



OFFICE OF VICE PRESIDENT FOR ACADEMIC AFFAIRS
R. Ray D. Somera, Ph.D.

VPAA 2017-026

TO: College Community

FROM: 
Dr. R. Ray D. Somera
Vice President for Academic Affairs (VPAA)

Subject: Updates on Committees under VPAA oversight

Date: September 5, 2017

To meet accreditation standards addressing participatory governance by faculty, various committees will be established by the Vice President for Academic Affairs/ Accreditation Liaison Officer (VPAA/ALO) to meet institutional needs that impact student learning. Membership in these committees will be voluntary and in response to the call for participation prior to the start of a new academic year. Services provided will be in accordance with Human Resources (HR) procedures. These committees will not be part of the regular faculty workload. (page 25)

In keeping with the new verbiage in Article VII, Participatory Governance, of the BOT-Faculty Union Local 6476 Agreement, 2017-2023, stated above, this memo provides the following updates on committees under the VPAA oversight for AY 2017-2018:

1. To date, I have met with all faculty - Chairs and members - who have expressed interest to join these committees on a voluntary basis; they each submitted a Committee Interest Form. They have also received appointment letters and returned a signed copy to the VPAA office.
2. These committees include the Committee on College Assessment (CCA), Curriculum Review Committee (CRC), Faculty Senate, Resources, Planning and Facilities (RPF) Committee, and Standards Committees 1, 2, 3 and 4.
3. Beginning Fall 2017, all these committees shall adopt the open meeting policy. Anyone interested is encouraged to participate in these meetings, in keeping with the participatory governance process on campus.
4. Appointment for the College Governing Council (CGC) was made by the President.

5. To discuss transition issues, I met with current (this year) and representatives of previous committees (from last year) so everyone is informed about new procedures and processes governing the operations of these committees.
6. There are substantive changes to the curriculum approval process, in keeping with Curriculum Manual changes, and in alignment with proposed changes in ACCJC standards. Essentially, these upcoming ACCJC changes shift responsibility from individual faculty to the level of the institution when it comes to improvements emerging out of discussions about assessment in general and SLOs, in particular.
7. In alignment with these upcoming ACCJC changes, examples of changes in the streamlined curriculum template include the removal of references to lab fees, personnel qualifications, class size, financial impact, and other requirements that are institutionally-decided by nature.
8. In order to speed up the process, there will be **NO DEADLINES** for the submission of curriculum documents throughout the semester. All submissions will be accepted by CRC till the week before the last day of classes for the semester. There will however be a published priority of curriculum documents that needs immediate attention, with the assistance of CCA. A closer collaboration between CRC and CCA in curriculum work will also be implemented.
9. The new curriculum template will be fillable and can only be submitted online. Curriculum documents may be submitted to CRC beginning **Monday, September 11, 2017**.
10. Beginning this academic year, the Faculty Senate President joins the regularly-scheduled meetings of the Academic Affairs Division (AAD) and reports on issues or concerns involving faculty under the Faculty Focus agenda. He will also develop a Faculty Senate strategic plan based on discussion points generated from previous committee year-end reports from the last three (3) years, as well as department strategic plans and other data sources, as appropriate.
11. Per the new Agreement, I have also sent the names of administrators who will join the Calendar Committee and Resources, Planning and Facilities (RPF) Committee (under the Local 6476 oversight) for AY 2017-2018 to the Union President.
12. For the information of the entire college community, please see the attached list of members – faculty, staff, and administrators – of all committees under the VPAA oversight for AY 2017-2018.

COMMITTEE MEMBERSHIPS, AY2017-2018

Under the VPAA Oversight

Important Note: *Under Article VII, Participatory Governance, of the BOT-Faculty Union Local 4676 AFL-CIO Agreement 2017-2023, membership in the following committees is by appointment of the Vice President for Academic Affairs (VPAA). Beginning Fall 2017, all these committees shall adopt the open meeting policy. Anyone interested is encouraged to participate in these meetings, in keeping with the participatory governance process on campus.*

Standard 1: Mission, Academic Quality and Institutional Effectiveness, and Integrity

Gary Hartz – Team Advisor	Associate Dean – Technology & Student Services (TSS)
Dr. Michael Chan – Chair (AY2017-2018)	Dean – TSS
Christine Quinata	Administrative Aide – Trades & Professional Services (TPS)
John Payne	Program Specialist – TSS
Pilar Williams	Associate Dean – TPS
Barbara Blas – Staff Support	Word Processing Secretary II – Academic Affairs Division

Standard 2: Student Learning Programs and Support Services

Dr. Virginia Tudela – Team Advisor	Dean – TPS
Simone Bollinger – Chair (AY2017-2018)	Department Chair/Asst. Professor, English
Dr. Elizabeth Diego	Associate Dean – Career & College Success
Dr. Julie Ulloa-Heath	Program Specialist – Reach for College
Anjelica Perez	Institutional Researcher – Assessment, Institutional Effectiveness & Research (AIER)
Huan Hosei	Program Specialist, Student Support Services/ Night Administrator – TSS
Christine Sison	Program Specialist – Academic Advisement and Career Placement
Tasi Mafnas - Staff Support	Administrative Aide – Dean’s Office TPS

Standard 3: Resources

Edwin Limtuatco – Co-Team Advisor	Controller – Finance and Administration
Francisco Camacho – Co-Team Advisor	Administrator – Management Information Services
Christie Ginson – Chair (AY2017-2018)	Instructor – Mathematics
Joann Muna	Administrator – Human Resources
Doris Perez	Assistant Director – Planning & Development
Theda Rios	Inventory Management Officer – Finance and Administration


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Joleen Evangelista

Josephine Arceo

Bertha Leon Guerrero

Procurement and Inventory Administrator –
Finance and Administration

Administrative Assistant – Planning &
Development

Instructor – Developmental Education, English

Standard 4: Leadership and Governance

Marlena Montague – Team Advisor

Rosemary Loveridge – Chair (AY2017-2018)

Carmen Santos

Deborah Belanger

Rowena Perez

Cheryl San Nicolas

Luke Fernandez

Kieth Ashley Nonato

Vangie Aguon – Staff Support

Assistant Director – AIER

Assistant Professor – Practical Nursing

Vice President – Finance and Administration

Board Member- Board of Trustees

Assistant Director – Continuing
Education/Workforce Development

Accounting Supervisor – Finance and
Administration

Student Trustee

Council of Postsecondary Students Association
(COPSA)

Administrative Assistant – AIER

Faculty Senate

Ricky Tyquiengco

President

Note: Effective Fall 2017, the Faculty Senate President now sits at the scheduled weekly meetings of the Academic Affairs Division (AAD) management team in order to report on faculty related issues and participate in faculty-related discussions.

Committee on College Assessment (CCA)

Katsuyoshi Uchima

Marlena Montague

Joachim Roberto

Yvonne Tam

Gil Yanger

Danilo Bilong

Rosie Quitugua

Luke Fernandez

Dr. Julie Ulloa-Heath

Doris Manibusan

Anjelica Perez

Chair - Instructor, Allied Health

Co-Chair & Asst. Director - AIER

Asst. Professor & Dept. Chair – Social Science

Asst. Professor – Marketing

Asst. Instructor & Dept. Chair –Construction
Trades

Program Specialist – Alumni Relations &
Development

Program Coordinator I – Admissions &
Registration

Student Trustee - Board of Trustees

Program Specialist – Reach for College

Administrative Assistant – TSS Dean’s Office

Institutional Researcher – AIER



9/5/2017

Pilar Williams
Evangeline Aguon
Dr. R. Ray Somera

Associate Dean, TPS
Administrative Assistant - AIER
Ex-officio – Vice President for Academic Affairs

Curriculum Review Committee (CRC)

Dr. Anthony Jay Sunga
Tina Quinata
Christine Matson
Dr. Elizabeth Diego
Ronald Gary Hartz
Pilar Williams
Ava Garcia
Marlena Montague
Rowena Ellen Perez

Chair – Associate Professor, Science
Coordinator, Admissions & Registration
Assistant Professor - Learning Resource Center
Associate Dean, TPS
Associate Dean, TSS
Associate Dean, TPS
Program Specialist, Adult Basic Education
Asst. Director - AIER
Asst Director – Continuing Education/
Workforce Development
Administrative Officer- VPAA Office
Manager, Bookstore

Ana Mari Atoigue (ad-hoc)
Daniel Okada (ad-hoc)

Under the Faculty Union Oversight

Resources, Planning, and Facilities (RPF) Committee, AY 2017-2018

Management team to be represented by:

Carmen Santos
Doris Perez
Dr. Virginia Tudela

Co-Chair, Vice Pres., Finance & Administration
Asst. Director, Planning and Development
Dean, School of Trades & Professional Services

(Other members to be determined by the Union leadership)

Calendar Committee

Tina Quinata
Dr. Virginia Tudela
Dr. Michael Chan

Coordinator, Admissions & Registration
Dean, School of Trades & Professional Services
Dean, School of Technology & Student Services

(Other members to be determined by the Union leadership)

College Governing Council members, AY 2017-2018, appointed by the President

Carmen Santos
Fred Tupaz
Ricky Tyquiengco
Latisha Leon Guerrero
Kieth Nonato

Vice President, Finance & Administration
President, GCC Faculty Union
President, Faculty Senate
President, Staff Senate
President, Council of Postsecondary
Students Association (COPSA)


9/05/2017