<div align="center">
PDRC Meeting

Sept. 01, 2015 2p.m.

Center for Student Involvement conference room
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I.Call to order: _____

II. On-demand training-Options: Go2Knowledge/Magna Publication/Monday Morning Mentor (keep track of faculty usage and effectiveness of on-demand training-money survey)

III. Balance from previous funding

IV. Brown Bag sessions and Mentoring (other suggestion)

V. Feedback for CPDP-draft #9 –Dr. Diego

VI. Suggestion to align ISMP goals to on-demand training and draft #9

VII. Open Floor:

VIII. Adjournment:_____

Meeting Minutes

Committee Name	Professional Development Review Committee
Meeting Location	CSI Conference Room
Date	September 01, 2015
Time	2:15pm-3:15p.m.
Meeting Facilitator	Yvonne Tam, Chairperson
Meeting Attendees	Jose Munoz, Troy Lizama, Steve Lam, Yvonne Tam, Pilar Pangelinan, Wilson Tam
Members Absent	

	Agenda		
	Topics/Discussion	**Summary / Actions Taken**	**For Action**
1	On-demand training-Options: Go2Knowledge, Magna Publication, and Monday Morning Mentor	The Committee unanimously suggested to utilize the previous PDRC's recommendation to pilot the Go2Knowledge for the first couple of years.	Motioned to approved by Troy Lizama, 2nd by Jose Munoz
2	Suggestion to align ISMP goals to on-demand training and draft #9	Suggestions will be brought up after the completion of piloting the Go2Knowledge training.	Motioned to approved by Jose Munoz, 2nd by Steve Lam. Motion carried.
3	Balance from previous funding	Suggest to move the existing balance to miscellaneous since NO applications of PDRC activities submitted. Use the balance to purchase instructional technologies equipment for faculty members to enhance the effectiveness of the classroom instructions to benefit our students.	Motioned to approved by Steve Lam, 2nd by Troy Lizama.
4	Brown Bag sessions and Mentoring	Continue Brown Bag sessions and Mentoring for all full time faculty and LTAs.	Motioned to approved by Wilson Tam, and 2nd by Jose Munoz
5	Feedback for CPDP – draft #9 – Dr. Diego	Motion to find out more	Motioned by

			Wilson Tam, and 2nd by Pilar
6	**Open Agenda**	No	
7	**Adjournment**	Motion to adjourn	Motioned by Jose Munoz, 2nd by Steve Lam

Meeting adjourned at: 3:30pm

Next Meeting Date, Time and Location: TBA

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PDRC Meeting
Sept. 25, 2015 2:30 p.m.
SSA conference room

I.Call to order: _____

II. PDRC Budget (meeting with Dr. Ray and Ms. Carmen Santos)

III. Brown Bag and Mentoring sessions-Date to begin

IV. Go2Knowledge update

V. Discussion on PDRC Application(DC and TK)

VI. Suggestions on allocating PDRC funding

VII.Open Floor:

VIII. Adjournment:_____

Meeting Minutes

Committee Name	**Professional Development Review Committee**
Meeting Location	**SSA Conference Room**
Date	**October 09, 2015**
Time	**2:00pm**
Meeting Facilitator	**Yvonne Tam, Chairperson**
Meeting Attendees	
Members Absent	

	Agenda		
	Topics/Discussion	**Summary / Actions Taken**	**For Action**
1	Brown Bag and Mentoring sessions – Date to begin –		
2	Survey		
3	Go2Knowledge update - pending on vendor to set up the system		
4	Discussion on JT PD Applications:		
5	Suggestions on allocating PDRC funding -		
6	**Open Agenda**		
7	**Adjournment**		

Meeting adjourned at:

Next Meeting Date, Time and Location: TBA

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Meeting Agenda	
Committee Name	**Professional Development Review Committee**
Meeting Location	**CSI Conference Room**
Date	**October 30, 2015**
Time	**2:30pm-4:30pm**
Meeting Facilitator	**Yvonne Tam, Chairperson**
Meeting Attendees	
Members Absent	

Agenda				
	Topics/Discussion		**Summary / Actions Taken**	**For Action**
1	CPDP –Feedback from Faculty Senate Invited Guest Sarah Leon Guerrero			
2	Kick-Off and Brown sessions –			
3	Feedback on Go2Knowledge			
4	Open Agenda			
5	Adjournment			

Meeting adjourned at: 4:30pm
Next Meeting Date, Time and Location: TBA

Meeting Agenda	
Committee Name	**Professional Development Review Committee**
Meeting Location	**SSA Conference Room**
Date	**November 06, 2015**
Time	**2:15pm-4:30pm**
Meeting Facilitator	**Yvonne Tam, Chairperson**
Meeting Attendees	
Members Absent	
Agenda	

	Topics/Discussion	Summary / Actions Taken	For Action
1	BOT Agreement	Revision on existing BOT Agreement	
2	Kick-Off and Brown sessions –	Location in Allied Health Building Room 3114 for Go2Knowledge and Brown Bag sessions in Room 3120 and Room 3226	
3	Go2Knowledge	Kristen Seldon offered to prepare a training for the Kick-Off	
4	Open Agenda		
5	Adjournment		

Meeting adjourned at: 4:30pm
Next Meeting Date, Time and Location:

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Meeting Agenda

Committee Name	Professional Development Review Committee
Meeting Location	SSA Conference Room
Date	November 06, 2015
Time	2:15pm-4:30pm
Meeting Facilitator	Yvonne Tam, Chairperson
Meeting Attendees	
Members Absent	

	Agenda		
	Topics/Discussion	Summary / Actions Taken	For Action
1	BOT Agreement	Revision on existing BOT Agreement	
2	Kick-Off and Brown sessions –	Location in Allied Health Building Room 3114 for Go2Knowledge and Brown Bag sessions in Room 3120 and Room 3226	
3	Go2Knowledge	Kristen Seldon offered to prepare a training for the Kick-Off	
4	Open Agenda		
5	Adjournment		

Meeting adjourned at: 4:30pm
Next Meeting Date, Time and Location:

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Meeting Agenda

Committee Name	Professional Development Review Committee
Meeting Location	D10
Date	January 22, 2016
Time	2:15p.m
Meeting Facilitator	Yvonne Tam, Chairperson
Meeting Attendees	
Members Absent	

	Agenda		
	Topics/Discussion	**Summary / Actions Taken**	**For Action**
1	Feedback on PDRC Kick-Off on Nov. 13, 2015		
2	Schedule for upcoming PDRC events		
3	PDRC funding		
4	Open Agenda		
5	Adjournment		

Meeting adjourned at:

Next Meeting Date, Time and Location: TBA

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Meeting Minutes

Committee Name	Professional Development Review Committee
Meeting Location	D10
Date	January 22, 2016
Time	2:15p.m
Meeting Facilitator	Yvonne Tam, Chairperson
Meeting Attendees	Steve Lam, Pilar Pangelinan, Wilson Tam
Members Absent	Troy Lizama and Jose Munoz

Agenda				
	Topics/Discussion		Summary / Actions Taken	For Action
1	Feedback on PDRC Kick-Off on Nov. 13, 2015		Provided Kick-Off but the turnout was low.	Declare Feb. the month of Go2Knowledge
2	Schedule for upcoming PDRC events		Despite numerous announcement posted on MyGCC and emailed to all DC, the participation	Provide briefing on Feb. 8, College Assembly. The committee continues to encourage the College members to take part in the training particularly in the Go2Knowledge month
3	PDRC funding		There's not too many requests for the traveling	1) Email to DCs and MyGCC announcement to encourage faculty participation. 2) Invest in technological equipment
4	Open Agenda			Seek other PD trainings
5	Adjournment			

Meeting adjourned at: 3p.m.
Next Meeting Date, Time and Location: TBA
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Meeting Agenda	
Committee Name	**Professional Development Review Committee**
Meeting Location	**LRC**
Date	**Wednesday, April 20, 2016**
Time	**2:00pm**
Meeting Facilitator	**Yvonne Tam, Chairperson**
Meeting Attendees	
Members Absent	
Agenda	

	Topics/Discussion	Summary / Actions Taken	For Action
1	PDRC By-Law	PDRC plans to review the three(3) terms for the chairman position (Chair-Elect, Chair, and past Chair)	
2	Brown Bag sessions for the semester	Final Brown Bag sessions on Friday, April 22, 2016 at 2p.m.-4p.m. in E-Building	
3	PDRC training	How to fill out the PDRC application properly Incentives	
4	Open Purchase Orders for the PDRC remaining funding	Pending on AVP approval to purchase technology driven equipment, Swivels, projectors, and Bose speakers	
5	**Open Agenda**		
6	**Adjournment**		

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Meeting Minutes	
Committee Name	**Professional Development Review Committee**
Meeting Location	**LRC**
Date	**Wednesday, April 20, 2016**
Time	**2:00pm**
Meeting Facilitator	**Yvonne Tam, Chairperson**
Meeting Attendees	**Pilar Pangelinan, Troy Lizama, Steve Lam, Jose Munoz, and Wilson Tam**
Members Absent	**None**
Agenda	

	Topics/Discussion	Summary / Actions Taken	For Action
1	PDRC By-Law	PDRC plans to review the three(3) terms for the chairman position (Chair-Elect, Chair, and past Chair)	Passed and need to upload to GCC
2	Brown Bag sessions for the semester	Final Brown Bag sessions on Friday, April 22, 2016 at 2p.m.-4p.m. in E-Building	Promotion Committee joined PDRC final brown bag
3	PDRC training	How to fill out the PDRC application properly Incentives	Good interactions and Q & A
4	Open Purchase Orders for the PDRC remaining funding	Pending on AVP approval to purchase technology driven equipment, Swivels, projectors, and Bose speakers	Pending on Wes Gima and AVP approval
5	**Open Agenda**		None
6	**Adjournment**	3:00p.m.	

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