

Joint Strategic Planning Session
January 18, 2013
TC 1107
9:00 am
Meeting Minutes

I. Call to Order at 9:06 am by Dr. Mary Okada

Attendance: Dr. Mary A.Y. Okada, Dr. R. Ray D. Somera, Carmen K. Santos, Lolita Reyes, Doris Perez, Jayne Flores, Reilly Ridgell, Joann W. Muna, Dr. Michael Chan, Joey Munoz, Robin Roberson, Norman Aguilar, Dr. Marsha Postrozny, Vera de Oro, Elizabeth Duenas, Johanna Camacho, Ava Garcia.

II. Reports:

- a. FY 2012 Appropriation Status
Follow up on collections from DOA for general fund appropriations of \$2,000 for TAF.
- b. FY 2013 Budget is as follows: 15% reserve of \$2,357,891, there is still a \$1,209,016 shortfall in the general fund. To date we have received \$3,297,695 GF and LPN (\$174,792) on 1/4/13, 26% of \$13,361,380 FY13 appropriation (net of reserve). Need to work on release of 15% or portion of it.
- c. FY 2014 Budget Development: In development of 2014 proposed budget, consideration for adjustments for faculty/administrators/staff were highlighted:
 - Faculty: Three (3) options to address faculty adjustment – A. Use AY2012 evaluation results to determine pay adjustments as it relates to the FY14 proposed budget. B. Use AY2013 evaluation results. C. Use average of AY2012/2013 evaluation results.
 - Administrators: Delayed adjustment through August 2013 as it relates to the FY14 proposed budget. No pay increase in January 2014.
 - Staff: Last pay increase for staff Sept. 30, 2013. All evaluation categories (1 year, 2 year, 18 months) will be affected. Increments frozen effective Oct. 1, 2013.

The recommendations above are proposals and subject to final approval by the Board of Trustees and subject to funding availability. If budget otherwise goes through, no retro pay will be implemented. Additional recommendations suggested was to create communication with the RPF and CGC committees of these options cited and provide feedback to the President.

III. Open Discussion:

- 15 Minute Late Rule to be formally announced on the Administrative Directive format.
- Administrator/Staff Development Day is March 26, 2013 (no leave will be approved).
- Faculty is encouraged to participate in the ongoing Fitness programs throughout semester.

IV. Adjournment – January 18, 2013 @ 10:02 a.m.