Board of Trustees

Mission Statement: The Board of Trustees upholds the mission of Guam Community College through policy formulation and governance processes that shape, promote and strengthen the college as a premier vocational institution in the Pacific region.

Vision Statement: The BOT envisions a highly-respected, reputable, and community-supported two-year institution that addresses the changing needs of the workforce in Guam and the region through quality educational opportunities that lead to career success and lifelong learning.

Administrative Unit Outcome (AUO): FA2017-SP2019. AUO#1- REVIEW OF BOARD POLICIES (CONTINUED)

POLICY REVIEW (CONTINUED)-Continue to evaluate and amend periodically Board Policies and update By-Laws to align processes and procedures, as necessary and appropriate.

Start Date: 10/09/2017
End Date: 03/11/2019
AUO Status: Currently being assessed

Program SLO/AUO Plan reflects/incorporates: Use and Implementation of Results from the previous cycle

Historical Assessment Perspective: Use and implementation of results from the previous cycle

Budget Goals: Evaluate and amend periodically Board Policies and the Code of Ethics Policy for all GCC constituents (including the Board) to align processes and procedures, as necessary and appropriate.

Means of Assessment			
Artifact/Instrument/Rubric/Method/Tool Description	**Criterion (Written in %)**	**Activity Schedule**	**Active**
BOT members will continue to revise BOT policies to include the Mission Statement, By-Laws, and BOT membership Handbook as deemed necessary. **Type of Artifact/Instrument/Rubric/Method/Tool:** Board of Trustees Policy **Related Documents:** Proposed AY2018-2020 BOT Assessment Goals, Objectives, Person Responsible, Timeline BOT Fiscal Calendar (October 2017-September 2018)Ver.3.to Board.pdf POLICY REVIEW TOOL-Criteria for BOT Policy Review.pdf	100% BOT policies will reflect a last review date of three (3) years, or less.	Board of Trustees (BOT) will continuously update BOT policies to maintain currency on a regular basis as deemed necessary and appropriate to include the Mission Statement, By-Laws, and BOT membership Handbook.	Yes

Related Activities

 - Assessment Report

 - Board Retreat

 - BOT Monthly Meetings

Related Tasks

* Task Name: Policy Review

Task Description: Conduct periodic review of the Board's Policies for publication both in print and electronic format to include update of BOT Membership Handbook and BOT By-Laws. Schedule Policy Reviews as needed and final approval during BOT monthly meetings.

Related Items

Guam Community College

 ∗ Institutional Strategic Master Plan (ISMP) - ISMP 2014-2020: Goal #3 Improvement and Accountability
 Enhance the existing integrated planning, review, and evaluation processes that provide for the allocation of resources based on assessment results and college-wide priorities, in order to boost

improvement and accountability.

ACCJC/WASC

∗ STANDARD IV: Leadership and Governance - The institution recognizes and uses the contributions of leadership throughout the organization for promoting student success, sustaining academic quality, integrity, fiscal stability, and continuous improvement of the institution. Governance roles are defined in policy and are designed to facilitate decisions that support student learning programs and services and improve institutional effectiveness, while acknowledging the designated responsibilities of the governing board and the chief executive officer. Through established governance structures, processes, and practices, the governing board, administrators, faculty, staff, and students work together for the good of the institution.

Board of Trustees (BOT)

∗ Program Review Goal (Budget Related Goals & Objectives) - FY 2018 Policy Review
Evaluate and amend periodically Board policies and the Code of Ethics Policy for all GCC constituents (including the Board) to align processes and procedures, as necessary and appropriate.

Board of Trustees

∗ Program Review Goal (Budget Related Goals & Objectives) - FY 2018 Policy Review
Evaluate and amend periodically Board policies and the Code of Ethics Policy for all GCC constituents (including the Board) to align processes and procedures, as necessary and appropriate.

Administrative Unit Outcome (AUO): FA2017-SP2019 AUO#2-BOARD ASSESSMENT (CONTINUED)

ASSESSMENT (CONTINUED) - Continue to set an example by engaging all stakeholders in the College's continuous assessment and planning processes so that there is a clear understanding of roles and expectations among all constituents.

Start Date: 12/31/2017
End Date: 08/31/2018
AUO Status: Currently being assessed

Program SLO/AUO Plan reflects/incorporates: Use and Implementation of Results from the previous cycle

Historical Assessment Perspective: Use and implementation of result from the previous cycle

Budget Goals: Set an example by engaging all stakeholders in the College's continuous assessment and planning processes so that there is a clear understanding of roles and expectations among all constituents.

Means of Assessment			
Artifact/Instrument/Rubric/Method/Tool Description	**Criterion (Written in %)**	**Activity Schedule**	**Active**
2b. Include the input and participation of the Management Team, Faculty Senate, Staff Senate and Council On Postsecondary Student Affairs (COPSA) in the Governing Board Assessment Questionnaire (GBAQ) process. **Type of Artifact/Instrument/Rubric/Method/Tool:** Needs Assessment Review/Plan **Related Documents:** Proposed AY2018-2020 BOT Assessment Goals, Objectives, Person Responsible, Timeline BOT Fiscal Calendar (October 2017-September 2018)Ver.3.to Board.pdf	100% Board participation in survey	Board participates in GBAQ survey to be administered in Fall 2017 (approximately November 2017) with final report due February 2018.	Yes
2a. Implement a regular schedule for board assessment training to increase and deepen members' knowledge of assessment and accreditation for accountability and improvement **Type of Artifact/Instrument/Rubric/Method/Tool:** Training Plan **Related Documents:** Proposed AY2018-2020 BOT Assessment Goals, Objectives, Person Responsible, Timeline BOT Fiscal Calendar (October 2017-September 2018)Ver.3.to Board.pdf	100% of all Board members will attend the regular assessment training-in compliance with assessment process.	Semi-Annually: December 2017; August 2018	Yes

Related Activities

- Assessment Report
- Board Assessment Activities
- Board Retreat
- BOT Monthly Meetings
- Review Assessment Plan
- Special Meetings
- Survey Instrument Completion

Related Tasks

* **Task Name: GBAQ**
> **Task Description:** Conduct GBAQ

* **Task Name: Schedule training**
> **Task Description:** Assessment Plan training

Related Items

Guam Community College

* Institutional Strategic Master Plan (ISMP) - ISMP 2014-2020: Goal #3 Improvement and Accountability
Enhance the existing integrated planning, review, and evaluation processes that provide for the allocation of resources based on assessment results and college-wide priorities, in order to boost improvement and accountability.

ACCJC/WASC

* STANDARD IV: Leadership and Governance - The institution recognizes and uses the contributions of leadership throughout the organization for promoting student success, sustaining academic quality, integrity, fiscal stability, and continuous improvement of the institution. Governance roles are defined in policy and are designed to facilitate decisions that support student learning programs and services and improve institutional effectiveness, while acknowledging the designated responsibilities of the governing board and the chief executive officer. Through established governance structures, processes, and practices, the governing board, administrators, faculty, staff, and students work together for the good of the institution.

Board of Trustees (BOT)

* Program Review Goal (Budget Related Goals & Objectives) - FY 2018 Assessment
Set an example by engaging all stakeholders in the College's continuous assessment and planning processes so that there is a clear understanding of roles and expectations among all constituents.

Board of Trustees

* Program Review Goal (Budget Related Goals & Objectives) - FY 2018 Assessment
Set an example by engaging all stakeholders in the College's continuous assessment and planning processes so that there is a clear understanding of roles and expectations among all constituents.

Administrative Unit Outcome (AUO): FA2017-SP2019 AUO#3-GOVERNANCE (CONTINUED)

GOVERNANCE EVALUATION (CONTINUED) - Continue to assess the effectiveness of the participatory governance structure as a whole through an integrated campus-wide survey that builds on previous assessment work.

Start Date: 10/09/2017
End Date: 03/11/2019
AUO Status: Currently being assessed

Program SLO/AUO Plan reflects/incorporates: Use and Implementation of Results from the previous cycle

Historical Assessment Perspective: Use and implementation of results from the previous cycle

Budget Goals: Continue to assess the effectiveness of the participatory governance structure as a whole through an integrated campus-wide survey that builds on previous assessment work.

Means of Assessment

Means of Assessment			
Artifact/Instrument/Rubric/Method/Tool Description	**Criterion (Written in %)**	**Activity Schedule**	**Active**
Participate actively in campus-wide governance survey. Evidence of input by the Management Team, Faculty, Staff and Student representatives present at Board meetings will reflect their close connection with the participatory governance process. **Type of Artifact/Instrument/Rubric/Method/Tool:** Needs Assessment Review/Plan **Related Documents:** Proposed AY2018-2020 BOT Assessment Goals, Objectives, Person Responsible, Timeline BOT Fiscal Calendar (October 2017-September 2018)Ver.3.to Board.pdf	75% Participation from students, 100% from Board members, Management Team, Faculty and Staff.	Spring 2018.	Yes

Related Activities

- Assessment Report

- Review Assessment Plan

- Special Meetings

- Survey Instrument Completion

Related Tasks

* **Task Name: Participate actively in campus-wide governance survey**

    Task Description: Administer survey, collect results with AIER, provide report.

Related Items

Guam Community College

∗ Institutional Strategic Master Plan (ISMP) - ISMP 2014-2020: Goal #3 Improvement and Accountability
Enhance the existing integrated planning, review, and evaluation processes that provide for the allocation of resources based on assessment results and college-wide priorities, in order to boost improvement and accountability.

ACCJC/WASC

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Board of Trustees (BOT)

∗ Program Review Goal (Budget Related Goals & Objectives) - FY 2018 Governance Evaluation
Assess the effectiveness of the participatory governance structure as a whole through an integrated campus-wide survey that builds on previous assessment work.

Board of Trustees

∗ Program Review Goal (Budget Related Goals & Objectives) - FY 2018 Governance Evaluation
Assess the effectiveness of the participatory governance structure as a whole through an integrated campus-wide survey that builds on previous assessment work.