



OFFICE OF ASSESSMENT, INSTITUTIONAL
EFFECTIVENESS & RESEARCH (AIER)
GUAM COMMUNITY COLLEGE
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Guam Community College
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OCT 23 2012

Memorandum

TO:

Dr. Mary A.Y. Okada, President
Carmen K. Santos, Vice President Finance & Administration
Reilly Ridgell, Dean for School of Trades & Professional Services
Dr. Gina Tudela, Dean for School of Technology & Student Services
Joanne Ige, Associate Dean for School of Technology & Student Services
Dr. Michael Chan, Associate Dean for School of Technology & Student Services
Barry Mead, Adjunct Associate Dean for School of Trades & Professional Services

VIA:

Dr. R. Ray D. Somera, Vice President for Academic Affairs

FROM:

Marlena Montague, Institutional Researcher, AIER

SUBJECT: Assessment Compliance Update for Fall 2012 Term (October 8, 2012 deadline)

DATE:

October 22, 2012

This is to provide you with an update of the **fall 2012** term assessment compliance. They remain incomplete even after AIER held 25 assessment and TracDat workshops throughout the month of September 2012. Furthermore, Department Chairs as well as assessment authors have been reminded about the requirements by AIER staff and members of the CCA Review Teams assigned to specific program units.

Fall 2012 (October 8, 2012) Assessment Compliance Matrix
(N/A=NOT APPLICABLE; N=NON-COMPLIANT; Y=COMPLIANT)

Person Responsible	Group	Program/Unit	Division	Program-level/Admin/Student Service Unit Assessment	Course-level Assessment
Robin Roberson	A	Accounting, AS	TPS	Y	Y
Christopher Dennis	A & B	Automotive Service Technology AS & Certificate	TPS	Y	Y
Gil Yanger	A	Civil Engineering Technology	TPS	N	N

Person Responsible	Group	Program/Unit	Division	Program-level/Admin/Student Service Unit Assessment	Course-level Assessment
Ricky Tyquingco	A	Computer Networking AS	TSS	Y	Y
Ricky Tyquingco	A & B	Computer Science AS & Certificate	TSS	Y	Y
Jose Munoz	A & B	Criminal Justice AS & Certificate	TPS	N	N
Norman Aguilar	AA	Culinary Arts AA	TPS	N	N
Sarah Leon Guerrero	A & B	Early Childhood Education AS & Certificate	TPS	Y	Y
Sarah Leon Guerrero	A & B	Education, AA & Certificate	TPS	Y	Y
Norman Aguilar	A	Food & Beverage Management AS	TPS	N	N
Norman Aguilar	A	Hotel Operations & Management AS	TPS	N	N
Lisa Baza-Cruz	A	Liberal Studies AA	TSS	Y	Y
Robin Roberson	A	Marketing AS	TPS	N (Extension) Completed	N
Dorothy Manglona	A & B	Medical Assisting AS & Certificate	TPS	Y	Y
Ricky Tyquingco	A & B	Office Technology AS & Certificate	TSS	Y	Y
Gil Yanger	A	Pre-Architectural Drafting AS	TPS	N	N
Robin Roberson	A & B	Supervision & Management AS & Certificate	TPS	N	N
Gil Yanger	A & B	Surveying Technology AS & Certificate	TPS	N	N
Norman Aguilar	A	Tourism & Travel Management AS	TPS	N	N
Robin Roberson	A	Visual Communications AS	TPS	N	N
Gil Yanger	B	Computer Aided Design & Drafting, Certificate	TPS	N	N
Gil Yanger	B	Construction Technology, Certificate	TPS	N	N
Jose Munoz	B	Fire Science Technology, Certificate	TPS	N	N
Christopher Dennis	B	Medium Heavy Truck Diesel Technology, Certificate	TPS	Y	Y
Dorothy Manglona	B	Practical Nursing, Certificate	TPS	Y	Y
Dorothy Manglona	B	Pre-Nursing, Certificate	TPS	Y	Y
John Payne	C	Accommodative Services	TSS	Y	N/A
Patrick Clymer	C	Admissions & Registration	AVP	N	N/A
Terry Barnhart	C	Apprenticeship Training Program	TPS	Y	N/A
Anthony Roberto	C	Assessment & Counseling	TSS	Y	N/A

Person Responsible	Group	Program/Unit	Division	Program-level/Admin/Student Service Unit Assessment	Course-level Assessment
Bertha Guerrero	C	Board of Trustee	President	Every 2 Years	N/A
Carmen Santos	C	Business Office	F&A	Nov. 5, 2012	N/A
Barbara Leon Guerrero	C	Center for Civic Engagement	TSS	Y	N/A
Barbara Leon Guerrero	C	Center for Student Involvement	TSS	Y	N/A
Christine Siscn	C	College Access Challenge Grant Program	TSS	Y	N/A
Jayne Flores	C	Communications & Promotions	President	N	N/A
Rowena Perez	C	Continuing Education & Workforce Development	AVP	Y	N/A
Lolita Reyes	C	Development & Alumni Relations	President	N	N/A
Greg Mangloria	C	Environmental Health & Safety	VP F&A	Nov. 5, 2012	N/A
Doris Perez	C	Facilities	VP F&A	Y	N/A
Bertha Guerrero	C	Foundation Board	President	Every 2 Years	N/A
Emma Bataclan	C	Health Services Center	TSS	Y	N/A
Joann Muna	C	Human Resources Office	VP F&A	Nov. 5, 2012	N/A
Bob Neff	C	Learning Resource Center	TSS	Y	N/A
Frank Camacho	C	Management Information Systems	VP F&A	Nov. 5, 2012	N/A
Joleen Evangelista	C	Materials Management	VP F&A	Nov. 5, 2012	N/A
Esther Muna	C	Office of the President	President	Y	N/A
Doris Perez	C	Planning & Development	President	Y	N/A
Huan Hosei	C	Project AIM/TRIO	TSS	N (Extension) Completed	N/A
Micki Lonsdale	C	Student Financial Aid	VP F&A	Nov. 5, 2012	N/A
John Payne	C	Student Support Services	TSS	Y	N/A
Priscilla Johns	D	Adult Education Program, Adult High School Diploma (AHS)	TSS	Y	N/A
Priscilla Johns	D	Adult Education Program, Basics Skills (ABS)	TSS	Y	N/A
Wilson Tam	D	Adult Education Program, English as a Second Language	TSS	N/A	Y
Dorothy Manglona	D	Allied Health, Introduction to Health Occupations	TPS	N/A	Y
Christopher Dennis	D	Automotive Service Technology (Secondary)	TPS	Y	Y

Person Responsible	Group	Program/Unit	Division	Program-level/Admin/Student Service Unit Assessment	Course-level Assessment
Christopher Dennis	D	Automotive, Collision Repair & Refinishing Technology (Secondary)		Y	Y
Gil Yanger	D	Construction Trades Department Courses	TPS	N	N
Gil Yanger	D	Construction Trades (Secondary)	TPS	N	N
Jose Munoz	D	Criminal Justice & Social Science Department Courses	TPS	N	N
Sarah Leon Guerrero	D	Early Childhood Education (Secondary)	TPS	Y	Y
Ricky Tyquingco	D	Electronics & Computer Networking (Secondary)	TSS	Y	Y
Lisa Baza-Cruz	D	English Department Courses	TSS	N/A	Y
Doris Perez	D	General Education Diploma (GED)	TPS	Y	N/A
Norman Aguilar	D	Lodging Management Program (Secondary)	TPS	N	Y
Robin Roberson	D	Marketing (Secondary)	TPS	N	N
Steve Lam	D	Math & Science Department Courses (MA & SI)	TSS	N/A	N
Norman Aguilar	D	ProStart (Secondary)	TPS	N	Y
Tony San Nicolas	D	Work Experience (Secondary)	TPS	Y	N/A
Norman Aguilar	D	Tourism & Hospitality Department Courses (CH, CI, HS, JA, KE)	TPS	N/A	N
Robin Roberson	D	Visual Communications (Secondary)	TPS	N	N

Please remind the assessment authors of the March 11, 2013 deadline.

Thank you for your support and contributions to the campus wide assessment process.

Copy: Dr. Ray Somera, Academic Affairs Vice President
Joann Muna, Human Resources Administrator