

Standards Committee Meeting Minutes

October 25, 2013

(Original meeting date October 11, was cancelled due to storm)

Members present: Dr. Clare Camacho, Joe Benavente, Marlana Montague, Angela Bordallo, Rosemary Loveridge Torirose Realica, Jennifer Artero, Loressa Melegrito, Pilar Pangelinan, Troy Lizama,* Ricky Tyquiengco*

*Attended special committee meeting on October 23.

Topics Discussed:

- **Feedback Mini Reports:** Self-Study coordinator advised committee members that the review of reports will now focus on contents since everyone is well-versed with the report format. Also, any new developments added to the mini reports and the fall/spring data collection reports must be highlighted to reflect the additional/new information. Additionally, mini reports and semester reports will be forwarded to the management team for their review and input.
- **Proposed Accreditation Standards Revisions:** A copy of the proposed revisions to the accreditation standards was given to the committee members for their review and feedback. Marlana advised the group that proposed revisions to the standards is still under its working draft stage and won't be finalized until its second reading and adoption at the Commission's June 2014 meeting.
- **Special Meeting:** Committee members were advised that the monthly standards committee meetings are mandatory for faculty as part of the release time for faculty committee work. In the event that committee members are unable to attend the scheduled monthly meeting, they are required to attend a special meeting to account for their release time for committee work. The AIER office will work around the schedule of committee members to schedule the special meeting.
- **ISMP Draft Feedback/Comments:** A copy of the ISMP draft was given to the members for their review and feedback. Members were advised that the deadline for comments on the draft ISMP is December 6, 2013.
- **Next Meeting Date:** November 15, 2013, at 3:00 p.m. in the PCR

Agenda

Accreditation Standards Committee Meeting

October 18, 2013

- I. Feedback Mini Reports – shift of focus from formatting/evidence gathering to report content.
- II. Proposed accreditation standards revision
- III. Absence from scheduled standard committee meetings – special meeting required.
- IV. ISMP draft feedback/comments
- V. Open Discussion
- VI. Adjournment