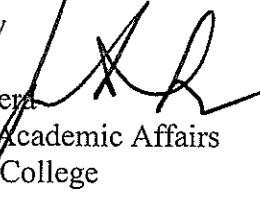


## MEMORANDUM

TO: College community

FROM: Dr. R. Ray D. Somera   
Vice President for Academic Affairs  
Guam Community College

SUBJECT: Distance Education (DE) Strategic Plan

DATE: May 2, 2012

---

One of the major recommendations that will appear in our team evaluation report is to develop a Strategic Plan for Distance Education (DE) on campus. As we wait for the official release of the ACCJC report sometime in July, the college will take the following steps in anticipation of the plan:

- (1) No expansion of DE courses will be allowed in other departments, other than what we now currently offer at the Education Department. This will comprise of ED 220, CD220 and ED 200. When these classes are offered, the caveat “for Guam students only” must be highlighted at all times.
- (2) A transitional plan for existing courses at the Education Department will include the following:
  - a. The MOODLE site will be placed under the purview of the Education Department, and **only** approved online and hybrid courses will be stored at this site;
  - b. The maintenance of this site will be the Education Department’s responsibility, with modest funding support from the Academic Vice President’s office;
- (3) In my conversation with the Vice President for Finance and Administration, the Program Specialist (Wes Gima) assigned to spearhead the DE initiative under her office has been tasked to:
  - a. Define our target audience as it relates to our mission statement through campus dialogue, surveys, and other means of data collection. [Do students come from Guam only or do we extend to Micronesia or go global?];
  - b. Review the existing DE policy to explore curriculum and training development for prospective DE faculty.
  - c. Develop implementation guidelines, based on the DE policy, that will involve discussions with the Faculty Senate, and the Learning Outcomes Committee (LOC), in particular; and
- (4) As part of the participatory governance process, I invite the Faculty Senate to be actively involved in the development of a Strategic Plan for DE, in coordination with the efforts of the lead person, as indicated in #3 above.