

Standards Committee Meeting Minutes

August 23, 2013

Members present: Dr. Ray Somera, Dr. Clare Camacho, Joe Benavente, Marlana Montague, Angela Bordallo, Rosemary Loveridge, Carl Torres, Torirose Realica, Jennifer Artero, Loressa Melegrito, Christine Matson, Pilar Pangelinan, Vera DeOro

Topics Discussed:

- **Accreditation flowchart and timeline:** Dr. Somera discussed upcoming events leading to the next accreditation visit in March 2018.
- **Data Collection Report feedback:** AIER office (Marlena and Joe) gave a brief summary on the results of the review performed by the AIER office on each of the reports and pointed out corrections and recommendations needed to properly address the Team recommendations and AIPs to include writing the report in the proper format. The revised draft for the spring 2013 data collection report is due on **Friday August 30, 2013.**
- **Standards Committee Monthly meeting schedule:** It was agreed by the committee members that the monthly meeting schedule for the fall semester be held on the third Friday of each month at 3:00 p.m. on the following dates: **August – 8/23, September - 9/20, October – 10/18, November – 11/15 and December - 12/06 (if needed).**
- **Mini Report monthly submission:** The following are the due dates for the monthly submission of the data collection mini reports: **September – 9/27, October – 10/25.**
- **November – 11/22 (Big report, Fall Data Collection Report).**
- **Next meeting schedule:** September 20, 2013 at 3:00 p.m. in the PCR.

Agenda

Accreditation Standards Committee Meeting

August 23, 2013

- I. Data Collection Report feedback – Spring 2013 submission, corrected copy due on Friday August 30, 2013 COB
- II. Data Collection Report update - due monthly at end of the month
- III. Monthly meeting schedule (day and time)
- IV. Open Discussion
- V. Adjournment