

GUAM COMMUNITY COLLEGE
Faculty Senate

GCC's Mission Statement:

Guam Community College is a leader in career and technical workforce development, providing the highest quality, student-centered education and job training for Micronesia.

Minutes

Tuesday, May 09, 2017

Outrigger Hotel, The Avenue

@ 11:00 a.m.

I. Meeting called to order @ 11:17 a.m.

II. Attendance

Name	E-mail	Present
Patricia Terlaje, President	patricia.terlaje@guamcc.edu	✓
Sarah Leon Guerrero, Past President	sarah.leonguerrero@guamcc.edu	
Ricky Tyquiengco President-Elect	ricky.tyquiengco1@guamcc.edu	✓
Carl Torres II, Member-At-Large	carl.torresii@guamcc.edu	absent
Donna Cruz, Member-At-Large	donna.cruz@guamcc.edu	✓
Barbara Blas	barbara.blas4@guamcc.edu	✓
<i>Guest:</i>		
Marlena Montague	marlena.montague@guamcc.edu	✓

III. Review of Minutes

D. Cruz moved to approve minutes of April 18, 2017 with changes, motion was seconded by R. Tyquiengco. No further discussion, motion passed unanimously.

IV. Old Business

- A. Student Grievance Process – C. Torres II emailed P. Terlaje that G. Hartz has not responded to emails sent by C. Torres II.
- B. 4 Year Degree – A. Manzana turned in the memo with all faculty members in her department signature (not in agreement of proposal) to P. Terlaje. P. Terlaje will follow with M. Schrage on memo with all faculty members in her department (consensus of withdrawing the proposal).
- C. National Average Credit Requirements for Programs – as per C. Torres II email, he spoke with T. Dela Cruz and C. Dennis and they were supposed to contact P. Terlaje. However, no one has contacted P. Terlaje. P. Terlaje will prepare a timeline and attach to Faculty Senate End of Year Report.
- D. Elections for AY17-18 committees – Friday, April 21, 2017 from 8:00am-3:30pm in Faculty Senate office, C2 election for PDRC and Advancement in Rank was conducted. Election results are as follows:
 - 1. PDRC – M. Postrozny (3 years), H. Analista (2 years), and J. Munoz (1 year)
 - 2. Advancement In Rank – P. Pangelinan (3 years), D. Cruz (2 years), and K. Santos (1 year)***Faculty members requested for a standardized format for ballot sheets.***
- E. FS End of Year Reports – The following documents will be attached to the Faculty Senate AY2016-2017 Year End Report: attendance, accountability sheet, 4 Year Degree Updates, and the Average Credit Requirements Timeline. Deadline for submission to VPAA is Thursday, May 11, 2017.
- F. AY16-17 Curriculum Manual Progress – S. Leon Guerrero reported that T. Dela Cruz tried to email and post the Curriculum Manual on MyGCC webpage. However, the file was too large to be posted. Additionally, on March 15, 2017 VPAA requested for T. Dela Cruz to put a hold on posting because it was being reviewed by M. Montague and Dr. J. Ulloa-Heath. Currently, Dr. AJ Sunga is seeking input with committee members for AY2017-2018 Curriculum Manual.

V. New Business

- A. AIER – Institutional Set Standards – (See Attachments)
 - 1. M. Montague provided research regarding Institutional Set Standards of certain benchmarks based on the Accreditors requirements. M. Montague requested for Faculty Senates feedback on

developing a score card for Guam Community College. AIER gathered 5 years of data and averaged it. Every year afterwards, 1% was added. Guam Community College is averaging at almost 70%. However, according to the US Education website, Guam Community College is marked at 7%, the second lowest in the nation.

2. Based on historical data Guam Community College has established a baseline. Requirement of ACCJC, is for Guam Community College to have a discussion on aspirational goals of the college. All discussion are to be recorded and inputted into minutes as evidence.
3. ACCJC also requires Guam Community College to track detailed information on SLO's for assessment purposes.

VI. Open Discussion/Announcements

A. Committee Membership – VPAA has not made an announcement or updates.

VII. Next Meeting

Fall 2017; TBA

VIII. Adjournment

D. Cruz moved to adjourn, S. Leon Guerrero seconded the motion. Motion passed. Meeting adjourned at 12:14 p.m.

Submitted By:

Approved By:

Barbara S. Blas

Patricia Terlaje