

Joint Strategic Planning Session  
April 10, 2012  
President's conference room  
10:00 am  
**Meeting Minutes**

**I. Call to Order at 10:05 am by Dr. Mary Okada**

**Attendance:** Dr. Mary A.Y. Okada, Dr. R. Ray D. Somera, Carmen K. Santos, Lolita Reyes, Doris Perez, Jayne Flores, Reilly Ridgell, Dr. Gina Tudela, Joann W. Muna, Dr. Clare Camacho, Dr. Marsha Postrozny

**II. Reports:**

**a. FY 2012 Appropriation Status – VP Santos**

As of this date, the college, for fiscal year 2012, received:

25% of allotment for general fund (\$2.4/\$9.6m, not including 15% reserve)

20% of allotment for general fund – LPN program (\$182/\$599K)

20% of allotment for manpower development fund (\$436K/\$1.435m)

**b. FY 2013 Budget Submission – Dr. M. Okada**

- FY2013 budget was submitted
- \$19,488,485 budget was approved by the Board of Trustees and submitted to the Guam Legislature. Budget hearing date is pending.

**c. Follow Up Reports**

- Tuition assistance program was discussed. Dr. Marsha Postrozney presented information to include: employee, spouse, and dependents; FT permanent employees (sabbatical baseline used); 2.5 GPA; up to 12 credits/semester/family; no retaking of classes; no fees will be covered; if space is available. A packet will be submitted through the governance process for approval by the BOT.
- Graduation Mace: Lolita Reyes provided information on the graduation mace that will be presented to the BOT for approval. Copies of the board policy and photo rendition were provided.

**d. Open Discussion**

**a. Cost saving measures**

1. Program review was discussed for all Secondary programs
2. Discussion on the rollback of increments for faculty revisited
3. Deadline notice for vending machines that are not energy efficient to be sent to vendors.

**b. Faculty – Staff Mentorship on Governance**

Discussions took place on how the current process exists in the system and building the evidence for the mid term report.

**c. Strategies to address team recommendations**

Once the final recommendation are received, the college will begin work on addressing them.

**d. Upcoming events:**

May 5th – GCC Gala

May 10-12 College and Career Readiness (Educators, Counselors, Students,

Parents)

May 18 – Graduation

May 25-26 - Relay for Life

April 11-12 Adult Education Conference

May 3-5 Effectively Teaching Adult Learners

July 19th – Ribbon Cutting Foundation

August 13 – Convocation

September 2 – Labor Day Picnic

September 22 – Gold Tournament Leo Palace

### **III. Open Discussion:**

Disability accommodations

Disability training – for all faculty

Bachelors for CTE

Communications

### **IV. Adjournment – April 10 @ 11:30 a.m.**