendations

Team 1

- International Hotel Management/Courses: HS150, HS160 & HS208
Dr. Julie Ulloa-Heath motioned to resubmit, seconded by Vangie Aguon. Motion carried.

International Hotel Management/Courses: HS152, HS211, HS215, HS216, HS217, HS219 & HS254 – Dr. Julie Ulloa-Heath motioned to approve with minor changes, seconded by Danilo Bilong. Motion carried.

HS218 – Turn off in TracDat.

- Tourism & Travel Management AS, Program – Marlena Montague motioned to approve with minor changes, seconded by Vangie Aguon. Motion carried.

Tourism & Travel Management AS, Courses - HS257, HS260 & HS265 – Marlena Montague motioned to resubmit, seconded by Dr. Julie Ulloa-Heath. Motion carried.

- Liberal Arts AA, Program Level - Marlena Montague motioned to resubmit, seconded by Vangie Aguon. Motion carried.

Liberal Arts AA, Course Unit Level Assessment Plan – Joachim P. Roberto motioned to resubmit, seconded by Dr. Julie Ulloa-Heath. Motion carried.

- Computer Science Program – Joachim P. Roberto motioned to approve and to close the 2017 assessment cycle, seconded by Danilo Bilong. Motion carried.

Computer Science Program – Joachim P. Roberto motioned to resubmit, seconded by Doris Manibusan. Motion carried.

IV. Adjournment

- It was moved by Vangie Aguon to adjourn, seconded by Joachim P. Roberto. Motion carried. Meeting adjourned @ 3:00pm.

Recorder: Doris Manibusan

Guam Community College
Committee on College Assessment (CCA)
President's Conference Room (PCR)
November 3, 2017 (2 p.m. – 3 p.m.)

AGENDA

- I. Call to order
- II. Roll Call
- III. Approval of prior minutes/update – Minutes/Update #009 for October 27, 2017

Programs/Units Rating Recommendations

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group A - Associate or Associate/ Certificate Degree (SLO)	Accounting AS				Program-level Assessment; Course- level Assessment				X	
Group A - Associate or Associate/ Certificate Degree (SLO)	Accounting AS				Program-level Assessment; Course- level Assessment	Program Approved late Spring 2017 -- Data to be collected at the end of Fall 2017 for AC150/211/212/225/233 as classes are on going, Spring 2018 data will be collected for the following courses AC110/210/240/250 as offered Spring only.				

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group A - Associate or Associate/ Certificate Degree (SLO)	Computer Networking AS - TABLE				Program-level Assessment	The faculty who was tasked to provided data for the capstone courses for Computer Science Program level assessment did not collect the data for the cycle of Data Collection, he is retired now. Data could not be collected any more. Without the data, it's not possible to complete the assessment report and the implementation status. The department decided to close the loop and start from Assessment Plan in Fall 2017 for its Program Level Assessment.				
Group A - Associate or Associate/ Certificate Degree (SLO)	Computer Networking AS				Course-level Assessment	EE242- Principles of Voice and Data, EE243- Fiber Optic Installer curriculum documents submitted last semester, got disapproved and will be submitted this semester.				
Group A - Associate or Associate/ Certificate Degree (SLO)	Computer Networking AS				Program-level Assessment	Computer Networking Program Level				
Group A - Associate or Associate/ Certificate Degree (SLO)	Computer Networking AS				Course-level Assessment	EE265, EE266, EE267 and EE268 data uploaded.				
Group A - Associate or Associate/ Certificate Degree (SLO)	Computer Science AS/Cert				Course-level Assessment	CS104, CS203, CS204, CS205, CS206			X	

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course-level Details (LIST ALL COURSES) (i.e., EN110, CTE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Certificate Degree (SLO)										
Group A - Associate or Associate/ Certificate Degree (SLO)	Computer Science AS/Cert Program (Old) Approved Program Level - Resubmit				Program-level Assessment	The three SLOs are being assessed in Fall 2017. The assessment plans have been entered in TracDat.			X	
Group A - Associate or Associate/ Certificate Degree (SLO)	Computer Science AS/Cert				Course-level Assessment	Assessment Plan for CS112 and CS151 completed.				
Group A - Associate or Associate/ Certificate Degree (SLO)	Criminal Justice AS/Cert				Program-level Assessment;Course-level Assessment	Criminal Justice AS, CJ 132, 135, 150, 204, 205			X	
Group A - Associate or Associate/ Certificate Degree (SLO)	Culinary Arts AA				Program-level Assessment				X	
Group A - Associate or Associate/ Certificate Degree (SLO)	Early Childhood Education AS/Cert;Education AA/Cert				Program-level Assessment;Course-level Assessment	AS and Cert. in Early Childhood Education, AA and Cert. in Education, Cert, in Sign Language Interpreting, ASL100, ASL110, ASL120, ASL130, IN145, IN170, IN180, IN220, CD285, CD110, CD140, CD180, CD221, CD240, CD240, CD260,CD292, ED150, ED180, ED220, ED231, ED292			X	
Group A - Associate or Associate/	Human Services AS				Program-level Assessment;Course-level Assessment	Human Services AS, HM 110, 150, 180, 201, 205, 225, 250,292			X	

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course-level Details (LIST ALL COURSES) (i.e., EN110, CTE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Certificate Degree (SLO)										
Group A - Associate or Associate/ Certificate Degree (SLO)	International Hotel Management Resubmit - HS150, HS160, HS208 Approved w/minor changes - HS152, HS211, HS215, HS216, HS217, HS219 & HS254 AS;Tourism & Travel Management AS/Cert -Program Approved w/minor changes Course Level Resubmit – HS257, HS260 & HS265				Program – Approved w/minor: Assessment;Course-level Assessment -	International Hotel Management/HS208,HS211,HS215,HS216,HS217,HS218,HS219,HS254,HS266,HS267,HS278,HS292,HS150,HS152,HS155,HS160 Tourism and Travel/HS254,JA110,HS257,HS260,HS265		X	X	
Group A - Associate or Associate/ Certificate Degree (SLO)	Liberal Studies AA Course Resubmit – EN111, EN125, EN210 & TH101				Course-level Assessment	PI101, HU120			X	
Group A - Associate or Associate/ Certificate Degree (SLO)	Liberal Studies AA				Program-level Assessment – PLAN Resubmit				X	
Group A - Associate or Associate/ Certificate Degree (SLO)	Marketing AS				Program-level Assessment;Course-level Assessment	AS Marketing/MK123, MK124, MK125, MK205, MK206, MK208, MK224				

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course-level Details (LIST ALL COURSES) (i.e., EN110, CTE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group A - Associate or Associate/Certificate Degree (SLO)	Medical Assisting AS/Cert				Program-level Assessment	Medical Assistant AS and Certificate is currently being assessed, but the courses are under curriculum review and should be completed by SP2018.				
Group A - Associate or Associate/Certificate Degree (SLO)	Office Technology AS/Cert				Program-level Assessment; Course-level Assessment					
Group A - Associate or Associate/Certificate Degree (SLO)	Office Technology AS/Cert				Program-level Assessment; Course-level Assessment	Program: AS/Cert Office Technology; Courses: OA101, OA103, OA210, OA211, OA220, OA230				
Group B - Certificate Programs (SLO)		Environmental Technician CERT			Program-level Assessment	Environmental Technician Certificate				
Group C - Administrative and Student Services Units (AUOs/SLOs)			Accommodative Services		Administrative Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Admissions & Registration Office		Administrative Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Apprenticeship Training Program		Administrative Unit-level Assessment					
Group C - Administrative and Student Services Units			Apprenticeship Training Program		Administrative Unit-level Assessment					

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
(AUOs/SLOs)										
Group C - Administrative and Student Services Units (AUOs/SLOs)			Assessment & Counseling		Student Services Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Continuing Education & Workforce Development		Student Services Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Continuing Education & Workforce Development		Student Services Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Health Services Center		Student Services Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Learning Resources Center		Student Services Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Office of the President		Administrative Unit- level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Planning & Development: CTE-WIOA		Program-level Assessment					

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group C - Administrative and Student Services Units (AUOs/SLOs)			Planning & Development: Office of Sustainability		Program-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Project AIM/TRiO		Student Services Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Project AIM/TRiO		Student Services Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Reach for College		Student Services Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Student Support Services		Student Services Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Work Keys		Student Services Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)					Course-level Assessment					
Group C - Administrative and Student Services Units					Student Services Unit-level Assessment					

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
(AUOs/SLOs)										
Group D - Special Programs (SLO)				Department Courses: Criminal Justice & Social Science Department	Course-level Assessment	SO130, HI121, HI122				
Group D - Special Programs (SLO)				Department Courses: Criminal Justice & Social Science Department	Course-level Assessment	PY 100				
Group D - Special Programs (SLO)				Department Courses: English Department	Course-level Assessment	EN111 Writing for Research and EN210 Introduction to Literature				
Group D - Special Programs (SLO)				Department Courses: English Department	Course-level Assessment	TH 101 Introduction to Theatre				
Group D - Special Programs (SLO)				Department Courses: English Department	Course-level Assessment	EN 125, EN 194				
Group D - Special Programs (SLO)				Department Courses: English Department	Course-level Assessment					
Group D - Special Programs (SLO)				Department Courses: Hospitality & Tourism Department	Course-level Assessment	JA110 & JA111				

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course-level Details (LIST ALL COURSES) (i.e., EN110, CTE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group D - Special Programs (SLO)				Department Courses: Hospitality & Tourism Department	Program-level Assessment; Course-level Assessment	CH110, CH111, HS160, HS218, HS267, JA108, JA110, JA111, JA210, KE110				
Group D - Special Programs (SLO)				Department Courses: Math & Science Department	Course-level Assessment	MA110a				
Group D - Special Programs (SLO)				Department Courses: Math & Science Department	Course-level Assessment	MA161a				
Group D - Special Programs (SLO)				Department Courses: Math & Science Department	Course-level Assessment					
Group D - Special Programs (SLO)				Department Courses: Technology Department	Course-level Assessment	SI110, SI110L				
Group D - Special Programs (SLO)				Department Courses: Technology Department	Course-level Assessment	SI101, SI155				
Group D - Special Programs (SLO)				Developmental Education Program and Courses	Course-level Assessment	We are still in curriculum development. There has been no assessment as these classes are still piloted classes. We uploaded our course adoption on ACALOG today (10/06) to meet the dead line of course adoption by October 8.				

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group D - Special Programs (SLO)				Secondary: Early Childhood Education	Program-level Assessment;Course- level Assessment	CTE050, CTE051, CTE060, CTE061				
Group D - Special Programs (SLO)				Secondary: Electronics- Computer Networking	Program-level Assessment;Course- level Assessment	CTEE051A Elec. I, CTEE051B Elec. II, CTEE080 IT Essentials I, CTEE081 Essentials II, CTEE065 Comp. Networking I & CTEE066 Comp. Networking II				
Group D - Special Programs (SLO)				Secondary: Marketing	Program-level Assessment;Course- level Assessment	Secondary Marketing/CTMK050, CTMK060, CTMK062, CTMK070, CTMK072				
Group D - Special Programs (SLO)				Secondary: Tourism- Lodging Management Program	Program-level Assessment;Course- level Assessment	LMP I, II, and III				
Group D - Special Programs (SLO)				Secondary: Tourism- Prostart	Program-level Assessment					
Group D - Special Programs (SLO)				Secondary: Visual Communicati ons	Program-level Assessment;Course- level Assessment	CTVC051, CTVC052				
Group A - Associate or Associate/Certifica te Degree (SLO)	Computer Science AS/Cert				Course-level Assessment	CS101, CS102, CS103, CS110, CS202, CS252 are being revised in Fall 2017 and will not be assessed in Fall 2017				
Group A - Associate or Associate/Certifica te Degree (SLO)	Criminal Justice AS/Cert				Course-level Assessment	PY120, PS140				
Group A - Associate or Associate/Certifica	Food & Beverage Management AS				Program-level Assessment					

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
te Degree (SLO)										
Group A - Associate or Associate/Certifica te Degree (SLO)	Liberal Studies AA				Course-level Assessment	PY120, PS140				
Group A - Associate or Associate/Certifica te Degree (SLO)	Medical Assisting AS/Cert				Program-level Assessment;Course- level Assessment	Medical Assistant AS and Certificate is currently being assessed, but the courses are under curriculum review and should be completed by SP2018.				
Group A - Associate or Associate/Certifica te Degree (SLO)	Office Technology AS/Cert				Course-level Assessment	OA292				
Group A - Associate or Associate/Certifica te Degree (SLO)						CJ 132, 135, 204				
Group D - Special Programs (SLO)				Department Courses: Criminal Justice & Social Science Department	Course-level Assessment	PY120, PS140				
Group D - Special Programs (SLO)				Department Courses: Math & Science Department	Course-level Assessment	MA 100, MA 100A, MA 100B				
Group D - Special Programs (SLO)				Department Courses: Math & Science Department	Course-level Assessment	SI141/142/130A/130B/150/				

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group D - Special Programs (SLO)				Developmental Education Program and Courses	Course-level Assessment	MA 100, MA 100A, MA 100B				
Group D - Special Programs (SLO)				Developmental Education Program and Courses	Course-level Assessment	MA100 and MA100a Curriculum Development				
Group D - Special Programs (SLO)				Developmental Education Program and Courses	Course-level Assessment	IRWA, IRWB, IRWC				
						HI121, HI122				
				DAR						

IV. Old Business

- CFS from review teams due to AIER the Monday after CCA's Rating
- CFS from authors due to AIER two Mondays after CCA's Rating

V. New Business

- CFS & TracDat Memo Update/Procedures – Follow up

VI. Next Meeting – November 10, 2017 in the PCR

VII. Adjournment

COMMITTEE ON COLLEGE ASSESSMENT (CCA)
MINUTES (UPDATE #010)

President's Conference Room (PCR)

Friday, November 3, 2017

2p.m. – 3 p.m.

prepared by J. Peter Roberto

- I. Call To Order. Meeting called to order by Chair Uchima at 2:00 p.m.
- II. Roll Call. Members Present: Chair Katsuyoshi Uchima and Co- Chair Marlana Montague, Danilo Bilong, Doris Manibusan, Angelica Perez, Rosie Quitugua, Pilar Williams, Dr. Julie Ulloa-Heath and J. Peter Roberto
- III. Minutes of October 27, 2017 – Tabled for November 17, 2017
- IV. Program/Units Rating Recommendations
 - a. Marketing AS Program/Cert- Data Collection (Team IV)**
 - i. Action: Motion to approve with minor changes by Danilo; Second by Dr. Julie. Motion Carried
 - ii. Author: Please review SLOS and select appropriate goals under Selected Items, where needed.
 - b. Marketing – MK 123, 124, 125, 205, 206, 208, 224 (Team IV)**
 - i. Action: Motion to approve each course above with minor changes by Dr. Julie; Second by Dan. Motion carried
 - ii. Author: Please review SLOs and select appropriate goals under Selected Items, where needed
 - c. Medical Assisting Program (Team IV)**
 - i. Action: Motion to approve with minor changes by Dan; Second by Pilar Motion carried
 - ii. Author: Please review SLOs and select appropriate goals under Selected Items, where needed.
 - d. Admissions and Registration – Implementation Report (Team II)**
 - i. Motion to resubmit by Marlana; Second by Pete. Motion carried.
 - ii. Author: Please review and make appropriate corrections to all AUO's, instrument for assessment and Use of summary. Also please review Implementation Report
 - e. Office Technology Program/Cert (Team III)**
 - i. PROGRAM: Motion to resubmit by Dan; Second by Pilar. Motion carried.
 - ii. Author: For Program, please double check your Start – End dates; review and make corrections where necessary for

Means of Assessment. Please select appropriate Program Goals under Related Items Tab.

iii. COURSE LEVEL ASSESSMENT: Motion to resubmit by Dr. Julie; second by Dan. Motion carried.

iv. Author(s): For Course Level Assessment: OA 101, 103, 210, 211, 220 and 230: Related documents upload and convert to PDF file format. Under related items, please select appropriate goals.

V. Old Business

A. CFS Electronic Form will be finalized.

B. No other old business discussed.

VI. New Business

None.

VII. Adjournment. With no further questions or business items, Chair Uchima call for motion to adjourn. Motioned by Pilar and second by Pete. Motion Carried. Adjourned at 3:12 p.m. Next meeting November 17, 2017 at 2:00 p.m. – PCR.

Guam Community College
 Committee on College Assessment (CCA)
 President's Conference Room (PCR)
 November 10, 2017 (No Meeting/Veteran's Day)
 November 17, 2017 (2 p.m. – 3 p.m.)

AGENDA

- I. Call to order
- II. Roll Call
- III. Approval of prior minutes/update – Minutes/Update #009 for October 27, 2017 and Minutes/Update#010 for November 3, 2017

Programs/Units Rating Recommendations

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group A - Associate or Associate/ Certificate Degree (SLO)	Accounting AS				Program-level Assessment; Course- level Assessment				X	
Group A - Associate or Associate/ Certificate Degree (SLO)	Accounting AS				Program-level Assessment; Course- level Assessment	Program Approved late Spring 2017 -- Data to be collected at the end of Fall 2017 for AC150/211/212/225/233 as classes are on going, Spring 2018 data will be collected for the following courses AC110/210/240/250 as offered Spring only.				

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course-level Details (LIST ALL COURSES) (i.e., EN110, CTE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group A - Associate or Associate/Certificate Degree (SLO)	Computer Networking AS - TABLE				Program-level Assessment	The faculty who was tasked to provided data for the capstone courses for Computer Science Program level assessment did not collect the data for the cycle of Data Collection, he is retired now. Data could not be collected any more. Without the data, it's not possible to complete the assessment report and the implementation status. The department decided to close the loop and start from Assessment Plan in Fall 2017 for its Program Level Assessment.				
Group A - Associate or Associate/Certificate Degree (SLO)	Computer Networking AS				Course-level Assessment	EE242- Principles of Voice and Data, EE243- Fiber Optic Installer curriculum documents submitted last semester, got disapproved and will be submitted this semester.				
Group A - Associate or Associate/Certificate Degree (SLO)	Computer Networking AS				Program-level Assessment	Computer Networking Program Level				
Group A - Associate or Associate/Certificate Degree (SLO)	Computer Networking AS				Course-level Assessment	EE265, EE266, EE267 and EE268 data uploaded.				
Group A - Associate or Associate/Certificate Degree (SLO)	Computer Science AS/Cert				Course-level Assessment	CS104, CS203, CS204, CS205, CS206			X	

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course-level Details (LIST ALL COURSES) (i.e., EN110, CTE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Certificate Degree (SLO)										
Group A - Associate or Associate/ Certificate Degree (SLO)	Computer Science AS/Cert Program (Old) Closing the Loop Approved Program Level - Resubmit				Program-level Assessment	The three SLOs are being assessed in Fall 2017. The assessment plans have been entered in TracDat.			X	
Group A - Associate or Associate/ Certificate Degree (SLO)	Computer Science AS/Cert				Course-level Assessment	Assessment Plan for CS112 and CS151 completed.				
Group A - Associate or Associate/ Certificate Degree (SLO)	Criminal Justice AS/Cert				Program-level Assessment;Course-level Assessment	Criminal Justice AS, CJ 132, 135, 150, 204, 205			X	
Group A - Associate or Associate/ Certificate Degree (SLO)	Culinary Arts AA				Program-level Assessment				X	
Group A - Associate or Associate/ Certificate Degree (SLO)	Early Childhood Education AS/Cert;Education AA/Cert				Program-level Assessment;Course-level Assessment	AS and Cert. in Early Childhood Education, AA and Cert. in Education, Cert, in Sign Language Interpreting, ASL100, ASL110, ASL120, ASL130, IN145, IN170, IN180, IN220, CD285, CD110, CD140, CD180, CD221, CD240, CD240, CD260,CD292, ED150, ED180, ED220, ED231, ED292			X	

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course-level Details (LIST ALL COURSES) (i.e., EN110, CTE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group A - Associate or Associate/ Certificate Degree (SLO)	Human Services AS				Program-level Assessment; Course-level Assessment	Human Services AS, HM 110, 150, 180, 201, 205, 225, 250, 292			X	
Group A - Associate or Associate/ Certificate Degree (SLO)	International Hotel Management Resubmit - HS150, HS160, HS208 Approved w/minor changes - HS152, HS211, HS215, HS216, HS217, HS219 & HS254 HS218 – Turn Off AS; Tourism & Travel Management AS/Cert -Program Approved w/minor changes Course Level Resubmit – HS257, HS260 & HS265				Program – Approved w/minor: Assessment; Course-level Assessment -	International Hotel Management/HS208, HS211, HS215, HS216, HS217, HS218, HS219, HS254, HS266, HS267, HS278, HS292, HS150, HS152, HS155, HS160 Tourism and Travel/HS254, JA110, HS257, HS260, HS265		X	X	
Group A - Associate or Associate/ Certificate Degree (SLO)	Liberal Studies AA Course Resubmit – EN111, EN125, EN210 & TH101				Course-level Assessment	PI101, HU120			X	
Group A - Associate or Associate/ Certificate Degree (SLO)	Liberal Studies AA				Program-level Assessment – PLAN Resubmit				X	

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course-level Details (LIST ALL COURSES) (i.e., EN110, CTE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group A - Associate or Associate/ Certificate Degree (SLO)	Marketing AS Program – Approved w/minor changes Courses – MK123, 124, 125, 205, 206, 208, 224 – Approved w/minor changes.				Program-level – Approved w/minor changes Assessment; Course-Level Assessment -	AS Marketing/MK123, MK124, MK125, MK205, MK206, MK208, MK224		X		
Group A - Associate or Associate/ Certificate Degree (SLO)	Medical Assisting AS/Cert. Program – Approved w/minor changes.				Program-level Assessment – Approved w/minor changes	Medical Assistant AS and Certificate is currently being assessed, but the courses are under curriculum review and should be completed by SP2018.		X		
Group A - Associate or Associate/ Certificate Degree (SLO)	Office Technology AS/Cert – Program Level – Resubmit Course Level - Resubmit				Program-level Assessment; - Resubmit Course-level Assessment - Resubmit	Course/OA101, 103, 210, 211 220 & 230 - Resubmit			X	
Group A - Associate or Associate/ Certificate Degree (SLO)	Office Technology AS/Cert				Program-level Assessment; Course-level Assessment	Program: AS/Cert Office Technology; Courses: OA101, OA103, OA210, OA211, OA220, OA230				
Group B - Certificate Programs (SLO)		Environmental Technician CERT - Table			Program-level Assessment	Environmental Technician Certificate				
Group C - Administrative and Student Services Units (AUOs/SLOs)			Accommodative Services		Administrative Unit-level Assessment					
Group C - Administrative and Student Services Units			Admissions & Registration Office - Resubmit		Administrative Unit-level Assessment				X	

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
(AUOs/SLOs)										
Group C - Administrative and Student Services Units (AUOs/SLOs)			Apprenticeship Training Program		Administrative Unit- level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Apprenticeship Training Program		Administrative Unit- level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Assessment & Counseling		Student Services Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Continuing Education & Workforce Development		Student Services Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Continuing Education & Workforce Development		Student Services Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Health Services Center		Student Services Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Learning Resources Center		Student Services Unit-level Assessment					

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course-level Details (LIST ALL COURSES) (i.e., EN110, CTE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group C - Administrative and Student Services Units (AUOs/SLOs)			Office of the President		Administrative Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Planning & Development: CTE-WIOA		Program-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Planning & Development: Office of Sustainability		Program-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Project AIM/TRiO		Student Services Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Reach for College		Student Services Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Student Support Services		Student Services Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Work Keys		Student Services Unit-level Assessment					
Group C – Administrative and Student Services Units			Business Office		Administrative Unit Level Assessment Plan					

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course-level Details (LIST ALL COURSES) (i.e., EN110, CTE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
(AUOs/SLOs)										
Group C – Administrative and Student Services Units (AUOs/SLOs)			Environmental Health & Safety		Administrative Unit Level Assessment Plan					
Group C – Administrative and Student Services Units (AUOs/SLOs)			Materials Management		Administrative Unit Level Assessment Plan					
Group C – Administrative and Student Services Units (AUOs/SLOs)			Student Financial Aid		Student Services Unit Level Assessment Plan					
Group C – Administrative and Student Services Units (AUOs/SLOs)			Management Information Systems Office		Administrative Unit Level Assessment Plan					
Group C - Administrative and Student Services Units (AUOs/SLOs)					Course-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)					Student Services Unit-level Assessment					
Group D - Special Programs (SLO)				Department Courses: Criminal Justice & Social Science	Course-level Assessment	SO130, HI121, HI122				

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
				Department						
Group D - Special Programs (SLO)				Department Courses: Criminal Justice & Social Science Department	Course-level Assessment	PY 100				
Group D - Special Programs (SLO)				Department Courses: English Department	Course-level Assessment	EN111 Writing for Research and EN210 Introduction to Literature				
Group D - Special Programs (SLO)				Department Courses: English Department	Course-level Assessment	TH 101 Introduction to Theatre				
Group D - Special Programs (SLO)				Department Courses: English Department	Course-level Assessment	EN 125, EN 194				
Group D - Special Programs (SLO)				Department Courses: English Department	Course-level Assessment					
Group D - Special Programs (SLO)				Department Courses: Hospitality & Tourism Department	Course-level Assessment	JA110 & JA111				
Group D - Special Programs (SLO)				Department Courses: Hospitality & Tourism Department	Program-level Assessment; Course- level Assessment	CH110, CH111, HS160, HS218, H S267, JA108, JA110, JA111, JA21 0, KE110				
Group D - Special Programs (SLO)				Department Courses: Math &	Course-level Assessment	MA110a				

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course-level Details (LIST ALL COURSES) (i.e., EN110, CTE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
				Science Department						
Group D - Special Programs (SLO)				Department Courses: Math & Science Department	Course-level Assessment	MA161a				
Group D - Special Programs (SLO)				Department Courses: Math & Science Department	Course-level Assessment					
Group D - Special Programs (SLO)				Department Courses: Technology Department	Course-level Assessment	SI110, SI110L				
Group D - Special Programs (SLO)				Department Courses: Technology Department	Course-level Assessment	SI101, SI155				
Group D - Special Programs (SLO)				Developmental Education Program and Courses	Course-level Assessment	We are still in curriculum development. There has been no assessment as these classes are still piloted classes. We uploaded our course adoption on ACALOG today (10/06) to meet the dead line of course adoption by October 8.				
Group D - Special Programs (SLO)				Secondary: Early Childhood Education	Program-level Assessment; Course-level Assessment	CTE050, CTE051, CTE060, CTE061				

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group D - Special Programs (SLO)				Secondary: Electronics- Computer Networking	Program-level Assessment;Course- level Assessment	CTEE051A Elec. I, CTEE051B Elec. II, CTEE080 IT Essentials I, CTEE081 Essentials II, CTEE065 Comp. Networking I & CTEE066 Comp. Networking II				
Group D - Special Programs (SLO)				Secondary: Marketing	Program-level Assessment;Course- level Assessment	Secondary Marketing/CTMK050, CTMK060, CTMK062, CTMK070, CTMK072				
Group D - Special Programs (SLO)				Secondary: Tourism- Lodging Management Program	Program-level Assessment;Course- level Assessment	LMP I, II, and III				
Group D - Special Programs (SLO)				Secondary: Tourism- Prostart	Program-level Assessment					
Group D - Special Programs (SLO)				Secondary: Visual Communicati ons	Program-level Assessment;Course- level Assessment	CTVC051, CTVC052				
Group A - Associate or Associate/Certifica te Degree (SLO)	Computer Science AS/Cert				Course-level Assessment	CS101, CS102, CS103, CS110, CS202, CS252 are being revised in Fall 2017 and will not be assessed in Fall 2017				
Group A - Associate or Associate/Certifica te Degree (SLO)	Criminal Justice AS/Cert				Course-level Assessment	PY120, PS140				
Group A - Associate or Associate/Certifica te Degree (SLO)	Food & Beverage Management AS				Program-level Assessment					
Group A - Associate or Associate/Certifica	Liberal Studies AA				Course-level Assessment	PY120, PS140				

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course-level Details (LIST ALL COURSES) (i.e., EN110, CTE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
te Degree (SLO)										
Group A - Associate or Associate/Certificate Degree (SLO)	Medical Assisting AS/Cert				Program-level Assessment; Course-level Assessment	Medical Assistant AS and Certificate is currently being assessed, but the courses are under curriculum review and should be completed by SP2018.				
Group A - Associate or Associate/Certificate Degree (SLO)	Office Technology AS/Cert				Course-level Assessment	OA292				
Group A - Associate or Associate/Certificate Degree (SLO)						CJ 132, 135, 204				
Group D - Special Programs (SLO)				Department Courses: Criminal Justice & Social Science Department	Course-level Assessment	PY120, PS140				
Group D - Special Programs (SLO)				Department Courses: Math & Science Department	Course-level Assessment	MA 100, MA 100A, MA 100B				
Group D - Special Programs (SLO)				Department Courses: Math & Science Department	Course-level Assessment	SI141/142/130A/130B/150/				
Group D - Special Programs (SLO)				Developmental Education Program and Courses	Course-level Assessment	MA 100, MA 100A, MA 100B				

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course-level Details (LIST ALL COURSES) (i.e., EN110, CTE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group D - Special Programs (SLO)				Developmental Education Program and Courses	Course-level Assessment	MA100 and MA100a Curriculum Development				
Group D - Special Programs (SLO)				Developmental Education Program and Courses	Course-level Assessment	IRWA, IRWB, IRWC				
						HI121, HI122				
				DAR						

IV. Old Business

- CFS from review teams due to AIER the Monday after CCA's Rating
- CFS from authors due to AIER two Mondays after CCA's Rating

V. New Business

- CFS & TracDat Memo Update/Procedures – Follow up

VI. Next Meeting – December 1, 2017 in the PCR

VII. Adjournment

Committee on College Assessment (CCA)
MINUTES (Update#011)
President's Conference Room (PCR)
November 17, 2017

- I. Meeting called to order at 2:07pm
- II. Roll Call
Members Present: Katsuyoshi Uchima (Chair), Marlena Montague (Co-Chair), Vangie Aguon, Doris Manibusan, J. Peter Roberto, Yvonne Tam, Dr. Julie Ulloa-Heath, Danilo Bilong, Anjelica Perez, and Rosie Quitugua.
- III. Approval of Minutes:
Motion to approve minutes/update #009 for October 27, 2017 by Vangie, seconded Dr. Julie Ulloa-Heath. Motion to approve minutes/update #010 for November 3, 2017 by Vangie, seconded by Danilo. Motion carried.
- IV. Programs/Units Rating Recommendations
Team 3
 - A. **Human Services, A.S. Program**
 - Update related activity.
 - Dr. Julie Ulloa-Heath motioned to approve with minor changes, seconded by Danilo Bilong. Motion carried.
 - B. **Human Services Course Plan**
 - HM110, HM150, HM180, HM201, HM205, HM225, HM250, HM292.
 - Tabled for further discussion.
 - C. **Continuing Education & Workforce Development – Student Services Unit**
 - Incomplete, tabled for further discussion.
 - D. **Health Services – Student Services Unit**
 - Dr. Julie Ulloa-Heath motioned to approve, seconded by Marlena Montague. Motion carried.
 - E. **Planning and Development: CTE-WIOA – Program**
 - Pete Roberto motioned to approve, seconded by Dr. Julie Ulloa-Heath. Motion carried.
 - F. **Planning and Development Office of Sustainability - Program**
 - Motion to approve by Pete Roberto, seconded by Dr. Julie Ulloa-Heath. Motion carried.
 - G. **Reach for College – Student Services Unit**
 - Data Collection

Team 4

- H. **Apprenticeship Training Program-Administrative Unit**
- Incomplete, tabled for further discussion.
 - Cycle date not correct, missing activity schedule, missing artifacts in related items.
- I. **Learning Resources Center – Student Services Unit**
- Resubmit.
 - No artifacts, missing related items
 - Motion to resubmit made by Dr. Julie Ulloa-Heath, seconded by Vangie Aguon.
- J. **Student Support Services – Student Services Unit**
- Incomplete: Due to transition of new Administrators, data collection was not provided.
 - Need to close out report
- K. **Work Keys – Student Services Unit**
- Incomplete

Team 2

- L. **Assessment and Counseling – Student Services Unit Plan**
- Resubmit
 - Student Learning Outcomes not clear, need to update activity schedule, not current.
 - Motion to resubmit by Danilo Bilong, seconded by Dr. Julie Ulloa-Heath. Motion carried.
- M. **Office of the President – Administrative Unit Plan**
- Approve with minor changes.
 - Missing related items, activity schedule, no semester identified for data collection, missing ILO's, . update AUO's verbiage).
 - Motion by Dr. Julie Ulloa-Heath to approve with minor changes, seconded by Pete Roberto.

Team 1

- N. **Project Aim/Trio – Student Services Unit Plan**
- Tabled for further discussion.
- O. **Business Office – Administrative Unit**
- Resubmit
 - No artifacts
 - Motion to resubmit by Pete Roberto, seconded by Danilo Bilong.

V. Old Business

- CFS from review teams due to AIER on Monday after CCA's Rating
- CFS from authors due to AIER two Mondays after CCA's Rating

VI. New Business - None

VII. Next Meeting - December 1, 2017 in the PCR

VIII. Adjournment

- Motion to adjourn by Marlena Montague, seconded by Pete Roberto.
Motion carried. Meeting adjourned @ 3:04pm.

Recorder: Rosie Quitugua

Guam Community College
 Committee on College Assessment (CCA)
 President's Conference Room (PCR)
 November 24, 2017 (No Meeting/Thanksgiving Break/Holiday)
 December 1, 2017 (2 p.m. – 3 p.m.)

AGENDA

- I. Call to order
- II. Roll Call
- III. Approval of prior minutes/update – Minutes/Update #011 for November 17, 2017

Programs/Units Rating Recommendations

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group A - Associate or Associate/ Certificate Degree (SLO)	Accounting AS				Program-level Assessment; Course- level Assessment				X	
Group A - Associate or Associate/ Certificate Degree (SLO)	Accounting AS				Program-level Assessment; Course- level Assessment	Program Approved late Spring 2017 -- Data to be collected at the end of Fall 2017 for AC150/211/212/225/233 as classes are on going, Spring 2018 data will be collected for the following courses AC110/210/240/250 as offered Spring only.				

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course-level Details (LIST ALL COURSES) (i.e., EN110, CTE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group A - Associate or Associate/Certificate Degree (SLO)	Computer Networking AS - TABLE				Program-level Assessment	The faculty who was tasked to provided data for the capstone courses for Computer Science Program level assessment did not collect the data for the cycle of Data Collection, he is retired now. Data could not be collected any more. Without the data, it's not possible to complete the assessment report and the implementation status. The department decided to close the loop and start from Assessment Plan in Fall 2017 for its Program Level Assessment.				
Group A - Associate or Associate/Certificate Degree (SLO)	Computer Networking AS				Course-level Assessment	EE242- Principles of Voice and Data, EE243- Fiber Optic Installer curriculum documents submitted last semester, got disapproved and will be submitted this semester.				
Group A - Associate or Associate/Certificate Degree (SLO)	Computer Networking AS				Program-level Assessment	Computer Networking Program Level				
Group A - Associate or Associate/Certificate Degree (SLO)	Computer Networking AS				Course-level Assessment	EE265, EE266, EE267 and EE268 data uploaded.				
Group A - Associate or Associate/Certificate Degree (SLO)	Computer Science AS/Cert -				Course-level Assessment	CS104, CS203, CS204, CS205, CS206			X	

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course-level Details (LIST ALL COURSES) (i.e., EN110, CTE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Certificate Degree (SLO)										
Group A - Associate or Associate/Certificate Degree (SLO)	Computer Science AS/Cert Program (Old) Closing the Loop Approved Program Level - Resubmit				Program-level Assessment	The three SLOs are being assessed in Fall 2017. The assessment plans have been entered in TracDat.			X	
Group A - Associate or Associate/Certificate Degree (SLO)	Computer Science AS/Cert				Course-level Assessment	Assessment Plan for CS112 and CS151 completed.				
Group A - Associate or Associate/Certificate Degree (SLO)	Criminal Justice AS/Cert				Program-level Assessment;Course-level Assessment	Criminal Justice AS, CJ 132, 135, 150, 204, 205			X	
Group A - Associate or Associate/Certificate Degree (SLO)	Culinary Arts AA				Program-level Assessment				X	
Group A - Associate or Associate/Certificate Degree (SLO)	Early Childhood Education AS/Cert;Education AA/Cert				Program-level Assessment;Course-level Assessment	AS and Cert. in Early Childhood Education, AA and Cert. in Education, Cert, in Sign Language Interpreting, ASL100, ASL110, ASL120, ASL130, IN145, IN170, IN180, IN220, CD285, CD110, CD140, CD180, CD221, CD240, CD240, CD260,CD292, ED150, ED180, ED220, ED231, ED292			X	

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course-level Details (LIST ALL COURSES) (i.e., EN110, CTE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group A - Associate or Associate/ Certificate Degree (SLO)	Human Services AS				Program-level Assessment; - Approved Course-level Assessment - Tabled	Human Services AS, HM 110, 150, 180, 201, 205, 225, 250,292 - Tabled	X			
Group A - Associate or Associate/ Certificate Degree (SLO)	International Hotel Management Resubmit - HS150, HS160, HS208 Approved w/minor changes - HS152, HS211, HS215, HS216, HS217, HS219 & HS254 HS218 – Turn Off AS;Tourism & Travel Management AS/Cert -Program Approved w/minor changes Course Level Resubmit – HS257, HS260 & HS265				Program – Approved w/minor: Assessment;Course-level Assessment -	International Hotel Management/HS208,HS211,HS 215,HS216,HS217,HS218,HS219,HS254,HS266,HS267,HS278, HS292,HS150,HS152,HS155,H S160 Tourism and Travel/HS254,JA110,HS257,HS 260,HS265		X	X	
Group A - Associate or Associate/ Certificate Degree (SLO)	Liberal Studies AA Course Resubmit – EN111, EN125, EN210 & TH101				Course-level Assessment	PI101, HU120			X	
Group A - Associate or Associate/ Certificate Degree (SLO)	Liberal Studies AA				Program-level Assessment – PLAN Resubmit				X	

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course-level Details (LIST ALL COURSES) (i.e., EN110, CTE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group A - Associate or Associate/ Certificate Degree (SLO)	Marketing AS Program – Approved w/minor changes Courses – MK123, 124, 125, 205, 206, 208, 224 – Approved w/minor changes.				Program-level – Approved w/minor changes Assessment; Course-Level Assessment -	AS Marketing/MK123, MK124, MK125, MK205, MK206, MK208, MK224		X		
Group A - Associate or Associate/ Certificate Degree (SLO)	Medical Assisting AS/Cert. Program – Approved w/minor changes.				Program-level Assessment – Approved w/minor changes	Medical Assistant AS and Certificate is currently being assessed, but the courses are under curriculum review and should be completed by SP2018.		X		
Group A - Associate or Associate/ Certificate Degree (SLO)	Office Technology AS/Cert – Program Level – Resubmit Course Level - Resubmit				Program-level Assessment; - Resubmit Course-level Assessment - Resubmit	Course/OA101, 103, 210, 211 220 & 230 - Resubmit			X	
Group A - Associate or Associate/ Certificate Degree (SLO)	Office Technology AS/Cert				Program-level Assessment; Course-level Assessment	Program: AS/Cert Office Technology; Courses: OA101, OA103, OA210, OA211, OA220, OA230				
Group B - Certificate Programs (SLO)		Environmental Technician CERT - Tabled			Program-level Assessment	Environmental Technician Certificate				
Group C - Administrative and Student Services Units (AUOs/SLOs)			Accommodative Services – Tabled		Administrative Unit-level Assessment					
Group C - Administrative and Student Services Units			Admissions & Registration Office - Resubmit		Administrative Unit-level Assessment				X	

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course-level Details (LIST ALL COURSES) (i.e., EN110, CTE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
(AUOs/SLOs)										
Group C - Administrative and Student Services Units (AUOs/SLOs)			Apprenticeship Training Program – Tabled		Administrative Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Assessment & Counseling - Resubmit		Student Services Unit-level Assessment				X	
Group C - Administrative and Student Services Units (AUOs/SLOs)			Continuing Education & Workforce Development - Incomplete		Student Services Unit-level Assessment					X
Group C - Administrative and Student Services Units (AUOs/SLOs)			Continuing Education & Workforce Development		Student Services Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Health Services Center		Student Services Unit-level Assessment		X			
Group C - Administrative and Student Services Units (AUOs/SLOs)			Learning Resources Center - Resubmit		Student Services Unit-level Assessment				X	
Group C - Administrative and Student Services Units (AUOs/SLOs)			Office of the President – Approved w/minor		Administrative Unit-level Assessment			X		

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group C - Administrative and Student Services Units (AUOs/SLOs)			Planning & Development: CTE-WIOA - Resubmit		Program-level Assessment				X	
Group C - Administrative and Student Services Units (AUOs/SLOs)			Planning & Development: Office of Sustainability – Approved w/minor		Program-level Assessment		X			
Group C - Administrative and Student Services Units (AUOs/SLOs)			Project AIM/TRiO – Tabled		Student Services Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Reach for College – Data Collection		Student Services Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Student Support Services – Data Collection		Student Services Unit-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Work Keys - Incomplete		Student Services Unit-level Assessment					X
Group C – Administrative and Student Services Units (AUOs/SLOs)			Business Office - Resubmit		Administrative Unit Level Assessment Plan				X	

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group C – Administrative and Student Services Units (AUOs/SLOs)			Environmental Health & Safety		Administrative Unit Level Assessment Plan					
Group C – Administrative and Student Services Units (AUOs/SLOs)			Materials Management		Administrative Unit Level Assessment Plan					
Group C – Administrative and Student Services Units (AUOs/SLOs)			Student Financial Aid		Student Services Unit Level Assessment Plan					
Group C – Administrative and Student Services Units (AUOs/SLOs)			Management Information Systems Office		Administrative Unit Level Assessment Plan					
Group C - Administrative and Student Services Units (AUOs/SLOs)					Course-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)					Student Services Unit-level Assessment					
Group D - Special Programs (SLO)				Department Courses: Criminal Justice & Social Science Department	Course-level Assessment	SO130, HI121, HI122				

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group D - Special Programs (SLO)				Department Courses: Criminal Justice & Social Science Department	Course-level Assessment	PY 100				
Group D - Special Programs (SLO)				Department Courses: English Department	Course-level Assessment	EN111 Writing for Research and EN210 Introduction to Literature				
Group D - Special Programs (SLO)				Department Courses: English Department	Course-level Assessment	TH 101 Introduction to Theatre				
Group D - Special Programs (SLO)				Department Courses: English Department	Course-level Assessment	EN 125, EN 194				
Group D - Special Programs (SLO)				Department Courses: English Department	Course-level Assessment					
Group D - Special Programs (SLO)				Department Courses: Hospitality & Tourism Department	Course-level Assessment	JA110 & JA111				
Group D - Special Programs (SLO)				Department Courses: Hospitality & Tourism Department	Program-level Assessment;Course- level Assessment	CH110,CH111,HS160,HS218,H S267,JA108,JA110,JA111,JA21 0,KE110				
Group D - Special Programs (SLO)				Department Courses: Math & Science Department	Course-level Assessment	MA110a				

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course-level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group D - Special Programs (SLO)				Department Courses: Math & Science Department	Course-level Assessment	MA161a				
Group D - Special Programs (SLO)				Department Courses: Math & Science Department	Course-level Assessment					
Group D - Special Programs (SLO)				Department Courses: Technology Department	Course-level Assessment	SI110, SI110L				
Group D - Special Programs (SLO)				Department Courses: Technology Department	Course-level Assessment	SI101, SI155				
Group D - Special Programs (SLO)				Developmental Education Program and Courses	Course-level Assessment	We are still in curriculum development. There has been no assessment as these classes are still piloted classes. We uploaded our course adoption on ACALOG today (10/06) to meet the dead line of course adoption by October 8.				
Group D - Special Programs (SLO)				Secondary: Early Childhood Education	Program-level Assessment; Course-level Assessment	CTE050, CTE051, CTE060, CTE061				
Group D - Special Programs (SLO)				Secondary: Electronics-Computer Networking	Program-level Assessment; Course-level Assessment	CTEE051A Elec. I, CTEE051B Elec. II, CTEE080 IT Essentials I, CTEE081 Essentials II, CTEE065 Comp. Networking I & CTEE066 Comp. Networking II				

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group D - Special Programs (SLO)				Secondary: Marketing	Program-level Assessment; Course- level Assessment	Secondary Marketing/CTMK050, CTMK060, CTMK062, CTMK070, CTMK072				
Group D - Special Programs (SLO)				Secondary: Tourism- Lodging Management Program	Program-level Assessment; Course- level Assessment	LMP I, II, and III				
Group D - Special Programs (SLO)				Secondary: Tourism- Prostart	Program-level Assessment					
Group D - Special Programs (SLO)				Secondary: Visual Communicati ons	Program-level Assessment; Course- level Assessment	CTVC051, CTVC052				
Group A - Associate or Associate/Certifica te Degree (SLO)	Computer Science AS/Cert				Course-level Assessment	CS101, CS102, CS103, CS110, CS202, CS252 are being revised in Fall 2017 and will not be assessed in Fall 2017				
Group A - Associate or Associate/Certifica te Degree (SLO)	Criminal Justice AS/Cert				Course-level Assessment	PY120, PS140				
Group A - Associate or Associate/Certifica te Degree (SLO)	Food & Beverage Management AS				Program-level Assessment					
Group A - Associate or Associate/Certifica te Degree (SLO)	Liberal Studies AA				Course-level Assessment	PY120, PS140				

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group A - Associate or Associate/Certifica te Degree (SLO)	Medical Assisting AS/Cert				Program-level Assessment;Course- level Assessment	Medical Assistant AS and Certificate is currently being assessed, but the courses are under curriculum review and should be completed by SP2018.				
Group A - Associate or Associate/Certifica te Degree (SLO)	Office Technology AS/Cert				Course-level Assessment	OA292				
Group A - Associate or Associate/Certifica te Degree (SLO)						CJ 132, 135, 204				
Group D - Special Programs (SLO)				Department Courses: Criminal Justice & Social Science Department	Course-level Assessment	PY120, PS140				
Group D - Special Programs (SLO)				Department Courses: Math & Science Department	Course-level Assessment	MA 100, MA 100A, MA 100B				
Group D - Special Programs (SLO)				Department Courses: Math & Science Department	Course-level Assessment	SI141/142/130A/130B/150/				
Group D - Special Programs (SLO)				Developmenta l Education Program and Courses	Course-level Assessment	MA 100, MA 100A, MA 100B				
Group D - Special Programs (SLO)				Developmenta l Education Program and Courses	Course-level Assessment	MA100 and MA100a Curriculum Development				

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group D - Special Programs (SLO)				Developmental Education Program and Courses	Course-level Assessment	IRWA, IRWB, IRWC				
						HI121, HI122				
				DAR						

IV. Old Business

- CFS from review teams due to AIER the Monday after CCA's Rating
- CFS from authors due to AIER two Mondays after CCA's Rating

V. New Business

- CFS Update/Procedures – Follow up

VI. Next Meeting – December 15, 2017 in the PCR

VII. Adjournment

Guam Community College
 Committee on College Assessment (CCA)
 President's Conference Room (PCR)
 December 8, 2017 (Holiday/No Meeting)
 December 15, 2017 (2 p.m. – 3 p.m.)

AGENDA

- I. Call to order
- II. Roll Call
- III. Approval of prior minutes/update – Minutes/Update #012 for December 1, 2017

Programs/Units Rating Recommendations

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group A - Associate or Associate/ Certificate Degree (SLO)	Accounting AS				Program-level Assessment; Course- level Assessment				X	
Group A - Associate or Associate/ Certificate Degree (SLO)	Accounting AS				Program-level Assessment; Course- level Assessment	Program Approved late Spring 2017 -- Data to be collected at the end of Fall 2017 for AC150/211/212/225/233 as classes are on going, Spring 2018 data will be collected for the following courses AC110/210/240/250 as offered Spring only.				

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group A - Associate or Associate/ Certificate Degree (SLO)	Computer Networking AS - TABLE				Program-level Assessment	The faculty who was tasked to provided data for the capstone courses for Computer Science Program level assessment did not collect the data for the cycle of Data Collection, he is retired now. Data could not be collected any more. Without the data, it's not possible to complete the assessment report and the implementation status. The department decided to close the loop and start from Assessment Plan in Fall 2017 for its Program Level Assessment.				
Group A - Associate or Associate/ Certificate Degree (SLO)	Computer Networking AS				Course-level Assessment	EE242- Principles of Voice and Data, EE243- Fiber Optic Installer curriculum documents submitted last semester, got disapproved and will be submitted this semester.				
Group A - Associate or Associate/ Certificate Degree (SLO)	Computer Networking AS				Program-level Assessment	Computer Networking Program Level				
Group A - Associate or Associate/ Certificate Degree (SLO)	Computer Networking AS				Course-level Assessment	EE265, EE266, EE267 and EE268 data uploaded.				
Group A - Associate or Associate/ Certificate Degree (SLO)	Computer Science AS/Cert -				Course-level Assessment	CS104, CS203, CS204, CS205, CS206			X	

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course-level Details (LIST ALL COURSES) (i.e., EN110, CTE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Certificate Degree (SLO)										
Group A - Associate or Associate/ Certificate Degree (SLO)	Computer Science AS/Cert Program (Old) Closing the Loop Approved Program Level - Resubmit				Program-level Assessment	The three SLOs are being assessed in Fall 2017. The assessment plans have been entered in TracDat.			X	
Group A - Associate or Associate/ Certificate Degree (SLO)	Computer Science AS/Cert				Course-level Assessment	Assessment Plan for CS112 and CS151 completed.				
Group A - Associate or Associate/ Certificate Degree (SLO)	Criminal Justice AS/Cert				Program-level Assessment;Course-level Assessment	Criminal Justice AS, CJ 132, 135, 150, 204, 205			X	
Group A - Associate or Associate/ Certificate Degree (SLO)	Culinary Arts AA				Program-level Assessment				X	
Group A - Associate or Associate/ Certificate Degree (SLO)	Early Childhood Education AS/Cert;Education AA/Cert				Program-level Assessment;Course-level Assessment	AS and Cert. in Early Childhood Education, AA and Cert. in Education, Cert, in Sign Language Interpreting, ASL100, ASL110, ASL120, ASL130, IN145, IN170, IN180, IN220, CD285, CD110, CD140, CD180, CD221, CD240, CD240, CD260,CD292, ED150, ED180, ED220, ED231, ED292			X	

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course-level Details (LIST ALL COURSES) (i.e., EN110, CTE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group A - Associate or Associate/ Certificate Degree (SLO)	Human Services AS				Program-level Assessment; - Approved Course-level Assessment - Tabled	Human Services AS, HM 110, 150, 180, 201, 205, 225, 250,292 - Tabled	X			
Group A - Associate or Associate/ Certificate Degree (SLO)	International Hotel Management Resubmit - HS150, HS160, HS208 Approved w/minor changes - HS152, HS211, HS215, HS216, HS217, HS219 & HS254 HS218 – Turn Off AS;Tourism & Travel Management AS/Cert -Program Approved w/minor changes Course Level Resubmit – HS257, HS260 & HS265				Program – Approved w/minor: Assessment;Course-level Assessment -	International Hotel Management/HS208,HS211,HS 215,HS216,HS217,HS218,HS219,HS254,HS266,HS267,HS278, HS292,HS150,HS152,HS155,H S160 Tourism and Travel/HS254,JA110,HS257,HS 260,HS265		X	X	
Group A - Associate or Associate/ Certificate Degree (SLO)	Liberal Studies AA Course Resubmit – EN111, EN125, EN210 & TH101				Course-level Assessment	PI101, HU120			X	
Group A - Associate or Associate/ Certificate Degree (SLO)	Liberal Studies AA				Program-level Assessment – PLAN Resubmit				X	

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course-level Details (LIST ALL COURSES) (i.e., EN110, CTE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group A - Associate or Associate/ Certificate Degree (SLO)	Marketing AS Program – Approved w/minor changes Courses – MK123, 124, 125, 205, 206, 208, 224 – Approved w/minor changes.				Program-level – Approved w/minor changes Assessment; Course-Level Assessment -	AS Marketing/MK123, MK124, MK125, MK205, MK206, MK208, MK224		X		
Group A - Associate or Associate/ Certificate Degree (SLO)	Medical Assisting AS/Cert. Program – Approved w/minor changes.				Program-level Assessment – Approved w/minor changes	Medical Assistant AS and Certificate is currently being assessed, but the courses are under curriculum review and should be completed by SP2018.		X		
Group A - Associate or Associate/ Certificate Degree (SLO)	Office Technology AS/Cert – Program Level – Resubmit Course Level - Resubmit				Program-level Assessment; - Resubmit Course-level Assessment - Resubmit	Course/OA101, 103, 210, 211 220 & 230 - Resubmit			X	
Group A - Associate or Associate/ Certificate Degree (SLO)	Office Technology AS/Cert				Program-level Assessment; Course-level Assessment	Program: AS/Cert Office Technology; Courses: OA101, OA103, OA210, OA211, OA220, OA230				
Group B - Certificate Programs (SLO)		Environmental Technician CERT - Tabled			Program-level Assessment – Course Plan	Environmental Technician Certificate				
Group C - Administrative and Student Services Units (AUOs/SLOs)			Accommodative Services – Tabled		Administrative Unit-level Assessment - Plan					
Group C - Administrative and Student Services Units			Admissions & Registration Office - Resubmit		Administrative Unit-level Assessment - Plan				X	

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
(AUOs/SLOs)										
Group C - Administrative and Student Services Units (AUOs/SLOs)			Apprenticeship Training Program – Tabled		Administrative Unit- level Assessment - Plan					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Assessment & Counseling - Resubmit		Student Services Unit-level Assessment				X	
Group C - Administrative and Student Services Units (AUOs/SLOs)			Continuing Education & Workforce Development - Incomplete		Student Services Unit-level Assessment					X
Group C - Administrative and Student Services Units (AUOs/SLOs)			Continuing Education & Workforce Development		Student Services Unit-level Assessment					
Group C – Administrative and Student Services Units (AUOs/SLOs)			Development & Alumni Relations Office – Approved		Administrative Unit Level Assessment - Plan		X			
Group C - Administrative and Student Services Units (AUOs/SLOs)			Health Services Center		Student Services Unit-level Assessment - Plan		X			
Group C - Administrative and Student Services Units (AUOs/SLOs)			Learning Resources Center - Resubmit		Student Services Unit-level Assessment - Plan				X	

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course-level Details (LIST ALL COURSES) (i.e., EN110, CTE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group C - Administrative and Student Services Units (AUOs/SLOs)			Office of the President – Approved w/minor		Administrative Unit-level Assessment - Plan			X		
Group C - Administrative and Student Services Units (AUOs/SLOs)			Planning & Development: CTE-WIOA - Resubmit		Program-level Assessment - Plan				X	
Group C - Administrative and Student Services Units (AUOs/SLOs)			Planning & Development: Office of Sustainability – Approved w/minor		Program-level Assessment - Plan			X		
Group C - Administrative and Student Services Units (AUOs/SLOs)			Project AIM/TRiO – Approved		Student Services Unit-level Assessment – Plan		X			
Group C - Administrative and Student Services Units (AUOs/SLOs)			Reach for College – Data Collection		Student Services Unit-level Assessment – Data Collection Status					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Student Support Services – Data Collection		Student Services Unit-level Assessment – Data Collection Status					
Group C - Administrative and Student Services Units (AUOs/SLOs)			Work Keys - Incomplete		Student Services Unit-level Assessment - Plan					X

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course-level Details (LIST ALL COURSES) (i.e., EN110, CTE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group C – Administrative and Student Services Units (AUOs/SLOs)			Business Office - Resubmit		Administrative Unit Level Assessment Plan				X	
Group C – Administrative and Student Services Units (AUOs/SLOs)			Environmental Health & Safety – Approved w/minor changes.		Administrative Unit Level Assessment Plan		X			
Group C – Administrative and Student Services Units (AUOs/SLOs)			Materials Management- Resubmit		Administrative Unit Level Assessment Plan				X	
Group C – Administrative and Student Services Units (AUOs/SLOs)			Student Financial Aid – Resubmit		Student Services Unit Level Assessment Plan				X	
Group C – Administrative and Student Services Units (AUOs/SLOs)			Management Information Systems Office- Approved		Administrative Unit Level Assessment Plan		X			
Group C - Administrative and Student Services Units (AUOs/SLOs)					Course-level Assessment					
Group C - Administrative and Student Services Units (AUOs/SLOs)					Student Services Unit-level Assessment					
Group D - Special Programs (SLO)				Department Courses: Criminal Justice &	Course-level Assessment	SO130, HI121, HI122		X		

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
				Social Science Department – Approved w/minor						
Group D - Special Programs (SLO)				Department Courses: Criminal Justice & Social Science Department – Approved	Course-level Assessment	PY 100	X			
Group D - Special Programs (SLO)				Department Courses: English Department - Resubmit	Course-level Assessment	EN111 Writing for Research and EN210 Introduction to Literature			X	
Group D - Special Programs (SLO)				Department Courses: English Department - Resubmit	Course-level Assessment	TH 101 Introduction to Theatre			X	
Group D - Special Programs (SLO)				Department Courses: English Department - Resubmit	Course-level Assessment	EN 125, EN 194			X	
Group D - Special Programs (SLO)				Department Courses: English Department	Course-level Assessment					
Group D - Special Programs (SLO)				Department Courses: Hospitality & Tourism Department – Closing the Loop	Course-level Assessment	JA110 & JA111				

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group D - Special Programs (SLO)				Department Courses: Hospitality & Tourism Department – Approved w/minor	Program-level Assessment; Course- level Assessment	CH110, CH111, HS160, HS218, HS267, JA108, JA110, JA111, JA210, KE110		X		
Group D - Special Programs (SLO)				Department Courses: Math & Science Department – Approved w/minor	Course-level Assessment - Report	MA110a		X		
Group D - Special Programs (SLO)				Department Courses: Math & Science Department – Approved w/minor	Course-level Assessment	MA161a		X		
Group D - Special Programs (SLO)				Department Courses: Math & Science – Approved w/minor	Course-level Assessment	SI110, SI110L		X		
Group D - Special Programs (SLO)				Department Courses: Math & Science – Approved w/minor	Course-level Assessment	SI101, SI155		X		

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTEE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
Group D - Special Programs (SLO)				Developmental Education Program and Courses – Curriculum Revision	Course-level Assessment	We are still in curriculum development. There has been no assessment as these classes are still piloted classes. We uploaded our course adoption on ACALOG today (10/06) to meet the dead line of course adoption by October 8.				
Group D - Special Programs (SLO)				Secondary: Early Childhood Education – Implementation Status	Program-level Assessment;Course- level Assessment	CTE050, CTE051, CTE060, CTE061				
Group D - Special Programs (SLO)				Secondary: Electronics- Computer Networking – Implementation Status	Program-level Assessment;Course- level Assessment	CTEE051A Elec. I, CTEE051B Elec. II, CTEE080 IT Essentials I, CTEE081 Essentials II, CTEE065 Comp. Networking I & CTEE066 Comp. Networking II				
Group D - Special Programs (SLO)				Secondary: Marketing – – Implementation Status	Program-level Assessment;Course- level Assessment	Secondary Marketing/CTMK050, CTMK060, CTMK062, CTMK070, CTMK072				
Group D - Special Programs (SLO)				Secondary: Tourism- Lodging Management Program - Incomplete	Program-level Assessment;Course- level Assessment	LMP I, II, and III				X
Group D - Special Programs (SLO)				Secondary: Tourism- Prostart – Incomplete	Program-level Assessment					X
Group D - Special Programs (SLO)				Secondary: Visual	Program-level Assessment;Course-	CTVC051, CTVC052			X	

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course- level Details (LIST ALL COURSES) (i.e., EN110, CTE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
				Communications - Resubmit	level Assessment					
Group A - Associate or Associate/Certificate Degree (SLO)	Computer Science AS/Cert				Course-level Assessment – Curriculum Revision	CS101, CS102, CS103, CS110, CS202, CS252 are being revised in Fall 2017 and will not be assessed in Fall 2017				
Group A - Associate or Associate/Certificate Degree (SLO)	Criminal Justice AS/Cert				Course-level Assessment – Curriculum Revision	PY120, PS140				
Group A - Associate or Associate/Certificate Degree (SLO)	Food & Beverage Management AS				Program-level Assessment					
Group A - Associate or Associate/Certificate Degree (SLO)	Liberal Studies AA				Course-level Assessment	PY120, PS140				
Group A - Associate or Associate/Certificate Degree (SLO)	Medical Assisting AS/Cert				Program-level Assessment; Course- level Assessment – Curriculum Revision	Medical Assistant AS and Certificate is currently being assessed, but the courses are under curriculum review and should be completed by SP2018.				
Group A - Associate or Associate/Certificate Degree (SLO)	Office Technology AS/Cert				Course-level Assessment – Curriculum Revision	OA292				
Group A - Associate or Associate/Certificate Degree (SLO)						CJ 132, 135, 204				
Group D - Special Programs (SLO)				Department Courses: Criminal Justice &	Course-level Assessment	PY120, PS140				

Assessment Taxonomy Group	Group A Assessment Unit Name	Group B Assessment Unit Name	Group C Assessment Unit Name	Group D Assessment Unit Name	Assessment Type	Program/Course-level Details (LIST ALL COURSES) (i.e., EN110, CTE051A)	Approved	Approved with Minor Changes	Resubmit	Incomplete
				Social Science Department						
Group D - Special Programs (SLO)				Department Courses: Math & Science Department	Course-level Assessment	MA 100, MA 100A, MA 100B				
Group D - Special Programs (SLO)				Department Courses: Math & Science Department	Course-level Assessment	SI141/142/130A/130B/150/				
Group D - Special Programs (SLO)				Developmental Education Program and Courses	Course-level Assessment	MA 100, MA 100A, MA 100B				
Group D - Special Programs (SLO)				Developmental Education Program and Courses	Course-level Assessment	MA100 and MA100a Curriculum Development				
Group D - Special Programs (SLO)				Developmental Education Program and Courses	Course-level Assessment	IRWA, IRWB, IRWC				
						HI121, HI122				

IV. Old Business

- CFS from review teams due to AIER the Monday after CCA's Rating
- CFS from authors due to AIER two Mondays after CCA's Rating

V. New Business

- CFS Update/Procedures – Follow up

VI. Next Meeting – December 15, 2017 in the PCR

VII. Adjournment