

YEAR-END COMMITTEE REPORT

AY 2010-2011

	College Governing Council	College Technology	College Assessment	Job Specifications Faculty Evaluation	Resource Planning & Facilities	Standard I	Standard II	Standard III	Standard IV
ist Committee Achievements	Was able to process all actions to their respective parties within a week	Reviewed and recommended minimum computer standards	Rated 60 (combinations of plans & reports) approved; 52 (combined plans & reports) were rated resubmit and 41 combined plans & reports were tabled (see attached CCA meeting matrix)	Revised and implemented the Faculty Evaluation rubrics	Successfully reviewed and passed the FY11 CIP projects, FY 12 GovGuam Budget and FY12 NAF Budgets	Developed and submitted Draft #1 on 12/10/10 deadline	Wrote 3 drafts of the Standard II Self-Study Report		Complete draft 3, 2 and 1 of the Self-Study Report
	Collect 6 of the 8 year end reports from the applicable committees	Reviewed and recommended minimum PC computer bid specifications	Creation of "Simple Steps to Input Data into TracDat" in lieu of training/workshop during Spring 2011 term	Revised Job Specifications for non-instructional faculty		Developed and submitted Draft #2 on 02/25/11 deadline	Assembled new group of faculty members and provided training as a group and one-on-one		Chair attended the PPEC/ACCJC training in Hawaii from Feb 28-March 3
	Successfully approved and sent to the President a total of 5 recommendations	Reviewed and recommended VoIP Specifications	Development of "Rating Guidelines" for consistency in the way the committee rates assessment plans and reports	Updated Article X of BOT/GCC Faculty Union		Developed and submitted Draft #3 on 04/18/11 deadline	Chair received training in Honolulu related to accreditation and assessment		
		Reviewed and recommended Redundant Network Specifications	Completed administration of the IDEA Student Survey	Successful use of IBB process		Presented overview of STD I at 02/25/11 Accreditation Prep meeting			
		Reviewed and recommended scope of work for website support	Research and developed tool for assessing assessment	Separation time of meeting allowed for reflections		Chair attended and participated in Regional Workshop "Capacity Building for Educational Excellence through Program Review and Integrated Institutional Planning: sponsored by PPEC in Honolulu from 02/28 to 03/02/11			
		Reviewed and recommended scope of work for a college technology audit	Completed the administration of the "Assessing Assessment Survey"			All members of STD I attended Group Studio Training on 02/11/11			
		Tech Fees Expenditures were reviewed and recommendations were made	Prior years (2007-2009) to current CCA minutes and agendas were uploaded to AIER website http://www.guamcc.edu/aie Committee Work tab			Agenda/Minutes posted on Group Studio			

