

Academic Affairs Division
Guam Community College

CONTROL #

AUP 2013-16

MEMORANDUM

To: Dr. Mary A. Y. Okada
President

From: Dr. R. Ray D. Somera
Vice President for Academic Affairs

Subject: Request for position announcements

Date: September 19, 2013

Guam Community College
RECEIVED

SEP 25 2013

PRESIDENT'S OFFICE
Initials: *RS*

This is to request for an announcement for the following two positions under the Academic Affairs Division:

1. **Institutional Researcher** – this position falls under the Assessment, Institutional Effectiveness and Research (AIER) Office and has been vacant since December 2, 2012; and
2. **Associate Dean** – this position may fall under the TPS Dean for oversight of the secondary programs or under AIER for oversight of activities that will stimulate assessment-related research among faculty on campus.

Use existing list of eligible applicants

☒ Approved
☐ Disapproved

Mary A. Y. Okada

Mary A. Y. Okada, Ed.D.
President

Date: *09.19.2013*

CC: Joann Muna
HR Administrator