

# College Governing Council

Friday, January 29, 2010

10:00a.m. Room C2

## AGENDA

1. Called to Order at:
2. Attendance:

Name	E-mail	Present
Clare Camacho (faculty)	clare.camacho@guamcc.edu	
Elizabeth Duenas (staff)	elizabeth.duenas@guamcc.edu	
Charlene Flores (student)	charleneanne.flores@guamcc.edu	
Jose Munoz (faculty)	jose.munoz@guamcc.edu	
Doris Perez (administration)	doris.perez@guamcc.edu	
Anthony San Nicolas (faculty)	anthony.sannicolas@guamcc.edu	
Carmen Santos (administration)	carmen.santos@guamcc.edu	
Gina Tudela (administration)	virginia.tudela@guamcc.edu	
Carol Guerrero (staff)	carol.guerrero@guamcc.edu	
<b>Others Present:</b>		

3. Approval of Minutes
4. New Business
  - CIP Project
  - FY2011 Budget
5. Old Business
  - Goals for Committees under CGC
6. Information and Updates
  - Faculty
  - Staff
  - Students
  - Administration
7. Open Discussion
8. Agenda Items for Next Meeting
9. Schedule for Next Meetings
10. Adjournment

**CGC and RPF  
FINANCIAL STATUS UPDATE  
January 27, 2010**

- As of 1/27/09, the College has received 60% (FY10) and all but \$32,351 (FY09) of its requested allotments. The breakdown is below:

<b>FY 09</b>					<b>Percent</b>	<b>% Appr</b>
<b>Appropriations</b>	<b>Appropriation</b>	<b>Requested</b>	<b>Received</b>	<b>Received</b>	<b>Received</b>	<b>Rec'd.</b>
<b>General Fund</b>	13,278,499	13,278,499	13,278,499	100%	100%	
<b>LPN</b>	644,209	644,209	623,809	97%	97%	
<b>MDF</b>	881,300	881,300	881,300	100%	100%	
<b>GCC Endowment</b>	66,847	66,847	66,847	0%	0%	
<b>TAF</b>	24,154	24,154	12,203	51%	51%	
<b>Totals</b>	14,895,009	14,895,009	14,862,658	100%	100%	

<b>FY 10</b>					<b>Percent</b>	<b>% Appr</b>
<b>Appropriations</b>	<b>Appropriation</b>	<b>Requested</b>	<b>Received</b>	<b>Received</b>	<b>Received</b>	<b>Rec'd.</b>
<b>General Fund</b>	13,278,499	4,426,168	2,471,690	56%	19%	
<b>LPN</b>	644,209	214,736	104,148	49%	16%	
<b>MDF</b>	2,450,000	816,668	735,000	90%	30%	
<b>GCC Endowment</b>	72,753	-	-	0%	0%	
<b>TAF</b>	24,154	24,154	5,436	23%	23%	
<b>Totals</b>	16,469,615	5,481,726	3,316,274	60%	20%	

- Fund 1 expenditures total \$3,618,821 and \$1.1M of encumbrances as of 1/27/09. This is due to payroll of \$1.1M per month, power, water, telephone and other contractual expenses.
- FY2009 end of year audit is ongoing.
- FY2011 NAF budget preparation will start in Feb 2010 and is expected to be completed no later than March 31, 2010. The instructions will be sent out to department heads in early Feb. 2010. BO will compile the information and it will go through RPF and CGC in Mar. 2010 for approval.
- Faculty salary adjustments were included in PPE 12/12/09, with implementation retroactive to 10/1/09.
- Allotment releases are slowing down and the message from DOA, the OPA and our auditors is that collections are behind the initial estimates. Therefore, a memo will be sent out advising the college community that requisitions for non-essential items from Fund 1 will not be processed. Requisitions for instructional, classroom supplies, federal funds purchases and other funding sources will continue to be purchased. However, non-essential items and unapproved purchase orders will be returned to the requesting party.
- The ARRA submission is still in review with USDOE and we are awaiting word of the release.

**Guam Community College  
Proposed CIP Project  
FY 2010**

#15	Mold contamination for SSA, bldg 2000	\$	80,000
#17	Fire alarm pull station covers	\$	15,000
#18	Replace drop ceiling in SSA, bldg 2000	\$	20,000
#21	Renovate construction joints at Bldg A/B & B/C	\$	7,000
#22	Repair gutters Bldg 300/600	\$	15,000
#25	Bathroom renovations campus wide (this was increased to upgrade bathroom facilities, not just partitions)	\$	100,000
#30	Concrete slab for power mound	\$	5,500
#31	Metal sliding door for 100 and 200	\$	4,500
#32	North wall, room 207	\$	9,000
#34	Install HD entrance mats for 2000,1000,500,200, 100	\$	50,000
#45	Treat rust on bldg 400	\$	15,000
#47	Replace damaged window at Cafe	\$	3,000
	Renovation of Science and AH vacated classrooms	\$	44,000
		<u>\$</u>	<u>368,000</u>

# College Governing Council

Friday, April 30, 2010

9:45a.m. Room C2

## AGENDA

1. Called to Order at:

2. Attendance:

Name	E-mail	Present
Clare Camacho (faculty)	clare.camacho@guamcc.edu	
Elizabeth Duenas (staff)	elizabeth.duenas@guamcc.edu	
Charlene Flores (student)	charleneann.flores@guamcc.edu	
Jose Munoz (faculty)	jose.munoz@guamcc.edu	
Doris Perez (administration)	doris.perez@guamcc.edu	
Anthony San Nicolas (faculty)	anthony.sannicolas@guamcc.edu	
Carmen Santos (administration)	carmen.santos@guamcc.edu	
Gina Tudela (administration)	virginia.tudela@guamcc.edu	
Carol Guerrero (staff)	carol.guerrero@guamcc.edu	
<b>Others Present:</b>		

3. Approval of Minutes

4. New Business

- CIP Project
- FY2011 NAF Budget Request
- Distance Education Policy

5. Old Business

- Goals for Committees under CGC

6. Information and Updates

- Faculty
- Staff
- Students
- Administration

7. Open Discussion

8. Agenda Items for Next Meeting

9. Schedule for Next Meetings

10. Adjournment



# College Governing Council

Friday, December 11, 2009

3:00p.m., Room C2

## AGENDA

1. Called to Order at:
2. Attendance:

Name	E-mail	Present
Clare Camacho (faculty)	clare.camacho@guamcc.edu	
Elizabeth Duenas (staff)	elizabeth.duenas@guamcc.edu	
Charlene Flores (student)	charleneann.flores@guamcc.edu	
Jose Munoz (faculty)	jose.munoz@guamcc.edu	
Doris Perez (administration)	doris.perez@guamcc.edu	
Anthony San Nicolas (faculty)	anthony.sannicolas@guamcc.edu	
Carmen Santos (administration)	carmen.santos@guamcc.edu	
Gina Tudela (administration)	virginia.tudela@guamcc.edu	
Carol Guerrero (staff)	carol.guerrero@guamcc.edu	
<b>Others Present:</b>		
Geri James (administration)	geraldine.james@guamcc.edu	

3. Approval of Minutes
4. New Business
  - Institutional Learning Outcomes
  - Leadership Retreat
5. Old Business
  - Goals and Bylaws
6. Information and Updates
  - Faculty
  - Staff
  - Students
  - Administration
7. Open Discussion
8. Agenda Items for Next Meeting
9. Schedule for Next Meetings
10. Adjournment

# College Governing Council

Friday, March 30, 2010

9:45a.m. Room C2

## AGENDA

1. Called to Order at:

2. Attendance:

Name	E-mail	Present
Clare Camacho (faculty)	clare.camacho@guamcc.edu	
Elizabeth Duenas (staff)	elizabeth.duenas@guamcc.edu	
Charlene Flores (student)	charleneann.flores@guamcc.edu	
Jose Munoz (faculty)	jose.munoz@guamcc.edu	
Doris Perez (administration)	doris.perez@guamcc.edu	
Anthony San Nicolas (faculty)	anthony.sannicolas@guamcc.edu	
Carmen Santos (administration)	carmen.santos@guamcc.edu	
Gina Tudela (administration)	virginia.tudela@guamcc.edu	
Carol Guerrero (staff)	carol.guerrero@guamcc.edu	
<b>Others Present:</b>		

3. Approval of Minutes

4. New Business

- CIP Project
- FY2011 NAF Budget Request
- Distance Education Policy

5. Old Business

- Goals for Committees under CGC

6. Information and Updates

- Faculty
- Staff
- Students
- Administration

7. Open Discussion

8. Agenda Items for Next Meeting

9. Schedule for Next Meetings

10. Adjournment





# College Governing Council

Friday, October 30, 2009

2:00p.m. Room C2

## AGENDA

1. Called to Order at:

2. Attendance:

Name	E-mail	Present
Clare Camacho (faculty)	clare.camacho@guamcc.edu	
Elizabeth Duenas (staff)	elizabeth.duenas@guamcc.edu	
Charlene Flores (student)	charleneann.flores@guamcc.edu	
Jose Munoz (faculty)	jose.munoz@guamcc.edu	
Doris Perez (administration)	doris.perez@guamcc.edu	
Anthony San Nicolas (faculty)	anthony.sannicolas@guamcc.edu	
Carmen Santos (administration)	carmen.santos@guamcc.edu	
Gina Tudela (administration)	virginia.tudela@guamcc.edu	
Carol Guerrero (staff)	carol.guerrero@guamcc.edu	
<b>Others Present:</b>		
Geri James (administration)	geraldine.james@guamcc.edu	

3. Approval of Minutes

4. New Business

- Institutional Learning Outcomes

5. Old Business

- Goals and Bylaws

6. Information and Updates

- Faculty
- Staff
- Students
- Administration

7. Open Discussion

8. Agenda Items for Next Meeting

9. Schedule for Next Meetings

10. Adjournment



# College Governing Council

Friday, September 25, 2009, C2

## AGENDA

1. Called to Order at:
2. Attendance:

Name	E-mail	Present
Clare Camacho (faculty)	<a href="mailto:clare.camacho@guamcc.edu">clare.camacho@guamcc.edu</a>	
Elizabeth Duenas (staff)	<a href="mailto:elizabeth.duenas@guamcc.edu">elizabeth.duenas@guamcc.edu</a>	
Charlene Flores (student)	<a href="mailto:charleneann.flores@guamcc.edu">charleneann.flores@guamcc.edu</a>	
Jose Munoz (faculty)	<a href="mailto:jose.munoz@guamcc.edu">jose.munoz@guamcc.edu</a>	
Doris Perez (administration)	<a href="mailto:doris.perez@guamcc.edu">doris.perez@guamcc.edu</a>	
Anthony San Nicolas (faculty)	<a href="mailto:anthony.sannicolas@guamcc.edu">anthony.sannicolas@guamcc.edu</a>	
Carmen Santos (administration)	<a href="mailto:carmen.santos@guamcc.edu">carmen.santos@guamcc.edu</a>	
Gina Tudela (administration)	<a href="mailto:virginia.tudela@guamcc.edu">virginia.tudela@guamcc.edu</a>	
Carol Guerrero (staff)	<a href="mailto:carol.guerrero@guamcc.edu">carol.guerrero@guamcc.edu</a>	
<b>Others Present:</b>		
Geri James (administration)	<a href="mailto:geraldine.james@guamcc.edu">geraldine.james@guamcc.edu</a>	

3. Approval of Minutes
4. New Business
  - Election of Officers
  - FY 2010 NAF Budget
5. Old Business
  - Governance Leadership Retreat
6. Information and Updates
  - Administration
  - Staff
  - Students
  - Faculty
7. Open Discussion
8. Agenda Items for Next Meeting
9. Schedule for Next Meetings
10. Adjournment

# College Governing Council

Friday, January 29, 2010

10:00a.m. Room C2

## Minutes

1. Called to Order at: 10:08am

2. Attendance:

Name	E-mail	Present
Clare Camacho (faculty)	clare.camacho@guamcc.edu	X
Elizabeth Duenas (staff)	elizabeth.duenas@guamcc.edu	X
Charlene Flores (student)	charleneanne.flores@guamcc.edu	X
Jose Munoz (faculty)	jose.munoz@guamcc.edu	X
Doris Perez (administration)	doris.perez@guamcc.edu	X
Anthony San Nicolas (faculty)	anthony.sannicolas@guamcc.edu	X
Carmen Santos (administration)	carmen.santos@guamcc.edu	X
Gina Tudela (administration)	virginia.tudela@guamcc.edu	X
Carol Guerrero (staff)	carol.guerrero@guamcc.edu	X
<b>Others Present:</b>		
James Mallicoat (student)		X

3. Approval of Minutes – 9/25/09, 10/30/09 & 12/11/09 – Approved with changes

4. New Business

- CIP Project – Approved with amended changes (see handout)
- FY2011 Budget – Approved with corrections and changes to proposed staffing pattern (Review of Booklet)

5. Old Business

- Goals for Committees under CGC – Review of goals. Memo sent to CGC Committee Chairs - to post agendas, minutes and highlights onto group on MyGCC. T. Arceo to verify and get back to C. Santos.

6. Information and Updates

- Financial Status Update – handout issued
- Facilities – Allied Health ribbon cutting, LRC ground breaking, custodial is back to full services, security services have been increased, K's cleaning to pick up recycling materials. C. Camacho requested a list of duties on bid for case cleaning.
- Faculty – Tony Leon Guerrero's wife was not included in the ribbon cutting ceremony for the opening of Allied Health. No faculty member was called to be a part of the ribbon cutting ceremony
- Staff - None
- Students – Brought up concerns about the lack of parking. Different solutions were discussed, including some that are on-going. Request to President to be made for signage, such as "we are improving your

campus. Thank you for your patience."

- Administration - None

7. Open Discussion - None
8. Agenda Items for Next Meeting – C. Santos to send out email
9. Schedule for Next Meetings – March 5, 2010 @ 10:00am
10. Adjournment – January 29, 2010 @ 11:00am

DRAFT

# College Governing Council

Friday, April 30, 2010

9:45a.m. Room C2

## Meeting Minutes

1. Called to Order at: @ 10:05 a.m.

### Attendance:

Name	E-mail	Present
Clare Camacho (faculty)	clare.camacho@guamcc.edu	x
Elizabeth Duenas (staff)	elizabeth.duenas@guamcc.edu	x
Charlene Flores (student)	charleneann.flores@guamcc.edu	x
Jose Munoz (faculty)	jose.munoz@guamcc.edu	
Doris Perez (administration)	doris.perez@guamcc.edu	x
Anthony San Nicolas (faculty)	anthony.sannicolas@guamcc.edu	x
Carmen Santos (administration)	carmen.santos@guamcc.edu	x
Gina Tudela (administration)	virginia.tudela@guamcc.edu	
Carol Guerrero (staff)	carol.guerrero@guamcc.edu	
<b>Others Present:</b>		

2. Approval of Minutes: minute pending
3. New Business

### CIP Project:

See attached Budget Request form

### FY2011 NAF Budget Request:

Doris Perez motioned to approve the budget Anthony San Nicolas seconded, and no one opposed, motion carried. Along with the changes agreed upon: Staff Development Day to Staff/ Administration Development Day. The projected amount is based on population of student enrollment status; if there is a change Carmen Santos will email information to everyone. Motion is also to include the US DOA loan repayment amount (last 2 payments December 2010) if we feel that at that time the loan is going to go through.

### Distance Education Policy:

Clare Camacho motioned to approve the policy Anthony San Nicolas seconded, and no one opposed, motion carried.

4. Old Business: None
5. Information and Updates
  - Faculty: May 7<sup>th</sup> 2010 close out report from Faculty Union and BOT negotiation to be presented to the faculty. Retirement of Rick Skipper & Judy Salas. Support maintenance department.
  - Staff: none
  - Students: none
  - Administration: See attached report.
6. Open Discussion:

State Director of Apprenticeship Program; Alfred Valles will be visiting for two weeks for compliance review.

Budget Hearing for FY2011 General and MDF Budget will be held on Saturday, May 1, 2010 at the legislature. All are welcome to attend.

7. Agenda Items for Next Meeting: not discussed

8. Schedule for Next Meetings:

Last meeting for the semester; no schedule set for next semester but it was recommended that CGC meet at least twice per semester, at the beginning and at the end of the semester

9. Adjournment: @ 10:45 a.m.

Clare Camacho motioned to adjourn, Anthony San Nicolas seconded, and no one opposed, motion carried.





# College Governing Council

Friday, September 25, 2009

9:00am, Room C2

## MEETING MINUTES

1. Called to Order at: 9:07am by Carmen Santos

2. Attendance:

Name	Email	Present
Clare Camacho (Faculty)	clare.camacho@guamcc.edu	<input checked="" type="checkbox"/>
Elizabeth Duenas (Staff)	elizabeth.duenas@guamcc.edu	<input checked="" type="checkbox"/>
Charlene Flores (Staff)	kcharlene@gmail.com	<input checked="" type="checkbox"/>
Jose Munoz (Faculty)	jose.munoz@guamcc.edu	<input checked="" type="checkbox"/>
Doris Perez (Administration)	doris.perez@guamcc.edu	<input checked="" type="checkbox"/>
Anthony San Nicolas (Faculty)	anthony.sannicolas@guamcc.edu	<input type="checkbox"/>
Carmen Santos (Administration)	carmen.santos@guamcc.edu	<input checked="" type="checkbox"/>
Gina Tudela (Administration)	virginia.tudela@guamcc.edu	<input type="checkbox"/>
Carol Guerrero (Staff)	carol.guerrero@guamcc.edu	<input type="checkbox"/>
<b>Others Present:</b>		
Geri James (Administration)	geraldine.james@guamcc.edu	<input checked="" type="checkbox"/>
		<input type="checkbox"/>

3. Approval of Minutes: No minutes from prior meeting.

4. New Business

- Election of Officers:
  1. C. Camacho nominated C. Santos as Chair
  2. T. San Nicolas nominated C. Camacho as Co-Chair. All in favor. Unanimous vote.
- FY 2010 NAF Budget:

RPF met last week to discuss the budget, which passed with verification of Food Service Manager's Preparation Course.
- Need to look at GED and revise if necessary.
- D. Perez - GovGuam Supplement, Adjunct substitutes and the power.

5. Old Business

- Goals and Bylaws: Goal will be compiled on spreadsheet. To request measurement of goals from different committees. Also, review bylaws. Committee Chairs to be alerted that a list of goals must be completed. All other Committees need to report to CGC in order to move upward for Administration. Legitimate goal; all committees will submit their end of the year reports in a timely fashion.

- Governance Leadership Retreat: Facilitated by G. Hartz and J. Armstrong. Year-End reports received from CCA, RPF, CTC, Calendar, and the Standards III. Faculty Senate to share info and should be uploaded onto MyGCC. Committees are to be accountable as we get closer to the Accreditation.
- Mention of vacancy for Word Processing Secretary II for Faculty Senate and all Committees.
- C. Santos - NAF Budget, correct date is August 31<sup>st</sup>. Two additional lines Cosmetology and Early Childhood down at the expenditures, for \$10k each and that was their additional request. C. Santos motion to approve, 2<sup>nd</sup> by J. Munoz and L. Duenas.

6. Information and Updates

- Faculty: Faculty Senate requesting CGC to bring concerns to President regarding Security, Cleaning and Instructional Designment.
- Staff: Summer election was recorded at GFT. Ken-Chairperson, Liz-Vice Chair, J. Rojas and C. Anderson one or the other is either the recorder and/or secretary. Also, need a letter from the Union Representative to appoint a 2<sup>nd</sup> Staff Representative.
- Students: Nothing to report at this time. However, suggestions to student rep; desires of students, parking, perspective on improving the institution. They can submit it to their faculty or administration.
- Administration: RPF, we received about 91% of our allotted request to DOA of \$15,000,000.
- Facilities: Allied Health Bldg expected completion beginning of November. Also, ribbon cutting ceremony will be in November. LRC bid was awarded and contract should be signed at the end of the month.

7. Open Discussion: None

8. Agenda Items for Next Meeting:  
Facility Committee and Governance Leadership Retreat.

9. Schedule for Next Meetings: Friday, October 30, 2009

10. Adjournment: September 25, 2009 @ 10:15am

## College Governing Council

### Meeting Minutes

October 30, 2009

1. **Called to Order at:** 2:08pm

2. **Attendance:**

Name	Email	Present
Clare Camacho (Faculty)	clare.camacho@guamcc.edu	<input checked="" type="checkbox"/>
Elizabeth Duenas (Staff)	elizabeth.duenas@guamcc.edu	<input checked="" type="checkbox"/>
Charlene Flores (Staff)	kcharlene@gmail.com	<input type="checkbox"/>
Jose Munoz (Faculty)	jose.munoz@guamcc.edu	<input type="checkbox"/>
Doris Perez (Administration)	doris.perez@guamcc.edu	<input type="checkbox"/>
Anthony San Nicolas (Faculty)	anthony.sannicolas@guamcc.edu	<input checked="" type="checkbox"/>
Carmen Santos (Administration)	carmen.santos@guamcc.edu	<input checked="" type="checkbox"/>
Gina Tudela (Administration)	virginia.tudela@guamcc.edu	<input type="checkbox"/>
Carol Guerrero (Staff)	carol.guerrero@guamcc.edu	<input type="checkbox"/>
<b>Others Present:</b>		<input type="checkbox"/>
Geri James (Administration)	geraldine.james@guamcc.edu	<input checked="" type="checkbox"/>
		<input type="checkbox"/>

3. **Approval of Minutes** – Tabled until next meeting.

4. **New Business**

- Institutional Learning Outcomes

Minor corrections were made to the ILOs, as suggested by G. James. Written changes to be made by Clare Camacho. C. Camacho will draft copy of cover letter with the revised ILOs and send to C. Santos and A. San Nicolas, Co-Chairs for review. A. San Nicolas will sign for CGC on Tuesday since C. Santos will be off-island. M/S/A to approve ILOs with changes, and to recommend to the President that these be adopted.

5. **Old Business**

- Goals and Bylaws

Bylaws: One typographical error found. M/S/A to adopt bylaws with correction. Goals: Three general goals were submitted. C. Camacho will work on developing objectives to meet the goals. She will communicate this to the committee for discussion and review so that it can be voted on by the next meeting.

6. **Information and Updates**

- Faculty – ensure that there is a faculty member and student represented when doing promotional events, such as the Ground Breaking Ceremony for the new library.
- Staff

- Students
- Administration
  - Final Status Report for Fiscal Year 2009 (see attached)
  - Discussion of payroll issues. Per C. Santos there was a delay due to system issues with Retirement deductions. Email notifications were sent to all employees regarding delay.
  - Concerns brought up by C. Camacho regarding not being notified that cleaning was increased (to hold crew accountable). Need to communicate better. Members also requested a list of duties for the crew.
  - Allied Health Center – Scheduled to be completed by October 31, 2009 and Ribbon cutting ceremony scheduled for December 16.
  - Education Summit – One more meeting scheduled. Clarification needed on day, place and time.
  - ACCJC Training – November 12<sup>th</sup> & 13<sup>th</sup>, training from off-island

**7. Open Discussion - None**

**8. Agenda Items for Next Meeting**  
Goals to be discussed and reviewed

**9. Schedule for Next Meeting**  
December 4, 2009 at 1:00pm

**10. Adjournment**  
Meeting adjourned at 2:40pm

# College Governing Council

Friday, December 11, 2009

3:00pm, Room C2

## MEETING MINUTES

1. Called to Order at: 3:20pm by T. San Nicolas

2. Attendance:

Name	Email	Present
Clare Camacho (Faculty)	clare.camacho@guamcc.edu	<input checked="" type="checkbox"/>
Elizabeth Duenas (Staff)	elizabeth.duenas@guamcc.edu	<input type="checkbox"/>
Charlene Flores (Staff)	kcharlene@gmail.com	<input checked="" type="checkbox"/>
Jose Munoz (Faculty)	jose.munoz@guamcc.edu	<input type="checkbox"/>
Doris Perez (Administration)	doris.perez@guamcc.edu	<input checked="" type="checkbox"/>
Anthony San Nicolas (Faculty)	anthony.sannicolas@guamcc.edu	<input checked="" type="checkbox"/>
Carmen Santos (Administration)	carmen.santos@guamcc.edu	<input checked="" type="checkbox"/>
Gina Tudela (Administration)	virginia.tudela@guamcc.edu	<input type="checkbox"/>
Carol Guerrero (Staff)	carol.guerrero@guamcc.edu	<input checked="" type="checkbox"/>
<b>Others Present:</b>		
Geri James (Administration)	geraldine.james@guamcc.edu	<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>

3. Approval of Minutes: Pending

4. New Business

- Institutional Learning Outcomes

None

- Leadership Retreat

Target date Friday, April 30, 2010.

5. Old Business

- Goals and Bylaws

Bylaws: Reminder approved last meeting October 30, 2009

Goal: Reviewed and changes discussed C. Camacho to update and bring to next scheduled meeting.

\*Memo will be sent to all Committee Chairs by Dec 31st regarding uploading of all minutes and agendas to MyGCC by Jan 31st. Should the Chairs need assistance T. Arceo is available for training. T. Arceo to follow-up via phone

with Committee Chairs once email has been distributed to respective parties, deadline by January 15th.

\*C. Camacho stated that CGC post meeting highlights (1 week) and minutes (2 weeks) approved/available. Goals and bylaws need to be posted as well.

\*Minutes for Sept 25<sup>h</sup> to be deciphered by T. Arceo

6. Information and Updates
  - Faculty – None
  - Staff - None
  - Students - None
  - Administration
    - \*C. Santos as of Dec 10<sup>th</sup> GCC received 40% of monies requested, about \$300k and Faculty salary adjustments were included in payroll retro active to Oct 1st.
    - ARRA and LRC - Pending
    - Student Center - Bid to go out end of month
    - Allied Health ribbon cutting ceremony to be held Dec 21st.
    - Temporary Parking will be located by fence near Old Library and Automotive. Projecting 27-57 new parking spaces.
7. Open Discussion: Merry Christmas & Happy New Year
8. Agenda Items for Next Meeting: Finalizing Goals and Budget
9. Schedule for Next Meetings: January 29, 2009 @ 9am
10. Adjournment: December 11, 2009 @ 3:45am