

Joint Strategic Planning Session
October 5, 2012
TC 1107
10:00 am
Meeting Minutes

I. Call to Order at 10:05 am by Dr. Mary Okada

Attendance: Dr. Mary A.Y. Okada, Dr. R. Ray D. Somera, Lolita Reyes, Doris Perez, Jayne Flores, Reilly Ridgell, Dr. Gina Tudela, Joann W. Muna, Victor Rodgers, Edwin Limtuatco, Joey Munoz, Robin Roberson, Norman Aguilar, Dr. Marsha Postrozny, Vera de Oro, Elizabeth Duenas, Johanna Camacho, Ava Garcia

II. Reports:

- a. FY 2012 Appropriation Status – Dr. M. Okada
As of this date, the college, for fiscal year 2012, received:
\$10.6M of allotment from general fund
\$655K of allotment from general fund for the LPN program
\$600K zapped from manpower development fund (revenue did not come in, only 1,000 H2 workers on Guam)
\$21K for TAF
\$800K total allotment was received (\$20M was requested)
- b. FY 2013 Budget – Dr. M. Okada
 - FY13 based on \$0.00 FY12 fund balances to Roll Over (except Incentive Funds)
 - \$20M requested from the Guam Legislature. \$15M was appropriated (\$2.4M set aside for reserve)
 - \$1.2M short for Salaries; \$3M short for Operations, Utilities, Contractual
 - Begin discussions on a contingency for FY14 Budget - identify a strategy on what can the college do without or absorb some other way to get funding from the Legislature to operate the college
 - Invite students for a mass showing at Legislature for support of GCC's Budget
- c. Rising costs of Benefits/Utilities – Dr. M. Okada
- d. ISMP Next Steps – Dr. M. Okada
Throughout September – October, mini-conversations took place with various stakeholders on updates to the ISMP Goals 1, 3, and 4. Updates will be presented on November 16 to the campus community.
- e. AIPs: #21 and #22 in ISER (Standard 4) – Dr. R. Somera/J.Muna
Based on AIP #21 and #22, the Management Team and the Job Specs/Faculty Evaluation Committee have been working together to factor in some recommendations for the Senate's review that would tie the AIPs into all Faculty evaluations particularly in the area of accountability of committees and of the Senate.
- f. Moving of CE for credit courses to regular term – Dr. M. Okada/Dr. R. Somera
JM provided comments, adding the question did it go through the Governance process? The roles of Faculty Senate, College Governing Council, Management were briefly

discussed. All were in agreement that certain Budgetary and Policy items are under Management's purview; while certain Academic items are under Faculty's purview.

- g.** Results of FA12 implementation of mass drop for student non-payments – Dr. M. Okada
10 students (63 dropped)
- h.** 15-Minute Late Administrative Directive – Dr. M. Okada
An Administrative Directive draft was provided for review, all to provide input if necessary.
- i.** GCC Fitness Program
Encourage all employees to complete the health survey and participate in campus fitness activities
- j.** Up-Coming Events:
 - Halloween Parade – 4pm October 31
 - Foundation Bldg Ribbon Cutting – 10am November 5
 - Thanksgiving Luncheon – November 16
 - Christmas Luncheon/Kids Christmas Party – December 21
 - New Year's Luncheon – December 28

III. Open Discussion:

JM provided some comments, adding that many people are disappointed with not getting Pay Increases, and so everyone should carefully continue with developing contingency discussions for the upcoming budget cycle.

VO followed up on the student off campus waiver form. Dr. Okada reported that the waiver form template will be obtained from our insurance company, United Educators. The form will be forwarded to our Attorney for review. The college will continue to use old forms until the new form is created.

IV. Adjournment – October 5, 2012 @ 12:19 p.m.