



English Department Strategic Plan

AY 2018-2021

Institutional Strategic Master Plan Goals/Initiatives (2014-2020)

1. Retention and Completion
2. Conducive Learning Environment
3. Improvement and Accountability
4. Visibility and Engagement

Department Objectives

1. Promote literacy across the curriculum (ISMP #1,2)
2. Develop new courses to support program articulation and student interests and needs (ISMP #1,2, 4)
3. Improve the quality of classroom instruction by using technology and providing opportunities for student work to be displayed. (ISMP #1, 4)
4. Review the effectiveness of SLOs for EN 110, EN 111, EN 125, EN 194, EN 210, and TH101 courses, and for the Liberal Studies Program. (ISMP #3,4)

Approved: September 18, 2017

Revised:

Year 1

1st Quarter (August – October)

ISMP Goal #	Department Outcomes	Annual Program Budget Goal	Tasks
1 2 3 4	1. Have collaborative literacy projects with other departments/faculty 2. Course guides for new courses submitted by LOC deadline 3. Advertise for ON AIR student showcase 4. Assessment completed by deadline 5. Replenish classroom/instructor supplies 6. Start a Liberal Studies student organization	1. Apply for presidential incentive funds to create a writing center 2. None 3. Funds needed for showcase (flyers, supplies, etc.) 4. None 5. Money for supplies 6. Student Organization money	1. Conduct outreach through CDC, PIO; continue to give workshops for Project AIM 2. Keep abreast of UOG's changes to general education and its effects on GCC programs ; work on articulation of new courses 3. Plan ON AIR, coordinate with other departments involved 4. Assign course assessment to faculty members 5. Assess supply needs 6. Assess student interest in organizing, recruit

2nd Quarter (November - January)

ISMP Goal #	Department Outcomes	Annual Program Budget Goal	Tasks
1 2 4	1. Writing Center Stage 1 2. Course guides are approved 3. ON AIR Student Showcase	1. Funds needed for computers, tutors, multimedia, tables etc. 2. None 3. None	1. Train tutors, research certification options for online tutoring; continue outreach to other departments; collect data 2. Work with LOC and deans 3. Encourage Dev Ed English faculty to bring classes to ON AIR

Approved: *September 18, 2017*

Revised:

3rd Quarter (February – April)

ISMP Goal #	Department Outcomes	Annual Program Budget Goal	Tasks
1	1. Complete assessment by March deadline	1. None	1. Hold dept. training of TracDat and budget assessment
2	2. Create schedule Chalani 365	2. None	2. Recruit adjunct
3	3. Update 3-Year Plan	3. None	3. Assess status of Writing Center
4	4. Maintain Writing Center	4. Writing Center funds	4. Continue to work with the College to support Writing Center

4th Quarter (May – July)

ISMP Goal #	Department Outcomes	Annual Program Budget Goal	Tasks
1	1. Have a designated faculty member certified to train tutors	1. PDRC funds for travel	1. Discuss with faculty members

Year 2

1st Quarter (August – October)

ISMP Goal #	Department Outcomes	Annual Program Budget Goal	Tasks
1	1. Continue to maintain articulation agreements for programs and courses	1. None	1. Keep abreast of changes in articulated programs
2	2. Complete assessment by Oct. deadline	2. None	2. Assign faculty members to courses
3	3. Plan ON AIR Student Showcase	3. Funds for ON AIR	3. Encourage participation by other departments; grow the showcase
4		4. None	4. Use data from previous year to
		5. Money for supplies	
		6. Student organization funds	

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	4. Assess the Writing Center 5. Replenish classroom/instructor supplies 6. Maintain Liberal Studies student organization		inform growth or changes 5. Assess supply needs 6. Recruit students
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2nd Quarter (November - January)

ISMP Goal #	Department Outcomes	Annual Program Budget Goal	Tasks
1 2 4	1. ON AIR Student Showcase 2. Grow Writing Center	1. Funds for ON AIR 2. Funds for Writing Center	1. Invite campus and especially Dev. Ed. classes 2. Continue to ensure Writing Center meets campus needs by updating

3rd Quarter (February – April)

ISMP Goal #	Department Outcomes	Annual Program Budget Goal	Tasks
1 2 3	1. Complete assessment by March deadline 2. Create schedule Chalani 365 3. Update 3-Year Plan	1. None 2. None 3. None	1. Hold dept. training of TracDat and budget assessment 2. Recruit adjunct 3. Assess status of Writing Center

4th Quarter (May – July)

ISMP Goal #	Department Outcomes	Annual Program Budget Goal	Tasks
1	1. Maintain limited Writing Center hours	1. Writing center funds	1. Have designated summer supervisor for Writing Center

Approved: **September 18, 2017**

Revised:

Year 3

1st Quarter (August – October)

ISMP Goal #	Department Outcomes	Annual Program Budget Goal	Tasks
1 3 4	1. Continue to maintain articulation agreements for programs and courses 2. Complete assessment by Oct. deadline 3. Plan ON AIR Student Showcase 4. Assess the Writing Center 5. Replenish classroom/instructor supplies 6. Maintain Liberal Studies student organization	1. None 2. None 3. Funds for ON AIR 4. None 5. Money for markers, erasers, paper, folders etc. 6. student organization funds	1. Keep abreast of changes in articulated programs 2. Assign faculty members to courses 3. Encourage participation by other departments; grow the showcase 4. Use data from previous year to inform growth or changes 5. Assess supply needs 6. Recruit students

2nd Quarter (November - January)

ISMP Goal #	Department Outcomes	Annual Program Budget Goal	Tasks
1 4	1. ON AIR Student Showcase 2. Grow Writing Center	1. Funds for ON AIR 2. Funds for Writing Center	1. Invite campus and especially Dev. Ed. classes 2. Continue to ensure Writing Center meets campus needs by updating

Approved: *September 18, 2017*

Revised:

3rd Quarter (February – April)

ISMP Goal #	Department Outcomes	Annual Program Budget Goal	Tasks
2 3	1. Complete assessment by March deadline 2. Create schedule Chalani 365 3. Update 3-Year Plan	1. None 2. None 3. None	1. Hold dept. training of TracDat and budget assessment 2. Recruit adjunct 3. Assess status of Writing Center

4th Quarter (May – July)

ISMP Goal #	Department Outcomes	Annual Program Budget Goal	Tasks
1	1. Maintain limited Writing Center hours	1. Writing center funds	1. Have designated summer supervisor for Writing Center

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Revised: