

GUAM COMMUNITY COLLEGE
Faculty Senate

GCC's Mission Statement:

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

Agenda
Tuesday, August 23, 2011
Room C2
@ 10:30 a.m.

I. Call to Order

Attendance:

Name	E-mail	Present
Marsha Postrozny, President	marsha.postrozny@guamcc.edu	
Anthony San Nicolas, Past President	anthony.sannicolas@guamcc.edu	
Clare Camacho, President-Elect	clare.camacho@guamcc.edu	
Imelda Arce	imelda.arce@guamcc.edu	
Vera De Oro	vera.deoro@guamcc.edu	

II. Recital of Mission Statement

III. Old Business

- A. End of Year Report from AY2010
- B. Group Studio & MyGCC Missing and Outdated Documents
- C. Other unfinished business from last academic year?

IV. New Business:

- A. Review of By-Laws
- B. Committee Membership AY2011
- C. Appoint POCs for Committees: LOC, PDRC, Promotions

V. Announcements

VI. Agenda Items for Next Meeting

VII. Next Meeting Date

VIII. Adjournment

GUAM COMMUNITY COLLEGE
Faculty Senate

The mission of the Faculty Senate of Guam Community College is to serve as an inclusive forum for all College stakeholders to participate in the process of developing and recommending effective policies to benefit our students and the community we serve.

Minutes
Tuesday, August 23, 2011
Room C2

I. Call to Order at 10:30 a.m.

Attendance:

Name	E-mail	Present
Marsha Postrozny, President	marsha.postrozny@guamcc.edu	X
Anthony San Nicolas, Past President	anthony.sannicolas@guamcc.edu	X
Clare Camacho, President-Elect	clare.camacho@guamcc.edu	X
Imelda Clymer	imelda.clymer@guamcc.edu	X
Vera De Oro	verad.deoro@guamcc.edu	X

II. Recital of Mission Statement

III. Old Business:

- A. End of Year report from AY2010.
Chair noted that there are some FS committee reports missing on MyGCC. C. Camacho will get the updated End of Year report from the Council Department Chairs and I. Arce will get Promotion. M. Postrozny will review reports and edit FS End of Year report before FS next meeting; A. San Nicolas and M. Postrozny will meet on Friday, August 26, 2011 at 1:00 p.m. to discuss and consolidate report.
- B. Group Studio & MyGCC missing and outdated documents.
B. Blas will work with W. Gima to update information online.
- C. Other unfinished business from last academic year.
None

IV. New Business:

- A. Review of by-laws.
Minor changes were made and M/S/A to approve by-laws with changes.
- B. The following were appointed POCs for FS Committees:
LOC: A. San Nicolas
PDRC: V. DeOro
Promotions: I. Arce
Council of Department Chairs: C. Camacho
- C. Committee Membership AY2011-2012.
POC's will verify committee members which will be due by Friday, August 26, 2011. The POCs will inform their respective committees to submit IOP's, goals, plan of actions, by-laws, and regular meeting dates by September 30, 2011. POC's will set up meetings with chairs.

V. Announcements

- Lunch and Learn sessions will be prepared all year round.
- Labor Day Picnic September 4, 2011 at Ypao Beach Park.
- Christmas Tree sales have begun.

- Golf Tournament is set for September.

VI. Agenda Items for Next Meeting

- Old Business- end of year report and committee membership.
- New Business- update on committees.

VII. Next Meeting Date

Tuesday, August 30, 2011 @ 10:30 a.m.

VIII. M/S/A Adjournment–11:30 a.m.

GUAM COMMUNITY COLLEGE
Faculty Senate

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Agenda
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Room C2
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I. Call to Order

Attendance:

Name	E-mail	Present
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Imelda Arce	imelda.arce@guamcc.edu	
Vera De Oro	vera.deoro@guamcc.edu	

II. Recital of Mission Statement

III. Old Business

- A. End of Year Report
- B. Committee Membership

IV. New Business:

- A. Committee Updates:
 - 1. LOC:
 - 2. Promotions:
 - 3. PDRC:
 - 4. CDC:

V. Announcements

VI. Agenda Items for Next Meeting

VII. Next Meeting Date

VIII. Adjournment

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Minutes
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Room C2

I. Call to Order at 10:30 a.m.

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Imelda Clymer	imelda.clymer@guamcc.edu	X
Vera De Oro	vera.deoro@guamcc.edu	X
Barbara Blas	barbara.blas4@guamcc.edu	X

II. Recital of Mission Statement

III. Review of Minutes

1. August 23, 2011
2. August 30, 2011

IV. Old Business:

1. Constitution. Discussed and reviewed. I Arce made a motion to change the quorum on the Constitution from four to three. V. De Oro seconded. Motion carried. This was necessary to ensure alignment with the By-Laws.
2. End of Year report from AY2010.
M. Postrozny shared updated End of Year Report with an analysis of what was accomplished by the FS Committees. There was some missing information and she asked POCs to gather from their respective committees. M. Postrozny will be temporary POC for LOC while Tony SN is still on leave.
3. Committee Membership Listing updated.

V. New Business:

1. Committee Updates:
LOC: A. San Nicolas, no report
PDRC: V. De Oro, revised trip report M/S/A to approve the report without reference to the strategic plan and with the caveat that changes can be made to official government documents according to feedback from C. Santos.
Promotions: I. Arce shared changes to deadlines that committee proposed. M/S/A to support the changes as recommended by Promotions Committee.
Council of Department Chairs: C. Camacho, nothing to report
- B. FS Goals
A discussion on FS Goals for AY2011-2012 resulted in the following but will revisit goals later next month before September 30th:

1. Address Concerns brought to FS Committee within a two week time frame.
 2. Strengthen collaboration between Faculty Senate and FS committees.
- C. POC's will verify committee members. IOP's, goals, plan of actions, Bylaws, and regular meeting dates by September 30, 2011. POC's will set up meetings with chairs.

V. Announcements

- Lunch and Learn sessions September 02, 2011 @ 12:00
- Induction of Student Organization Officers on September 02, 2011 @ 9:00 a.m.
- Labor Day Picnic September 4, 2011 at Ypao Beach Park.
- Christmas Tree sales have begun.
- Golf Tournament is set for September.

VI. Agenda Items for Next Meeting

- Old Business- end of year report, committee membership, and FS goals.
- New Business- update on committees.

VII. Next Meeting Date

Tuesday, September 13, 2011 @ 10:30 a.m.

VIII. M/S/A Adjournment–11:34 a.m.

GUAM COMMUNITY COLLEGE
Faculty Senate

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Agenda
Tuesday, September 13, 2011
Room C2
@ 10:30 a.m.

I. Call to Order

Attendance:

Name	E-mail	Present
Marsha Postrozny, President	marsha.postrozny@guamcc.edu	
Anthony San Nicolas, Past President	anthony.sannicolas@guamcc.edu	
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II. Recital of Mission Statement

III. Review of Minutes:

1. August 23, 2011
2. August 30, 2011

IV. Old Business

1. End of Year Report
2. Committee Membership
3. FS Goals
4. Review of PDRC Trip Report

V. New Business:

1. Committee Updates:
 1. LOC:
 2. Promotions:
 3. PDRC:
 4. CDC:

V. Announcements

VI. Agenda Items for Next Meeting

VII. Next Meeting Date

VIII. Adjournment

GUAM COMMUNITY COLLEGE
Faculty Senate

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Minutes

Tuesday, September 13, 2011

Room C2

@ 11:04 a.m.

I. Call to Order

Attendance:

Name	E-mail	Present
Marsha Postrozny, President	marsha.postrozny@guamcc.edu	X
Anthony San Nicolas, Past President	anthony.sannicolas@guamcc.edu	
Clare Camacho, President-Elect	clare.camacho@guamcc.edu	X
Imelda Arce	imelda.arce@guamcc.edu	X
Vera De Oro	vera.deoro@guamcc.edu	X
Barbara Blas	barbara.blas4@guamcc.edu	X

II. Recital of Mission Statement

III. Review of Minutes:

- A. August 23, 2011 M/S/A with changes.
- B. August 30, 2011 M/S/A with changes.

IV. Old Business

- A. End of Year Report M/S/A with minor changes.
- B. Committee Membership M/S/A with minor changes.
- C. FS Goals-tabled
- D. Review of PDRC Trip Report- M/S/A will forward to CGC for approval.

V. New Business:

Committee Updates:

- A. LOC: Union Chair approved increase of LOC membership to 20.
- B. Promotions: none
- C. PDRC: Discussion that new trip report be pulled off the website. End of Year report: balance of budget and number of applicants denied.
- D. CDC: Deans are contacting the Department Chairs to upgrade course guides over 5 years old.

V. Announcements

- 1. Coastal Cleanup September 17, 2011 @ 7:00 a.m.; Pago Bay (Eric Chong) and Tagachang Beach (Joni Kerr)
- 2. Lunch & Learn September 16, 2011 @ 12:00; PCR
- 3. Fall Festival September 15, 2011 from 4:00-8:00 p.m.

VI. Agenda Items for Next Meeting

New Business:

Christine Matson will speak on Standard I recommendations.

VII. Next Meeting Date

Tuesday, September 20, 2011 @ 10:30 a.m.

VIII. M/S/A Adjournment @ 11:30 a.m.

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I. Call to Order

Attendance:

Name	E-mail	Present
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Vera De Oro	vera.deoro@guamcc.edu	
Barbara Blas	barbara.blas4@guamcc.edu	

II. Guest Speaker for Standard 1: Christine Matson

III. Recital of Mission Statement

IV. Review of Minutes:

1. September 13, 2011

V. Old Business

1. FS Goals
2. Review of PDRC Trip Report

VI. New Business:

1. Christine Matson-Standard I Committee
2. Committee Updates:
 1. LOC:
 2. Promotions:
 3. PDRC:
 4. CDC:

V. Announcements

VI. Agenda Items for Next Meeting

VII. Next Meeting Date

VIII. Adjournment

GUAM COMMUNITY COLLEGE
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Minutes
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Room C2
@ 10:30 a.m.

I. Call to Order @ 10:34 a.m.

Attendance:

Name	E-mail	Present
Marsha Postrozny, President	marsha.postrozny@guamcc.edu	X
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Vera De Oro	vera.deoro@guamcc.edu	X
Barbara Blas	barbara.blas4@guamcc.edu	X
Christine Matson	christine.matson@guamcc.edu	X
Joseph Benavente	joseph.benavente@guamcc.edu	X

II. Guest Speaker for Standard I: Christine Matson

1. Recommendations to FS see attached documents. GCC Vision to be placed at the bottom of FS agenda. FS suggestions to AVP: 1. Input vision and mission statement on MyGCC webpage. 2. Promote vision (to be placed at the bottom of each agenda) and mission statement. 3. FS will assist with ACCJC monthly meetings.

III. Recital of Mission Statement

IV. Review of Minutes:

1. September 13, 2011 M/S/A with corrections.

V. Old Business

1. FS Goals-chair will try to locate FS complaint form and upload to MyGCC Group Studio.
2. Review of PDRC Trip Report- M. Postrozny sent report to C. Santos to bring forth to CGC.

VI. New Business:

1. Committee Updates:
 1. LOC: Discussion on curriculum deadline to AVP memo sent during summer telling Department Chairs that union president B. Mead requesting that FS discuss memo will discuss during Standard II meeting with FS.
 2. Promotions: put together Code of Ethics with a clause: if absent three times member will be removed from committee. FS fully supports Promotions Committee, they can move on without signatures.
 3. PDRC: will take on recommendation from FS and original documents are online.
 4. CDC: none

V. Announcements

1. Promotions Workshop September 30, 2011 from 3:30 to 5:00 p.m. room A30
2. RPF meeting September 27, 2011 @ 10:00 a.m. FSO
3. CGC meeting September 27, 2011 @ 11:00 a.m. FSO
4. Lunch & Learn continues
5. ACCJC MOC visit October 28, 2011

VI. Agenda Items for Next Meeting

New Business:

Pilar Pangelinan; Standard II

VII. Next Meeting Date

Tuesday, September 27, 2011 @ 10:30 a.m.

VIII. M/S/A Adjournment @ 11:31 a.m.

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Tuesday, September 27, 2011
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I. Call to Order

Attendance:

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Vera De Oro	vera.deoro@guamcc.edu	
Barbara Blas	barbara.blas4@guamcc.edu	

II. Guest Speaker; Pilar Pangelinan – Standard IV Committee

III. Recital of Mission Statement

IV. Review of Minutes:

1. September 20, 2011

V. Old Business

1. Committee Updates:
 1. LOC:
 2. PDRC:
 3. CDC:
 4. Promotions:
2. FS Concern Form

VI. New Business:

1. Distance Ed
2. Acalog

V. Announcements

VI. Agenda Items for Next Meeting

VII. Next Meeting Date

VIII. Adjournment

GUAM COMMUNITY COLLEGE
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Minutes
Tuesday, September 27, 2011
Room C2
@ 10:30 a.m.

I. Call to Order @ 10:31 a.m.

Attendance:

Name	E-mail	Present
Marsha Postrozny, President	marsha.postrozny@guamcc.edu	X
Anthony San Nicolas, Past President	anthony.sannicolas@guamcc.edu	
Clare Camacho, President-Elect	clare.camacho@guamcc.edu	X
Imelda Arce	imelda.arce@guamcc.edu	X
Vera De Oro	vera.deoro@guamcc.edu	X
Barbara Blas	barbara.blas4@guamcc.edu	X
Pilar Pangelinan	pilar.pangelinan@guamcc.edu	X
Barbara Leon Guerrero	barbara.leonguerrero@guamcc.edu	X
Joseph Benavente	joseph.benavente@guamcc.edu	X

II. Guest Speaker; Pilar Pangelinan – Standard IV Committee

Standard IV Highlights and Summary of Actionable Improvement Plans for Standard IV see attachments. FS has reviewed the highlights thoroughly. Feedback was given and gathered into evidence which is now posted online. Each committee is required to use the MyGCC Group Studio to post minutes, agenda, by-laws, and other documents.

III. Recital of Mission Statement

IV. Review of Minutes:

1. September 20, 2011 M/S/A with changes.

V. Old Business

1. Committee Updates:
 1. LOC: M. Postrozny met with Dr. Michelle, Eric Chong and Dr. Somera. E. Chong will send FS a memo regarding the credit/lab hours. The goal is to have a Board Policy by March regarding lab credit hours.
Deadline for course and program updates is 11/4. E. Chong will notify committee.
Promotions: S. Sablan sent the IOP's to I. Arce. I. Arce sent B. Blas a copy as well. B. Blas will verify if Promotions posted them on MyGCC Group Studio.
 2. PDRC: V. De Oro will follow up if posted on MyGCC Group Studio. M/S/A to approve the quorum.
 3. CDC: there was an electronic vote with By-laws.
2. FS Concern Form has been revised and updated. M/S/A.

VI. New Business:

1. Distance Ed- concern making sure students who sign up are the actual students. Discussion was held on different issues.

2. Acalog will be implemented.

V. Announcements

1. Promotions Workshop September 30, 2011 from 3:30 to 5:00 p.m. room A30
2. RPF meeting September 27, 2011 @ 10:00 a.m. FSO
3. CGC meeting September 27, 2011 @ 11:00 a.m. FSO
4. Lunch & Learn continues
5. S. Sablan for Promotions Committee; October 18, 2011
6. Christopher Dennis; October 25, 2011
7. Eric Chong (Gary Hartz); November 01, 2011
8. ACCJC MOC visit October 28, 2011

VI. Agenda Items for Next Meeting

VII. Next Meeting Date

October 11, 2011 @ 10:30 a.m.

VIII. M/S/A to adjourn @ 11:01 a.m.

GUAM COMMUNITY COLLEGE
Faculty Senate

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Agenda
Tuesday, October 11, 2011
Room C2
@ 10:30 a.m.

I. Call to Order

Attendance:

Name	E-mail	Present
Marsha Postrozny, President	marsha.postrozny@guamcc.edu	
Anthony San Nicolas, Past President	anthony.sannicolas@guamcc.edu	
Clare Camacho, President-Elect	clare.camacho@guamcc.edu	
Imelda Arce	imelda.arce@guamcc.edu	
Vera De Oro	vera.deoro@guamcc.edu	
Barbara Blas	barbara.blas4@guamcc.edu	
Theresa Datuin	theresa.datuin@guamcc.edu	

II. Guest: Theresa Datuin – PDRC Chair

III. Recital of Mission Statement

IV. Review of Minutes:

1. September 27, 2011

V. Old Business

1. Committee Updates:
 1. LOC:
 2. PDRC:
 3. CDC:
 4. Promotions:
2. Update on Trip Report Policy/Docs
3. Distance Ed
4. Acalog

VI. New Business:

1. Membership Changes

V. Announcements

VI. Agenda Items for Next Meeting

VII. Next Meeting Date

VIII. Adjournment

GUAM COMMUNITY COLLEGE

Faculty

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Minutes

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Room C2

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Imelda Arce	imelda.arce@guamcc.edu	X
Vera De Oro	vera.deoro@guamcc.edu	X
Barbara Blas	barbara.blas4@guamcc.edu	X
Theresa Datuin	theresa.datuin@guamcc.edu	X

II. Guest: Theresa Datuin – PDRC Chair. Provided updates for committee postings such as: minutes, agenda, IOP's, and SOP's. FS reminds PDRC not to post files that are not approved. PDRC will discuss plans for Faculty Training during their next meeting. C. Camacho updated PDRC changes that were made to trip report.

III. Recital of Mission Statement

IV. Review of Minutes:

A. September 27, 2011 M/S/A

V. Old Business

A. Committee Updates:

1. LOC: LOC is having training for committee members this Friday.
 2. PDRC: Request for committee goals. PDRC will provide a copy by next FS meeting.
 3. CDC: received goals and waiting for bylaws.
 4. Promotions: L. Gamble resigned seeking for her replacement. FS will send out request for interested faculty.
2. Update on Trip Report Policy/Docs- still being researched by CGC Committee.
 3. Distance Ed-no updates
 4. Acalog-no updates

VI. New Business:

A. Membership Changes-

1. Promotions Committee requesting for A. Roberto to replace L. Gamble-M. Postrozny gave justification provided by S. Sablan. FS denied. M. Postrozny will send out an email announcement for the opening. Motion to obtain a list for faculty. To give the opportunity for other faculty members who are interested. M/S/A.
2. LOC requested a new member be appointed by FS President exceeding current membership. M. Postrozny shared justification provided by E. Chong. It was denied. Since LOC will implement new attendance policy, this will hopefully free membership space. Their meetings are open so any faculty member may attend. Motion to maintain the current membership at 20. M/S/A.

V. Announcements

None

VI. Agenda Items for Next Meeting

Sally Sablan for Promotions Committee

VII. Next Meeting Date

October 18, 2011 @ 10:30 a.m.

VIII. M/S/A to adjourn @ 11:15 a.m.

GUAM COMMUNITY COLLEGE
Faculty Senate

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Agenda
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Attendance:

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Vera De Oro	vera.deoro@guamcc.edu	
Barbara Blas	barbara.blas4@guamcc.edu	

II. Guest: Sally Sablan – Promotions Chair

III. Recital of Mission Statement

IV. Review of Minutes:

1. October 03, 2011

V. Old Business

1. Committee Updates:
 1. LOC:
 2. PDRC:
 3. CDC:
 4. Promotions:
2. Update on Trip Report Policy/Docs

VI. New Business:

V. Announcements

VI. Agenda Items for Next Meeting

VII. Next Meeting Date

VIII. Adjournment

GUAM COMMUNITY COLLEGE

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Minutes

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Room C2

I. Call to Order @ 12:00 p.m.

Attendance:

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Imelda Arce	imelda.arce@guamcc.edu	X
Vera De Oro	vera.deoro@guamcc.edu	X
Barbara Blas	barbara.blas4@guamcc.edu	X
Sally Sablan	sally.sablan@guamcc.edu	X
Donna Cruz	donna.cruz@guamcc.edu	X

- II. Guest: Sally Sablan – Promotions Committee Chair.** Committee guidelines have been developed. All documents are being posted on MyGCC Group Studio. FS recommends that 3 consecutive absents for heavy work load time period should be sufficient before a member is removed from the committee. The faculty asked by the committee to be mentors: V. De Oro, T. Lizama, and A. Roberto. A. Roberto was the only person who accepted. A. Roberto highly recommended by committee members because of his experience and knowledge. He assisted in developing the SOP's and forms. FS explained selection of S. Lam expressed confidence in his ability to carry on. S. Sablan and D. Cruz expressed disappointment with FS selection and gave reason. However, S. Lam has been appointed by FS.

III. Recital of Mission Statement

IV. Review of Minutes:

A. October 03, 2011 M/S/A

V. Old Business

1. Committee Updates:

1. LOC: No response from E. Chong. A. San Nicolas will follow up again.
2. PDRC: none
3. CDC: vote on bylaws on October 20, 2011 meeting.
4. Promotions: see above

2. Update on Trip Report Policy/Docs- none

VI. New Business:

A. Post Secondary Lab hours- committee reviewed and discussed. Tabled, still need further discussion.

V. Announcements

RPF meeting on October 31, 2011 @ 1:30 p.m.

CGC meeting on October 31, 2011 @ 2:30 p.m.

VI. Agenda Items for Next Meeting

Chris Dennis Guest Speaker-Council of Department Chair

VII. Next Meeting Date

October 25, 2011 @ 10:30 a.m.

VIII. M/S/A to adjourn @ 12:55 p.m.

GUAM COMMUNITY COLLEGE
Faculty Senate

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Agenda
Tuesday, October 25, 2011
Room C2
@ 10:30 a.m.

I. Call to Order

II. Attendance:

Name	E-mail	Present
Marsha Postrozny, President	marsha.postrozny@guamcc.edu	
Anthony San Nicolas, Past President	anthony.sannicolas@guamcc.edu	
Clare Camacho, President-Elect	clare.camacho@guamcc.edu	
Imelda Arce	imelda.arce@guamcc.edu	
Vera De Oro	vera.deoro@guamcc.edu	
Barbara Blas	barbara.blas4@guamcc.edu	

III. Recital of Mission Statement

IV. Guest: Christopher Dennis –Council of DC Chair

V. Review of Minutes:

1. October 20, 2011

VI. Old Business

1. Committee Updates:
 1. LOC:
 2. PDRC:
 3. CDC:
 4. Promotions:

VII. New Business:

1. Post Secondary Lab Hours

VIII. Announcements

IX. Agenda Items for Next Meeting

X. Next Meeting Date

XI. Adjournment

GUAM COMMUNITY COLLEGE

Faculty

GCC's Mission Statement:

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

Minutes

Tuesday, October 25, 2011

Room C2

I. Call to Order @ 10:34 a.m.

Attendance:

Name	E-mail	Present
Marsha Postrozny, President	marsha.postrozny@guamcc.edu	X
Anthony San Nicolas, Past President	anthony.sannicolas@guamcc.edu	X
Clare Camacho, President-Elect	clare.camacho@guamcc.edu	X
Imelda Arce	imelda.arce@guamcc.edu	X
Vera De Oro	vera.deoro@guamcc.edu	X
Barbara Blas	barbara.blas4@guamcc.edu	X
Chris Dennis	christopher.dennis@guamcc.edu	X

II. Recital of Mission Statement

III. Guest: Chris Dennis – CDC Chair.

Reports that the CDC has been working on the following:

- a. Faculty evaluation process.
- b. Goal is to get faculty tuition assistance. Strongly supported by FS.
- c. Bylaws have been approved and ready for posting.

FS stressed that if C. Dennis has any concerns or issues instead of sending it to the Dean, send to FS, FS will send it to CGC and CGC will send it to the President for approval. FS is also here to support CDC.

IV. Review of Minutes:

1. October 20, 2011 M/S/A with minor changes.

V. Old Business

1. Committee Updates:
 1. LOC: E. Chong confirmed meeting with FS for November 08, 2011 @ 3:30 p.m. The committee voted to remove Advisory Committee signature on front page 1 on the course guides.
 2. PDRC: none
 3. CDC: C. Camacho will train and make C. Dennis the leader for CDC MyGCC Group Studio so files can be posted.
 4. Promotions: none

VI. New Business:

1. Post Secondary Lab hours- changes have been made, but still needs more discussion before sending to CGC. All agreed to send it back to LOC with specific recommendations. M. Postrozny and A. San Nicolas will draft a letter to LOC indicating the following points: verification on the field experiences and practicum, formula to include any future courses that are created, match with credit hours.

V. Announcements

Mock visit, October 28, 2011

Spiritual Healer Wednesday, October 26, 2011 MPA @ 6:00 p.m.

VI. Agenda Items for Next Meeting

Eric Chong Guest Speaker-Learning Outcomes Committee Chair

VII. Next Meeting Date

November 08, 2011 @ 3:30 p.m.

VIII. M/S/A to adjourn @ 11:25 a.m.

GUAM COMMUNITY COLLEGE
Faculty Senate

GCC's Mission Statement:

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

Agenda
Tuesday, November 08, 2011
Room C2
@ 3:30 p.m.

I. Call to Order

II. Attendance:

Name	E-mail	Present
Marsha Postrozny, President	marsha.postrozny@guamcc.edu	
Anthony San Nicolas, Past President	anthony.sannicolas@guamcc.edu	
Clare Camacho, President-Elect	clare.camacho@guamcc.edu	
Imelda Arce	imelda.arce@guamcc.edu	
Vera De Oro	vera.deoro@guamcc.edu	
Barbara Blas	barbara.blas4@guamcc.edu	

III. Recital of Mission Statement

IV. Guest: Eric Choung – LOC Chair

V. Review of Minutes:

1. October 25, 2011

VI. Old Business

1. Committee Updates:
 1. LOC:
 2. PDRC:
 3. CDC:
 4. Promotions:

VII. New Business:

1. Program/Course Assessment and Service Learning Showcase – March 14-28, 2012

VIII. Announcements

IX. Agenda Items for Next Meeting

X. Next Meeting Date

XI. Adjournment

GUAM COMMUNITY COLLEGE

Faculty

GCC's Mission Statement:

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

Minutes

Tuesday, November 08, 2011

Room C2

I. Call to Order @ 3:30 p.m.

Attendance:

Name	E-mail	Present
Marsha Postrozny, President	marsha.postrozny@guamcc.edu	X
Anthony San Nicolas, Past President	anthony.sannicolas@guamcc.edu	X
Clare Camacho, President-Elect	clare.camacho@guamcc.edu	X
Imelda Arce	imelda.arce@guamcc.edu	
Vera De Oro	vera.deoro@guamcc.edu	X
Barbara Blas	barbara.blas4@guamcc.edu	X
Eric Chong	eric.chong@guamcc.edu	X

II. Recital of Mission Statement

III. Guest: Eric Chong – LOC Chair.

Reports that the LOC has been working on the following:

- J. Jocson working on consistency of lab credit hours.
- DCAPS formalization is in the works. LOC decided that it is up to the Administrator to decide if there should be a cap on the number of credits for articulation in DCAPS. LOC's position is as long as the secondary and college SLOs match, articulation is possible.
- ILO's

The LOC goals have been approved and posted. All documents have been updated and posted on MyGCC Group Studio. Chair of LOC is okay with FS decision not to add the 21st member. FS agrees with the no show, no call, and no work cause for removal from the committee as stated in LOC bylaws. FS recommends the following: the address to the course guides in the Board Union Contract needs to be clarified, when a course is being deleted or will be deleted from the catalog (who is the point of contact?) Also, need to refine the terms.

IV. Review of Minutes:

- October 25, 2011 tabled

V. Old Business

1. Committee Updates:

- LOC: A. San Nicolas represents FS in Banner Committee. J. Jocson working on lab credit hours.
- PDRC: November 04, 2011 workshop.
- CDC: none
- Promotions: workshop

VI. New Business:

- Program/Course Assessment and Service Learning Showcase—March 14-28, 2012. FS needs to encourage faculty to attend and provide some tips and ideas. Such as a scavenger hunt.

V. Announcements

Thanksgiving Luncheon November 18, 2011.

GCC Christmas Party December 07, 2011.

Lunch & Learn November 09, 2011.

VI. Agenda Items for Next Meeting

Set agenda items for Management Team meeting. Thursday, November 17, 2011 @ LRC

- Faculty accountability
- 470 Board Policy on Academic Freedom
- Status of the banner

VII. Next Meeting Date

November 15, 2011 @ 10:30 a.m.

VIII. M/S/A to adjourn @ 3:52 p.m.

GUAM COMMUNITY COLLEGE
Faculty Senate

GCC's Mission Statement:

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

Agenda
Tuesday, November 15, 2011
Room C2
@ 10:30 a.m.

I. Call to Order

II. Attendance:

Name	E-mail	Present
Marsha Postrozny, President	marsha.postrozny@guamcc.edu	
Anthony San Nicolas, Past President	anthony.sannicolas@guamcc.edu	
Clare Camacho, President-Elect	clare.camacho@guamcc.edu	
Imelda Arce	imelda.arce@guamcc.edu	
Vera De Oro	vera.deoro@guamcc.edu	
Barbara Blas	barbara.blas4@guamcc.edu	

III. Recital of Mission Statement

IV. Review of Minutes:

1. November 08, 2011

V. Old Business

1. Committee Updates:
 1. LOC:
 2. PDRC:
 3. CDC:
 4. Promotions:

VI. New Business:

1. Standard IV recommendations
2. Academic Freedom
3. Class size
4. FS concern form (ethics issue) by R. Abshire

VII. Announcements

Program/Course Assessment and Service Learning Showcase – March 14-28, 2012

VIII. Agenda Items for Next Meeting

IX. Next Meeting Date

X. Adjournment

GUAM COMMUNITY COLLEGE
Faculty Senate

GCC's Mission Statement:

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

Minutes
Tuesday, November 15, 2011
Room C2
@ 10:30 a.m.

I. Call to Order @ 10:30 a.m.

II. Attendance:

Name	E-mail	Present
Marsha Postrozny, President	marsha.postrozny@guamcc.edu	✓
Anthony San Nicolas, Past President	anthony.sannicolas@guamcc.edu	✓
Clare Camacho, President-Elect	clare.camacho@guamcc.edu	✓
Imelda Arce	imelda.arce@guamcc.edu	✓
Vera De Oro	vera.deoro@guamcc.edu	
Barbara Blas	barbara.blas4@guamcc.edu	✓
Guests:		
Dr. R. Ray D. Somera	reneray.somera@guamcc.edu	✓
Joseph Benavente	joseph.benavente@guamcc.edu	✓

III. Recital of Mission Statement

IV. Review of Minutes:

1. October 25, 2011 tabled
2. November 08, 2011 tabled

V. Old Business

1. Committee Updates:
 - LOC:
 - PDRC:
 - CDC:
 - Promotions:

VI. New Business:

1. Dr. Somera concerns and issues:
 - i. Class size-Dr. Ray Somera presented the Class size handout (see attachment). The concern Dr. Somera brought forth was the incident where class size was reduced without any curricula documents and reduction to class size without justification. Dr. Somera is requesting for FS to prepare a statement of recommendation suggesting lecture courses to have 30 students. He discussed the urgency of the statement and requests for FS to prepare a statement by the end of the week. C. Camacho makes a motion to support the lecture class size, setting it with the following justifications: limited resources, room space, budget, needs for students should be a priority, and the low faculty/student ratio in the nation by preparing a statement of recommendation, A. San Nicolas seconded, all in favor, no one opposed, unanimously approved.

- ii. ISMP- See attached documents. All documents presented by Dr. Somera and J. Benavente are updates of the ISMP goals. Dr. Somera states that there is a structure missing to providing periodic updates or things at the management level planning to FS, “does FS have any suggestions of how the AVP can provide the FS with updates?” FS will meet with Dr. Somera at the minimum (once per semester) for AVP updates (ACCJC level, management level, or curriculum documents).
 - iii. CGC Recommendations- needs FS input to verify if any files are missing. FS members reviewed the document and to their knowledge they did not find any missing files. Academic Vice President needs to be informed of CGC recommendations within the fiscal year. C. Camacho will send C. Santos an email requesting to review the process of the Participatory Governance Structure to be included in the next CGC meeting (to show the process of who the CGC recommendations should be presented to). B. Blas will update the CGC recommendations for AY2011-2012.
 - iv. Academic freedom- is a contract issue (see attached). Policy 460 remains intact the only change is the verbiage in paragraph two.
 - v. GCC 35th Anniversary- Heads up that the graduation committee wants to introduce a mace (graduation artifact). GCC seal was never adopted by the board. This issue will be further discussed at the Management/Faculty Senate combined meeting.
 - vi. School song- needs to be worked on, GCC has no school song.
 - vii. End of Year Summary Report- matrix for standard committees, shows proof of paper trails for evaluation purposes. This issue will be further discussed at the Management/Faculty combined meeting.
2. FS concern form (ethics issue) by R. Abshire- confidential, B. Blas steps out of the office.

VII. Announcements

Program/Course Assessment and Service Learning Showcase – March 14-28, 2012. Tabled
FS is meeting with President & Management on November 17, 2011 from 10:00 a.m.-12:00 p.m.

VIII. Agenda Items for Next Meeting

IX. Next Meeting Date

November 21, 2011 @ 10:00 a.m.

X. M/S/A to adjourn @ 11:50 a.m.

GUAM COMMUNITY COLLEGE
Faculty Senate

GCC's Mission Statement:

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

Agenda
Tuesday, November 22, 2011
Room C2
@ 10:00 a.m.

I. Call to Order

II. Attendance:

Name	E-mail	Present
Marsha Postrozny, President	marsha.postrozny@guamcc.edu	
Anthony San Nicolas, Past President	anthony.sannicolas@guamcc.edu	
Clare Camacho, President-Elect	clare.camacho@guamcc.edu	
Imelda Arce	imelda.arce@guamcc.edu	
Vera De Oro	vera.deoro@guamcc.edu	
Barbara Blas	barbara.blas4@guamcc.edu	

III. Recital of Mission Statement

IV. Review of Minutes:

1. October 25, 2011
2. November 08, 2011
3. November 15, 2011

V. Old Business

1. Committee Updates:
 1. LOC:
 2. PDRC:
 3. CDC:
 4. Promotions:
2. Review of FS goals

VI. New Business:

1. Standard IV recommendations
2. LOC feedback on class size

VII. Announcements

Program/Course Assessment and Service Learning Showcase – March 14-28, 2012

VIII. Agenda Items for Next Meeting

IX. Next Meeting Date

X. Adjournment

GUAM COMMUNITY COLLEGE
Faculty Senate

GCC's Mission Statement:

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

Minutes
Tuesday, November 22, 2011
Room C2
@ 10:30 a.m.

I. Call to Order @ 10:35 a.m.

II. Attendance:

Name	E-mail	Present
Marsha Postrozny, President	marsha.postrozny@guamcc.edu	✓
Anthony San Nicolas, Past President	anthony.sannicolas@guamcc.edu	
Clare Camacho, President-Elect	clare.camacho@guamcc.edu	
Imelda Arce	imelda.arce@guamcc.edu	✓
Vera De Oro	vera.deoro@guamcc.edu	✓
Barbara Blas	barbara.blas4@guamcc.edu	✓

III. Recital of Mission Statement

IV. Review of Minutes:

- October 25, 2011 M/S/A
- November 08, 2011 M/S/A with changes
- November 15, 2011 M/S/A with changes

V. Old Business

1. Committee Updates:
 - A. LOC: Lengthy discussion on the status of class size issue.
 - B. PDRC: none
 - C. CDC: none
 - D. Promotions: committee is reviewing portfolios.
2. Review of FS goals-tabled

VI. New Business:

- Standard IV recommendations-tabled
- Ethics concern- a motion was made to clarify the FS violation of ethics under **filing complaints**:
 - “within 10 working days” means **after the beginning of the next semester**,
 - “beginning of next semester” means **when faculty reports back** and
 - “the Committee on Faculty Ethics (CFE) has 20 working days” means **20 days after complainant has received form from FS**.

It is recommended in the FS Group Studio page to make sure the FS concern form is attached to the FS violation of ethics. Also recommended is to have the FS concern form posted in the MyGCC webpage work life or governance tab. B. Blas will speak to J. Flores regarding this issue.

VII. Announcements

Program/Course Assessment and Service Learning Showcase – March 14-28, 2012

VIII. Agenda Items for Next Meeting

Discussed the Joint Management/FS strategic meeting on November 17, 2011.

IX. Next Meeting Date
November 29, 2011 @ 10:30 a.m.

X. M/S/A to adjourn @ 11:31 a.m.

GUAM COMMUNITY COLLEGE
Faculty Senate

GCC's Mission Statement:

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

Agenda
Tuesday, November 29, 2011
Room C2
@ 10:30 a.m.

I. Call to Order

II. Attendance:

Name	E-mail	Present
Marsha Postrozny, President	marsha.postrozny@guamcc.edu	
Anthony San Nicolas, Past President	anthony.sannicolas@guamcc.edu	
Clare Camacho, President-Elect	clare.camacho@guamcc.edu	
Imelda Arce	imelda.arce@guamcc.edu	
Vera De Oro	vera.deoro@guamcc.edu	
Barbara Blas	barbara.blas4@guamcc.edu	

III. Recital of Mission Statement

IV. Review of Minutes:

1. November 22, 2011

V. Old Business

1. Committee Updates:
 1. LOC:
 2. PDRC:
 3. CDC:
 4. Promotions:
2. Review of FS goals

VI. New Business:

1. Standard IV recommendations
2. LOC feedback on class size

VII. Announcements

Program/Course Assessment and Service Learning Showcase – March 14-28, 2012

VIII. Agenda Items for Next Meeting

IX. Next Meeting Date

X. Adjournment

GUAM COMMUNITY COLLEGE
Faculty Senate

GCC's Mission Statement:

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

Minutes

Tuesday, November 29, 2011

Room C2

@ 10:30 a.m.

I. Call to Order @ 10:30 a.m.

Attendance:

Name	E-mail	Present
Marsha Postrozny, President	marsha.postrozny@guamcc.edu	X
Anthony San Nicolas, Past President	anthony.sannicolas@guamcc.edu	X
Clare Camacho, President-Elect	clare.camacho@guamcc.edu	X
Imelda Arce	imelda.arce@guamcc.edu	X
Vera De Oro	vera.deoro@guamcc.edu	X
Barbara Blas	barbara.blas4@guamcc.edu	X

II. Recital of Mission Statement

III. Review of Minutes:

1. November 22, 2011 M/S/A with changes.

IV. Old Business

1. Committee Updates:
 - a. LOC: letter has been sent by FS. A. San Nicolas will follow up with E. Chong to get the lab analysis documents. J. Armstrong started online discussion on the class size.
 - b. PDRC: no updates. V. De Oro will send a reminder for mid-year report.
 - c. CDC: no updates
 - d. Promotions: still reviewing portfolios. M. Postrozny will follow up with C. Santos about the FS budget.
 - e. Banner: meetings are scheduled for every Wednesday.
2. Review of FS goals-updated information, see attachment.

V. New Business:

1. Standard IV recommendations-C. Camacho met with R. Toves and addressed all concerns.

VI. Announcements

1. Program/Course Assessment and Service Learning Showcase – March 14-28, 2012
2. C. Camacho and A. San Nicolas met with C. Santos to work on the 5-year strategic plan.
3. 12/05/2011 RPF meeting @ 2:00 p.m. and CGC meeting @ 3:00 p.m.
4. 12/07/2011 GCC Christmas Party @ the Westin Hotel
5. 12/09/2011 Student Center Ribbon Cutting
6. 12/23/2011 GCC Children Christmas Party
7. 12/30/2011 New Year's luncheon @ 11:00 a.m.

VII. Agenda Items for Next Meeting

None

VIII. Next Meeting Date: TBA

IX. M/S/A to adjourn @ 10:52 a.m.

GUAM COMMUNITY COLLEGE
Faculty Senate

GCC's Mission Statement:

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

Agenda
Tuesday, January 17, 2012
Room C2
@ 10:30 a.m.

I. Call to Order

Attendance:

Name	E-mail	Present
Marsha Postrozny, President	marsha.postrozny@guamcc.edu	
Anthony San Nicolas, Past President	anthony.sannicolas@guamcc.edu	
Clare Camacho, President-Elect	clare.camacho@guamcc.edu	
Imelda Arce	imelda.arce@guamcc.edu	
Vera De Oro	vera.deoro@guamcc.edu	
Barbara Blas	barbara.blas4@guamcc.edu	

II. Recital of Mission Statement

III. Review of Minutes:

1. November 29, 2011

IV. Old Business

1. Committee Updates:
 - a. LOC:
 - b. PDRC:
 - c. CDC:
 - d. Promotions:
 - e. Banner:

V. New Business:

1. Ethics Concern & Form Submission
2. Recommendations from CDC for goals 1 and 2
3. Review Final Edits on LOC's Lab/Credit Document

VI. Announcements

1. Program/Course Assessment and Service Learning Showcase – March 14-28, 2012

VII. Agenda Items for Next Meeting

1. GCC Sustainability Draft

VIII. Next Meeting Date

IX. Adjournment

GUAM COMMUNITY COLLEGE
Faculty Senate

GCC's Mission Statement:

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

Minutes

Tuesday, January 17, 2012

Room C2

@ 10:30 a.m.

I. Call to Order @ 10:30 a.m.

Attendance:

Name	E-mail	Present
Marsha Postrozny, President	marsha.postrozny@guamcc.edu	X
Anthony San Nicolas, Past President	anthony.sannicolas@guamcc.edu	X
Clare Camacho, President-Elect	clare.camacho@guamcc.edu	X
Imelda Arce	imelda.arce@guamcc.edu	X
Vera De Oro	vera.deoro@guamcc.edu	X
Barbara Blas	barbara.blas4@guamcc.edu	X

II. Recital of Mission Statement

III. Review of Minutes:

1. M/S/A to approve minutes of November 29, 2011

IV. Old Business

1. Committee Updates:
 - a. LOC: A. San Nicolas reported that there is an upcoming meeting. J. Armstrong sent an email regarding class size. FS will wait for official word from LOC.
 - b. PDRC: V. De Oro met with T. Datuin regarding January deadline. T. Datuin will submit the mid-term report. FS recommended that PDRC send out an announcement to encourage faculty to attend brown bag sessions.
 - c. CDC: C. Camacho reported that 2 memos were sent to CDC. CDC sent memo to FS President regarding: 1. tuition waiver and 2. recommendation for evaluation (see attachment).
 - d. Promotions: Interviews in process.
 - e. Banner: A. San Nicolas reported that upgrades are being done on Luminus.

V. New Business:

1. Ethics Complaint. FS has identified members of the CFE and chairpersons. FS President will ask Ethics Committee for list of tasks.
2. Recommendations from CDC for goals 1 and 2. FS discussed that CDC goals and recommends be forwarded to Job Specification/Evaluation Committee for review and analysis. C. Camacho made a motion to provide tuition for faculty, their spouse and dependents, A. San Nicolas seconded, motion carried. M. Postrozny will prepare a memo for CGC to put on agenda.
3. Reviewed final edits on LOC's Lab/Credit Document. C. Camacho motioned to approve the Lab/Credit analysis, A. San Nicolas seconded, motion carried. M. Postrozny will prepare memo to CGC.

VI. Announcements

1. Program/Course Assessment and Service Learning Showcase – March 14-28, 2012
2. GCC 35th Anniversary - May 05, 2012
3. Graduation Ceremony-C. Camacho will be the speaker for FS. M. Postrozny will be off-island.

VII. Agenda Items for Next Meeting

1. GCC Sustainability Draft - FS received and acknowledge and copies were provided. M. Postrozny provided feedback on draft and requested for the final when ready for 2nd review.

VIII. Next Meeting Date: January 31, 2012 @ 10:00 a.m.

IX. M/S/A to adjourn @ 11:10 a.m.

GUAM COMMUNITY COLLEGE
Faculty Senate

GCC's Mission Statement:

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

Agenda
Tuesday, January 31, 2012
Room C2
@ 10:00 a.m.

I. Call to Order

Attendance:

Name	E-mail	Present
Marsha Postrozny, President	marsha.postrozny@guamcc.edu	
Anthony San Nicolas, Past President	anthony.sannicolas@guamcc.edu	
Clare Camacho, President-Elect	clare.camacho@guamcc.edu	
Imelda Arce	imelda.arce@guamcc.edu	
Vera De Oro	vera.deoro@guamcc.edu	
Barbara Blas	barbara.blas4@guamcc.edu	

II. Recital of Mission Statement

III. Review of Minutes:

1. January 17, 2012

IV. Old Business

1. Committee Updates:
 - a. LOC:
 - b. PDRC:
 - c. CDC:
 - d. Promotions:
 - e. Banner:
2. Faculty Tuition Assistance
3. CGC's Review of LOC's Lab/Credit Analysis

V. New Business:

1. Committee on Faculty Ethics

VI. Announcements

1. Program/Course Assessment and Service Learning Showcase – March 14-28, 2012

VII. Agenda Items for Next Meeting

VIII. Next Meeting Date

IX. Adjournment

GUAM COMMUNITY COLLEGE
Faculty Senate

GCC's Mission Statement:

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

Minutes

Tuesday, January 31, 2012

Room C2

@ 10:00 a.m.

I. Call to Order @ 10:10 a.m.

II. Attendance:

Name	E-mail	Present
Marsha Postrozny, President	marsha.postrozny@guamcc.edu	X
Anthony San Nicolas, Past President	anthony.sannicolas@guamcc.edu	X
Clare Camacho, President-Elect	clare.camacho@guamcc.edu	X
Imelda Arce	imelda.arce@guamcc.edu	X
Vera De Oro	vera.deoro@guamcc.edu	X
Barbara Blas	barbara.blas4@guamcc.edu	X

III. Recital of Mission Statement

IV. Review of Minutes:

M/S/A to approve minutes of January 17, 2012 with corrections.

V. Old Business

1. Committee Updates:

- a. LOC: M. Postrozny reported that the memo regarding lab credit was sent to CGC for review. P. Clymer and J. Jocson will work together regarding the lab credit issue.
- b. PDRC: V. De Oro reported that PDRC will encourage faculty to attend brown bag sessions and submit applications.
- c. CDC:
 - i. The memo on CDC's recommendations for changes to the evaluation was sent to the Faculty Union.
 - ii. Tuition assistance was put on CGC agenda and discussed on Thursday, January 26, 2012. M. Postrozny shared some research of other colleges that provides tuition assistance for family members of faculty.
- d. Promotions: I. Arce reported that S. Sablan sent out the letters via email and will be delivering them in person by January 31, 2012. The letters will be sent to the President by mid February 2012.
- e. Banner:
 - i. A. San Nicolas reported that the Title III report was done; Luminus 5 is approaching its completion, and Acalog completion by fall 2012.
 - ii. A. San Nicolas will send an email to P. Clymer to clarify Banner access of the grading system (FERPA).

2. Ethics Updates-

- a. M. Postrozny reported that a thank you note to CFE was sent (see attachment) and will communicate via email.
- b. M. Postrozny gave warning to CFE not to mention any names in their emails.
- c. R. Roberson was recommended for chair for CFE.

VI. New Business: None

VII. Announcements

1. Parade of Shoes-February 20, 2012 at the Hagatna Riverside from 6:00-10:00 p.m.
2. COPSA Spring Festival/Election-March 20, 2012 from 4:00-8:00 p.m.
3. Program/Course Assessment and Service Learning Showcase – March 14-28, 2012
4. Accreditation Visit from March 19-22, 2012.
5. GCC 35th Anniversary –May 05, 2012.

VIII. Agenda Items for Next Meeting: None

IX. Next Meeting Date: TBA

X. **M/S/A to adjourn at 10:35 a.m.**

GUAM COMMUNITY COLLEGE
Faculty Senate

GCC's Mission Statement:

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

Agenda
Tuesday, February 14, 2012
Room C2
@ 10:30 a.m.

I. Call to Order

Attendance:

Name	E-mail	Present
Marsha Postrozny, President	marsha.postrozny@guamcc.edu	
Anthony San Nicolas, Past President	anthony.sannicolas@guamcc.edu	
Clare Camacho, President-Elect	clare.camacho@guamcc.edu	
Imelda Arce	imelda.arce@guamcc.edu	
Vera De Oro	vera.deoro@guamcc.edu	
Barbara Blas	barbara.blas4@guamcc.edu	

II. Recital of Mission Statement

III. Review of Minutes:

1. January 31, 2012

IV. Old Business

1. Committee Updates:
 - a. LOC:
 - b. PDRC:
 - c. CDC:
 - d. Promotions:
 - e. Banner:
2. CFE Status:

V. New Business:

1. Review of Minutes/Files under Group Studio
2. LRC Student Computer Concern
3. Assessment Issues

VI. Announcements

1. Parade of Shoes-February 10, 2012, at the Hagatna Riverside from 6:00 p.m.-10:00 p.m.
2. COPSA Spring Feast/Election-Tuesday, March 20, 2012 at the Student Center courtyard from 4:00-8:00 p.m.
3. Accreditation Visit-March 19-22, 2012
4. Program/Course Assessment and Service Learning Showcase – March 14-28, 2012
5. GCC 35th Anniversary- Saturday, May 05, 2012

VII. Agenda Items for Next Meeting

VIII. Next Meeting Date

IX. Adjournment

GUAM COMMUNITY COLLEGE
Faculty Senate

GCC's Mission Statement:

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

Minutes

Tuesday, February 14, 2012

Room C2

@ 10:00 a.m.

I. Call to Order @ 10:00 a.m.

II. Attendance:

Name	E-mail	Present
Marsha Postrozny, President	marsha.postrozny@guamcc.edu	x
Anthony San Nicolas, Past President	anthony.sannicolas@guamcc.edu	x
Clare Camacho, President-Elect	clare.camacho@guamcc.edu	x
Imelda Arce	imelda.arce@guamcc.edu	x
Vera De Oro	vera.deoro@guamcc.edu	x
Barbara Blas	barbara.blas4@guamcc.edu	x

III. Recital of Mission Statement

IV. Review of Minutes

M/S/A to approve minutes of January 31, 2012 with corrections.

V. Old Business

1. Committee Updates:

a. LOC:

i. A. San Nicolas reported that the memo regarding LOC's Lab/Credit Analysis was sent to CGC for review.

ii. P. Clymer continues to work with J. Jocson on LOC's Lab/Credit Analysis.

b. PDRC: V. De Oro reported that deadline for February application is on February 14, 2012.

c. CDC: C. Camacho stated that there are no updates.

d. Promotions: I. Arce reported that recommendations to the President will be sent out on February 15, 2012.

e. Banner: A. San Nicolas reported on the following:

i. Banner members are waiting for P. Clymer to set training date for FERPA.

ii. Title III report was done and submitted. However, still looking into the mandated expiration date, February 2012.

iii. W-2s are complete.

iv. Still no update regarding Sunguard.

v. Training for Acalog will be scheduled after 2012 Accreditation Team Visit.

vi. J. Ige is working on recommending a replacement fee of \$7.00 for identification cards for faculty and students.

a. C. Camacho reported that a copy of her University of Guam identification card was sent to V. Tudela as a sample. In addition, C. Camacho stated students have to line up every semester to update their identification cards which is time consuming. A new card system would assist in the avoidance of overcrowding of the Student Support Services Office during registration and to help the college save money. Students will be able to make a payment with the cashier to update their identification cards.

2. CFE Status-M. Postrozny reported that CFE members are having difficulty meeting, due to their busy schedules. M. Postrozny reported that she tried to schedule a meeting for the CFE, and the only member who was not able to attend was B. Sison. M. Postrozny will inform CFE that FS suggested R. Tyquenco be asked to join CFE or someone who can make the time and day of scheduled meetings.

VI. New Business

1. Review of Minutes/Files under Group Studio- M. Postrozny distributed minutes to FS members. FS members are to review the minutes and submit corrections by next week. A. San Nicolas will review August 2011 and September 2011 minutes, V. De Oro will review October 2011 minutes, I. Arce will review November 2011 minutes.
2. LRC Student Computer Concern-M. Postrozny forwarded this concern to FS members via email. M. Postrozny will inform R. Roberson that FS has sent this concern to the RPF committee.
C. Camacho motioned to refer the concern to RPF for review, A. San Nicolas seconded. No one opposed, motion carried.
3. Assessment Issues-
The lead responsibilities of Adjunct Faculty remain under the discretion of the Department Chairs. The Department Chairs are ultimately responsible for collecting and inputting data. Evaluations of SLOs and courses are part of every faculty's Academic Freedom.
C. Camacho made a motion that FS send the above message to CCA via email, V. De Oro seconded. No one opposed, motion carried.
4. Secondary Concerns Issues-FS replied to E. Chong that the FS is not in charge of Job Specification/Evaluation Committee. FS responded to LOC members-and made the request to respectfully give time to Job Specification/Evaluation Committee to continue their research and discussions. FS noted that there is secondary representation on this committee and to allow the Participatory Governance process to unfold.

VII. Announcements

1. Meet the President-Wednesday, February 22, 2012 and Thursday, February 23, 2012 at 6:00 p.m.
2. COPSA Spring Festival/Election-March 20, 2012 from 4:00-8:00 p.m.
3. Program/Course Assessment and Service Learning Showcase – March 14-28, 2012.
4. Accreditation Visit from March 19-22, 2012.
5. GCC 35th Anniversary –May 05, 2012.

VIII. Agenda Items for Next Meeting-None

IX. Next Meeting Date

Tuesday, February 28, 2012 @ 10:00 a.m.

X. **M/S/A to adjourn at 10:37 a.m.**

GUAM COMMUNITY COLLEGE
Faculty Senate

GCC's Mission Statement:

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

Agenda
Tuesday, February 28, 2012
Room C2
@ 10:00 a.m.

I. Call to Order

Attendance:

Name	E-mail	Present
Marsha Postrozny, President	marsha.postrozny@guamcc.edu	
Anthony San Nicolas, Past President	anthony.sannicolas@guamcc.edu	
Clare Camacho, President-Elect	clare.camacho@guamcc.edu	
Imelda Arce	imelda.arce@guamcc.edu	
Vera De Oro	vera.deoro@guamcc.edu	
Barbara Blas	barbara.blas4@guamcc.edu	

II. Recital of Mission Statement

III. Review of Minutes:

1. February 14, 2012

IV. Old Business

1. Committee Updates:
 - a. LOC:
 - b. PDRC:
 - c. CDC:
 - d. Promotions:
 - e. Banner:
2. Review of Minutes/Files under Group Studio
3. LRC Student Computer Concern
4. CFE Update
5. Travel Policy

V. New Business:

1. Marlena Montague-AIER, Assessment Issues

VI. Announcements

1. Meet the President-Wednesday, February 22, 2012 and Thursday, February 23, 2012.
2. COPSA Spring Feast-Tuesday, March 20, 2012 at the Student Center from 4:00-8:00 p.m.
3. Accreditation Visit-March 19-22, 2012
4. Program/Course Assessment and Service Learning Showcase – March 14-28, 2012
5. GCC 35th Anniversary- Saturday, May 05, 2012

VII. Agenda Items for Next Meeting

VIII. Next Meeting Date

IX. Adjournment

GUAM COMMUNITY COLLEGE

Faculty Senate

GCC's Mission Statement:

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

Minutes

Tuesday, February 28, 2012

Room C2

@ 10:00 a.m.

I. Call to Order @ 10:10 a.m.

II. Attendance:

Name	E-mail	Present
Marsha Postrozny, President	marsha.postrozny@guamcc.edu	x
Anthony San Nicolas, Past President	anthony.sannicolas@guamcc.edu	x
Clare Camacho, President-Elect	clare.camacho@guamcc.edu	x
Imelda Arce	imelda.arce@guamcc.edu	x
Vera De Oro	vera.deoro@guamcc.edu	x
Barbara Blas	barbara.blas4@guamcc.edu	x
Guest:		
Marlena Montague	marlena.montague@guamcc.edu	x

III. Recital of Mission Statement

IV. Review of Minutes

M/S/A to approve minutes of February 14, 2012 with corrections.

V. Old Business

1. Committee Updates:

- a. LOC: A. San Nicolas reported that B. Mead called for a practicum credit hour meeting. The meeting was scheduled for Wednesday, February 29, 2012 at 3:30 p.m. in room 1201. E. Chong was asked to attend the practicum credit meeting. A. San Nicolas stated that the class size issue was not discussed.
- b. PDRC: V. De Oro reported that the buzz sessions have begun and are requesting for individuals to present at these sessions.
- c. CDC: C. Camacho stated that C. Dennis has not given any updates.
- d. Promotions: I. Arce reported that the deadline for President to sign was February 28, 2012.
- e. Banner: A. San Nicolas reported that the Banner meeting was cancelled.

2. Review of Minutes/Files under Group Studio: FS members have agreed to send corrections made to previous meeting minutes to B. Blas via email.

3. Travel Policy:

- a. C. Camacho reported that there was a discrepancy on the travel policy. A paragraph (mileage reimbursement waiver) was added to the policy without seeking approval through the governance process. Applicants are required to sign this acknowledgement to complete the application process. C. Camacho requested for this issue to be included on the agenda for the next CGC meeting.
- b. C. Camacho reported that the Trip Report references Appendix IV which is not a part of the Travel Policy.

4. CFE issue: Discussion was held by FS, B. Blas stepped out before discussions took place.

VI. New Business:

1. Marlana Montague-AIER, Assessment Issue- FS and M. Montague discussed issues concerning adjunct instructor.
 - a. M. Montague discussed her recommendations regarding adjunct faculty artifacts which are needed for assessment. M. Montague also stated that adjunct faculties are not currently required to submit these artifacts. M. Montague suggested that this requirement be included on the adjunct clearance form. C. Camacho stated that the requirement of artifacts to be included on the clearance form is the decision of the Department Chairs. C. Camacho stated that there are two things adjunct faculty has to have already: submit their grades and the grade breakdown.
 - b. M. Montague spoke to B. Mead about including the artifacts in the adjunct clearance form. B. Mead did mention that this “can be done.” M. Montague would like to see if this process will work. C. Camacho stated that she does not want the adjunct faculty to be penalized because their Department Chair is not in compliance with the process.
 - c. FS agreed that anything on the adjunct clearance form does not fall under the FS discretion.
2. Student Fees: Library fee is \$15 per semester which the library has not had any access. C. Camacho reported that she assisted C. Matson on developing a budget to receive the library fees, but C. Matson was told that it was not the libraries money to collect. C. Matson requested library fees of at least one year. C. Camacho stressed that this issue can be a problem for the Accreditation Team Visit. C. Camacho stated that she will discuss this issue at the next RPF meeting.
3. Recommendation at a CGC meeting was made for faculty to suspend their annual salary increments. C. Camacho reported that the college received 100% allotment for the last fiscal year. C. Camacho stated that GCC faculty members are underpaid compared to the mainland counter parts. FS discussed the recommendation.
C. Camacho made a motion to oppose the support of the recommendation to suspend annual salary increments for faculty. All in favor, no one opposed. Motion passed.

VII. Announcements

1. COPSA Spring Festival/Election-March 20, 2012 from 4:00-8:00 p.m.
2. Program/Course Assessment and Service Learning Showcase – March 14-28, 2012.
3. Special Olympics-March 17, 2012. GCC in charge of registration and the National Anthem (sign language class).
4. Accreditation Visit from March 19-22, 2012.
5. GCC 35th Anniversary –May 05, 2012.

VIII. Agenda Items for Next Meeting-

**New Business:
Committee listing**

IX. Next Meeting Date

Tuesday, March 13, 2012 @ 10:00 a.m.

X. **M/S/A to adjourn at 10:45 a.m.**

GUAM COMMUNITY COLLEGE
Faculty Senate

GCC's Mission Statement:

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

Agenda
Tuesday, March 13, 2012
Room C2
@ 10:00 a.m.

I. Call to Order

Attendance:

Name	E-mail	Present
Marsha Postrozny, President	marsha.postrozny@guamcc.edu	
Anthony San Nicolas, Past President	anthony.sannicolas@guamcc.edu	
Clare Camacho, President-Elect	clare.camacho@guamcc.edu	
Imelda Arce	imelda.arce@guamcc.edu	
Vera De Oro	vera.deoro@guamcc.edu	
Barbara Blas	barbara.blas4@guamcc.edu	

II. Recital of Mission Statement

III. Review of Minutes:

1. February 28, 2012

IV. Old Business

1. Committee Updates:
 - a. LOC:
 - b. PDRC:
 - c. CDC:
 - d. Promotions:
 - e. Banner:
2. LOC Credit Hour Policy

V. New Business:

1. End Year Reports-All committees
2. Budget 5k
3. Campus Clean-up
4. March 20, 2012 meeting

VI. Announcements

1. COPSA Spring Feast-Tuesday, March 20, 2012 at the Student Center from 4:00-8:00 p.m.
2. Accreditation Visit-March 19-22, 2012
3. Program/Course Assessment and Service Learning Showcase – March 14-28, 2012
4. GCC 35th Anniversary- Saturday, May 05, 2012

VII. Agenda Items for Next Meeting

VIII. Next Meeting Date

IX. Adjournment

GUAM COMMUNITY COLLEGE
Faculty Senate

GCC's Mission Statement:

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

Minutes
Tuesday, March 13, 2012
Room C2
@ 11:00 a.m.

I. Call to Order @ 11:04 a.m.

II. Attendance:

Name	E-mail	Present
Marsha Postrozny, President	marsha.postrozny@guamcc.edu	x
Anthony San Nicolas, Past President	anthony.sannicolas@guamcc.edu	x
Clare Camacho, President-Elect	clare.camacho@guamcc.edu	x
Imelda Arce	imelda.arce@guamcc.edu	x
Vera De Oro	vera.deoro@guamcc.edu	x
Barbara Blas	barbara.blas4@guamcc.edu	x

III. Recital of Mission Statement

IV. Review of Minutes

M/S/A to approve minutes of February 28, 2012 with corrections.

V. Old Business

1. Committee Updates:

- a. LOC: A. San Nicolas reported that LOC are starting discussion regarding assessment and the artifacts into the curriculum documents.
 - b. PDRC: V. De Oro reported that PDRC is encouraging faculty to apply because there is still funding available. V. De Oro will verify as to how much is in the PDRC budget. She also stated that buzz sessions are ongoing.
 - c. CDC: C. Camacho stated that there are no updates. V. De Oro reported that when she reviewed previous meeting minutes for October 2011, there was no attachment of the CDC goals on MyGCC Group Studio.
 - d. Promotions: I. Arce reported that there is a scheduled workshop on April 27, 2012 in room A30 at 3:30 p.m.
 - e. Banner: A. San Nicolas reported that the meeting was cancelled.
2. LOC Credit Hour Policy- C. Camacho reported that CGC is still reviewing the Credit Hour Policy that P. Clymer presented at the CGC meeting on March 07, 2012. The Credit Hour Policy P. Clymer presented was discussed and tabled for the next CGC meeting scheduled for March 20, 2012 for further discussion.

New Business:

1. End of Year Reports-All committees- M. Postrozny reported that the templates will be formulated and sent out to committees. M. Postrozny will bring template

form by next FS meeting scheduled on March 20, 2012 at 9:00 a.m. FS point of contact (POC) will send the template to their respective committee.

2. Budget 5k- M. Postrozny reported that C. Santos informed her that the FS budget is at \$5,000. B. Blas will verify the FS funds on Banner. If funds are available B. Blas will order filing cabinets, paper, and flash drives for FS office. FS point of contact (POC) will ask their respective committees if they need any supplies and equipment.
3. Campus Clean-up- C. Camacho reported that all employees will clean-up their offices to prepare for Accreditation Team Visit.
4. FS went over schedule for Accreditation Team Visit March 19-22, 2012.

VI. Announcements

1. COPSA Spring Festival/Election-March 20, 2012 from 4:00-8:00 p.m.
2. Program/Course Assessment and Service Learning Showcase – March 14-28, 2012.
3. Special Olympics-March 17, 2012. GCC in charge of registration and the National Anthem (sign language class).
4. Accreditation Visit from March 19-22, 2012.
5. GCC 35th Anniversary –May 05, 2012.
6. FERPA training with P. Clymer (registrar)-Friday, March 16, 2012 from 9:00-10:00 a.m.
7. Launch for the New Website & Acalog -Thursday, March 15, 2012 at 3:30 p.m. in the MPA.
8. Career Technical Education Pathway meeting with Dr. Somera-Thursday, March 15, 2012 at 3:30 p.m. open to all faculty members.

VII. Agenda Items for Next Meeting-

Old Business:

- 2. LOC Credit Hour**
- 3. End of the Year Template**

VIII. Next Meeting Date

Tuesday, March 20, 2012 @ 9:00 a.m.

IX. **M/S/A to adjourn at 11:45 a.m.**

GUAM COMMUNITY COLLEGE

Faculty

GCC's Mission Statement:

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

Minutes – Special Meeting Wednesday, March 14, 2012 Room 201

I. Call to Order@ 11:50 a.m.

Attendance:

Name	E-mail	Present
Marsha Postrozny, President	marsha.postrozny@guamcc.edu	x
Anthony San Nicolas, Past President	anthony.sannicolas@guamcc.edu	x
Clare Camacho, President-Elect	clare.camacho@guamcc.edu	x
Imelda Arce	imelda.arce@guamcc.edu	x
Vera De Oro	vera.deoro@guamcc.edu	x

II. Committee on Faculty Ethics – Final Report

Special meeting was called by M. Postrozny to discuss the CFE final report on the ethics complaint that was filed. According to M. Postrozny, the report was submitted at 5 p.m. on 3/13/2012, the due date for the final report. The final report from CFE was reviewed on the computer screen (no printed copies were made and the report was not downloaded). A motion was made to send the report to the Dean and both parties involved in the concern. Motion passed unanimously.

III. M/S/A to adjourn@12:00p.m.

GUAM COMMUNITY COLLEGE
Faculty Senate

GCC's Mission Statement:

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

Agenda
Tuesday, March 20, 2012
Room C2
@ 10:00 a.m.

I. Call to Order

Attendance:

Name	E-mail	Present
Marsha Postrozny, President	marsha.postrozny@guamcc.edu	
Anthony San Nicolas, Past President	anthony.sannicolas@guamcc.edu	
Clare Camacho, President-Elect	clare.camacho@guamcc.edu	
Imelda Arce	imelda.arce@guamcc.edu	
Vera De Oro	vera.deoro@guamcc.edu	
Barbara Blas	barbara.blas4@guamcc.edu	

II. Recital of Mission Statement

III. Review of Minutes:

1. March 13, 2012
2. March 14, 2012

IV. Old Business

1. Committee Updates:
 - a. LOC:
 - b. PDRC:
 - c. CDC:
 - d. Promotions:
 - e. Banner:
2. CFE Update
3. End-of-the-Year Report Template

V. New Business:

1. FERPA Updates
2. Policy on prisoners and sex offenders

VI. Announcements

1. COPSA Spring Festival/Election-March 20, 2012 from 4:00-8:00 p.m.
2. Program/Course Assessment and Service Learning Showcase – March 14-28, 2012.
3. Accreditation Visit from March 19-22, 2012.
4. GCC 35th Anniversary –May 5, 2012.

VII. Agenda Items for Next Meeting

VIII. Next Meeting Date

IX. Adjournment

GUAM COMMUNITY COLLEGE
Faculty Senate

GCC's Mission Statement:

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

Minutes

Tuesday, March 20, 2012

Room C2

@ 10:00 a.m.

I. Call to Order @ 10:07 a.m.

Attendance:

Name	E-mail	Present
Marsha Postrozny, President	marsha.postrozny@guamcc.edu	x
Anthony San Nicolas, Past President	anthony.sannicolas@guamcc.edu	x
Clare Camacho, President-Elect	clare.camacho@guamcc.edu	x
Imelda Arce	imelda.arce@guamcc.edu	x
Vera De Oro	vera.deoro@guamcc.edu	x
Barbara Blas	barbara.blas4@guamcc.edu	x
Guests: Accreditation Team Visit		
Dr. Ian Walton		x
Dr. Adam Karp		x
Ms. Rhea Riegel		x

II. Introduction of FS Officers:

1. C. Camacho-FS President-Elect
2. M. Postrozny- FS President
3. A. San Nicolas-FS Past President
4. V. De Oro- Senator
5. I. Arce- Senator

Before the start of the meeting, Dr. Ian Walton asked for the educational background of FS members.

III. Recital of Mission Statement

IV. Review of Minutes:

M/S/A to approve minutes of March 13, 2012 with corrections.

M/S/A to approve minutes of March 14, 2012 Special Meeting.

V. Old Business

1. Committee Updates:

a. LOC: A. San Nicolas reported on the following:

- i. The committee reviewed and approved 66 course guides and 7 program guides for AY 2011-2012. Curriculum documents were reviewed and voted on based on ratings by committee members.
- ii. A special meeting was scheduled on March 21, 2012 in room 3108 at 3:30 p.m.. The agenda will be to review and update the curriculum manual.
- iii. Dr. Ian Walton asked, "In the structure, how does LOC relate to FS? Does it report to FS or is it independent?" C. Camacho replied, LOC reports to FS on concerns, issues, and recommendations they may have. The concern, issue, or

recommendation will be reviewed and discussed by FS then forwarded to CGC. However, for course guide review, LOC will send it to the next signatory.

- b. PDRC: V. De Oro reported on the following:
 - i. PDRC's budget is \$75,000; the available budget is \$34,000. PDRC is encouraging faculty to apply.
 - ii. The committee approved 10 off-island trips and two tuition assistance (doctorial programs).
 - iii. An online seminar regarding student loans defaults was scheduled for March 21, 2012 from 2:00 pm. to 4:00 p.m..
 - iv. Buzz sessions are ongoing. D. Blas presented Japanese Apps., March 23, 2012 and E. Fejerang on iPhones and iPads, March 30, 2012. The schedule for the buzz sessions have been posted on MyGCC.
 - v. V. De Oro informed PDRC that FS has available funding for supplies and equipment.
 - vi. C. Camacho suggested to FS Senators a Leadership Workshop or training that FS can sponsor and mentioned that June 2012 would be a great time for the training. V. De Oro agreed to C. Camacho's suggestion.
- c. CDC:
 - i. C. Camacho reported discussion with C. Dennis: C. Dennis mentioned that he did not receive any feedback from the FS regarding his recommendations. C. Camacho met with C. Dennis to confirm that FS President sent replies via email.
 - ii. C. Camacho reported the two recommendations that CDC would like to present to CGC:
 - a. 35th Anniversary- College fundraiser that GCC is celebrating on May 5th is not the college's foundation day. CGC would like to inform the administration that GCC should establish November (signed into Public Law) as the month of celebration for GCC.
 - b. Student fees- This is the first year that all departments have access to these fees. CDC had a discussion that encumbered fees are inconsistent. CDC is requesting that CGC develop a process that automatically deposits these fees into each department's budget. FS will present the CDC recommendations to CGC.
 - i. Dr. Ian Walton questioned the process of where the fees go. FS explained the process and how are they released.
 - ii. Dr. Ian Walton questioned the Department Chairs role. FS explained the role and position of Department Chairs.
 - iii. Dr. Adam Karp asked, "Is there something analogous for staff and administrators relative to ethics?" C. Camacho responded that there is a board policy however; the board policy is not clear on how to handle ethics violations. M. Postrozny responded that this is a good check and balance. This semester is the first time FS had to convene the Committee on Faculty Ethics (CFE). The process is working well.
- d. Promotions: I. Arce reported on the following:
 - i. AY 2011-2012, 4 out of 5 faculty members were promoted; 3 to associate professor and 1 to an assistant professor.
 - ii. For the remaining of the year, the committee is reviewing the BOT Faculty Agreement, the Portfolio Template and the Internal Operating Procedures.
 - iii. The Promotions Workshops have been moved from April 27, 2012 to April 20, 2012 at 4:30 p.m. in room A30.
- e. Banner: A. San Nicolas reported that there was no meeting held due to FERPA Training.

2. CFE Update- M. Postrozny stated that the documents of the CFE (confidential files) will be given to B. Blas for filing purposes.
3. End of the Year Template- (see attachment) M. Postrozny presented a copy to FS members. M. Postrozny will send a copy to all point of contacts (POC) via email. The form will be sent by point of contacts (POC) to their respective committees with the reminder of the forms due date, April 30, 2012.

VI. New Business:

1. Lack of Policy on Prisoners & Sex Offenders-
 - i. C. Camacho reported an encounter with a prisoner who was a student. C. Camacho's concern is the lack of notification to faculty, staff, and administrators regarding prisoners attending GCC. According to P. Clymer because of FERPA this confidentiality can not be released.
 - ii. C. Camacho reported that an HR representative stated at a Management Meeting that the school should be informed whenever there is a prisoner attending the classes.
 - iii. C. Camacho requested recommendations from FS members on notification regarding prisoners and sex offenders on campus. FS members agreed that this issue should be brought to CGC for creation of a policy regarding prisoners and sex offenders on campus.
2. FERPA Updates-
 - i. C. Camacho reported on training highlights of FERPA from P. Clymer:
 1. No public discussions of grades even if initiated by the student.
 2. Do not provide grades via email to a college institution.
 3. Do not discuss student progress over the phone, only if you are sure that it is the student.
 4. Do not have student grades on a letter of recommendation.
 5. Do not leave graded work for students to pick up, secure graded work in office.
 - ii. M. Postrozny suggested that grades be placed in the back of the document not where the name appears.
 - iii. FS recommended to CGC that FERPA training be provided to campus community.
For more information go to your groups account in MyGCC. P. Clymer also put up the FERPA link on MyGCC.

VII. Announcements

1. COPSA Spring Festival/Election-March 20, 2012 from 4:00-8:00 p.m.
2. Program/Course Assessment and Service Learning Showcase – March 14-28, 2012
3. Adult Education Conference – April 11, 2012 from 4:00-7:00 p.m. at the MPA.
4. CTE Electronics Skills Challenge –April 20, 2012 at 8:30 p.m. at the MPA.
5. Faculty Union Elections- April 20, 2012 at 3:30 p.m.
6. Adult Education training for Faculty– May 3-4, 2012.
7. CTE Summit-
8. GCC 35th Anniversary –May 05, 2012.
9. C. Camacho reported from the CGC meeting that there was a 43% drawdown from DOE and the Administrators received their raises.
10. M. Postrozny stated that her submission of the FS Newsletter was edited without her knowledge. C. Camacho suggested that M. Postrozny make a statement regarding the changes that were made to the FS Newsletter.

VIII. Agenda Items for Next Meeting: None

IX. Next Meeting Date: April 10, 2012 at 10:30 a.m.

X. **M/S/A to adjourn at 10:45 a.m.**

GUAM COMMUNITY COLLEGE
Faculty Senate

GCC's Mission Statement:

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

Agenda
Tuesday, April 17, 2012
Room C2
@ 10:00 a.m.

I. Call to Order

Attendance:

Name	E-mail	Present
Marsha Postrozny, President	marsha.postrozny@guamcc.edu	
Anthony San Nicolas, Past President	anthony.sannicolas@guamcc.edu	
Clare Camacho, President-Elect	clare.camacho@guamcc.edu	
Imelda Arce	imelda.arce@guamcc.edu	
Vera De Oro	vera.deoro@guamcc.edu	
Barbara Blas	barbara.blas4@guamcc.edu	

II. Recital of Mission Statement

III. Review of Minutes:

1. March 20, 2012

IV. Old Business

1. Committee Updates:
 - a. LOC:
 - b. PDRC:
 - c. CDC:
 - d. Promotions:
 - e. Banner:
2. End-of-the-Year Reports

V. New Business:

1. Tuition Assistance Draft #4
2. ACCJC Recommendations
3. MIS Issue-M. Setzer
4. Joint Leadership Training

VI. Announcements

1. GCC 35th Anniversary –May 5, 2012.
2. GCC Graduation Ceremony-May 18, 2012.

VII. Agenda Items for Next Meeting

VIII. Next Meeting Date

IX. Adjournment

GUAM COMMUNITY COLLEGE
Faculty Senate

GCC's Mission Statement:

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

Minutes

Tuesday, April 17, 2012

Room C2

@ 10:30 a.m.

I. Call to Order @ 10:25 a.m.

Attendance:

Name	E-mail	Present
Marsha Postrozny, President	marsha.postrozny@guamcc.edu	x
Anthony San Nicolas, Past President	anthony.sannicolas@guamcc.edu	
Clare Camacho, President-Elect	clare.camacho@guamcc.edu	
Imelda Arce	imelda.arce@guamcc.edu	x
Vera De Oro	vera.deoro@guamcc.edu	x
Barbara Blas	barbara.blas4@guamcc.edu	x

II. Review of Minutes:

M/S/A to approve minutes of March 20, 2012 with corrections.

III. Old Business

1. Committee Updates:

a. LOC: no updates

b. PDRC: no updates

c. CDC: no updates

d. Promotions: I. Arce reported on the following:

i. Committee did not use the template provided by FS for the End of the Year Report. S. Sablan requested to submit the report in a template the committee created. M. Postrozny stated it is okay to submit the report. The End of the Year Report will be submitted to FS after committee approval.

ii. Will offer a workshop on April 20, 2012 after the Union meeting.

e. Banner: no updates

2. End of the Year Template- The form was sent to committee chairs by point of contacts (POC) with a reminder of the forms due date, April 30, 2012.

IV. New Business:

1. Tuition Assistance Draft #4- M. Postrozny discussed the Tuition Assistance for Faculty members and dependants draft #4 (see attachment). Staff members and PDRC will have to present a proposal for tuition assistance. Tabled for further discussion:

i. V. De Oro asked to specify what is passing for developmental English and Math.

2. ACCJC Recommendations- tabled

3. MIS Issue-M. Setzer- tabled

4. Joint Leadership Training- M. Postrozny passed out a copy of the meeting notes that was taken by FS (see attachment).

V. Announcements

1. GCC 35th Anniversary –May 05, 2012 Fundraising Event.

2. GCC Graduation Ceremony-May 18, 2012

- VI. Agenda Items for Next Meeting: None
- VII. Next Meeting Date: April 24, 2012 at 10:00 a.m.
- VIII. **M/S/A to adjourn at 10:45 a.m.**

GUAM COMMUNITY COLLEGE
Faculty Senate

GCC's Mission Statement:

The mission of Guam Community College is to be a leader in career and technical workforce development by providing the highest quality education and job training in Micronesia.

Agenda
Tuesday, April 24, 2012
Room C2
@ 10:30 a.m.

I. Call to Order

Attendance:

Name	E-mail	Present
Marsha Postrozny, President	marsha.postrozny@guamcc.edu	
Anthony San Nicolas, Past President	anthony.sannicolas@guamcc.edu	
Clare Camacho, President-Elect	clare.camacho@guamcc.edu	
Imelda Arce	imelda.arce@guamcc.edu	
Vera De Oro	vera.deoro@guamcc.edu	
Barbara Blas	barbara.blas4@guamcc.edu	

II. Review of Minutes:

1. April 17, 2012

III. Old Business

1. Committee Updates:
 - a. LOC:
 - b. PDRC:
 - c. CDC:
 - d. Promotions:
 - e. Banner:
2. End-of-the-Year Reports

IV. New Business:

1. Tuition Assistance Draft #4
2. ACCJC Recommendations
3. MIS Issue-M. Setzer
4. Joint Leadership Training
5. Faculty Senate Goals

V. Announcements

1. GCC 35th Anniversary –May 5, 2012.
2. GCC Graduation Ceremony-May 18, 2012.

VI. Agenda Items for Next Meeting

VII. Next Meeting Date

VIII. Adjournment