

INSTRUCTIONAL FACULTY ASSISTANT INSTRUCTOR EVALUATION FORM

Faculty Member Name

Department

Rank

Division

Evaluator

Date Evaluation Completed

Faculty will be rated in each section and each sub-section on a scale of 1 – 5.

- 1 – Improvement Needed
- 2 – Satisfactory
- 3 – Strong
- 4 – Stellar
- 5 – Superb

The Faculty Overall Evaluation score will be determined by applying the score for each section to its respective percentage chosen by the Faculty, totaled and entered.

A total score of: 0.00 – 1.99 – Improvement Needed

2.00 – 2.99 - Satisfactory

3.00 – 3.99 - Strong

4.00 – 4.49 - Stellar

4.50 – - Superb

1. Teaching and Instruction: 60% - 65%

Desired Percentage ____ X Evaluator's Rating Total ____ = ____

A. Content Expertise (30%) X Evaluator's Rating ____ = ____

B. Instructional Delivery (40%) X Evaluator's Rating ____ = ____

Postsecondary faculty must choose only one option from options a, b or c.

Secondary faculty must choose option d.

Option (a)	
Delivery	80%
IDEA	20%

Option (c)	
Delivery	50%
IDEA	50%

Option (b)	
Delivery	65%
IDEA	35%

Option (d)	
Delivery	100%
IDEA	0%

C. Course Management (10%) X Evaluator's Rating ____ = ____

D. Institutional Assessment (20%) X Evaluator's Rating ____ = ____

2. Enrollment Management: 5% - 10%

Desired Percentage ____ X Evaluator's Rating ____ = ____

3. Professional Development: 15%

Desired Percentage ____ X Evaluator's Rating ____ = ____

4. Scholarly Activity: 0%

Assistant Instructors may not participate in this section.

5. Institutional Involvement: 5%

Desired Percentage ____ X Evaluator's Rating ____ = ____

6. Community Service: 0%

Assistant Instructors may not participate in this section.

7. Professional Standards: 10%

Faculty percentage of overall evaluation is 10% in this area and may not be altered.

Required Percentage 10% X Evaluator's Rating Total ____ = ____

A. Compliance with work rules and regulations (40%) X Evaluator's Rating ____ = ____

B. Adaptability (10%) X Evaluator's Rating ____ = ____

C. Communicative Skills (20%) X Evaluator's Rating ____ = ____

D. Interpersonal Relations (30%) X Evaluator's Rating ____ = ____

Faculty Evaluation Tabulation of Scores.

Section 1 ____

Section 2 ____

Section 3 ____

Section 4 N/A

Section 5 ____

Section 6 N/A

Section 7 ____

Total Evaluation Score: ____ Faculty Rating: ____

Evaluator Comments (optional):

Faculty Member Comments (optional):

Faculty Member Signature _____ Date _____

Evaluator Signature _____ Date _____

Dean's Signature _____ Date _____