

Academic Advisement TaskforceBrown

Bag Session #1

Foundation Building Room 6221

March 27, 2014/10:00am

HIGHLIGHTS

Taskforce Members Present: M. Postrozny, P. Terlaje and R. Nanpei

Present: Math Dept. faculty

Discussions/Concerns:

- Math faculty shared concerns regarding division of advisees in developmental math courses. Currently, there are 6 – full time faculty and 1- DC in the math department. With a large number of students placing in developmental math, advisors' load will increase.
- Advisor assignment should be equitable amongst faculty.
- Discussion on developmental math and English advisee assignments. How will these departments handle the influx of advisees?
- To assist students who are in developmental classes, more resources should be made available to them. Suggestion: Work with instructors to use MyGCC Group Studio as means for students to access resources related to developmental math and English classes. Advisement Taskforce can also use My Group Studio for Advising Resources.
- Advisor assignment/student listing should be updated each semester to reflect current advisees.
- Provide advisor/advisee listing for each faculty to advisement group to facilitate discussion of developmental math and English advisee list concerns.

Advisement Manual Concerns:

- Office of Accommodative Services section of Advisement Manual needs revision. Current copy does not reflect changes made by members. Marsha Postrozny reviewed manual and made revisions based on her earlier feedback.
- Need updated listing of resources. Resource not available needs to be deleted, i.e. Career Placement Office.

Recommendation:

- Include acknowledgement, correct formatting in pages and forms, table of content and page numbers. Earlier email sent to Patrick. He is working on getting this completed in time for the April 11 session.
- Update manual to reflect changes made by members, i.e. Accommodative Services section.
- Check P. Clymer if he has a current updated copy rather than one that was uploaded in MyGCC.
- Members should meet to review manual and ensure that all previous changes made are accurate and reflected in the updated copy.