


**MEMORANDUM**

TO: Joann Muna   
Administrator, Human Resources Office

FROM: D. R. Ray D. Somera  
Vice President for Academic Affairs

SUBJECT: 2013 Midyear Evaluation Results

DATE: August 21, 2013

**RECEIVED**

AUG 21 2013

Guam Community College  
Human Resources

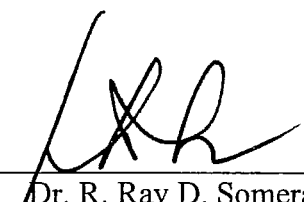
This is to respectfully submit the **completed** and **rated** Work Planning and Performance Evaluation forms for the following individuals under my supervision, to cover the period, January to June 2013:

- **Dr. Virginia Tudela**  
Dean, School of Technology and Student Services
- **Dr. Juan Flores** *(no ratings for this period)*  
Dean, School of Trades and Professional Services
- **Victor Rodgers**  
Assistant Director, Continuing Education & Workforce Development
- **Marlena Montague**  
Assistant Director, Assessment, Institutional Effectiveness, and Research
- **Patrick Clymer**  
Coordinator, Admissions and Registration

Another round of evaluations will be completed at the end of the year.

Along with this packet, I have also included hard copies of the **List of Duties and Responsibilities** of each individual I supervise, properly signed and dated. Please keep these for your files.

Thanks.

  
Dr. R. Ray D. Somera  
Vice President for Academic Affairs

  
Date

**MEMORANDUM**

TO: Dr. Virginia Tudela  
Dean, School of Technology & Student Services

FROM: D. R. Ray D. Somera  
Vice President for Academic Affairs

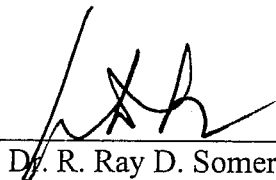
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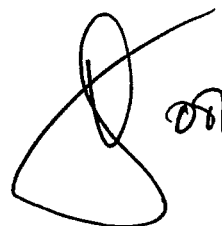
Here is a hard copy of your midpoint evaluation results for your reference and guidance. As we agreed upon during our evaluation meeting, this document will help you track, monitor, and document your goal performance for the remainder of the year.

I appreciate your valuable efforts in providing the greatest service for our students.

  
\_\_\_\_\_  
Dr. R. Ray D. Somera

Vice President for Academic Affairs

  
\_\_\_\_\_  
Date

 08/21/13

## MEMORANDUM

TO: Dr. Juan Flores  
Dean, School of Trades & Professional Services

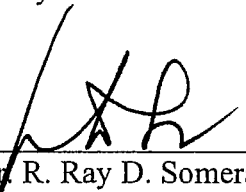
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Vice President for Academic Affairs

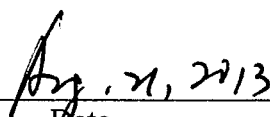
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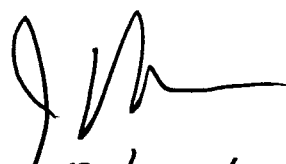
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Dr. R. Ray D. Somera  
Vice President for Academic Affairs

  
\_\_\_\_\_  
Date

  
8/22/13



GUAM COMMUNITY COLLEGE

*Kulohon Kumunidat Guahan*  
Accredited by the  
Western Association of  
Schools and Colleges

*Academic Affairs Division*

R. Ray D. Somera, Ph.D.  
Vice President

## MEMORANDUM

TO: Victor Rodgers *Aug 8/21/13*  
Asst. Director, Continuing Education & Workforce Development

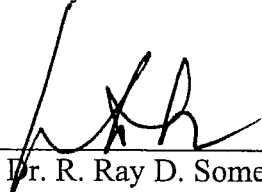
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Dr. R. Ray D. Somera

Vice President for Academic Affairs

*Aug. 21, 2013*  
Date

**MEMORANDUM**

TO: Marlena Montague *MM 8/21/13*  
Asst. Director, Assessment, Institutional Effectiveness & Research

FROM: D. R. Ray D. Somera  
Vice President for Academic Affairs

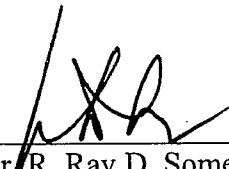
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Dr. R. Ray D. Somera  
Vice President for Academic Affairs

*Aug. 21, 2013*  
\_\_\_\_\_  
Date



## MEMORANDUM

TO: Patrick Clymer  
Coordinator, Admissions & Registration

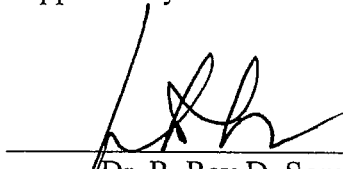
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Dr. R. Ray D. Somera  
Vice President for Academic Affairs

  
\_\_\_\_\_  
Date

*Received*  
  
8/21/13

