



Memorandum

To:

Vice-President, Academic Affairs Division

President, Faculty Union

From:

President, Faculty Senate

Subject:

Establishment of General Education Committee

Date:

October 23, 2013

Pursuant to the provisions of Article VII.D.1b of the Agreement between the Guam Community College Faculty Union and the Board of Trustees Guam Community College, the chairperson of the Learning Outcomes Committee (LOC) requested to establish a subsidiary General Education (GenEd) Committee. The Faculty Senate voted to support this request as negotiated.

Thank you for your attention to this memorandum.

Robin Roberson

m 10/2/13

## REQUEST TO CREATE A COMMITTEE

Per Article VII.D.1b of the Agreement between the Guam Community College Faculty Union / Guam Community College Board of Trustees the creation of a committee to be included in Article VII may be created through mutual agreement at any time during the life of the agreement. The following is submitted for consideration:

Name of new committee: General Education Committee

Purpose of new committee: <u>To ensure the integrity of General Education courses at Guam Community College are in support of the College's mission and the relevant charges of the Learning Outcomes Committee addressing General Education issues.</u>

Is there any other committee who's charge is similar or includes what the charge of this committee shall be: [ ] Yes [X] No

Charge of new committee:

As a subsidiary to the existing Learning Outcomes Committee (LOC) charge as follows:

This Committee ensures and regulates, through quality control, a curriculum that reflects the mission of the College and that is academically sound, comprehensive, and responsible to the evolving needs of the community. In addition, this committee reviews, explores, and assesses the effectiveness of General Education policies and procedures, making recommendations to the Faculty Senate. Departmental Chairpersons, Committee Chairpersons, and administrators as appropriate. The Committee will involve administrators, faculty, staff members, and students in efforts to guide and continually improve the institutional and student learning outcomes.

The General Education Committee, as a newly formed committee will address the above charges by:

- Establishing guidelines for general education in all degree and certificate programs
- Assessing current General Education courses for effectiveness and to ensure they meet ILOs and
- Reviewing and approving new course guide submissions for proposed General Education courses

Recommended make-up of the committee (with reason for the recommendation)

Faculty: Not more than 5 members; additional members may be assigned by the Faculty
Senate President if requested by the committee's chairperson after all other committees are
filled.; faculty to represent each academic department (English, Math, Science, and
Social Science).

Staff: O

Administrators: O

Appendix# M

Request to Create a Committee

Initials:  $\frac{\gamma}{RDS}$  FQT Date: (a/24/2)

RDS RGH Date: 4/20/2015 Date recommended to convene the committee: Fall 2013

Submitted by: General Education Working Group Date: 9/6/13

For approval, this request must be accompanied by a cover memo from the relevant governance bodies: Faculty Senate, if the request is for a Faculty Senate Committee; College Governing Council, if the request is for a Committee with a recommended make-up of faculty, staff, and/or administrators.

## Approval:

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For the Gylam Con	mmunity College	Board of Trustees:
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Dr. R. Kay Somera, Vice President, Academic Affairs

For the Guam Community College Faculty Union:

Frederick Q. Tupaz, GCC Faculty Union President

Appendix# M

Request to Create a Committee

Initials:

## COMMITTEE MEMBERS (Full-Time Faculty) 2013-2014

*Learning Outcomes	Committee	Patty Terlaje (Chair) Norma Guerrero (Chair-Elect) Tressa Dela Cruz Catherine Leon Guerrero Yvonne Flores Sandy Balbin Rose Marie Nanpei Dr. Anthony J. Sunga Brian Muna Desiree Ventura Frank Evangelista Theresa Datuin Benjamin Sison	GenEd	John Armstrong Dr. Lisa Baza-Cruz Polli Huseby John Michael Jocson	IV Leadersh Governance	Pilar Pangelinan (Chair) Jennifer Artero Rosemary Loveridge Loressa Melegrito	Date: (0/7/15)		Date: 10 29 (3	
*Housty Consto	control (control	Robin Roberson (President) Jose Munoz (Past President) Anthony Roberto (President- Elect) Norman Aguilar (At Large Member) Troy Lizama (At Large Member)	×		Standard III Resources	Vera De Oro (Chair) Sterlyn Sotomil Bertha Leon Guerrero		Academic Vice President	Exculter Union Dresident	racuity conour resident
Frontley Ioh	Specifications/Evaluation Committee	Gary Hartz (Chair) Frederick Tupaz Phylis Yurko Sarah Leon Guerrero Robin Roberson				Tonirose Realica (Chair) Dr. Clare Camacho Carl Torres II Angela Bordallo	Attested by:			
, and coffice and	College Assessment	Zhaoj J. Pet Yvom Inez I Katsy Karer Gil Y;				Troy Lizama (Chair) Ricky Tyquiengco				
Jacompany of Donors	Chairs					Robin Roberson (President) Anthony Roberto (President-Elect) Lose Munoz (Past President) Frederick Tupaz (Faculty Union President)		lent		
Collogo Toolseelow	Conlege Technology Committee John Limtiaco Terry Kuper Michael Setzer II Paul Healy				Promotions	Eric Chong (Chair) Rebecca Toves Wilson Tam Juanita Tenorio Hernalin Analista John Michael Jocson	by:	Faculty Senate President	Date: 10/39/13	Form Revision 04/01/2013
Color	Calculat	Robin Roberson Jose Munoz Norma Guerrero			PDRC	Dr. Clare Camacho (Chair) Anthony San Nicolas Doreen Blas Donna Cruz Dr. Marsha Postrozny Sally Sablan	Verified by:		D <sub>2</sub>	Form Revis

Form Revision 04/01/2013 Information Updated 10/29/2013